

**CITY OF CASCADE, IOWA
COUNCIL MEETING AGENDA & PUBLIC NOTICE
MONDAY, AUGUST 8, 2022, 6:00 P.M.
CITY HALL, 320 1ST AVE WEST**

NOTICE: Notice is hereby given that the Cascade City Council will hold a meeting at 6:00 PM on Monday, August 8, 2022, at City Hall. Any visually or hearing-impaired person with special accessibility needs should contact the City Clerk at 563-852-3114.

Meetings are live streamed at www.cityofcascade.org under city of Cascade tab and on Local Access Channel 18

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approve Agenda**
5. **Speakers from the Floor** (limit 2 minutes per person).
6. **Consent Agenda** – Review and approve the following:
 1. City Council Minutes 7/25/22
 2. Library Board 8/2/22
 3. Park Board 8/1/22
 4. July 2022 Financial Reports and Fund Balances
 5. August 2022 Claims
7. **Consideration of Resolution #41-22 Setting Date for Public Hearing on Designation of the Expanded Cascade Urban Renewal Area and on Urban Renewal Plan Amendment**
8. **Consideration of Ordinance #01-22 on Water and Sewer Connection and Service Fees Ordinance (Second Reading)**
9. **Consideration of Ordinance #02-22 on Building Inspections and Building Codes (Second Reading)**
10. **Consideration of Resolution #42-22 Five Year Extension to Garbage Hauler Contract with Republic Services**
11. **Consideration of Resolution #43-22 Hiring of Kammiller Tree Service To Remove Trees in Riverview Park (\$4,700)**
12. **Consideration of Resolution #44-22 Hiring of Gravel Grading & Excavating LLC To Demolish the Riverview Park Gazebo and Construct the Flatwork (\$35,072.10)**
13. **Consideration of Resolution #45-22 Declaring Two Public Works Lawn Mowers Surplus**
14. **Consideration of Resolution #46-22 Banking Signatures-Ohnward Bank**
15. **Consideration of Resolution #47-22 to Hire Consultant CKendall Consulting to Assist with Clerk Duties**
16. **Consideration of Resolution #48-22 to Approve an Agreement with Delaney’s PC & Mac-IT Services**
17. **Discussion on Off Road Vehicles Ordinance 3-3-68 to 3-3-92**

18. **Consideration of Resolution #49-22 to Change City Hall Hours to 8:30 to 4:30 or by appointment and Fridays of 8/19, 9/2, 9/9, 9/16, 9/23 and 9/30 to be closed to the public.**
19. **Consideration to Appoint Lisa Kotter as Interim City Clerk**
20. **Reports – Police Chief and City Administrator**
 1. **July Monthly Police Report**
21. **Closed session 21.5 (i) To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.**
22. **Possible Action After Closed Session on an Employment Agreement**
23. **Adjournment**

City of Cascade Council,

Directors of the Tri County Historical Society ,would like to take this opportunity to “Thank You.” Your recent donation to the Tri County Historical Society, it is really appreciated.

This year has been a good year to date. We expect people to visit The Red Faber Room/Exhibit in August-when Field of Dreams Game is played. Recently We Fenced in the Eastern edge of our lot. Also for the 1st time we are having a Class Reunion on the Grounds of the Museum,with donations and new memberships expected.

We will use your donation for bills,insurance, and any improvements we can make at this time.

Thank You once again, your donation, will help us maintain the Museum.

Board of Directors,
Nancy Dolphin-Sec.-Tres.

July 25, 2022
City Council Meeting Minutes

The July 25, 2022 Regular City Council meeting was called to order at 6:00PM by Mayor Steve Knepper. The Pledge of Allegiance was recited. Hosch, Kelchen, Oliphant and Delaney answered roll call. Rausch was excused.

Motion Kelchen, second Oliphant to approve the agenda. Motion carried.

Council reviewed the items in the consent agenda including City Council Minutes 7/11/22 and Utility Board Minutes 7/13/22. Motion Oliphant, second Hosch. Motion carried.

Motion Delaney, second Oliphant to direct staff to bid out the gazebo at the Riverview Park with a height of the limestone walls at 30 inches, a 42-inch railing on the East and a 12-inch railing on the North and the only opening on the West side. Motion carried.

Motion Oliphant, second Delaney to approve the first reading of Ordinance #01-22 Water and Sewer Connection Fees and Water Service Fees. Roll call vote, all ayes, motion carried.

Motion Oliphant, second Delaney to approve the first reading of Ordinance #02-22 Building Inspections and Building Codes. Roll Call Vote, all ayes, motion carried.

Motion Kelchen, second Delaney to carry forward the discussion of Building Inspections Duties assigned to ECIA staff, the inspections the City will expect and fees.

Motion Kelchen, second Oliphant to direct staff to bring back a Resolution and Contract Amendment to extend the Republic Services contract for weekly garbage and recycling for a five-year extension through November 30, 2027. Motion carried.

Motion Delaney, second Oliphant to allocate up to \$2,000 from Riverview Park Cash Reserves to contribute toward the purchase of event barrier fencing in collaboration with the Chamber of Commerce, Hometown Days and Rockin' on the River. Motion carried.

The City Council discussed year end balances from Fiscal Year 2022.

Interim City Administrator Kotter explained that there may need to be some work done to review and address the Right of Way and Easement designations in the Industrial Park area.

Motion Delaney, second Hosch to approve Resolution #39-22 approving the Contract and Local Match for the IEDA Catalyst Grant for 221 1st Avenue West. Motion carried.

Motion Kelchen, second Hosch to approve Resolution #40-22 approving a change in the Personnel Policy for City Public Works Employees Boot Allowance to \$150. Motion carried.

The Chief reminded the City Council about Crime Night Out on August 2, 2022 and the new UTV-ATV State laws.

Motion Hosch, second Oliphant to adjourn the meeting at 7:38p.m. Motion carried.

Cascade Public Library Board of Trustees Minutes

Meeting August 2, 2022 City Hall, 4:30pm

Present: Kane, Brickley, Brindle, Ludwig, Recker

1. Meeting called to order at 4:30 by Ludwig.
2. Approval of the agenda made by Recker, second by Brindle, motion carried.
3. Approval of minutes from July 5, 2022 made by Brickley, second by Brindle, motion carried.
4. No Public Comment.
5. Budget reports were reviewed. Brickley questioned Building repair-maintenance for \$129.19. Kane will find out what that expense was and report back. The Board wanted to re refreshed where an entry of \$500.00 (grant) and the entry of \$200:00 (library Misc fees) came from. Kane will report back. Kane will also include the Endowment fund report from CFGD in the monthly reports.
6. After reviewing the bills motion was made by Brickley, second by Recker, motion carried to pay the bills. The amount of \$725.59 came from books ordered for the summer reading program. Each child in the program was given a free book. Kane reported that August and September are the high budget entries for books in the year.
7. The Circulation Statistics had a record breaking number of 4500 of All Materials used in the 7/1/2022 through 7/31/2022 report.
8. Old Business: Future Bldg: Recker reported that Tom and Meg O'Brien agreed to be Chair People for the Fundraising Committee. We are waiting for them to notify Amy Manternach from Greater Dubuque to set up the next meeting with them and the Fundraising Committee. Brindle reported that he had a strong PR meeting with volunteers on moving forward for Cascade's Next Chapter. They will be doing a video thru CFGD for the project. b. Summer Reading Update: Program going well. August 17th is the last day for the summer reading. Kane reported that next summer she would probably cut back and shorten it by a week. OTHER: Recker told the Board she has spoken to Dennis Sadler and he has agreed to take care of the back garden of the library. This includes weeding, trimming bushes and making sure trash is removed from that area.
9. New Business: a. Programming /Events/Librarians Calendar: Calendar was reviewed for August. Special Event Wednesday August 10th at Community Park. It will be at 10:00AM and is a FOAM PARTY. ALL ARE WELCOME. Here will be a Pot Luck and book discussion on August 18th, 10:30. There will be special hours on Saturday August 20th during HOMETOWN DAYS. Hours are yet to be determined. Cascade's Next Chapter Event Committee will decorate the planter in front of the library for Hometown Days. b:HOTSPOT CHECKOUT POLICY: Kane will email to all the board a revised policy for participants who use the HOTSPOTS. c. APPROVE CASE STATEMENTS AND MAILERS: NEW STATEMENT WAS REVIEWED AND ACCEPTED WITH THE EXCEPTION OF HAVING THE WORD the on the front page of the statement. Motion by Recker, second by Brickley, motion carried. d. Motion Made by Brindle, second by Brickley, motion carried to ALLOCATE FUNDS TO MAIL & PRINT CASE STATEMENTS AND MAILERS. These funds will come from Joan Hoffmans donation to the Library in 2021. e. All Board members are ready to make their pledge to Cascade's Next Chapter. f. FUNDRAISING SUBCOMMITTEE REPORT: It was decided by all Board members and heads of each committee to email a short synopsis of each meeting to all Library Board members after each meeting with their group. f. With permission from Joan Hoffman expenses for the PR Subcommittee can be paid for out of her 2021 library donation. h. Other: Kane will set up a meeting with Lisa Kotter and Amy Manternach on where to place funds she had received.
10. Next meeting Sept 6th, 4:30 at City Hall. Motion to adjourn at 5:40 made by Brickley, second by Recker, motion carried.

Monica Recker, Secretary Cascade Public Library Board of Trustees

Park Board Meeting Minutes
August 1, 2022

The August 1, 2022 Cascade Park Board meeting was called to order by Chairman Boffeli at 5:00 p.m. Board members Rausch, Manternach, Orr were present. Sconsa was absent.

Motion by Rausch, second by Manternach to approve the agenda – all ayes.

Motion by Orr, second by Manternach to approve the meeting minutes from June 6, 2022 – all ayes.

The Board went over the financial reports for the park and pool for June & July 2022. Motion by Rausch, second by Manternach to approve the financials - all ayes.

The board discussed the need to address issues with the steps at the kiddie slide at the pool. Motion by Orr, 2nd by Rausch to table this item until quotes and pictures of new steps are presented – all ayes.

The board discussed tree removal (out for bid) & lighting/electrical updates that will be taking place in the park due to the gazebo demo work at the end of the summer.

The board discussed the grass roots efforts for bench donations for river park/walkway/city park, etc. There has been enough raised for 15 benches that were ordered. A second order may be going in this next spring if there is still enough interest.

The board discussed the approved gazebo wall height that went back through the last city council meeting to be approved. There was some confusion around bench height vs taller walls for gazebo. This has been resolved.

Discussing FY 2023 capital projects was on the agenda for discussion. The board talked about a yearly tree plan and slide steps and there was a motion by Rausch, 2nd by Manternach to table to the next meeting – all ayes

The board discussed the plan for an end of year pool staff party on Wednesday, August 10th from 7:30 – 9:30 pm. Pizza will be provided.

Under other business there was a discussion about exploring cameras at the parks. Also discussed better maintenance plan for community park (poles need to be painted, weeds around the playground, regular garbage pick up, having the police drive by at night more often)

With nothing further, motion by Manternach, second by Rausch to adjourn the meeting at 5:26 p.m. – all ayes.

