

Meeting Minutes July 13, 2022
Cascade Municipal Utilities Board

Chairman Gross called the July 2022 regular meeting of the Cascade Municipal Board of Trustees to order on Wednesday July 13, 2022 at the special time of 12:00 PM. Present were Trustees Barb Gross, Herb Manternach, Greg VanderLugt & Utility Manager Shontele Orr.

Motion Manternach, 2nd VanderLugt to approve the meeting agenda. Motion carried 3-0.

The first agenda item was tabled due to no bids coming in for the truck boxes. This will be re-advertised.

The board discussed a proposal from the employees (presented by the manager) in regards to research around other like utilities and what wages various positions have based on years of service and experience. In looking at hire date through year 4 it seems on average CMU is comparable to other like utilities. Once we go over year 5 through the remainder of the scale, it appears we are lacking in wages comparable to other similar sized municipal utilities. This data was presented to the board for discussion. In addition, there was a discussion around the \$50 boot allowance and the desire for this to be increased more in line with cost of boots. Motion Manternach, 2nd VanderLugt to approve an increase in the operator pay scale from year 5-25 and to increase the annual boot allowance to \$150. Motion carried 3-0 and will be re-presented via resolution at the next board meeting.

The board discussed maintenance needed for the emergency engines along with the emission testing coming up next week.

There was a motion by Manternach, 2nd VanderLugt to approve the June 8th meeting minutes, June Financial Statements and Fund Balances, and the July bill list & claims for payment. Motion carried 3-0.

Vendor Name	Check Amount	Vendor Name	Check Amount
ADVANTAGE ADMINS (BUYDOWN)	1,090.09	MCDERMOTT OIL CO.	641.86
ADVANTAGE ADMINISTRATORS	43.50	MIKE GEHL LAWN SERVICE	150.00
ALLISON ESTAL	145.78	MISSION SQUARED	125.00
ALTORFER INC	41,113.00	MISSION SQUARED	125.00
B&L CONSTRUCTION	830.00	MISSION SQUARED	185.00
CASCADE COMMUNICATIONS COMPANY	102.06	MUNICIPAL SUPPLY INC	4,507.50
CASCADE LUMBER CO	128.28	NICUSA - IOWA DIVISION	927.05
CASCADE MUNICIPAL UTILITIES	1,069.39	OVERHEAD DOOR DUBUQUE	7,785.00
CASCADE MUNICIPAL UTILITIES	1,010.99	PARTS AUTHORITY	16.30
CLAYTON ENERGY CORPORATION	43,194.92	PAYROLL	8,401.58
DARA MCALLISTER	154.22	PAYROLL	8,127.69
EFTPS	2,379.75	PAYROLL	8,765.18
EFTPS	2,278.45	POSTMASTER	4,800.00
FLETCHER-REINHARDT CO	150.79	RICHARD BEHRENS	180.97
GASSER FARM & HARDWARE LLC	223.70	SCHNEIDER GEOSPATIAL	5,922.00
GORDON FLESCH COMPANY	76.69	SIMECA	93,789.60
GORDON FLESCH COMPANY	61.94	STEVE OMEARA	350.00
GROEBNER & ASSOCIATES INC	99.03	STUART C IRBY CO	223.50
HERJAC, LLC	350.00	T & R ELECTRIC	3,108.00
I.A.M.U.	599.76	TREASURER STATE OF IOWA	926.00
INFRASTRUCTURE TECHNOLOGY SOLUTIONS	205.00	TREASURER STATE OF IOWA	5,925.94
INFRASTRUCTURE TECHNOLOGY SOLUTIONS	206.50	TRINITY TAPE & MARKING LLC	819.05
IOWA ONE CALL	49.50	TRINITY TAPE & MARKING LLC	555.05
IOWA UTILITIES BOARD	1,066.06	TYLER TECHNOLOGIES INC	6,452.98
IPERS	3,511.99	USDI	175.00
LAUNICA	49.64	VISA	925.01
LOUETTA SMITH	495.58	WELLMARK BLUE CROSS & BLUE SHIELD	5,411.95
MADISON NATIONAL LIFE INS CO	213.30	WESCO RECEIVABLES CORP.	2,749.56
MCDERMOTT OIL CO.	224.26	WOODWARD COMMUNITY MEDIA	90.27
		Total	273,286.21

ELECTRIC REVENUE

\$165,841.84

GAS REVENUE

\$60,018.00

Under correspondence the board discussed the June plant summary and metrics. Energy efficient reports will be presented next month. Motion Manternach, 2nd VanderLugt to approve the correspondence. Motion carried 3-0.

Under manager report: A discussion was held regarding workload for the month, finalizing the last overhead project, fiscal year end, upcoming audit in October and information about reduction in load if called upon by CIPCO to generate.

Gross adjourned the meeting at 12.40 PM on a motion from Manternach, 2nd VanderLugt. Motion carried 3-0.

Secretary, Shontele Orr

Chairman, Barb Gross