



A Place We Call Home

City of Cascade
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Cascade, Iowa 52033
Ph. 563-852-3114
admin@citycascade.com

CITY OF CASCADE, IOWA
PARK BOARD AGENDA & PUBLIC NOTICE
MONDAY, NOVEMBER 7, 2022, 5:00PM AT
CASCADE CITY HALL, 320 1ST AVE W

1. Call Meeting to Order
2. Roll Call
3. Approve the Agenda
4. Public Comment
5. Approve Meeting Minutes from October 3 and 24, 2022
6. Park Month-End Financial Reports – October 2022
7. Update Tree Donations in Parks
8. Update Riverview Park Gazebo
9. Pool Committee Guidance for 2023
10. 2023 Park Shelter and Amphitheater Fees
11. Other Business
12. Adjournment

SHOP LOCAL, BUY LOCAL

Park Board Meeting Minutes
October 3, 2022

The October 3, 2022 Cascade Park Board meeting was called to order by Chairman Boffeli at 5:00 p.m.
Board members present: Boffeli, Rausch, Orr and Manternach. Sconsa was excused. Others present: Lisa Kotter

Motion by Rausch, second by Manternach to approve the agenda – all ayes.

Motion by Rausch, second by Manternach to approve the meeting minutes from September 6, 2022 – all ayes.

The Board went over the financial reports for the park and pool for September 2022. Motion by Manternach, second by Rausch to approve the financials - all ayes.

The board discussed the City Hall Gym policy and key process with Scott Casey from the Youth League. The rules for gym use (including dates reserved) will be updated & brought back for approval at the next meeting.

The board is interested in creating a tree donation program to increase the ability to replant trees in both city parks. This will be discussed further at the next meeting.

The mayor is donating the hiring of a tree carver for the stump that remains to the west of the amphitheater. The board would like to have a guitar as part of the carving.

Staff will be preparing the 2022 statistics, usage and financial reports for the pool for the boards review.

Staff updated the board on the Park Benches, Pool Picture Contest and Gazebo project.

The board will be looking to increase park shelter/amphitheater fees for the 2023 season.

Motion by Rausch, second by Orr to adjourn the meeting at 6:08 p.m. – all ayes.

Respectfully submitted by Lisa A. Kotter, City Administrator

Park Board SPECIAL Meeting Minutes
October 24, 2022

The October 24, 2022 Cascade Park Board meeting was called to order by Chairman Boffeli at 5:00 p.m.
Board members present: Boffeli, Rausch, Orr, Sconsa and Manternach. Others present: Lisa Kotter

Motion by Rausch, second by Orr to approve the agenda – all ayes, motion carried.

Motion by Orr, second by Manternach to recommend to the City Council approval of a park tree donation program with a required donation of \$325 for the tree and \$425 for a tree and plaque. – all ayes, motion carried.

Motion by Rausch, second by Manternach to adjourn the meeting at 5:10 p.m. – all ayes.

Respectfully submitted by Lisa A. Kotter, City Administrator

G/L EXPENSE HISTORY REPORT
FROM 10/2022 TO 10/2022

ACCOUNT NUMBER	ACCOUNT NAME	(FISCAL 4/2023 TO 4/2023)			AMOUNT	
DATE	JRNL	NAME/OTHER REFERENCE	PO NUMBER	INVOICE	CHECK NO REF/DESCRIPTION	
001-430-6310		BUILDING REPAIR/MAINT				
10/11/22	AP1813	STOLL CINDY		SEPT2022	5894 PARKS	420.00
		ACCOUNT TOTAL				420.00
001-430-6331		FUEL				
10/25/22	AP1818	MCDERMOTT OIL		093022	64665 SEPT FUEL	201.02
		ACCOUNT TOTAL				201.02
001-430-6371		UTILITIES				
10/11/22	AP1813	CASCADE MUNICIPAL UTILITI		SEPT BILLS	64641 PARK UTILITY BILLS	327.33
		ACCOUNT TOTAL				327.33
001-430-6507		MISC OPERATING SUPPLIES				
10/11/22	AP1813	CASCADE LUMBER		731870	64640 SAW/SCREWS/BIT	167.12
10/11/22	AP1813	CITY LAUNDERING		OCT2022	5887 PARK SUPPLIES	40.16
10/25/22	AP1818	ELLIS IMPLEMENT & OUTDOOR		57154	64658 OIL/OIL FILTER	39.33
		ACCOUNT TOTAL				246.61
001-430-6701		PARK IMPROVEMENTS				
10/11/22	AP1813	KAMMILLER TREE SERVICE		417	64650 TREE REMOVAL	4700.00
10/25/22	AP1818	BARD		533288	64656 PARK BENCH CONCRETE PADS	939.28
		ACCOUNT TOTAL				5,639.28
					REPORT TOTAL	6,834.24