Respectfully submitted by Shontele Orr, Park Board Member

TREASURER'S REPORT
CALENDAR 7/2022, FISCAL 1/2023

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	387,710.06	83,040.91	210,477.37	1,244.38-	259,029.22
011 POLICE	70,575.01	46.41			70,621.42
012 FIRE TRUCK	251,157.10	165.03			251,322.13
013 RIVERVIEW PARK	9,533.79	6.26			9,540.05
014 FIRE EQUIPMENT	67,500.00				67,500.00
015 PUBLIC WORKS TRUCK	37,497.66	24.65			37,522.31
016 PARTIAL SELF-FUND	44,195.91	11.05	2,148.31		42,058.65
017 SWIMMING POOL	39,494.11	6.18			39,500.29
018 CABLE	6,483.31	4.29			6,487.60
019 PARKS/PLAYGROUND	20,721.82	13.60			20,735.42
020 STREET EQUIP	71,454.33	46.99			71,501.32
021 LIBRARY	143,284.95	80.37			143,365.32
022 1ST AVENUE	307,453.09	.16			307,453.25
025 TRAIL	25.43				25.43
026 SIREN	2,233.96	1.48			2,235.44
027 BICENTENNIAL	3,386.48	2.23			3,388.71
028 AMBULANCE	154,686.94	101.64			154,788.58
GENERAL FUNDS:	1,617,393.95	83,551.25	212,625.68	1,244.38-	1,487,075.14
110 ROAD USE TAX	103,751.03	25,247.84	19,705.98	1,266.23	110,559.12
111 ARP (AMERI RESUCUE PLAN	98,274.20				98,274.20
112 EMPLOYEE BENEFITS	23,321.54	131.67			23,453.21
121 LOCAL OPTION	417,169.93	30,552.21			447,722.14
125 TAX INCREMENT FINANCING	259,628.47-	2,276.42			257,352.05-
SPECIAL REVENUES:	382,888.23	58,208.14	19,705.98	1,266.23	422,656.62
200 DEBT SERVICE	55,376.83	357.90			55,734.73
DEBT SERVICE TOTALS	55,376.83	357.90			55,734.73
310 HOUSING REHAB	13,603.74				13,603.74
312 1ST AVE TRAIL PROJECT	9,990.32				9,990.32
322 STREET IMPROVEMENTS	165,636.34-				165,636.34-
323 HIGHWAY 136	88,676.19				88,676.19
360 WATER SYSTEM IMPROVEMEN	700.53				700.53
363 WWTP IMPROVEMENT PROJEC	358,669.62-				358,669.62-
CAPITAL PROJECTS TOT	411,335.18-				411,335.18-
600 WATER	30,769.88	29,171.88	22,240.65	25.09	37,726.20
601 DEPOSITS-WATER/SEWER	5,223.43				5,223.43
603 WELL PUMP	52,255.94	34.37			52,290.31
605 2021A BOND SINKING	72,086.24				72,086.24
610 SEWER	332,073.08	73,255.62	26,273.82	13.06	379,067.94
611 SEWER SINKING	567,136.00				567,136.00
ENTERPRISE FUNDS:	1,059,544.57	102,461.87	48,514.47	38.15	1,113,530.12

TREASURER'S REPORT
CALENDAR 7/2022, FISCAL 1/2023

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
GRAND TOTAL:	2,703,868.40	244,579.16	280,846.13	60.00	2,667,661.43
Report Total	2,703,868.40	244,579.16	280,846.13	60.00	2,667,661.43

BANK CASH REPORT
2022

BANK NAME FUND GL NAME	JUNE CASH BALANCE	JULY RECEIPTS	JULY DISBURSMENTS	JULY CASH BALANCE	OUTSTANDING TRANSACTIONS	JUL BANK BALANCE
OHNWARD CHECKING ACCT						
BANK OHNWARD CHECKING ACCT						1,448,798.10
001 CASH - GENERAL	266,109.07	86,561.85	215,322.98	137,347.94	28,723.88	
002 CASH- ARP COVID 19 GRANT	0.00	0.00	0.00	0.00		
011 CASH - POLICE	0.00	0.00	0.00	0.00		
012 CASH - FIRE	0.00	0.00	0.00	0.00		
013 CASH - RIVERVIEW PARK	0.00	0.00	0.00	0.00		
014 CASH - FIRE EQUIPMENT	67,500.00	0.00	0.00	67,500.00		
015 CASH - PUBLIC WORKS TRUCK	0.00	0.00	0.00	0.00		
016 CASH - PARTIAL SELF-FUND	27,371.67	0.00	2,148.31	25,223.36		
017 CASH - SWIMMING POOL	30,027.59	0.00	0.00	30,027.59		
018 CASH - CABLE	0.00	0.00	0.00	0.00		
019 CASH - PARKS/PLAYGROUND	0.00	0.00	0.00	0.00		
020 CASH - STREET EQUIP	0.00	0.00	0.00	0.00		
021 CASH - LIBRARY	21,024.55	0.00	0.00	21,024.55		
022 CASH - 1ST AVENUE	307,232.35	0.00	0.00	307,232.35		
023 CASH - 1ST AVE BRIDGE	0.00	0.00	0.00	0.00		
024 CASH - TYLER BRIDGE	0.00	0.00	0.00	0.00		
025 CASH - TRAIL	0.00	0.00	0.00	0.00		
026 CASH - SIREN	0.00	0.00	0.00	0.00		
027 CASH - BICENTENNIAL	0.00	0.00	0.00	0.00		
028 CASH - AMBULANCE	0.00	0.00	0.00	0.00		
110 CASH - ROAD USE TAX	103,751.03	25,247.84	18,439.75	110,559.12	2,418.36	
111 CASH	98,274.20	0.00	0.00	98,274.20		
112 CASH - EMPLOYEE BENEFITS	23,321.54	131.67	0.00	23,453.21		
121 CASH - LOST	417,169.93	30,552.21	0.00	447,722.14		
125 CASH - TIF	259,628.47-	2,276.42	0.00	257,352.05-		
200 CASH - DEBT SERVICE	55,376.83	357.90	0.00	55,734.73		
220 CASH - SPECIAL ASSESSMENT	0.00	0.00	0.00	0.00		
300 CASH	0.00	0.00	0.00	0.00		
310 CASH - HOUSING REHAB	13,603.74	0.00	0.00	13,603.74		
312 CASH - 1ST AVE TRAIL PROJECT	9,990.32	0.00	0.00	9,990.32		
322 CASH - STREET IMPROVEMENTS	165,636.34-	0.00	0.00	165,636.34-		
323 CASH - HIGHWAY 136	88,676.19	0.00	0.00	88,676.19		
360 CASH - WATER SYS IMPROVEMENT	700.53	0.00	0.00	700.53		
363 CASH - WWTP IMPROVEMENT PROJ	358,669.62-	0.00	0.00	358,669.62-		
364 CASH - TRAIL WATER MAIN REPLAC	0.00	0.00	0.00	0.00		
365 CASH - MCKINLEY ST & 1ST AVE	0.00	0.00	0.00	0.00		
366 CASH - SWIMMING POOL PROJ	0.00	0.00	0.00	0.00		
600 CASH - WATER	51,388.22-	29,330.98	22,478.36	44,535.60-	2,113.53	
601 CASH - DEPOSITS	1,723.43	0.00	0.00	1,723.43		
603 CASH - WELL PUMP	0.00	0.00	0.00	0.00		
604 CASH - 2021A BOND	0.00	0.00	0.00	0.00		
605 CASH - 2021A BOND SINKING	0.00	0.00	0.00	0.00		
610 CASH - SEWER	186,549.43	73,257.00	26,357.76	233,448.67	2,357.87	
611 CASH - SEWER SINKING	567,136.00	0.00	0.00	567,136.00		
620 CASH - GARBAGE	0.00	0.00	0.00	0.00		
621 CASH - GARBAGE TRUCK	0.00	0.00	0.00	0.00		
OHNWARD CHECKING ACCT TOTALS	1,450,215.75	247,715.87	284,747.16	1,413,184.46	35,613.64	1,448,798.10

BANK CASH REPORT
2022

BANK NAME FUND GL NAME	JUNE CASH BALANCE	JULY RECEIPTS	JULY DISBURSMENTS	JULY CASH BALANCE	OUTSTANDING TRANSACTIONS	JUL BANK BALANCE
OHNWARD MONEY MARKET ACCT						
BANK OHNWARD MONEY MARKET ACCT						1,254,476.97
001 CDS/INVESTMENTS - GENERAL	121,600.99	80.29	0.00	121,681.28		
011 CDS/INVESTMENTS - POLICE CAR	70,575.01	46.41	0.00	70,621.42		
012 CDS/INVESTMENTS - FIRE TRUCK	251,157.10	165.03	0.00	251,322.13		
013 CDS/INVESTMENTS - RIVERVIEW	9,533.79	6.26	0.00	9,540.05		
015 CDS/INVESTMENTS - TRUCK RSRV	37,497.66	24.65	0.00	37,522.31		
016 CDS/INVESTMENTS - PARTIAL SELF	16,824.24	11.05	0.00	16,835.29		
017 CDS/INVESTMENTS - SWIMMING	9,466.52	6.18	0.00	9,472.70		
018 CDS/INVESTMENTS - CABLE RSRV	6,483.31	4.29	0.00	6,487.60		
019 CDS/INVESTMENTS - PARKS	20,721.82	13.60	0.00	20,735.42		
020 CDS/INVESTMENTS - STREET EQUIP	71,454.33	46.99	0.00	71,501.32		
021 CDS/INVESTMENTS - LIBRARY RSRV	122,260.40	80.37	0.00	122,340.77		
022 CDS/INVESTMENTS - 1ST AVE RSRV	220.74	0.16	0.00	220.90		
024 CDS/INVESTMENTS - TYLER BRIDGE	0.00	0.00	0.00	0.00		
025 CDS/INVESTMENTS - TRAIL RSRV	25.43	0.00	0.00	25.43		
026 CDS/INVESTMENTS - SIREN RSRV	2,233.96	1.48	0.00	2,235.44		
027 CDS/INVESTMENTS - BICENTENNIAL	3,386.48	2.23	0.00	3,388.71		
028 CD/INVESTMENTS - AMBULANCE RES	154,686.94	101.64	0.00	154,788.58		
110 CDS/INVESTMENTS - ROAD USE TAX	0.00	0.00	0.00	0.00		
112 CDS/INVESTMENTS - EMPLOYEE BEN	0.00	0.00	0.00	0.00		
125 CDS/INVESTMENTS - TIF	0.00	0.00	0.00	0.00		
200 CDS/INVESTMENTS - DEBT SERVICE	0.00	0.00	0.00	0.00		
600 CDS/INVESTMENTS - WATER	82,158.10	103.70	0.00	82,261.80		
601 CDS/INVESTMENTS - DEPOSITS	3,500.00	0.00	0.00	3,500.00		
603 CDS/INVESTMENTS - WELL PUMP	52,255.94	34.37	0.00	52,290.31		
605 CD'S/INVESTMENTS-2021A SINKING	72,086.24	0.00	0.00	72,086.24		
610 CDS/INVESTMENTS - SEWER	145,523.65	95.62	0.00	145,619.27		
611 CDS/INVESTMENTS - SEWER SINKIN	0.00	0.00	0.00	0.00		
620 CDS/INVESTMENTS - GARBAGE	0.00	0.00	0.00	0.00		
621 CDS/INVESTMENTS - GARBAGE TRK	0.00	0.00	0.00	0.00		
OHNWARD MONEY MARKET ACCT TOTA	1,253,652.65	824.32	0.00	1,254,476.97	0.00	1,254,476.97
OHNWARD BANK CD						
BANK OHNWARD BANK CD						
019 CD - PARKS	0.00	0.00	0.00	0.00		
021 CD - LIBRARY	0.00	0.00	0.00	0.00		
022 CD - 1ST AVE	0.00	0.00	0.00	0.00		
600 CD - WATER	0.00	0.00	0.00	0.00		
OHNWARD BANK CD TOTALS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OF ALL BANKS	2,703,868.40	248,540.19	284,747.16	2,667,661.43	35,613.64	2,703,275.07

