

Meeting Minutes March 11, 2020
Cascade Municipal Utilities Board

Chairman Reiter called the March 2020 regular meeting of the Cascade Municipal Board of Trustees to order on Wednesday March 11, 2020 at 5:15 PM. Present were Trustees Alan Reiter, Barb Gross, Herb Manternach, Utility Foreman Pete Seitz, Utility Operator Matt Cooksley and Utility Manager Shontele Orr.

Motion Gross, 2nd Manternach to approve the meeting agenda. Motion carried 3-0.

Resolution 155-20 was discussed in regards to dissolving the Energy Efficiency Commission. This commission is no longer needed and the board will assume these responsibilities. Motion Manternach, 2nd Gross to adopt the resolution. Motion carried 3-0 with a roll call vote.

At 5:18pm the public meeting for proposed gas rate structure changes was opened with a motion from Gross, 2nd from Manternach. Motion carried 3-0.

Hearing no comments from the public at 5:19 pm the public meeting for proposed gas rate structure changes was closed with a motion from Manternach, 2nd Gross. Motion carried 3-0.

Resolution 156-20 was discussed in regards to changing the natural gas rate structure. Motion Manternach, 2nd Gross to adopt the resolution. Motion carried 3-0 with a roll call vote.

Discussion was held regarding disbursement of economic development dollars. Letters will go out to the non-profit groups that have gone out previously.

There was a motion by Manternach, 2nd Gross, to approve the February 12th meeting minutes, February Financial Statements and Fund Balances, and the March bill list & claims for payment. Motion carried 3-0.

Vendor Name	Check Amount	Vendor Name	Check Amount
ADVANTAGE ADMINS (BUYDOWN)	161.15	MCDERMOTT OIL CO.	230.12
ADVANTAGE ADMINSTRATORS	89.50	MENARDS	266.46
AT&T	6.79	EMMA & LOGAN PITZ	330.00
CASCADE COMMUNICATIONS COMPANY	96.72	KEITH PARSON	257.39
CASCADE LUMBER CO	36.29	PAYROLL	7,786.76
CASCADE MUNICIPAL UTILITIES	712.61	PAYROLL	7,884.63
CASCADE YOUTH LEAGUE	90.00	PETER SEITZ	383.54
CITY LAUNDERING CO.	388.03	POSTMASTER	318.63
CLAYTON ENERGY CORPORATION	53,034.71	SCHERRMAN'S IMPLEMENT	19,500.00
COMELEC INTERNET SERVICES	45.00	SECURITY PRODUCTS	118.74
EFPTS	2,507.27	SENSIT TECHNOLOGIES	147.86
EFPTS	2,497.89	SHERMCO INDUSTRIES	11,871.85
FIRST SUPPLY LLC-DUBUQUE	45.06	SIMECA	81,217.15
GASSER FARM & HARDWARE LLC	15.48	STUART C IRBY CO	298.04
GORDON FLESCH COMPANY	27.81	TREASURER STATE OF IOWA	935.00

INFRASTRUCTURE TECHNOLOGY SOLUTIONS	255.00	TREASURER STATE OF IOWA	6,313.00
IPERS	3,597.49	VAN WERT, INC	1,780.48
IWI MOTORPARTS	11.35	VANTAGEPOINT	65.00
JKP DESIGN LLC	197.00	VANTAGEPOINT	65.00
LYONS SERVICE CENTER	48.75	VISA	21.35
MADISON NATIONAL LIFE INS CO	238.10	WELLMARK BLUE CROSS & BLUE SHIELD	4,228.50
MATTHEW COOKSLEY	1,606.03	WOODWARD COMMUNITY MEDIA	98.91
			209,826.44

Electric Revenue: \$184,731.88

Gas Revenue: \$ 170,934.99

The board discussed the February plant summary, metrics & energy efficiency reports. Motion Manternach, 2nd Gross to approve the correspondence. Motion carried 3-0.

Under manager/foreman report: Trevor's last day is March 20th. Discussions were held regarding the new hire applications coming due & interviewing for this position, coming up with a backup plan for 3 phase and larger transformer needs, discussed a 4-6-minute power outage while working on the overhead tear down project, and discussed the Black Start planned for midnight on April 6th. Motion Gross, 2nd Manternach to approve the manager/foremen report. Motion carried 3-0.

The election for board positions was discussed with Alan Reiter going off at the end of the month. Greg VanderLugt will be joining the board effective April 1st. Motion Manternach, 2nd Gross to elect Barb Gross as Utility Board Chair with Herb Manternach being Vice Chair. Motion carried 3-0.

Reiter adjourned the meeting at 5:49 PM on a motion from Gross, 2nd Manternach. Motion carried 3-0.

Secretary, Shontele Orr

Chairman, Alan Reiter