BUDGET REPORT
CALENDAR 11/2022, FISCAL 5/2023

PCT OF FISCAL YTD 41.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-430-6010	SALARIES	.00	.00	.00	.00	.00
001-430-6020	WAGES - PART TIME	.00	.00	.00	.00	.00
001-430-6040	WAGES - OVERTIME	.00	.00	.00	.00	.00
001-430-6050	BOARD MEMBERS COMPENSATION	650.00	.00	.00	.00	650.00
001-430-6110	FICA/MEDICARE	50.00	.00	.00	.00	50.00
001-430-6130	IPERS	.00	.00	.00	.00	.00
001-430-6131	CA PENSION	.00	.00	.00	.00	.00
001-430-6150	GROUP INSURANCE	.00	.00	.00	.00	.00
001-430-6160	WORKERS' COMPENSATION	.00	.00	.00	.00	.00
001-430-6310	BUILDING REPAIR/MAINT	8,000.00	.00	1,610.00	20.13	6,390.00
001-430-6320	PARKS/EQUIP-REPAIR/MAINT	3,000.00	.00	1,014.29	33.81	1,985.71
001-430-6331	FUEL	800.00	.00	1,257.29	157.16	457.29-
001-430-6371	UTILITIES	3,300.00	.00	1,324.36	40.13	1,975.64
001-430-6373	TELEPHONE/INTERNET	.00	.00	.00	.00	.00
001-430-6408	INSURANCE-GENERAL	3,500.00	.00	.00	.00	3,500.00
001-430-6425	DONATIONS - PARK	.00	.00	.00	.00	.00
001-430-6490	PROFESSIONAL FEES	.00	.00	15,129.85	.00	15,129.85-
001-430-6507	MISC OPERATING SUPPLIES	800.00	.00	702.52	87.82	97.48
001-430-6701	PARK IMPROVEMENTS	50,000.00	.00	6,950.21	13.90	43,049.79
001-430-6727	CAPITAL EQUIPMENT	.00	.00	7,611.67	.00	7,611.67-
013-430-6701	PARK IMPROVEMENTS	.00	.00	.00	.00	.00
019-430-6702	PLAYGROUND EQUIPMENT	.00	.00	.00	.00	.00
	DIFFERENCE	70,100.00	.00	35,600.19	50.78	34,499.81
	PROOF	70,100.00	.00	35,600.19	50.78	34,499.81



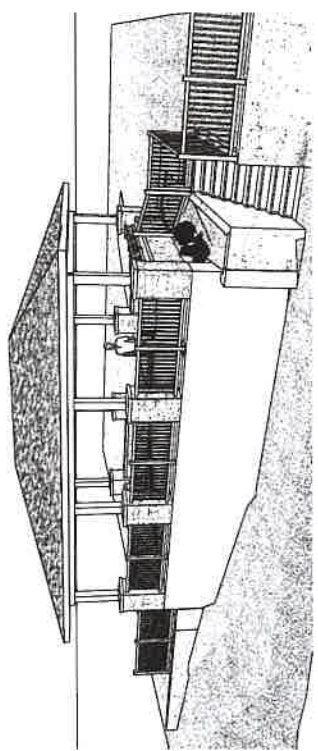
CASCADE LBR. CO.
 1000 1ST AVE EAST
 CASCADE, IA 50033
 TEL: 515-338-2222 FAX: 515-338-2222