REVENUE & EXPENSE REPORT
CALENDAR 7/2022, FISCAL 1/2023

RV

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	GENERAL TOTAL	83,040.91	83,040.91	2,222,292.00	2,139,251.09
	POLICE TOTAL	46.41	46.41	.00	46.41-
	FIRE TRUCK TOTAL	165.03	165.03	.00	165.03-
	RIVERVIEW PARK TOTAL	6.26	6.26	.00	6.26-
	PUBLIC WORKS TRUCK TOTAL	24.65	24.65	.00	24.65-
	PARTIAL SELF-FUND TOTAL	11.05	11.05	.00	11.05-
	SWIMMING POOL TOTAL	6.18	6.18	.00	6.18-
	CABLE TOTAL	4.29	4.29	.00	4.29-
	PARKS/PLAYGROUND TOTAL	13.60	13.60	.00	13.60-
	STREET EQUIP TOTAL	46.99	46.99	.00	46.99-
	LIBRARY TOTAL	80.37	80.37	.00	80.37-
	1ST AVENUE TOTAL	.16	.16	.00	.16-
	SIREN TOTAL	1.48	1.48	.00	1.48-
	BICENTENNIAL TOTAL	2.23	2.23	.00	2.23-
	AMBULANCE TOTAL	101.64	101.64	.00	101.64-
	ROAD USE TAX TOTAL	25,247.84	25,247.84	333,000.00	307,752.16
	ARP (AMERI RESUCUE PLAN) TOTA	.00	.00	176,500.00	176,500.00

REVENUE & EXPENSE REPORT
CALENDAR 7/2022, FISCAL 1/2023

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	EMPLOYEE BENEFITS TOTAL	131.67	131.67	1,348.00	1,216.33
	LOCAL OPTION TOTAL	30,552.21	30,552.21	566,650.00	536,097.79
	TAX INCREMENT FINANCING TOTAL	2,276.42	2,276.42	106,798.00	104,521.58
	DEBT SERVICE TOTAL	357.90	357.90	330,618.00	330,260.10
	STREET IMPROVEMENTS TOTAL	.00	.00	20,000.00	20,000.00
	WATER TOTAL	29,171.88	29,171.88	379,100.00	349,928.12
	WELL PUMP TOTAL	34.37	34.37	200.00	165.63
	SEWER TOTAL	73,255.62	73,255.62	962,300.00	889,044.38
	TOTAL REVENUE BY FUND	===== 244,579.16 =====	===== 244,579.16 =====	===== 5,098,806.00 =====	===== 4,854,226.84 =====

REVENUE & EXPENSE REPORT
CALENDAR 7/2022, FISCAL 1/2023

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	POLICE TOTAL	25,064.61	25,064.61	247,779.00	222,714.39
	EMERGENCY MANAGEMENT TOTAL	.00	.00	1,000.00	1,000.00
	FLOOD CONTROL TOTAL	.00	.00	500.00	500.00
	FIRE TOTAL	6,044.17	6,044.17	52,258.00	46,213.83
	AMBULANCE TOTAL	13,312.00	13,312.00	74,200.00	60,888.00
		-----	-----	-----	-----
	PUBLIC SAFETY TOTAL	44,420.78	44,420.78	375,737.00	331,316.22
	ROADS, BRIDGES, SIDEWALKS TOTA	22,575.94	22,575.94	421,735.00	399,159.06
	STREET LIGHTING TOTAL	933.29	933.29	31,236.00	30,302.71
	SNOW REMOVAL TOTAL	.00	.00	45,918.00	45,918.00
	RECYCLING/GARBAGE TOTAL	22,930.10	22,930.10	274,200.00	251,269.90
		-----	-----	-----	-----
	PUBLIC WORKS TOTAL	46,439.33	46,439.33	773,089.00	726,649.67
	LIBRARY TOTAL	15,923.20	15,923.20	167,583.00	151,659.80
	PARKS TOTAL	5,104.12	5,104.12	70,100.00	64,995.88
	SWIMMING POOL TOTAL	57,664.53	57,664.53	124,091.00	66,426.47
		-----	-----	-----	-----
	CULTURE & RECREATION TOTAL	78,691.85	78,691.85	361,774.00	283,082.15
	COMMUNITY BEAUTIFICATION TOTA	440.22-	440.22-	232,000.00	232,440.22
	TIF REVOLVING FUND TOTAL	.00	.00	108,798.00	108,798.00
		-----	-----	-----	-----
	COMMUNITY & ECONOMIC DEV TOTA	440.22-	440.22-	340,798.00	341,238.22
	MAYOR/COUNCIL/CITY MGR TOTAL	.00	.00	8,600.00	8,600.00
	EXECUTIVE ADMINISTRATION TOTA	.00	.00	3,110.00	3,110.00
	CLERK/TREASURER/ADM TOTAL	14,819.77	14,819.77	160,996.00	146,176.23
	LEGAL SERVICES/ATTORNEY TOTAL	75.00	75.00	10,000.00	9,925.00
	CITY HALL/GENERAL BLDGS TOTAL	46,067.47	46,067.47	146,618.00	100,550.53
	CABLE ACCESS CHANNEL TOTAL	2,257.68	2,257.68	21,089.00	18,831.32
		-----	-----	-----	-----
	GENERAL GOVERNMENT TOTAL	63,219.92	63,219.92	350,413.00	287,193.08
	ROADS, BRIDGES, SIDEWALKS TOTA	.00	.00	138,675.00	138,675.00
	DEBT SERVICES TOTAL	.00	.00	165,600.00	165,600.00
		-----	-----	-----	-----
	DEBT SERVICE TOTAL	.00	.00	304,275.00	304,275.00
	ROADS, BRIDGES, SIDEWALKS TOTA	.00	.00	20,000.00	20,000.00
		-----	-----	-----	-----
	CAPITAL PROJECTS TOTAL	.00	.00	20,000.00	20,000.00

REVENUE & EXPENSE REPORT
CALENDAR 7/2022, FISCAL 1/2023

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	WATER TOTAL	22,240.65	22,240.65	364,888.00	342,647.35
	SEWER TOTAL	26,273.82	26,273.82	927,725.00	901,451.18
	ENTERPRISE FUNDS TOTAL	48,514.47	48,514.47	1,292,613.00	1,244,098.53
	TRANSFERS IN/OUT TOTAL	.00	.00	573,925.00	573,925.00
	TRANSFER OUT TOTAL	.00	.00	573,925.00	573,925.00
	TOTAL EXPENSES	280,846.13	280,846.13	4,392,624.00	4,111,777.87

REVENUE & EXPENSE REPORT
CALENDAR 7/2022, FISCAL 1/2023

XP'S

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	GENERAL TOTAL	210,477.37	210,477.37	1,868,974.00	1,658,496.63
	ARP- COVID-19 GRANT TOTAL	.00	.00	.00	.00
	POLICE TOTAL	.00	.00	.00	.00
	FIRE TRUCK TOTAL	.00	.00	.00	.00
	RIVERVIEW PARK TOTAL	.00	.00	.00	.00
	FIRE EQUIPMENT TOTAL	.00	.00	.00	.00
	PUBLIC WORKS TRUCK TOTAL	.00	.00	.00	.00
	PARTIAL SELF-FUND TOTAL	2,148.31	2,148.31	.00	2,148.31-
	SWIMMING POOL TOTAL	.00	.00	.00	.00
	PARKS/PLAYGROUND TOTAL	.00	.00	.00	.00
	STREET EQUIP TOTAL	.00	.00	.00	.00
	LIBRARY TOTAL	.00	.00	.00	.00
	1ST AVENUE TOTAL	.00	.00	.00	.00
	TRAIL TOTAL	.00	.00	.00	.00
	AMBULANCE TOTAL	.00	.00	.00	.00
	ROAD USE TAX TOTAL	19,705.98	19,705.98	331,039.00	311,333.02
	ARP (AMERI RESUCUE PLAN) TOTA	.00	.00	181,500.00	181,500.00

REVENUE & EXPENSE REPORT
CALENDAR 7/2022, FISCAL 1/2023

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	EMPLOYEE BENEFITS TOTAL	.00	.00	45,000.00	45,000.00
	LOCAL OPTION TOTAL	.00	.00	228,825.00	228,825.00
	TAX INCREMENT FINANCING TOTAL	.00	.00	108,798.00	108,798.00
	DEBT SERVICE TOTAL	.00	.00	304,275.00	304,275.00
	LIBRARY PROJ TOTAL	.00	.00	.00	.00
	HOUSING REHAB TOTAL	.00	.00	.00	.00
	1ST AVE TRAIL PROJECT TOTAL	.00	.00	.00	.00
	STREET IMPROVEMENTS TOTAL	.00	.00	20,000.00	20,000.00
	HIGHWAY 136 TOTAL	.00	.00	.00	.00
	WATER SYSTEM IMPROVEMENT TOTA	.00	.00	.00	.00
	WWTP IMPROVEMENT PROJECT TOTA	.00	.00	.00	.00
	TRAIL WATER MAIN REPLACEM TOTA	.00	.00	.00	.00
	MCKINLEY ST & 1ST AVE CUR TOTA	.00	.00	.00	.00
	SWIMMING POOL PROJECT TOTAL	.00	.00	.00	.00
	WATER TOTAL	22,240.65	22,240.65	371,188.00	348,947.35
	DEPOSITS-WATER/SEWER TOTAL	.00	.00	300.00	300.00
	WELL PUMP TOTAL	.00	.00	.00	.00

REVENUE & EXPENSE REPORT
CALENDAR 7/2022, FISCAL 1/2023

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	2021A BOND TOTAL	.00	.00	.00	.00
	2021A BOND SINKING TOTAL	.00	.00	.00	.00
	SEWER TOTAL	26,273.82	26,273.82	932,725.00	906,451.18
	SEWER SINKING TOTAL	.00	.00	.00	.00
	GARBAGE TOTAL	.00	.00	.00	.00
	GARBAGE TRUCK TOTAL	.00	.00	.00	.00
	TOTAL EXPENSES BY FUND	<u>280,846.13</u>	<u>280,846.13</u>	<u>4,392,624.00</u>	<u>4,111,777.87</u>

