**Cascade Public Library Board of Trustees Minutes**

Tuesday, March 1, 2022 Cascade City Hall

Present: Kane, Ludwig, Thomas, Recker

1. Call to order: 4:30
2. Approval of Agenda: Motion by Thomas, second by Recker, motion carried.
3. Approval of Minutes from February 9, 2022 meeting:  Motion to approve by Thomas, second by Ludwig, motion carried.
4. Public Comment:  No Public Comment
5. Budget Report: Board was told by Kane that the $30.00 extra expense on the January Revenue & Expense report came from extra meetings that the Board was compensated for attending.  This was reflected on line 6050 of that report.
6. Bills: The February Bills were reviewed by the Board and a motion was made by Recker, second by Thomas, all in favor to pay the bills.  Kane stated that she will invite interim City Administrator to attend our April meeting and review our budget. In the past our previous City Administrator McCusker attended one of our Board meetings yearly.
7. Circulation Statistics:  The numbers are up in nearly all categories for the month of February!
8. Old Business:  a.  Future Bldg Project/FEH/Meeting with City Council: The Board would like to move ahead with a meeting with FEH and City Council.  The interim City Administrator will be contacted to see when this would be possible.

b. Logo:  Recker asked Kane what the status on the Endowment Brochures was. Kane will check into that with Lovisa from Greater Dubuque and report back.                                                                                                                                                   c. Other:  Kane reported that Mike Delaney will set up the computers that he has donated.

9.  New Business: a. Programming/Upcoming Events/ Librarians Calendar: Thomas mentioned that the Monthly Library Calendar was not on the Cascade City Web page.  We were told that it would be and would like it to be.  This will be investigated.  The monthly calendar was reviewed.

b. NewsBank:  This is a resource service available to public libraries.  This service would take the place of the current microfilm at the Cascade Public Library.  The cost of NewsBank is $350.00 a year.  There will be further discussion on this at the April meeting.

c.  Mobile Hotspots Policy and Agreement for Approval:  The policy was reviewed by Thomas, Ludwig and Recker since the previous February meeting and a motion was made by Thomas, second by Recker and approved by all to accept the Mobile Hotspot Agreement.

d.  Other:  The StoryWalk stations were discussed and Kane will speak with Interim Administrator to have the installation of the units installed on the Coohey Riverwalk.

1. Adjournment-Next Meeting:  Next meeting will be April 5th, 2022 at City Hall at 4:30. Motion by Thomas, second by Recker, motion carried to dismiss at 5:20pm.

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Monica Recker Secretary Cascade Public Library Board of Trustees