

Meeting Minutes December 14th, 2022
Cascade Municipal Utilities Board

Chairman Gross called the December 2022 regular meeting of the Cascade Municipal Board of Trustees to order on Wednesday, December 14, 2022, at 5:15pm. Present were Trustees Barb Gross, Greg VanderLugt, Herb Manternach & Utility Manager Shontele Orr.

Motion Manternach, 2nd VanderLugt to approve the meeting agenda. Motion carried 3-0.

The board went over the 2021-2022 Financial Audit. Motion Gross, 2nd Manternach to approve the audit. Motion carried 3-0.

Utility Operator Matt Cooksley went over updates to the Public Awareness plan naming himself as plan administrator & explaining the audit of this plan every 4 years.

Resolution 169-22 Update to the Public Awareness Plan. Motion VanderLugt, 2nd Manternach to approve resolution 169-22. All ayes by roll call vote.

The board went over the fee increase for services rendered by Clayton Energy. Motion Gross, 2nd Manternach to accept this increase. Motion carried 3-0.

The board discussed making a donation to the Cascade Next Chapter fundraiser for the new library. Motion Manternach, 2nd Gross to approve 10k over the course of the next three years along with doing an in-kind donation down the road. Motion carried 3-0.

There was a motion by Manternach, 2nd by VanderLugt to approve the November 10th meeting minutes, November Financial Statements and Fund Balances, and the December bill list & claims for payment. Motion carried 3-0.

Vendor Name	Check Amount	Vendor Name	Check Amount
ABBIGAIL MABERRY	70.00	IPERS	3,820.98
ADVANTAGE ADMINS (BUYDOWN)	414.07	IPERS	1,476.20
ADVANTAGE ADMINISTRATORS	43.50	ISAAC DELAROSA	123.31
AMBROCIA WORTHINGTON	155.76	JASON TAKES	150.00
ANSLEIGH RENDON	19.71	KERP'S SERVICE CENTER	1,096.79
AT&T	2.05	MADISON NATIONAL LIFE INS CO	426.60
BARNEY OTTING	25.00	MCDERMOTT OIL CO.	8,395.93
C J COOPER & ASSOCIATES	235.00	MEDICAL ASSOCIATES CLINIC	78.00
CARQUEST OF MONTICELLO	109.14	MISSION SQUARE RETIREMENT	185.00
CASCADE COMMUNICATIONS COMPANY	100.98	MISSION SQUARE RETIREMENT	185.00
CASCADE LUMBER CO	326.61	MORGAN BERGFELD	44.70
CASCADE MUNICIPAL UTILITIES	330.41	NIC KREMER	50.00
CASCADE MUNICIPAL UTILITIES	1,216.52	NICK CASEY	400.00
CINDY STOLL	50.00	NICUSA - IOWA DIVISION	790.28
CLAYTON ENERGY CORPORATION	61,760.70	PAYROLL	8,551.30
COMELEC INTERNET SERVICES	45.00	PAYROLL	8,675.30
COMMAND SECURITY SOLUTIONS	118.74	PETE CONRAD	350.00
CORNERSTONE CHURCH	1,050.00	ROGER GEHL	350.00
CUSTOM PRECAST COMPANY	160.50	SIMECA	82,286.39
DAVE KLEITSCH	100.00	TERRY DURIN COMPANY	108.00
DELANEY'S PC REPAIR & RECYCLE	111.25	THE BATTERY CENTER	62.95
EFTPS	2,426.51	TREASURER STATE OF IOWA	969.00
EFTPS	2,452.68	TREASURER STATE OF IOWA	4,417.49
GASSER FARM & HARDWARE LLC	147.13	USDI	11,676.18
GROEBNER & ASSOCIATES INC	374.67	VISA	119.13
INFRASTRUCTURE TECHNOLOGY SOLUTIONS	202.50	WELLMARK BLUE CROSS & BLUE SHIELD	3,670.41
IOWA ONE CALL	27.90	WOODWARD COMMUNITY MEDIA	85.92
			210,621.19

ELECTRIC REVENUE

\$137,699.01

GAS REVENUE

\$107,686.44

Under correspondence the board discussed the November plant summary and metrics & energy efficiency reports. Motion Manternach, 2nd by VanderLugt to approve the correspondence. Motion carried 3-0.

Under manager report: A discussion was held regarding workload, remaining gas installs, the Simeca meeting, issues with the bucket truck & on call phone and the upcoming holiday appreciation party for employees.

Gross adjourned the meeting at 5:56pm on a motion from Manternach, 2nd by VanderLugt. Motion carried 3-0.

Secretary, Shontele Orr

Chairman, Barb Gross