CLAIMS REPORT
Vendor Checks: 7/13/2022- 8/04/2022

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL
INV1194399	ACCESS SYSTEMS	BLK TONER S/H-LIB		10.99
0224714-IN	ACCO	LIQ CHLORINE-POOL	1,088.00	
0225058-IN	ACCO	BATTERY,CHARGER,HAND CONTRL-PO	757.66	1,845.66
071422	R.D. DRENKOW & CO INC	PSF REIMB-GEHL,HEIM	1,053.20	
072122	R.D. DRENKOW & CO INC	PSF REIMB-FRASHER	15.00	
073122	R.D. DRENKOW & CO INC	PSF REIMB GEHL,HEIM,STANER	627.74	
080422	R.D. DRENKOW & CO INC	PSF REIMB-STANER	30.00	
73122	R.D. DRENKOW & CO INC	ANNUAL ADMIN FEE	108.00	
7338	R.D. DRENKOW & CO INC	ADMIN SVC FEE - AUG 2022	60.90	1,894.84
2175140198	AT&T	MO LONG DISTANCE		41.35
2036601111	BAKER & TAYLOR BOOKS	BOOKS-LIB	725.59	
2036714164	BAKER & TAYLOR BOOKS	BOOKS-LIB	155.74	
2036760359	BAKER & TAYLOR BOOKS	BOOKS-LIB	274.04	
2036782209	BAKER & TAYLOR BOOKS	BOOKS-LIB	285.26	
2036804748	BAKER & TAYLOR BOOKS	BOOKS-LIB	159.39	1,600.02
519276	BARD MATERIALS	CEMENT-WAY FINDING SIGN C.H.		195.00
080322	BOOK LOOK	BOOKS-LIB	487.69	
080322-1	BOOK LOOK	BOOKS-LIB	459.71	947.40
84554351	BOUND TREE MEDICAL LLC	MISC SUPPLIES-EMS	426.44	
84585063	BOUND TREE MEDICAL LLC	PADIATRIC aBLADES-EMS	345.80	
84590195	BOUND TREE MEDICAL LLC	IV FLUSH,SALINE-EMS	109.80	
84609228	BOUND TREE MEDICAL LLC	CURAPLEX-EMS	5.52	
84611373	BOUND TREE MEDICAL LLC	CURAPLEX ENDO TUBE-EMS	4.92	
84615079	BOUND TREE MEDICAL LLC	BEDDING,MASKS,WIPES-EMS	618.16	
84617195	BOUND TREE MEDICAL LLC	WIPES-EMS	205.74	1,716.38
1851	BROTHERS MARKET INC	WATER X8-POOL	31.92	
2056	BROTHERS MARKET INC	NATL NIGHT OUT	472.01	503.93
080222	CASCADE COMMUNICATIONS CO	MO PHONE & INTERNET		985.12
080222	CASCADE HOMETOWN DAYS	MUSIC-NATL NIGHT OUT REIMB	150.00	
080222-1	CASCADE HOMETOWN DAYS	FACE PAINT-NATL NIGHT OUT REIM	325.00	475.00
136124	CASCADE LUMBER CO	UPS SHIPPING-WA	13.15	
699545	CASCADE LUMBER CO	SKIDSTEER RENT-WAY FINDING SIG	65.00	
700020	CASCADE LUMBER CO	WEEDBLOCK-WAY FINDING SIGN C.H	12.99	
700025	CASCADE LUMBER CO	LINE MASON BRD-WAY FINDING SIG	9.99	
700315	CASCADE LUMBER CO	WEEDBLOCK-WAY FINDING SIGN C.H	25.98	
702105	CASCADE LUMBER CO	UPS SHIPPING-SW	99.70	
703640	CASCADE LUMBER CO	PADLOCK-PARK	12.99	
705485	CASCADE LUMBER CO	COMET POWDER-WA	1.49	
706080	CASCADE LUMBER CO	PTRAP,SCREWS-PARKS	5.73	
706630	CASCADE LUMBER CO	NOZZLE HOSE-SHOP	12.79	
707625	CASCADE LUMBER CO	UPS SHIPPING-WA	12.42	
707695	CASCADE LUMBER CO	UPS SHIPPING-WA	12.42	
708950	CASCADE LUMBER CO	GLOVES-STREETS	21.14	305.79
080222	CASCADE MUNICIPAL UTILITIES	AUG 2022 UTILITIES	7,369.79	
080222-2	CASCADE MUNICIPAL UTILITIES	DEP RFND-D.MYERS	70.00	
080222-3	CASCADE MUNICIPAL UTILITIES	DEP RFND-LAUNICA GROCERY	120.00	7,559.79
21-52	CASEY BUILDING SOLUTIONS LLC	WAY FINDING SIGN-POOL PARK		1,058.73
080222	CASEYS BUSINESS MASTERCARD	JULY 2022 FUEL		129.68
77635941	CENGAGE LEARNING	LG PRINT BOOKS-LIB	59.22	
77635963	CENGAGE LEARNING	LG PRINT BOOKS-LIB	70.47	
77730247	CENGAGE LEARNING	LG PRINT BOOKS-LIB	59.22	188.91
1920839	CENTER POINT LARGE PRINT	LG PRINT BOOKS-LIB	45.54	
1921640	CENTER POINT LARGE PRINT	LG PRINT BOOKS-LIB	94.68	
1927487	CENTER POINT LARGE PRINT	LG PRINT BOOKS-LIB	45.54	

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL
1928289	CENTER POINT LARGE PRINT	LG PRINT BOOKS-LIB	94.68	
1935524	CENTER POINT LARGE PRINT	LG PRINT BOOKS-LIB	140.22	420.66
1783197	CITY LAUNDERING CO	SUPPLIES & UNIFORMS	125.49	
1785361	CITY LAUNDERING CO	SUPPLIES & UNIFORMS	94.89	
1787454	CITY LAUNDERING CO	SUPPLIES & UNIFORMS	125.49	
1789536	CITY LAUNDERING CO	SUPPLIES & UNIFORMS	94.89	440.76
IVC0105465	COAST TO COAST SOLUTIONS	SHIRTS,CUPS-NATL NIGHT OUT		141.93
080322	COLLEGE SUBSCRIPTION SERVICE	PEOPLE MAG-LIB		69.46
2594	MICHAEL DELANEY	ADMIN LAPTOP,COUNCIL EMAIL,		441.42
54265	DOLLAR GENERAL-REGIONS 410526	CLOROX,ROLL TOWELS,TRASH-POOL		23.95
ARU0338523	EAST WEST BOOKS	BOOKS-LIB		141.94
56836	ELLIS IMPLEMENT & OUTDOOR LLC	BRG6133YA OUTLAW MOWER		10,420.00
112667	FEH DESIGN	PUBLIC PLANNING & SPARK-LIB		3,664.00
X07272022	FIRST NET-AT&T MOBILITY	MAR-JULY 2022		929.81
13316429-00	FIRST SUPPLY LLC-DUBUQUE	SINK-PARK		111.67
20049	GASSER FARM & HARDWARE LLC	BULK BOLTS-TRAFFIC LIGHT	.80	
20064	GASSER FARM & HARDWARE LLC	PAVER X80-WAY FINDING SIGN C.H	159.20	
20075	GASSER FARM & HARDWARE LLC	BATTERIES-EMS	19.49	
20086	GASSER FARM & HARDWARE LLC	PRECISION SCREW SET-POLICE	13.99	
20189	GASSER FARM & HARDWARE LLC	DEF EXHAUST FLUID-EMS	5.99	
20211	GASSER FARM & HARDWARE LLC	TRIMMER STRING-PARKS	23.99	
20361	GASSER FARM & HARDWARE LLC	FOLD TABLE-NATL NIGHT OUT	58.99	282.45
080222	GEHL LAWN SERVICE	WEED CONTROL-DIKE,STREETS		830.00
22239	GENERAL TRAFFIC CONTROLS INC	TRAFFIC SIGNAL REPAIR		578.00
2142255-000	GIERKE ROBINSON COMPANY INC	CEMENT WORK TOOLS-SHOP		551.41
6237764	HAWKINS INC	CHLORINE-WATER		120.00
502193169	HOOPLA	DIGITAL BOOK,MOVIE,TV-LIB	154.49	
502334441	HOOPLA	DIGITAL BOOK,MOVIE,TV-LIB	123.71	278.20
080222	IA LEIN	CONF REGISTRATION-POLICE		200.00
136774	IMAGE TREND	ELITE FIELD LICENSE SUPPORT-EM		463.71
858643	IOWA BARNS	BOOK-LIB		29.95
080222	IOWA DEPT OF NATURAL RESCOURCE	NPDES ANNUAL FEE-SW		1,275.00
080422	IOWA LEAGUE OF CITIES	GRAPEVINE-ADMIN		120.00
080422	IOWA RURAL WATER ASSOC	2022 FALL CONFERENCE-4 MEN		680.00
PR20220701	IPERS	IPERS	3,129.41	
PR20220715	IPERS	IPERS	3,199.20	
PR20220721	IPERS	IPERS	3,164.95	9,493.56
PR20220707	IRS W/H	FED/FICA TAX	7,877.86	
PR20220721	IRS W/H	FED/FICA TAX	9,062.93	16,940.79
63022	KERPS SERVICE CENTER INC	2015 FORD FLAT REPAIR		20.56
080422	KOTTER LISA	AUG 2022 TERMS		1,455.00
20297242	LIME ROCK SPRINGS CO	CONCESSIONS-POOL	156.57	
20297933	LIME ROCK SPRINGS CO	CONCESSIONS-POOL	181.22	
20298595	LIME ROCK SPRINGS CO	CONCESSIONS-POOL	163.96	501.75
198632	LYNCH DALLAS P.C.	GEN MATTERS	15.00	
198634	LYNCH DALLAS P.C.	ZONING	135.00	150.00
071922	MAQUOKETA VALLEY COOP	OAK HILL ST LIGHTS		158.29
080422	MATT LUX	APPRAISAL-LOT 1-7 E CASCADE	400.00	
080422-1	MATT LUX	APPRAISAL-110 2ND AVE SW	500.00	
080422-2	MATT LUX	APPRAISAL-106 2ND AVE SW	500.00	1,400.00
080422	MCDERMOTT OIL CO	JULY 2022 FUEL	2,134.92	
339953	MCDERMOTT OIL CO	PROPANE-STREETS	132.89	
8894	MCDERMOTT OIL CO	JULY FUEL-EMS	67.11	2,334.92
80688	MENARDS	PAVER LOCKING SAND,SPIKES,ROLL		117.20

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL
885670	MICRO MARKETING LLC	BOOKS-LIB	28.78	
885970	MICRO MARKETING LLC	BOOKS-LIB	37.58	
887781	MICRO MARKETING LLC	AUDIO BOOK-LIB	71.78	
889373	MICRO MARKETING LLC	BOOK-LIB	14.39	
889774	MICRO MARKETING LLC	AUDIO BOOK-LIB	55.79	
889988	MICRO MARKETING LLC	BOOKS-LIB	47.99	
890221	MICRO MARKETING LLC	BOOK-LIB	14.39	
890902	MICRO MARKETING LLC	BOOK-LIB	30.39	301.09
548746	MIDAMERICA BOOKS	BOOKS-LIB		101.75
2288	MIDWEST PATCH	TRAFFIC SIGNAL SIGN REPLACE X2		40.00
502122316	MIDWEST TAPE LLC	DVD-LIB	26.24	
502205650	MIDWEST TAPE LLC	DVD-LIB	23.24	49.48
PR20220707	MISSION SQUARE RETIREMENT	ICMA	966.55	
PR20220721	MISSION SQUARE RETIREMENT	ICMA	966.55	1,933.10
MMI147007	MODERN MARKETING INC	BACK THE BLUE BRACELETS-POLICE		1,220.35
R00447047.0-8	MSA PROFESSIONAL SERVICES	ENGINEER	11,092.15	
R00447048.0-21	MSA PROFESSIONAL SERVICES	2ND AVE SE WATER MAIN IMPROV	450.00	11,542.15
536928	MYERS-COX	CONCESSIONS-POOL	194.65	
537666	MYERS-COX	CONCESSIONS-POOL	388.80	
538256	MYERS-COX	CONCESSIONS-POOL	253.99	837.44
433-208313	PARTS AUTHORITY	BATTERY-SW JETTER	128.67	
433-208581	PARTS AUTHORITY	OIL-SEAL COAT OILER	16.08	
433-208680	PARTS AUTHORITY	OIL FILTER,OIL-KUBOTA	68.09	212.84
0580746-IN	PENWORTHY	BOOKS-LIB	616.41	
0581598-IN	PENWORTHY	BOOKS-LIB	371.58	987.99
080422	JOE OR PEG REIFF	SEPT 2022 BLDG RENT-EMS		500.00
080222	BFI WASTE SERVICES LLC	RECYCLING SVC	7,102.55	
897000966029	BFI WASTE SERVICES LLC	RESIDENTIAL SANITATION	6,996.69	
966089	BFI WASTE SERVICES LLC	COMMERCIAL SANITATION	8,430.53	22,529.77
4523	SCHOCKEMOEHLE LANDSCAPING INC	RIVER ROCK-WAY FINDING SIGN C.		72.00
1303354688	SCHWAN'S HOME SERVICE	CONCESSIONS-POOL	140.08	
1647250226	SCHWAN'S HOME SERVICE	CONCESSIONS-POOL	94.23	
1791291719	SCHWAN'S HOME SERVICE	CONCESSIONS-POOL	209.99	
1991882380	SCHWAN'S HOME SERVICE	CONCESSIONS-POOL	116.91	
2320544054	SCHWAN'S HOME SERVICE	CONCESSIONS-POOL	120.70	681.91
703020	SPACE WALK OF EASTERN IOWA	BOUNCE HOUSE X2-NATL NIGHT OUT		904.00
08032022	TASTE OF HOME	GRANDMAS FAVORITES-LIB		35.98
PR20220701	TREAS STATE OF IOWA	STATE TAXES	1,073.00	
PR20220715	TREAS STATE OF IOWA	STATE TAXES	1,018.00	
PR20220721	TREAS STATE OF IOWA	STATE TAX	1,073.00	3,164.00
080422	TREASURER STATE OF IOWA	JULY 2022 SALES TAX	1,619.16	
080422-1	TREASURER STATE OF IOWA	JULY 2022 WET	1,559.29	3,178.45
46668	TRI-STATE SHRED	SHREDDING SVC-EMS		49.95
071922	VISA	TRAINING,UNIFORM-POLICE,RETURN		439.53
547	WATER & RESOURCE RECOVERY CTR	WATER TESTING #29215		22.00
221930000622	WELLMARK BC/BS OF IA	AUGUST 2022 PREMIUM		7,356.70
INV677276	WORLD TRADE PRESS	A TO Z DATABASE-LIB		367.71

