

Meeting Minutes August 11, 2021
Cascade Municipal Utilities Board

Chairman Gross called the August 2021 regular meeting of the Cascade Municipal Board of Trustees to order on Wednesday August 11, 2021 at 5:15 PM. Present were Trustees Barb Gross, Herb Manternach, Greg VanderLugt & Utility Manager Shontele Orr.

Motion Manternach, 2nd VanderLugt to approve the meeting agenda. Motion carried 3-0.

A discussion was held regarding the PHMSHA and DOT Drug and Alcohol policy. This is something the utility has always followed. The new version from July 2021 was discussed & motion Gross, 2nd Manternach to approve the 2 Drug & Alcohol policies. Motion carried 3-0.

A discussion was held on regarding recommended repairs due to water issues at the warehouse. There were 3 items suggested to fix this issue. One is for neighboring property owner & 2 were for the utility. Board also stated they prefer to not have any additional items placed into the courtyard area of the property. Manager will discuss roof repairs & courtyard preference with neighboring property owner. Motion VanderLugt to accept #3 for snow guard and gutters & #5 for Parking Lot repair. Motion carried 3-0.

There was a motion by Manternach, 2nd VanderLugt, to approve the July 19th meeting minutes, July Financial Statements and Fund Balances, and the August bill list & claims for payment. Motion carried 3-0.

Vendor Name	Check Amount	Vendor Name	Check Amount
ADVANTAGE ADMINS (BUYDOWN)	1,011.96	MADISON NATIONAL LIFE INS CO	114.23
ADVANTAGE ADMINISTRATORS	87.00	MCDERMOTT OIL CO.	242.62
AT&T	21.81	MIKE GEHL LAWN SERVICE	120.00
CASCADE COMMUNICATIONS COMPANY	101.74	MISSION SQUARE RETIREMENT	125.00
CASCADE LUMBER CO	91.26	MISSION SQUARE RETIREMENT	125.00
CASCADE MUNICIPAL UTILITIES	314.29	MR LOCK & KEY	275.00
CIPCO	11,043.00	NICUSA - IOWA DIVISION	622.01
CITY LAUNDERING CO.	870.05	PAYROLL	6,336.50
CLAYTON ENERGY CORPORATION	19,628.92	PAYROLL	6,789.60
COMETEC INTERNET SERVICES	90.00	POST MASTER	2,400.00
EFTPS-DIRECT PAYMENT	2,014.70	HUNTER BRIES	400.00
EFTPS-DIRECT PAYMENT	1,803.48	IVAN KURT	100.00
EFTPS-DIRECT PAYMENT	13.30	KATIE HUGHES	100.00
GASSER FARM & HARDWARE LLC	71.79	DAN KELCHEN	100.00
GORDON FLESCH COMPANY	64.70	SIMECA	98,961.54
GROEBNER & ASSOCIATES INC	491.93	TREASURER STATE OF IOWA	736.00
I.A.M.U.	3,072.83	TREASURER STATE OF IOWA	4,161.00
INDUSTRIAL SALES	241.89	TYLER TECHNOLOGIES INC	6,157.82
INFRASTRUCTURE TECHNOLOGY SOLUTIONS	185.50	VISA	359.07
IOWA DEPARTMENT OF PUBLIC SAFE	40.00	WEBER CONSTRUCTION	3,557.50
IOWA ONE CALL	19.80	WELLMARK BLUE CROSS & BLUE SHIELD	6,094.05
IPERS	2,862.20	WESCO RECEIVABLES CORP.	243.57
IWI MOTORPARTS	48.74	WOODWARD COMMUNITY MEDIA	82.34
LYONS SERVICE CENTER	122.14		182,515.88

ELECTRIC REVENUE
GAS REVENUE

\$188,642.91
\$29,468.07

Under correspondence the board discussed the July plant summary and metrics and energy efficiency reports. Motion Gross, 2nd Manternach to approve the correspondence. Motion carried 3-0.

Under manager report: A discussion was held regarding workload for the month, gas infrastructure project, completed leak survey, OH to UG updates, audit date, welcome to new hire Dalton & the issue recently brought up regarding the wheel at the plant.

The board read the letter from Jake Aschtgen announcing his notice for resignation. Motion Gross, 2nd Manternach to accept resignation. Motion carried 3-0.

Gross adjourned the meeting at 6:05 PM on a motion from Manternach, 2nd VanderLugt Motion carried 3-0.

Secretary, Shontele Orr

Chairman, Barb Gross