NEW SHELTER FOR
 RIVERVIEW PARK
 CASCADE, IOWA

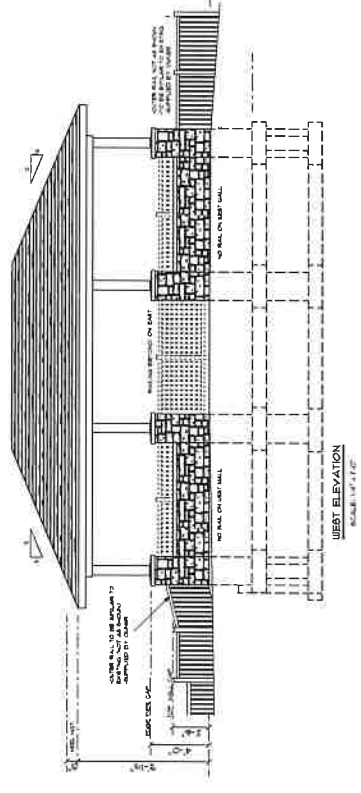
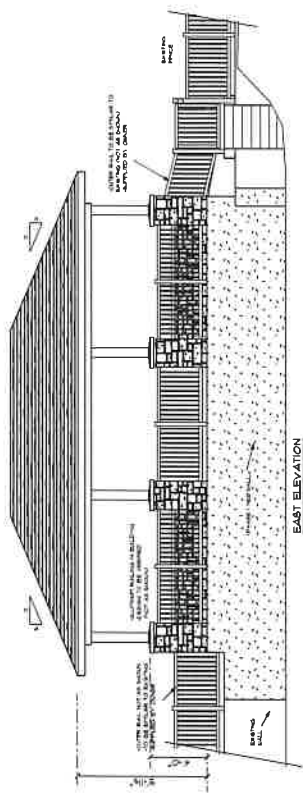
EXTERIOR ELEVATIONS
 A/B
 1/2" = 1'-0"

PAGE 1

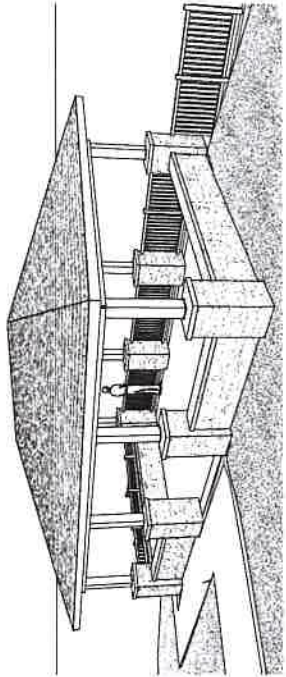
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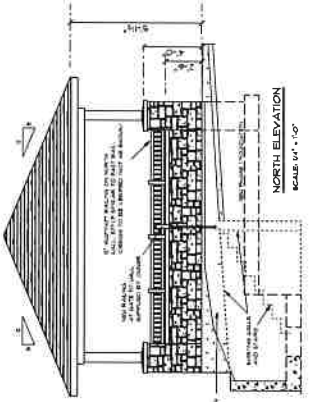
EAST ELEVATION
 SCALE: 1/4" = 1'-0"



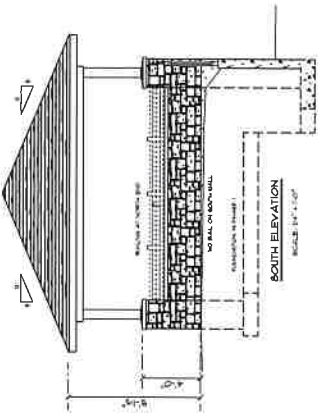
WEST ELEVATION
 SCALE: 1/4" = 1'-0"