CLAIMS REPORT
CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT
001	GENERAL	152,892.06
016	PARTIAL SELF-FUND	1,725.94
021	LIBRARY	3,664.00
110	ROAD USE TAX	15,825.07
125	TAX INCREMENT FINANCING	862.50
300	LIBRARY PROJ	1,400.00
600	WATER	20,650.24
601	DEPOSITS-WATER/SEWER	190.00
610	SEWER	23,490.65

	TOTAL FUNDS	220,700.46

CLAIMS REPORT
Vendor Checks: 7/13/2022- 8/04/2022

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL
0190310-IN	ZARNOTH BRUSH WORKS INC	STREET SWEEPER BROOM		548.00
		Accounts Payable Total		131,321.17
		Invoices: Paid		45,504.61
		Invoices: Scheduled		85,816.56
		Payroll Checks		89,379.29
		Report Total		220,700.46



August 8, 2022 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, Interim City Administrator
Date: August 4, 2022
Re: Urban Renewal Plan Amendment

As the Council is aware we have been discussing a boundary and plan amendment to the Urban Renewal Plan. This first step in the process is to approve Resolution #41-22 that sets a public hearing to be held to discuss the proposal.

I have been working with Dorsey and Whitney on this plan. The following are the projects and highest possible dollar amounts associated with each item.

- Cascade Lumber \$20,000
- Eastern Iowa Excavating \$60,000
- Iowa Main Street Investments, Old Brewery Building \$70,000
- Triple B Downtown Building \$70,000
- Downtown Parking Lot at 2nd and Buchanan/Lincoln \$ 300,000
- Downtown Parking Lot by the River, North of 1st Ave W \$150,000
- Trail from Oak Hill \$450,000
- Library \$1.350M (Debt Repayment on \$1M)

The draft plan amendment is included in the packet but not part of the actual approval for this meeting.

The Public Hearing will take place on September 12, 2022 at 6:00 p.m.. I also have requirements to get a notice in the paper if the hearing is approved, meet with the Planning and Zoning Commission and meet with Dubuque County and Western Dubuque School District to explain the plan.

RESOLUTION #41-22

Resolution Setting Date for Public Hearing on Designation of the Expanded Cascade Urban Renewal Area and on Urban Renewal Plan Amendment

WHEREAS, this City Council of the City of Cascade, Iowa (the “City”) by resolution previously established the Cascade Urban Renewal Area (the “Urban Renewal Area”) and adopted an urban renewal plan (the “Plan”) for the governance of projects and initiatives therein; and

WHEREAS, a proposal has been made which shows the desirability of expanding the Urban Renewal Area to add and include all the property (the “Property”) lying within the legal description set out in Exhibit A; and

WHEREAS, this City Council is desirous of obtaining as much information as possible from the residents of the City before making this decision; and

WHEREAS, an amendment (the “Amendment”) to the Plan has been prepared which (1) covers the addition of the Property to the Urban Renewal Area; and (2) authorizes the undertaking of new urban renewal projects in the Urban Renewal Area consisting of (a) providing tax increment financing support to Maryville Family Partnership, L.P. (the “Partnership”) in connection with the construction of a new distribution warehouse for use in the Partnership’s lumber retail business operations; (b) providing tax increment financing support to Eastern Iowa Excavating and Concrete, L.C. (the “Company”) in connection with the construction of an addition to an existing facility for use by the Company as office and shop space; (c) providing tax increment financing support to Iowa Main Street Investments, LLC in connection with the rehabilitation and renovation of a former brewery into a multiuse building, including commercial retail space and multiresidential units; (d) providing tax increment financing support to Triple B Properties, LC in connection with the rehabilitation and renovation of an existing building into a multiuse building including commercial retail space and multiresidential units; (e) using tax increment financing to pay a portion of the costs of the construction of a new municipal library; (f) using tax increment financing to pay the costs of the construction of new municipal parking lots to serve the City’s downtown; and (g) using tax increment financing to pay a portion of the costs of the construction of a new recreational trail; and

WHEREAS, it is now necessary that a date be set for a public hearing on the designation of the Property as an urban renewal area and on the Amendment;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Cascade, Iowa, as follows:

Section 1. This City Council will meet at the Cascade City Hall at 320 1st Avenue West, Cascade, Iowa, on September 12, 2022, at 6:00 o’clock p.m., at which time and place it will hold a public hearing on the designation of the expanded Urban Renewal Area described in the preamble hereof and on the Amendment.

Section 2. The City Clerk shall publish notice of said hearing, the same being in the form attached hereto, which publication shall be made in a legal newspaper of general circulation

in Cascade, which publication shall be not less than four (4) nor more than twenty (20) days before the date set for hearing.

Section 3. Pursuant to Section 403.5 of the Code of Iowa, the City Administrator is hereby designated as the City's representative in connection with the consultation process which is required under that section of the urban renewal law.

Section 4. The proposed Amendment is hereby submitted to the City's Planning and Zoning Commission for review and recommendations, as required by Section 403.5, Code of Iowa.

Passed and approved August 8, 2022.

Steven Knepper, Mayor

Attest:

Danielle Hartke, City Clerk

SET DATE FOR HEARING ON
EXPANDED URBAN RENEWAL AREA
DESIGNATION AND URBAN RENEWAL
PLAN AMENDMENT

419871-46

Cascade, Iowa

August 8, 2022

The City Council of the City of Cascade, Iowa, met on August 8, 2022, at 6:00 o'clock, p.m., at the Cascade City Hall 320 1st Ave West, in the City, for the purpose of setting a date for a public hearing on the designation of an expanded urban renewal area and on a proposed urban renewal plan amendment. The Mayor presided and the roll being called, the following members of the Council were present and absent:

Present: _____

Absent: _____.

The Mayor announced that an amendment to the boundaries of the Cascade Urban Renewal Area had been prepared, along with an amendment to the urban renewal plan for the area, and that it was now necessary to set a date for a public hearing on the proposed amended area and proposed amendment to the urban renewal plan. Accordingly, Council Member _____ moved the adoption of the following resolution entitled "Resolution Setting Date for a Public Hearing on Designation of the Expanded Cascade Urban Renewal Area and on Urban Renewal Plan Amendment," and the motion was seconded by Council Member _____. Following due consideration, the Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the resolution duly adopted as follows:

NOTICE OF PUBLIC HEARING ON DESIGNATION OF EXPANDED CASCADE
URBAN RENEWAL AREA AND ON PROPOSED URBAN RENEWAL PLAN
AMENDMENT

Notice Is Hereby Given: That at 6:00 o'clock p.m., at the Cascade City Hall 320 1st Ave West, Cascade, Iowa, on September 12, 2022, the City Council of the City of Cascade will hold a public hearing on the question of amending the Urban Renewal Plan (the "Plan") for the Cascade Urban Renewal Area (the "Urban Renewal Area") and designating an expanded Cascade Urban Renewal Area, pursuant to Chapter 403, Code of Iowa, by adding and including all the property described as follows:

Certain real property situated in the City of Cascade, Dubuque County, State of Iowa, bearing Dubuque County Property Tax Parcel Identification Numbers 1836490006, 1836490007, 1836490008, 1931251009, 1931303010, 1931303011, 1931351011, 1931351012, 1931351013, 1932151012, 1932326006; and 1932401007, and

All of the public right-of-way on and along 2nd Avenue SW situated in the corporate limits of the City of Cascade, Iowa;

All of the public right-of-way on and along 1st Avenue situated within the corporate limits of the City of Cascade, Iowa; and

All of the public right-of-way on and along Pat Street situated within the corporate limits of the City of Cascade, Iowa.

The proposed amendment to the Plan brings the property described above under the Plan and makes it subject to the provisions of the Plan. The amendment includes the authorization of new urban renewal projects in the Urban Renewal Area consisting of (a) providing tax increment financing support to Maryville Family Partnership, L.P. (the "Partnership") in connection with the construction of a new distribution warehouse for use in the Partnership's lumber retail business operations; (b) providing tax increment financing support to Eastern Iowa Excavating and Concrete, L.C. (the "Company") in connection with the construction of an addition to an existing facility for use by the Company as office and shop space; (c) providing tax increment financing support to Iowa Main Street Investments, LLC in connection with the rehabilitation and renovation of a former brewery into a multiuse building, including commercial retail space and multiresidential units; (d) providing tax increment financing support to Triple B Properties, LC in connection with the rehabilitation and renovation of an existing building into a multiuse building including commercial retail space and multiresidential units; (e) using tax increment financing to pay a portion of the costs of the construction of a new municipal library; (f) using tax increment financing to pay the costs of the construction of new municipal parking lots to serve the City's downtown; and (g) using tax increment financing to pay a portion of the costs of the construction of a new recreational trail. A copy of the amendment is on file for public inspection in the office of the City Clerk.

At said hearing any interested person may file written objections or comments and may be heard orally with respect to the subject matters of the hearing.

Danielle Vanderah Hartke
City Clerk

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On motion and vote the meeting adjourned.

Steven Knepper, Mayor

Attest:

Danielle Hartke, City Clerk

EXHIBIT A
Legal Description
Expanded Cascade Urban Renewal Area
(September, 2022 Addition)

Certain real property situated in the City of Cascade, Dubuque County, State of Iowa, bearing Dubuque County Property Tax Parcel Identification Numbers 1836490006, 1836490007, 1836490008, 1931251009, 1931303010, 1931303011, 1931351011, 1931351012, 1931351013, 1932151012, 1932326006; and 1932401007, and

All of the public right-of-way on and along 2nd Avenue SW situated in the corporate limits of the City of Cascade, Iowa;

All of the public right-of-way on and along 1st Avenue situated within the corporate limits of the City of Cascade, Iowa; and

All of the public right-of-way on and along Pat Street situated within the corporate limits of the City of Cascade, Iowa.

CITY OF CASCADE, IOWA
URBAN RENEWAL PLAN AMENDMENT
CASCADE URBAN RENEWAL AREA

September, 2022

The Urban Renewal Plan (the “Plan”) for the Cascade Urban Renewal Area (the “Urban Renewal Area”) is being amended for the purposes of adding certain property to the Urban Renewal Area and identifying new urban renewal projects to be undertaken therein.

