

Meeting Minutes December 8, 2021  
Cascade Municipal Utilities Board

Chairman Gross called the December 2021 regular meeting of the Cascade Municipal Board of Trustees to order on Wednesday December 8, 2021 at 5:15 PM. Present were Trustees Barb Gross, Herb Manternach, Greg VanderLugt & Utility Manager Shontele Orr.

Motion Manternach, 2<sup>nd</sup> VanderLugt to approve the meeting agenda. Motion carried 3-0.

A discussion was held regarding the 2020-2021 Audit. Andy Grice from Bergan KDV presented the information on the clean audit to the board. Motion Gross, 2<sup>nd</sup> Manternach to accept the audit. Motion carried 3-0.

A discussion was held about a vehicle maintenance/replacement plan. More to come on this during budget time.

A discussion was held regarding CMU being approached to rent the non-used portion of the warehouse for cold storage for the winter. Long term plan is still to sell this portion. Motion Manternach, 2<sup>nd</sup> VanderLugt to come up with a fair and agreeable price per item stored for the winter months and allow this.

There was a motion by Manternach, 2<sup>nd</sup> VanderLugt to approve the November 10th meeting minutes, November Financial Statements and Fund Balances, and the December bill list & claims for payment. Motion carried 3-0.

Vendor Name	Check Amount	Vendor Name	Check Amount
ADVANTAGE ADMINS (BUYDOWN)	30.00	KERP'S SERVICE CENTER	24.00
ADVANTAGE ADMINSTRATORS	43.50	KGM	2,152.84
BECK CONSTRUCTION	3,140.00	LYONS SERVICE CENTER	102.84
BRITNEY MANTERNACH	190.31	MARGIE GEHL	100.00
BUD DUFFY	185.58	MATTHEW COOKSLEY	35.00
C J COOPER & ASSOCIATES	305.00	MCDERMOTT OIL CO.	361.60
CARLA JOHNSON	190.00	MEDICAL ASSOCIATES CLINIC	73.50
CASCADE COMMUNICATIONS COMPANY	101.02	MENARDS	101.97
CASCADE LUMBER CO	199.57	MISSION SQUARE RETIREMENT	125.00
CASCADE MUNICIPAL UTILITIES	178.53	MISSION SQUARE RETIREMENT	125.00
CASCADE MUNICIPAL UTILITIES	322.20	NICUSA - IOWA DIVISION	785.94
CITY LAUNDERING CO.	408.48	OVERHEAD DOOR DUBUQUE	568.82
CLAYTON ENERGY CORPORATION	71,839.26	PAT KEARNEY	765.00
COMELEC INTERNET SERVICES	45.00	PAT POTTER	65.00
COMMAND SECURITY SOLUTIONS	118.74	PAYROLL	8,422.78
EFTPS	2,416.31	PAYROLL	7,914.75
EFTPS	2,220.29	PHIL ARMSTRONG	190.58
ESRI	200.00	SENSIT TECHNOLOGIES	977.34
GASSER FARM & HARDWARE LLC	36.03	SIMECA	80,989.84
GORDON FLESCH COMPANY	71.61	TREASURER STATE OF IOWA	927.00
GROEBNER & ASSOCIATES INC	3,410.70	TREASURER STATE OF IOWA	4,420.00
HACAP	360.00	VERMEER SALES & SERVICE - IOWA	138.50
INDUSTRIAL SALES	1,212.62	VISA	106.76
INFRASTRUCTURE TECHNOLOGY SOLUTIONS	197.50	WELLMARK BLUE CROSS & BLUE SHIELD	6,526.89
IOWA ONE CALL	30.60	WESCO RECEIVABLES CORP.	3,364.02
IPERS	3,498.70	WOODWARD COMMUNITY MEDIA	82.34
JAKE ASCHTGEN	450.76	<b>Total</b>	<b>210,849.62</b>

**ELECTRIC REVENUE**  
**GAS REVENUE**

**\$134,916.25**  
**\$106,229.50**

Under correspondence the board discussed the November plant summary and metrics and energy efficiency reports. Motion Gross, 2<sup>nd</sup> Manternach to approve the correspondence. Motion carried 3-0.

Under manager report: A discussion was held regarding workload for the month, a possible upcoming rate study and the CD expiration. Barb also noted her thanks for the Utility personnel in regards to the Christmas Lights & Lights in the park & all of their hard work in doing this.

Gross adjourned the meeting at 5:53 PM on a motion from Manternach, 2<sup>nd</sup> VanderLugt  
Motion carried 3-0.

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Secretary, Shontele Orr

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Chairman, Barb Gross