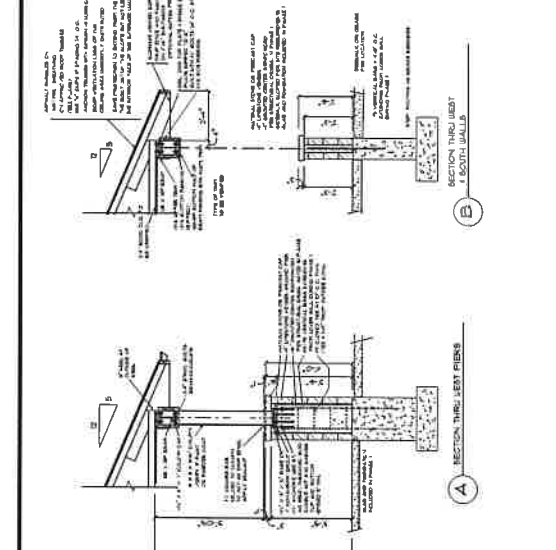
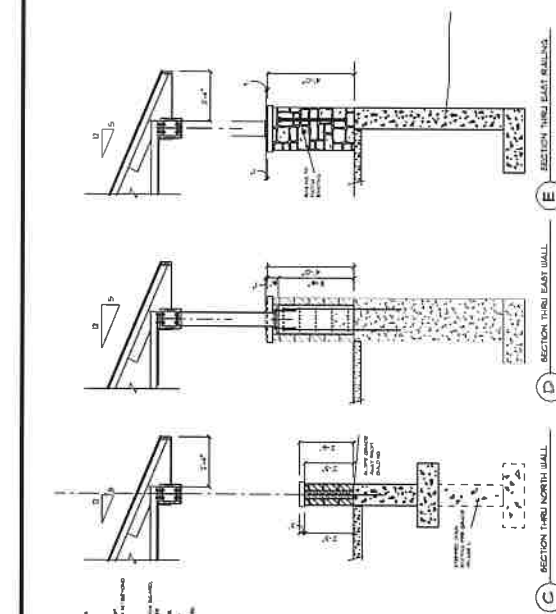
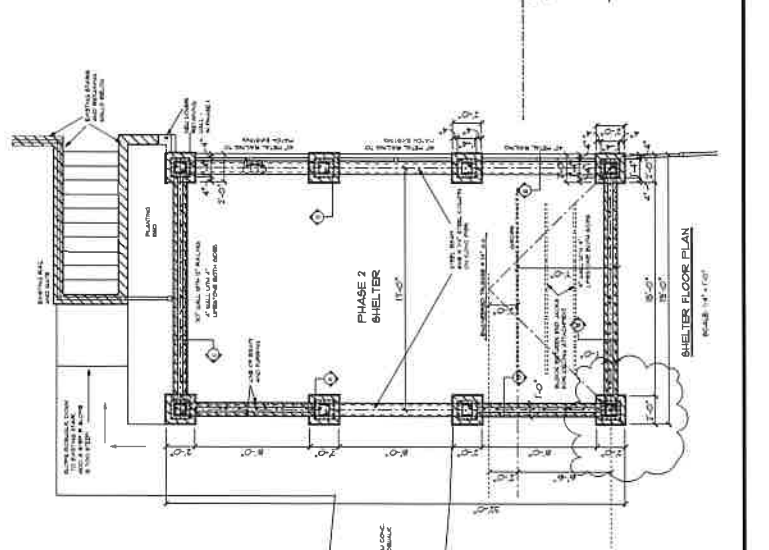
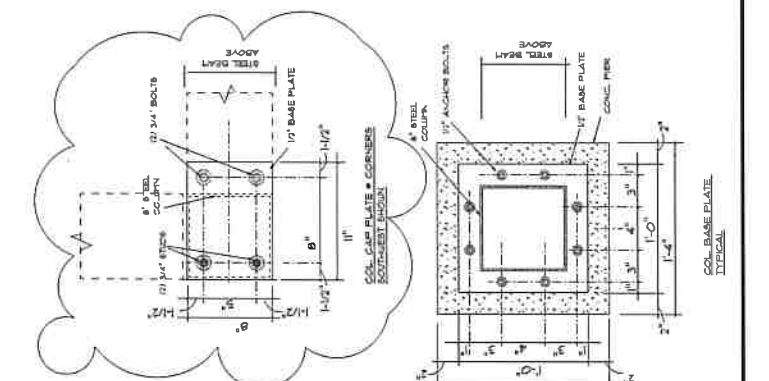
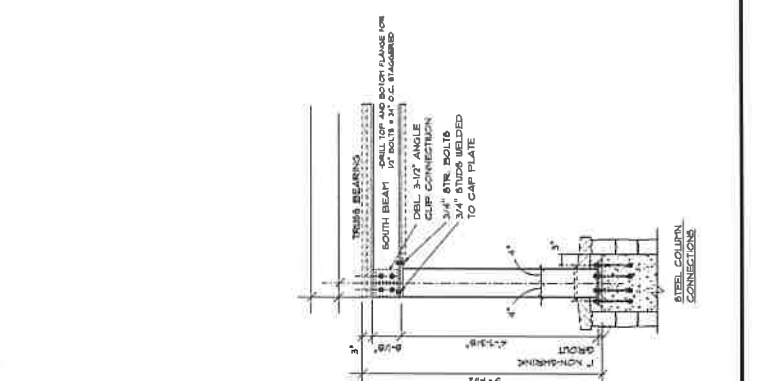
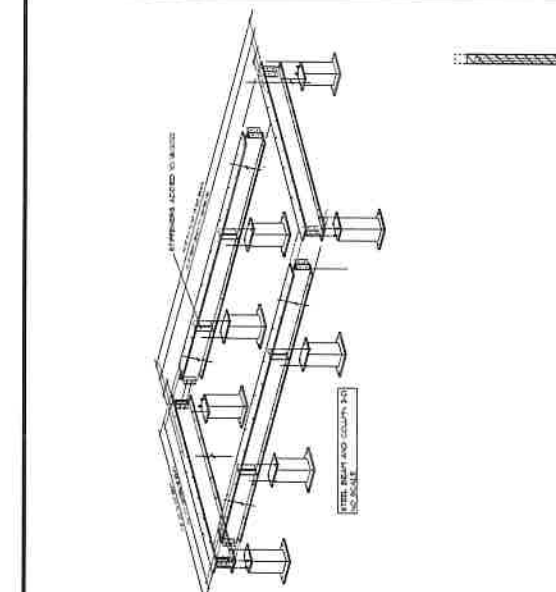
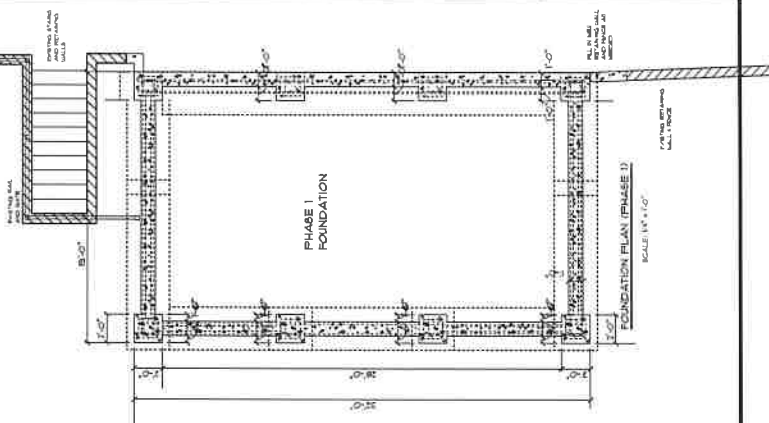