1) Addition of Property. The real property (the "Property") legally described on Exhibit A hereto is, by virtue of this Amendment, being added as the September, 2022 Addition to the Urban Renewal Area. With the adoption of this Amendment, the City will designate the Property as an economic development and/or blighted area. The Property will become subject to the provisions of the Plan for the Urban Renewal Area. It is anticipated that the City will adopt an ordinance providing for the division of property tax revenues, as set forth in Section 403.19 of the Code of Iowa, with respect to the Property.

2) Identification of Projects. By virtue of this amendment, the list of authorized urban renewal projects in the Plan is hereby amended to include the following project descriptions:

A.

Name of Project: Maryville Family Partnership, L.P. Development Project

Date of Council Approval of Project: September 12, 2022

Description of the Project: Maryville Family Partnership, L.P. (the “Partnership”) has undertaken the construction of a new distribution warehouse (the “Project”) situated on certain real property bearing Dubuque County Property Tax Parcel Identification Number 1931251009 (the “Warehouse Property”) in the Urban Renewal Area for use in the Partnership’s lumber retail business operations.

It has been requested that the City provide tax increment financing assistance to the Partnership in support of the efforts to complete, operate and maintain the Project.

The costs incurred by the City in providing tax increment financing assistance to the Partnership will include legal and administrative fees (the “Admin Fees”) in an amount not to exceed \$3,000.

Description of Use of TIF for the Project: The City intends to enter into a development agreement with the Partnership with respect to the Project and to provide economic development payments (“Payments”), an economic development grant (“Grant”) and/or an economic development forgivable loan (“Forgivable Loan”) to the Partnership thereunder. The Payments would be funded with the incremental property

tax revenues to be derived from the Urban Renewal Area. The Grant and the Forgivable Loan would be funded from borrowed funds and/or an internal advance of City funds on hand. In any case the obligations (the "Obligations") entered into by the City to fund the Grant and/or the Forgivable Loan would be repaid with incremental property tax revenues derived from the Urban Renewal Area. It is anticipated that the City's total commitment of incremental property tax revenues with respect to the Project will not exceed \$20,000, plus the Admin Fees and any interest expense incurred by the City on the Obligations.

B.

Name of Project: Eastern Iowa Excavating and Concrete, L.C. Expansion Project

Date of Council Approval of Project: September 12, 2022

Description of the Project: Eastern Iowa Excavating and Concrete, L.C. (the "Company") has undertaken the construction of an addition to an existing building (the "Expansion Project") situated on certain real property bearing Dubuque County Property Tax Parcel Identification Number 1932151012 (the "Expansion Property") in the Urban Renewal Area for use by the Company as office and shop space.

It has been requested that the City provide tax increment financing assistance to the Company in support of the efforts to complete, operate and maintain the Expansion Project.

The costs incurred by the City in providing tax increment financing assistance to the Company will include legal and administrative fees (the "Admin Fees") in an amount not to exceed \$5,000.

Description of Use of TIF for the Project: The City intends to enter into a development agreement with the Company with respect to the Expansion Project and to provide economic development payments ("Payments"), an economic development grant ("Grant") and/or an economic development forgivable loan ("Forgivable Loan") to the Company thereunder. The Payments would be funded with the incremental property tax revenues to be derived from the Urban Renewal Area. The Grant and the Forgivable Loan would be funded from borrowed funds and/or an internal advance of City funds on hand. In any case the obligations (the "Obligations") entered into by the City to fund the Grant and/or the Forgivable Loan would be repaid with incremental property tax revenues derived from the Urban Renewal Area. It is anticipated that the City's total commitment of incremental property tax revenues with respect to the Expansion Project will not exceed \$60,000, plus the Admin Fees and any interest expense incurred by the City on the Obligations.

C.

Name of Project: Brewery Redevelopment Project

Date of Council Approval of Project: September 12, 2022

Description of the Project: Iowa Main Street Investments, LLC (the “Developer”) has proposed to undertake the renovation and redevelopment of a former brewery (the “Brewery Redevelopment Project”) on certain real property bearing Dubuque County Property Tax Parcel Identification Number 1836490008 (the “Redevelopment Property”) in the Urban Renewal Area into a multiuse building including commercial retail space and multiresidential units.

It has been requested that the City provide tax increment financing assistance to the Developer in support of the efforts to complete, operate and maintain the Brewery Redevelopment Project.

The costs incurred by the City in providing tax increment financing assistance to the Developer will include legal and administrative fees (the “Admin Fees”) in an amount not to exceed \$5,000.

Finding of Blight for Redevelopment Property: The City had identified blighted conditions (the “Blighted Conditions”) on the Redevelopment Property including the deterioration of private properties and structures and faulty land use and lot layout conditions. The Brewery Redevelopment Project will alleviate such Blighted Conditions.

Description of Use of TIF for the Project: : The City intends to enter into a development agreement with the Developer with respect to the Brewery Redevelopment Project and to provide economic development payments (“Payments”), an economic development grant (“Grant”) and/or an economic development forgivable loan (“Forgivable Loan”) to the Developer thereunder. The Payments would be funded with the incremental property tax revenues to be derived from the Urban Renewal Area. The Grant and the Forgivable Loan would be funded from borrowed funds and/or an internal advance of City funds on hand. In any case the obligations (the “Obligations”) entered into by the City to fund the Grant and/or the Forgivable Loan would be repaid with incremental property tax revenues derived from the Urban Renewal Area. It is anticipated that the City’s total commitment of incremental property tax revenues with respect to the Brewery Redevelopment Project will not exceed \$70,000, plus the Admin Fees and any interest expense incurred by the City on the Obligations.

D.

Name of Project: Triple B Properties, LC Expansion Project

Date of Council Approval of Project: September 12, 2022

Description of the Project: Triple B Properties, LC (the “Developer”) has proposed to undertake the renovation and redevelopment of an existing building (the “Renovation Project”) situated on certain real property bearing Dubuque County Property Tax Parcel Identification Number 1836486004 (the “Renovation Property”) in the Urban Renewal Area into a multiuse building including commercial retail space and multiresidential units.

It has been requested that the City provide tax increment financing assistance to the Developer in support of the efforts to complete, operate and maintain the Renovation Project.

The costs incurred by the City in providing tax increment financing assistance to the Developer will include legal and administrative fees (the “Admin Fees”) in an amount not to exceed \$5,000.

Finding of Blight for Redevelopment Property: The City had identified blighted conditions (the “Blighted Conditions”) on the Renovation Property including the deterioration of private properties and structures and faulty land use and lot layout conditions. The Redevelopment Project will alleviate such Blighted Conditions.

Description of Use of TIF for the Project: The City intends to enter into a development agreement with the Developer with respect to the Renovation Project and to provide economic development payments (“Payments”), an economic development grant (“Grant”) and/or an economic development forgivable loan (“Forgivable Loan”) to the Developer thereunder. The Payments would be funded with the incremental property tax revenues to be derived from the Urban Renewal Area. The Grant and the Forgivable Loan would be funded from borrowed funds and/or an internal advance of City funds on hand. In any case the obligations (the “Obligations”) entered into by the City to fund the Grant and/or the Forgivable Loan would be repaid with incremental property tax revenues derived from the Urban Renewal Area. It is anticipated that the City’s total commitment of incremental property tax revenues with respect to the Redevelopment Project will not exceed \$70,000, plus the Admin Fees and any interest expense incurred by the City on the Obligations.

E.

Name of Project: Municipal Library Development Project

Date of Council Approval of Project: September 12, 2022

Description of Project and Project Site: The Municipal Library Development Project (the “Library Project”) will consist of the construction of a new building to serve as the municipal library on certain real property (the “Library Property”) bearing either (i) Dubuque County Property Tax Parcel Identification Numbers 1931351011, 1931351012, and 1931351013 (the “Intended Library Parcels”) or (ii) Dubuque County Property Tax Parcel Identification Numbers 1931303010 and 1931303011 (the “Alternate Library Parcels”) in the Urban Renewal Area and the construction of related parking and public infrastructure improvements. The completed Library Project will have a direct, positive

impact on increased and improved commerce and development in the Urban Renewal Area through the provision of enhanced library services and facilities.

Description of Properties to be Acquired in Connection with Library Development Project: To the extent that the Library Project will be constructed on the Intended Library Parcels, the City will acquire such Intended Library Parcels.

Description of Use of TIF: The City intends to pay the costs of the Library Project in the amount of \$3,500,000. The City will likely issue bonded indebtedness to pay for a portion of the construction of the Library Project. The City may also use internal advances of funds to cover certain Library Project costs. The City intends to use incremental property tax revenues derived from the Urban Renewal Area to pay a portion of the debt service on the City's bonds or notes and to repay any internal advances of funds made with respect to the Library Project. It is anticipated that the City's use of incremental property tax revenues for the Library Project will not exceed \$1,350,000, plus any interest expense incurred by the City on any bonded indebtedness or internal advances issued by the City to fund the Library Project.

Analysis of Use of TIF: In accordance with the requirement of Section 403.5(2)(b)(1) of the Code of Iowa, the City has analyzed its proposed use of incremental property tax revenues for the funding of the Library Project and alternative development and funding options for the Library Project. The results of that analysis are summarized as follows:

1) Alternate Development Options: The City Council has determined that a need exists for the provision of new and improved library services and facilities in the Urban Renewal Area. The City's ability to fulfill its role in library services in the Urban Renewal Area is diminished by inadequate, outdated and undersized library facilities. There is no conceivable way for the City to outsource or privatize the services provided by the municipal library.

2) Alternate Financing Options:

* Local Option Sales and Services Tax Revenues: The City intends to use Local Option Sales and Services Tax Revenues to pay for a portion of the Library Project.

* General Fund: The City is at its \$8.10 per thousand levy limit for the General Fund, and the annual proceeds from this levy are fully committed to maintain the operational integrity of the City. The City cannot access its General Fund reserves to aid in the funding of the Library Project funding without risking unsound fiscal practice.

* Capital Improvements Levy: The City does not have a Capital Improvements Levy available, and the imposition of such additional levy would require a successful referendum, which is not feasible at this time.

* Debt Service Levy: It is not feasible for the City to issue general obligation indebtedness for the Library Project without the ability to assure the taxpayers

of the City that tax increment financing will be available to assist with a portion of the financing for the Library Project. The use of tax increment financing will lessen the burden on individual taxpayers that would result from a spike in the debt service levy rate and will shift that burden onto valuation increases resulting from the City's successful economic development initiatives in the Urban Renewal Area.

* **Utility Surpluses:** The City does not have surpluses in its sewer and/or water utility funds that could aid in the funding of the Library Project.

* **Fundraising:** The City has undertaken a private capital fundraising campaign to raise funds to aid in paying the costs of the Library Project.

F.

Name of Project: Riverview Parking Lot Project

Date of Council Approval of Project: September 12, 2022

Description of Project and Project Site: To the extent that the City does not construct the Municipal Library Development Project on the Alternate Library Parcels (as defined herein), the Riverview Parking Lot Project will consist of the construction of a municipal parking lot on such Alternate Library Parcels in the Urban Renewal Area to serve downtown commercial enterprises.

It is expected that the completed Riverview Parking Lot Project will cause increased and improved ability of the City to provide adequate parking infrastructure resulting in .

Description of Properties to be Acquired in Connection with Project: The City will acquire such easement territory and rights-of-way as are necessary to successfully undertake the Riverview Parking Lot Project.

