**Cascade Library Board of Trustees Minutes**

Tuesday July 06, 2021 At City Hall

Present: Kane, Brindle, Brickley, Ludwig, Thomas, Recker

1. Call to Order: 4:30 pm

    2. Approval of Agenda: Motion to approve by Thomas, second by Brickley, All approve agenda

1. Approval of Minutes from June 2, 2021:  Motion by Thomas, second by Brindle, All approve

1. Public Comment:  No Public Comment
2. Budget Report:  Kane reported that there will be $21,242.94 that will be going into the Library Reserve account that is listed on the Revenue & Expense Report from Calendar year 6/2021,Fiscal 12/2021.  The Board discussed the negative balance of $5,445.97 on line 6502 -Library Books etc.  Special notice will be made in the new fiscal year to tighten up purchasing of books, films etc. to stay on budget.
3. Bills:  reviewed the current Bills. Kane said she will be decreasing magazine subscriptions.  Motion made by Brickley, second by Thomas, motion carried to pay bills.
4. Circulations Statistics: Total use of all materials was 4221 compared to May at 3398.  Kane reported that 4221 was an all-time high for the library.

  8. Old Business:  Future Bldg Project:  There was a core planning committee meeting with FEH Design on June 30th.

      Mobile Hotspots was discussed again.  Amy Ludwig will try out the device to test its ability for Director Kane.  It appears that Citizens Mobile would be the best choice for this service.

      C. Storywalk:  The Park Board will meet on July 13th to discuss placing the proposed Storywalk stations in one of the parks in Cascade.  The City Administrator and the Library Director have applied for a DRA Grant for this program.

1. New Business: Discussed the very full July calendar for Cascade Public Library.

       b. Change in Director Kane’s Hours.  Motion by Recker for Kane to be full time city employee with benefits, second by Brickley, motion carried.

       c.  Report on Summer Reading:  There are 175 participants signed up for the Summer Reading Program.  This year there are 7-8 Cascade Businesses that made monetary donations or other donations for this program.

       d. Other:  Kane reported that the Library front door was finally fixed and that the parking lines in back of Library have been painted. Kane said that there will be some interior panting done in the building this fall.

        Amy Ludwig will be contacting the High School guidance counselor regarding high school students wishing to perform service hours at the library for their Silver Cord program.  Ludwig will also be contacting a representative from the Greater Dubuque Foundation to assist with grants etc.

       Director Kane included in the monthly info a copy of the Cascade Public Library General Information Sheet that is given to all new library participants.

1. Next meeting August 3rd at 4:30, City Hall
2. Motion to adjourn at 5:20 by Recker, second by Thomas, motion carried.

   Monica Recker, Cascade Library Board of Trustees Secretary