NORTH ELEVATION
 SCALE: 1/4" = 1'-0"



SOUTH ELEVATION
 SCALE: 1/4" = 1'-0"





2022 POOL EMPLOYEE WAGES

<u>Position</u>	
Pool Manager	700 per week
Assistant Manager	13.00 per hr
1 st Year Guard	11.00 per hr
2 nd year Guard	11.25 per hr
3 rd year Guard	11.50 per hr (.25 bump each yr worked)
Concession Stand	8.00 per hr (.25 bump each yr worked)

\$25 bonus for each pool party worked (Lifeguards Only)

\$25 bonus for working the last 3 weekends (weekends after school starts) for all workers

\$100 bonus at season end for perfect work season (no strikes!)

ADMISSION AND FEES

Individual Season Pass	\$85 / person
Family Season Pass (immediate family)	\$150 / family
Family Season Pass (immediate family plus one caregiver)	\$175 /family
Regular Admission (anyone over the age of 2)	\$5 at the door
Private Pool Party*	\$250 /2 hours (up to 50 ppl) \$300 / 2 hours (over 50 ppl)

*Available Hours – Mon – Fri 8:00pm – 10:00pm

Sat/Sun – 10am-12pm or 7:00pm – 9:00pm

*Pool Party Rules – No Glass allowed. You may bring in your own food/drink. You must clean up area once party is over. Concessions will not be open during this time.