Description of Use of TIF for the Project: It is anticipated that the City will pay for the Riverview Parking Lot Project with either borrowed funds and/or the proceeds of an internal advance of City funds on-hand. In any case, the City's obligations (the "Obligations") will be repaid with incremental property tax revenues to be derived from the Urban Renewal Area. It is anticipated that the City's use of incremental property tax revenues for the Riverview Parking Lot Project will not exceed \$150,000, plus any interest expense incurred by the City on the Obligations.

G.

Name of Project: Old Brewery Parking Lot Project

Date of Council Approval of Project: September 12, 2022

Description of Project and Project Site: The Old Brewery Parking Lot Project will consist of the acquisition of certain real property situated adjacent to the Brewery Redevelopment Property and bearing Dubuque County Property Tax Parcel Identification

Numbers 1836490007 and 1836490006 (the “Old Brewery Parking Lot Property”) and the development of a municipal parking lot thereon to serve downtown commercial enterprises.

It is expected that the completed Old Brewery Parking Lot Project will cause increased and improved ability of the City to provide adequate transportation infrastructure for the growth and retention of commercial enterprises in the City.

Description of Properties to be Acquired in Connection with Project: In addition to the Old Brewery Parking Lot Property, the City will acquire such easement territory and rights-of-way as are necessary to successfully undertake the Old Brewery Parking Lot Project.

Description of Use of TIF for the Project: It is anticipated that the City will pay for the Old Brewery Parking Lot Project with either borrowed funds and/or the proceeds of an internal advance of City funds on-hand. In any case, the City’s obligations (the “Obligations”) will be repaid with incremental property tax revenues to be derived from the Urban Renewal Area. It is anticipated that the City’s use of incremental property tax revenues for the Old Brewery Parking Lot Project will not exceed \$300,000.

H.

Name of Project: Trail Connection Project

Date of Council Approval of Project: September 12, 2022

Description of Project and Project Site: The Trail Connection Project will consist of the construction of a recreational trail beginning at the southwest curve of Mulberry Drive and continuing west through the industrial park to Industrial Street and then north to and around Brother’s Market grocery store in order to connect the Oak Hill Subdivision with commercial businesses and existing trails.

It is anticipated that the completed Trail Connection Project will have a positive impact on commerce in the Urban Renewal Area through the provision of enhanced recreational amenities and the increased and improved ability of the City to provide adequate transportation infrastructure for the growth and retention of commercial enterprises in the City.

Description of Properties to be Acquired in Connection with Project: The City will acquire such easement territory and rights-of-way as are necessary to successfully undertake the Trail Connection Project.

Description of Use of TIF for the Project: It is anticipated that the City will pay for the Trail Connection Project with borrowed funds and/or the proceeds of an internal advance of City funds on-hand. In any case, the City’s obligations (the “Obligations”) will be repaid with incremental property tax revenues derived from the Urban Renewal

Area. It is anticipated that the City's use of incremental property tax revenues for the Trail Connection Project will not exceed \$450,000,

3) Required Financial Information. The following information is provided in accordance with the requirements of Section 403.17 of the Code of Iowa:

Constitutional debt limit of the City:	<u>\$9,012,115</u>
Outstanding general obligation debt of the City:	<u>\$</u>
Proposed debt to be incurred in connection with this September, 2022 Amendment*:	<u>\$2,488,000</u>

*It is anticipated that some or all of the debt incurred hereunder may be made subject to annual appropriation by the City Council.

EXHIBIT A
Legal Description
Cascade Urban Renewal Area
September, 2022 Addition

Certain real property situated in the City of Cascade, Dubuque County, State of Iowa, bearing Dubuque County Property Tax Parcel Identification Numbers 1836490006, 1836490007, 1836490008, 1931251009, 1931303010, 1931303011, 1931351011, 1931351012, 1931351013, 1932151012, 1932326006; and 1932401007, and

All of the public right-of-way on and along 2nd Avenue SW situated in the municipal limits of the City of Cascade;

All of the public right-of-way on and along 1st Avenue situated within the municipal limits of the City of Cascade; and

All of the public right-of-way on and along Pat Street situated within the municipal limits of the City of Cascade.



August 8, 2022 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, Interim City Administrator

Date: August 4, 2022

Re: Water and Sewer Connection Fees and Water Service Fees

The City Council has decided at the last few meetings to proceed with an ordinance change for the fees on water and sewer connections. In the packet is the proposed Ordinance change and this will be the second of three readings. It is drafted so that the fees recommended by City Council at the last approval meeting are approved in a Resolution. There is a requirement for three meetings of ordinance readings. If the Council approves the third reading on August 22, 2022, I will prepare a Resolution for that meeting which would have the fees as follows. This ordinance also eliminates the duplication with having a water connection and water service fee.

January 1, 2023 Water Connection \$150, Sewer Connection \$150

January 1, 2025 Water Connection \$150, Sewer Connection \$200

January 1, 2027 Water Connection \$150, Sewer Connection \$250

ORDINANCE #01-22

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF
CASCADE, IOWA, BY AMENDING

CHAPTER 6-3 UTILITIES-WATER SYSTEM SPECIFICALLY 6-3-5 PERMITS
AND 6-3-8 CONNECTION CHARGE

AND

CHAPTER 6-2 UTILITIES-SANITARY SEWER SYSTEMS SPECIFICALLY 6-2-8
CONNECTION CHARGE

NOW, THEREFORE, BE IT ENACTED, by the City Council of the City of Cascade, Iowa, as follows:

Section I. Section Modified. Title VI Physical Environment, Chapter 3 Utilities – Water System, of the Code of Ordinances of the City of Cascade, Iowa, is repealed and the following adopted in lieu thereof:

6-3-5 PERMIT. Before any person makes a connection with the public water system, a written permit must be obtained from the City Administrator and Water Superintendent. The application for the permit shall be filed at the same time as the Building Permit and on the same form, with the Superintendent on blanks furnished by the Superintendent. The application shall include a legal description of the property, the name of the property owner, the name and address of the person who will do the work, and the general uses of the water. No different or additional uses will be allowed except by written permission of the Superintendent. The Water Superintendent shall sign and issue the permit ~~and state the time of issuance~~, if the proposed work meets all the requirements of this chapter and if all fees or charges required under this chapter have been paid. ~~Work under any permit must be begun within six (6) months after it is issued.~~ The Water Superintendent may at any time revoke the permit for any violation of this chapter and require that the work be stopped. The property owner shall pay a flat fee all charges in accordance with 6-3-8 of twenty-five dollars (\$25.00) upon the submission of the application for the water permit for use of City water for a period not to exceed thirty (30) days from the date that the owner connects to City water services to the date that the water meter is installed. The owner shall notify the City Administrator ~~not less than thirty (30) days after receipt of the permit that~~ when the connection to the City water meter is ready for inspection by the Water Superintendent. ~~This fee will be included on the first water bill.~~ The water meter must be connected and operational prior to any water consumption from the City's water system.

6-3-8 CONNECTION CHARGE. Before any permit is issued in accordance with 6-3-5 and connection made, a connection charge shall be paid to the City, ~~in accordance with the following:~~ 1. East Industrial Park Area. In the property described below, the connection charge is \$2,000.00. Provided, however, if connection is made to both the water system and the sewer system, the \$2,000.00 connection charge shall cover both connections. Said connection charge shall apply not only to connections made in the property specifically described below but to all connections to the water mains or any extension to the mains. ~~The City may determine what connections will be made under this section and connections may be denied, or an additional connection fee negotiated, if a determination is made by the City that the requested hookup will place an unreasonable burden on the water and/or sewer mains. The East Industrial Park Area is described as follows: Part of Lot 1 of Lot 1 of Lot 1-~~

of Lot 4 of the Southwest Quarter (SW $\frac{1}{4}$) of the Northeast Quarter (NE $\frac{1}{4}$), Lot 1 of Lot 1 of the Southeast Quarter (SE $\frac{1}{4}$) of the Northeast Quarter (NE $\frac{1}{4}$), and the Northeast Quarter (NE $\frac{1}{4}$) of the Northeast Quarter (NE $\frac{1}{4}$), all in Section 31; Lot 1 of Lot 1 of Lot 1 and Lot 1 of Lot 2 of Lot 1 of Lot 1 of Section 32; and Lots 1, 2, 3, 4, 5 and 6 of Beck Bros. Industrial Subdivision No. 1, all in Township 87 North Range 1 West of the Fifth P.M., Dubuque County, Iowa. 2. Johnson Street NW. In the property described below, the connection charge is \$2,000. Provided, however, if connection is made to both the water system and the sewer system, the \$2,000.00 connection charge shall cover both connections. Said connection charge shall apply not only to connections made in the property specifically described below, but to all connections to the water mains or any extensions to the water mains. The City may determine what connections will be made under this section and connections may be denied, or an additional connection fee negotiated, if the City makes a determination that the requested hookup will place an unreasonable burden on the water and/or sewer mains. The Johnson Street NW area is described as follows: Lot 1 of Breitbach Addition, and Lot 2 of Breitbach Addition that portion West 184 of the North Fork Maquoketa River. 4. Other Areas. The connection charge in all other areas is \$250.00. This fee applies to each and every sixty-foot lot. Each additional foot of lot frontage shall require the payment of an additional fee of \$4.17 per foot. **A connection fee will be charged for each time a new connection is made to the water system regardless of whether the connection is made to a stubbed out water lateral or water main. The connection fee will be established by Resolution of the City Council.**

Section II. Section Modified. Title VI Physical Environment, Chapter 2 Utilities – Sanitary Sewer System, of the Code of Ordinances of the City of Cascade, Iowa, is repealed and the following adopted in lieu thereof:

6-2-8 Connection Charge. Before any permit is issued and connection made, a connection charge shall be paid to the City in accordance with the following: a. East Industrial Park Area. In the property described below, the connection charge is \$2,000.00. Provided, however, if connection is made to both the water system and the sewer system, the \$2,000.00 connection charge shall cover both connections. Said connection charge shall apply not only to connections made in the property specifically described below but to all connections to the sewer mains or any extension to the sewer mains. The City may determine what connections will be made under this section and connections may be denied, or an additional connection fee negotiated, if a determination is made by the City that the requested hookup will place an unreasonable burden on the sewer mains. The East Industrial Park Area is described as follows: Part of Lot 1 of Lot 1 of Lot 1 of Lot 4 of the Southwest Quarter (SW $\frac{1}{4}$) of the Northeast Quarter (NE $\frac{1}{4}$), Lot 1 of Lot 1 of the Southeast Quarter (SE $\frac{1}{4}$) of the Northeast Quarter (NE $\frac{1}{4}$), and the Northeast Quarter (NE $\frac{1}{4}$) of the Northeast Quarter (NE $\frac{1}{4}$), all in Section 31; Lot 1 of Lot 1 of Lot 1 and Lot 1 of Lot 2 of Lot 1 of Lot 1 of Section 32; and Lots 1, 2, 3, 4, 5 and 6 of Beck Bros. Industrial Subdivision No. 1, all in Township 87 North Range 1 West of the Fifth P.M., Dubuque County, Iowa. b. Johnson Street NW. In the property described below, the connection charge is \$2,000. Provided, however, if connection is made to both the water system and the sewer system, the \$2,000.00 connection charge shall cover both connections. Said connection charge shall apply not only to connections made in the property specifically

~~described below, but to all connections to 172 the sewer mains or any extensions to the sewer mains. The City may determine what connections will be made under this section and connections may be denied, or an additional connection fee negotiated, if the City makes a determination that the requested hookup will place an unreasonable burden on the water and/or sewer mains. The Johnson Street NW area is described as follows: Lot 1 of Breitbach Addition, and Lot 2 of Breitbach Addition that portion West of the North Fork Maquoketa River. c. 6th Avenue SE. A connection charge of \$15.26 per linear foot of lot frontage shall be required for all 6th Avenue SE properties between Madison Avenue and Delong Avenue. d. Other Areas. The connection charge in all other areas is \$250.00. This fee applies to each and every sixty foot lot. Each additional foot of lot frontage shall require the payment of an additional fee of \$4.17 per foot.~~

A connection fee will be charged for each time a new connection is made to the sanitary sewer system regardless of whether the connection is made to a stubbed out sewer lateral or sewer main. The connection fee will be established by Resolution of the City Council.

