

November 23, 2020  
City Council Meeting Minutes

The November 23, 2020 Regular City Council meeting was called to order at 6:00PM by Mayor Staner. The Pledge of Allegiance was recited and then Delaney, Rausch, Hosch, Kelchen and Knepper answered roll call. Rausch attended via Zoom.

A motion was made by Kelchen, second by Delaney to approve the agenda. Motion carried unanimously.

No speakers addressed the Council.

Council reviewed the items in the consent agenda including City Council minutes 11/09/20, Park Board minutes 11/16/20, Personnel Committee minutes 11/10/20, Cascade Municipal Utilities minutes 11/11/20, Liquor License renewal for Two Gingers Tavern and Liquor License for Corner Tap Room. Motion by Rausch, second by Delaney to approve the items in the consent agenda. Motion carried unanimously.

Council reviewed **Resolution #71-20**, Resolution Approving Entering into an Amended Professional Services Agreement with MSA Professional Services for the 2<sup>nd</sup> Ave SE Water Main Improvement Project. Jake Deaver called into the meeting to address the City Council. This will cover part-time observation, with public works also checking in daily on the project. The cost for the construction admin and part-time observation is \$24,900. Motion by Delaney, second by Kelchen to approve **Resolution #71-20**. Motion carried unanimously by roll call vote.

It was now time for the public hearing for the FY21 budget amendment. Motion by Kelchen, second by Delaney to enter into the public hearing at 6:04pm. Motion carried unanimously. The City Administrator provided a brief overview of what the amendment changes in the budget and why. There were no comments from the public. Motion by Delaney, second by Hosch to close the public hearing at 6:06pm. Motion carried unanimously.

Council reviewed **Resolution #67-20**, Adopting the City of Cascade's FY21 Budget Amendment for the Fiscal Year that Begins July 1, 2020 and Ends June 30, 2021. Motion by Delaney, second by Knepper to approve **Resolution #67-20**. Motion carried unanimously by roll call vote.

Council reviewed **Resolution #72-20**, Resolution Authorizing the City Administrator and City Superintendent to Review and Approve Minor Change Orders for the 2<sup>nd</sup> Ave SE Water Main Improvement Project in the City of Cascade, Iowa. This would authorize the City Administrator and City Superintendent to approve change orders up to \$10,000 and then take it to City Council for formal approval. Motion by Hosch, second by Kelchen to approve **Resolution #72-20**. Motion carried unanimously by roll call vote.

Council reviewed **Resolution #70-20**, Resolution Approving a Final Plat of Survey for Oak Hill No. 14 in the City of Cascade, Iowa. Motion by Kelchen, second by Delaney to approve **Resolution #70-20**. Motion carried 3-2 by roll call vote, with Hosch and Knepper voting No.

Council discussed replacing the carpet in the offices at City Hall. The money for this improvement is in the FY21 budget. Prior to replacing the carpet, there are some floor structural issues that should be addressed. The similar situation occurred when the entry way carpet was replaced quite a few years ago. Motion by Knepper, second by Kelchen to fix the structural issues first then discuss carpet replacement. Motion carried unanimously.

Council reviewed the employee health insurance renewal for 2021. There weren't many comparable choices. The personnel committee reviewed and recommended the City stay with the current plan. There is a 21% increase with premiums, but since there is a lot of unknowns coming next year with COVID related medical claims, council thought best to renew the current plan. The premiums for employee will increase from \$531.72

to \$646.75 and premium for family plan will increase from \$1,197.28 to \$1,456.38. The employees will also pay more of the premium. Motion by Kelchen, second by Delaney to approve renewing the current plan for health insurance. Motion carried unanimously.

Council reviewed the *3<sup>rd</sup> Reading* of **Ordinance #09-20**, An Ordinance Amending the Code of Ordinances of the City of Cascade by Amending Chapter 82, Operation of All-Terrain Vehicles and Off-Road Utility Vehicles. This amendment would allow UTVs to park on 1st Ave in the downtown district. Motion by Rausch, second by Delaney to approve the *3<sup>rd</sup> Reading* of **Ordinance #09-20**. Motion carried unanimously by roll call vote.

Council received a report from the Police Chief and City Administrator. The Police Chief reminded residents to lock vehicles and don't keep valuables in their vehicles. The City Administrator provided a report containing information that the alley behind City Hall and Lincoln Street were asphalted last week. Snow plows are ready to go. The touch screen that operates the sludge belt at the wastewater plant is not working. Aeromod has been contacted. Also, the flow meter at well #5 is not working. We are getting prices to repair the meter and also on a new meter. Maquoketa Valley REC will be putting up another street light in Oak Hill on Mulberry Drive soon. Concerning the levee project, mobilization is to start the week of December 14<sup>th</sup> and the project start near the end of January. Smart911 is a tool that assists fire and ems with valuable information during an emergency. Signup at Smart911.com. Reminder the 1<sup>st</sup> budget workshop with department heads will be held November 30<sup>th</sup>.

The Mayor also wanted to thank the wonderful volunteers who put lights on the big tree at Riverview park and more to come! It looks beautiful! Again, Thank You to the volunteers!!

With no other business, Hosch moved and Delaney seconded to adjourn the meeting at 6:25p.m. Motion carried.