PUBLIC SWIM LESSONS - Level 1-5 10:30 – 11:00 am

Five 30-minute lessons = \$40/child Session 1 – June 13-17; Session 2 – July 11-15

PRIVATE SWIM LESSONS

Email cascadeswimingpool@gmail.com to sign up!

Five 30-minute lessons \$80/child Five 15-minute lessons \$55/child

2022 SEASON
CASCADE MUNICIPAL POOL SCHEDULE AND FEES

405 2nd Avenue NE
563.852.3842

POOL OPENING DATE: Saturday, May 28th @ Noon

POOL CLOSING DATE: Labor Day at end of business.

SPECIAL HOURS OF OPERATION:

Saturday, June 25 – Pool opens at 2pm (due to Swim Meet at pool)

Sunday, July 4 – Pool closes at 5pm (due to 4th of July)

Thursday, July 7 – Pool closes at 4pm (due to a Swim Meet at pool)

Thursday July 21 & Friday July 22 & Saturday July 23 - Pool open 12 -1 (adult swim) & 1-5 for open swim only (due to Jones County Fair & guard availability)

Friday, August 19 – Pool closes at 5pm (due to Cascade Hometown Days)

Saturday, August 20th – Pool closed due to Cascade Hometown Days

REGULAR HOURS OF OPERATION: MONDAY - FRIDAY

Adult Only Swim (18 or older)	12:00pm - 1:00pm
Open to Public	1:00 - 5:00pm
Adult Only Swim (18 or older)	5:00 - 6:30pm
Open to Public	6:30 - 8:30pm
Swim Team	8:00am - 10:00am M/W/F

REGULAR HOURS OF OPERATION: SATURDAY & SUNDAY

Adult Only Swim (18 or older)	12:00pm – 1:00pm
Open to Public	1:00pm – 7:00pm
Mommy & Me time (Parent with child under 2)	Saturday from 11am-12pm

Revenue		
Swim Lesson Revenue	\$30,250.00	245 Private (logged) \$28517.00 per payroll
Concession Revenue	\$16,134.75	
Admission Revenue	\$46,997.00	\$32,340 Passes / \$14,657 Daily Admission
Misc Revenue	\$905.95	Guard Suit Return & Slushie Machine Return
	\$94,287.70	

Total Expense \$139,221.29
Total Revenue \$94,287.70
City Contribution \$44,933.59

2022 Total Attendance 11619 2769 Daily/7428 Passes/1422 Adult Swimmers
2021 Total Attendance 9057

Concession Revenue \$16,134.75
Concession Expense \$10,902.67
Concession Gain: \$5,232.08

Family Passes 185
Individual Passes 54

Expense	
Salaries	\$88,291.64
FICA/Medicare	\$6,754.40
Insurance	\$3,094.14
Training	\$3,030.00
Repair/Maint	\$1,356.05
Utilities	\$10,062.62
Phone	\$171.55
Inspections	\$423.00
Operating Expenses	\$15,135.22
Concessions	\$10,902.67
	\$139,221.29

New AED/Slush Machine/Shelving
Chlorine/Clean Supplies/Guard Suits & Clothing

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OPEN AIR PARK PAVILION

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Contact Farley City Hall at 744-3475 to reserve your date for the open air pavilion at the Farley City Park.

The open air pavilion includes four 16-foot picnic tables and one 8-foot picnic table. Also, a nearby barbeque, and lots of parking. Restrooms are located nearby as are swings, a merry-go-round, monkeybars and slides. Includes electricity.



Farley City Park Open Air Pavilion Rental

Residents and non residents \$50

Monticello was the only fees I could find.

Shelter Information & Reservations

Please call Village Hall to book a shelter at (608) 938-4383



Lions Shelter
(kitchen NOT included)
Size: 18' x 25' – Includes 9 picnic
tables, has pull down sides
Fee: \$50/day



Pool Shelter
Size: 18' x 36' – Includes 9 picnic
tables
Fee: \$50/day



Lake Montesian Shelter
Size: 1200 square feet
Includes: 10 picnic tables
Fee: \$75/day



**Montesian Garden Wedding
Gazebo**
Size: 544 square feet
Must provide own seating – holds
up to 50 chairs
Fee: \$75/day – all proceeds go to
the Montesian Community
Garden Club