**Cascade Public Library Board of Trustees Minutes**

Wednesday May 5th, 2021 4.30 at Cascade Public Library

Present: Kane, Ludwig, Brickley Brindle, Thomas, Recker

1.  Call to Order: 4:40 pm

2.Approval of Agenda: Motion by Thomas, second by Brickley, All approve agenda

3.Approval of Minutes from April 6th 2021 meeting: Motion by Thomas, second by Brindle. All approve minutes

4.Public Comment:  No Public Comment at this meeting

5: Budget Report:  Budget reviewed, library books etc expenditure discussed because it may be slightly over budget.

6:Bills:  Invoice #2035901267 for $866.27 - Kane will discuss with Danielle that this should be entered in Program Materials on Expense Report.  Invoice #7138 for &1100.00 to Biblionix was questioned by Ludwig.  Kane explained that was a yearly Apollo system annual subscription fee.  Motion made by Recker, second by Thomas, All agree to pay bills.

7.Circulation Statistics:  Door Count [entering] count was 611 in April which was up from 581 in March! There were 282 DVD’s checked out in April. There was a Grand Total of all Materials of 2589 in April which was up from 2427 in March. The paid Hoopla account has been all used.  Any further use of Hoopla will be billed on items used per month.

8.Old Business:  a.Future Bldg project/Library Building Committee: there has been no meeting with that committee. Deanna McCuster sent the planning contract for the New Library from FEH Design to the Cascade City Attorney to be reviewed and approved.  The Board hopes this will be accomplished before our next scheduled meeting which is on June 1st, 2021.

b. Mobile Hotspots:  Kane reported visiting with the Dyersville Library Director and she was told that they use Sprint for this service at their library.  Kane will contact their service to see if we could be served by them and get more info from them before the Board decides how many devices we would order.  Discussion will follow at June 1st meeting.

c. Storywalk: Melissa will apply for a grant (with guidance from Deanna) through the DRA for the story walk stations.  Melissa will contact the Cascade Park Board to see if they are interested in putting a story walk thru one of the town parks before applying for the grant.

d. Other: no other topics

8.New Business:  a. Programming/upcoming events/Librarians Calendar : May has a full schedule of Programs starting with Facebook Live Storytime-Mother’sDay on May 7th.  There will be in person story times also in MAY, A PORTRAIT OF Abraham Lincoln MAY 11, CUP A MUG ON MAY 18 & 25 and a Book Discussion-In the Shadow of Alabama by Judy Renee Singer on May 25.

b. Summer Reading 2021: summer reading signup started on Sat, May 1st and runs through Monday May 7th.  A strong signup is expected this year!

c. It was brought to the Boards attention that some interior paint is needed at the Cascade Library and such as the restrooms and a few other areas to freshen it up. Melissa will ask Deanna about collecting bids for the job.  Also the Library parking lot needs painting.

d.  Kevin Eipperle has agreed to come before the Cascade City Council representing FEH Design to explain their planning program to Council reported Amy Ludwig.

Melissa Kane notified Ludwig, Brickley and Recker that their term on the Library Board is up the end of June.  They are to send a letter of intent to the City if interested in remaining on the Board.

10.Next Meeting: June 1st 2021, 3:30 at City Hall

11.Adjourn: 5:36pm

Monica Recker, Secretary Cascade Public Library Board of Trustees