Section II. Severability Clause. If any section, provision or part of the ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section III. When Effective. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED, ADOPTED AND APPROVED this 22nd day of August, 2022.

Steve Knepper, Mayor

ATTEST:

Danielle Hartke City Clerk CMC, CFO

First Reading: _____
Second Reading: _____
Third Reading: _____



August 8, 2022 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, Interim City Administrator

Date: August 4, 2022

Re: Building Inspection Permit Services from ECIA

The City Council is presented with a second reading of Ordinance #02-22 which allows the City to contract out for building inspection services and adopts the State Building Code. The other two steps in the process are to determine what inspections ECIA will conduct and what the fees associated with these permits are. The ECIA staff already had commitments on August 8 and so they will attend the August 22 City Council meeting to help answer questions.

I did pose the question about the need for inspections on remodeling projects that do not change the footprint, as this was not clear at the last meeting.

The answer from ECIA staff was:

“This will be an issue that arises occasionally with doing only limited inspections. Our contact wouldn’t include electrical, plumbing or mechanical. Keep in mind, we are not doing framing either. But I would think a plan review is merited to review the scope and verify no plan change or egress change, and then the final inspection to verify they did what was proposed. “

ORDINANCE #02-22

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF
CASCADE, IOWA, BY AMENDING**

CHAPTER 6-12 BUILDING PERMITS

NOW, THEREFORE, BE IT ENACTED, by the City Council of the City of Cascade,
Iowa, as follows:

Section I. Section Modified. Title VI Physical Environment, Chapter 12 Building Permits
of the Code of Ordinances of the City of Cascade, Iowa, is repealed and the following adopted in
lieu thereof:

CHAPTER 12 BUILDING PERMITS

6-12-1	Purpose	6-12-10	Rear Yard Requirements
6-12-2	Structure Defined	6-12-11	Special Requirements for
6-12-3	Permit Required	—————	Residences
6-12-4	Application	6-12-12	Variances
6-12-5	Fees	6-12-<u>9</u>13	Fences
6-12-6	Plans Required	6-12-<u>10</u>-14	Curb Cuts
6-12-7	Location of Structure	6-12-<u>11</u>15	Authority of City Council
6-12-8	-8 Front Yard Requirements <u>Building</u>	6-12-<u>12</u>16	Permit Issued
<u>—————</u>	<u>Code Adopted</u>	6-12-<u>13</u>17	Limitations on Permit

6-12-8 BUILDING CODE ADOPTED. There is hereby adopted by reference as the “Cascade Building Code” the current State of Iowa Building Code. The “Cascade Building Code” shall be controlling in the construction of buildings and other structures in all matters covered by such building code within the corporate limits of the City. Inspections shall be as set forth by resolution of the Council.

~~6-12-8-8 FRONT YARD REQUIREMENTS.~~ There shall be a front yard of not less than twenty (20) feet, except as follows:

— 1. — Where a structure is to be erected on a parcel of land that is within one hundred (100) feet of existing structures on both sides, the minimum front yard shall be a line drawn between the closest front corners of the adjacent structures on the two sides, or

— 2. — Where a structure is to be erected on a parcel of land that is one hundred (100) feet of an existing structure on one side only within the same block, such structure may be erected as close to the street as a line drawn from the closest front corner of that structure to a point twenty (20) feet back from the front lot line measured at the center of the lot on which the proposed structure is to be erected.

— 3. — Where lots have a double frontage, the front yard as required herein shall be provided on both streets.

~~6-12-9 SIDE YARD REQUIREMENTS.~~ No building shall be erected closer than five (5) feet to either side lot line, except in the business district where no side yard is required.

~~6-12-100 REAR YARD REQUIREMENTS.~~ There shall be a rear yard provided for each structure of not less than thirty (30) feet or twenty percent (20%) of the depth of the lot, whichever amount is smaller, except in the business district where no rear yard is required.

~~6-12-111 SPECIAL REQUIREMENTS FOR RESIDENCES.~~ Any structure which is to be a residence for living shall meet the following special requirements:

— 1. — A residence shall have a minimum of 1,000 square feet of livable space on the main floor.

— 2. — All residences shall have a permanent perimeter foundation constructed of cement, concrete blocks with mortar or other permanent material approved by the City Council. All foundations shall have footings that extend below the frost line.

~~6-12-122 VARIANCES.~~ The city council may grant a variance to sections 6-12-8, 6-12-9, and 6-12-10 where the setback requirements would cause a hardship on the property owner.

~~6-12-9133 FENCES.~~ No setback requirements shall be applicable to the construction of a fence.

~~6-12-10144 CURB CUTS.~~ No curb cut shall be constructed or permitted without first obtaining a building permit.

~~6-12-1155 AUTHORITY OF CITY COUNCIL.~~ The City Council shall have full authority to accept or reject any plans and specifications submitted.

~~6-12-1266 PERMIT ISSUED.~~ Permits shall be issued by the Zoning Administrator **and/or staff delegated to and hired via a contract for services entered into with City Council approval**, in duplicate, one copy for the applicant and one copy to be retained in the City records.

6-12-1387 LIMITATIONS ON PERMIT.

Section II. Severability Clause. If any section, provision or part of the ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section III. When Effective. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED, ADOPTED AND APPROVED this 22nd day of August, 2022.

Steve Knepper, Mayor

ATTEST:

Danielle Hartke City Clerk CMC, CFO

First Reading: _____
Second Reading: _____
Third Reading: _____



August 8, 2022 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, Interim City Administrator

Date: August 4, 2022

Re: Garbage Hauler Contract

Our current contract with Republic ends November 30, 2022. The City Council asked staff to get renewal numbers from Matt Pivit at Republic Services which were discussed on July 25. At the last meeting staff was directed to prepare an Amendment and Resolution to extend the contract for an additional five years. This extension gave the City the best future rates. In addition, Republic offered the once per month large item pick up her house at no additional cost.

Next, we will work on cleaning up the garbage hauler ordinance that has some inconsistencies with practices in the field.

RESOLUTION #42-22

A RESOLUTION APPROVING AMENDMENT TWO (2) OF THE 2016 REPUBLIC SERVICES CONTRACT TO EXTEND THE CONTRACT FOR WEEKLY RESIDENTIAL AND COMMERCIAL GARBAGE AND RECYCLING SERVICES UNTIL NOVEMBER 30, 2027 FOR THE CITY OF CASCADE

WHEREAS, the City Council entered into a contract in 2016 with Republic Services to provide weekly garbage and recycling services to all residential and commercial properties that also are provided water service, and;

WHEREAS, the 2016 agreement is set to expire on November 30, 2022 unless an extension is approved, and;

WHEREAS, the City Council desires to extend this contract for services for another five (5) year period until November 30, 2027, and;

WHEREAS, the City Council has negotiated the fees for this extended period which are attached in Exhibit A, and;

WHEREAS, Republic Services has extended an offer to include one large item pick perm month at no additional cost to the property owners, and;

WHEREAS, the Amendment #2 is attached as see Exhibit A.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Cascade, Iowa, approves a five-year extension to the 2016 Republic Services agreement to provide all residential and commercial properties with weekly pick up for garbage and recycling and authorizes the Mayor to sign this amendment.

PASSED, APPROVED AND ADOPTED this 8th day of August, 2022.

Steve Knepper, Mayor

ATTEST:

Danielle Hartke City Clerk CMC, CFO

**AMENDMENT II FOR THE SOLID WASTE, REFUSE AND RECYCLING COLLECTION
CONTRACT ENTERED INTO ON AUGUST 22, 2016**

This extension shall take effect on December 1, 2022 by and between the City of Cascade, an Iowa municipality (City) and BFI WASTE SERVICES, LLC d/b/a ALLIED WASTE SERVICES OF DUBUQUE//REPUBLIC SERVICES OF DUBUQUE (Contractor).

The City and the Contractor desire to extend the terms of the original contract with modification. Therefore, the City and Contractor agree to extend the contract with the modifications set forth below.

1. Term. The term shall be extended through November 30th 2027. Effective December 1, 2022 through November 30, 2027. The remaining terms in the original contract shall remain in full force and effect.
2. Payments. The City's per unit monthly costs shall be;

12/1/22-11/30/23

Per Household Rate for Solid Waste Collection (one cart 65 gal).....	\$10.00
Rate For Co-Mingled Recycling Collection (65 Gallon Carts).....	\$5.50
Commercial Rate Per Yard.....	\$4.95
Commercial Cart	\$13.50

12/1/23-11/30/24

Per Household Rate for Solid Waste Collection (one cart 65 gal).....	\$10.40
Rate For Co-Mingled Recycling Collection (65 Gallon Carts).....	\$5.72
Commercial Rate Per Yard.....	\$5.15
Commercial Cart Cost.....	\$14.04

12/1/24-11/30/25

Per Household Rate for Solid Waste Collection (one cart 65 gal).....	\$10.82
Rate For Co-Mingled Recycling Collection (65 Gallon Carts).....	\$5.95
Commercial Rate Per Yard.....	\$5.36
Commercial Cart Cost.....	\$14.60

12/1/25-11/30/26

Per Household Rate for Solid Waste Collection (one cart 65 gal).....	\$11.25
Rate For Co-Mingled Recycling Collection (65 Gallon Carts).....	\$6.17
Commercial Rate Per Yard.....	\$5.57
Commercial Cart Cost.....	\$15.19

12/1/26-11/30/27

Per Household Rate for Solid Waste Collection (one cart 65 gal).....	\$11.70
Rate For Co-Mingled Recycling Collection (65 Gallon Carts).....	\$6.43
Commercial Rate Per Yard.....	\$5.79
Commercial Cart Cost.....	\$15.79

3. A Recycling Processing Charge shall be added per unit to the city's invoice;
Recycling Processing Charge
December 1, 2022-Novemeber 30, 2023.....\$0 per home.

Annual Recycling Adjustment. On each anniversary of the Effective Date of this Agreement, Republic shall evaluate, and adjust if needed, the Recycling Processing Charge based on any changes in Commodity Sales, Processing Rates and/or Residual Costs. The Recycling Processing Charge over the most recent twelve month period shall be compared to the last identified

Recycling Processing Charge to determine any change. A reduction in Recycling Processing Charge shall result in a decreased price for the Recycling Services for the twelve months after the effective date of the Annual Recycling Adjustment. An increase in Recycling Processing Charge shall result in an increased price for the Recycling Services for the twelve months after the effective date of the Annual Recycling Adjustment. Should unforeseen circumstances cause at least a 20% change in Republic's Recycling Processing Charge, both parties agree to implement a mid-year adjustment to the Recycling Processing Charge.

4. Bulky Items. Each household will be allowed one bulky item per month at no additional charge. Item must be safely handled and loaded by a single employee. Appliances, Construction Debris, E-waste and Tires are not included and will incur an additional charge.

This agreement shall be deemed part of the original contract agreement. Any reference to the original agreement shall include this Contact Extension.

This agreement was made and entered into the _____ day of August, 2022.

CASCADE, IA

BFI WASTE SERVICES LLC D/B/A
REPUBLIC SERVICES OF DUBUQUE

By: _____

By: _____

Name: _____

Name: _____

Its: _____

Its: _____



August 8, 2022 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, Interim City Administrator

Date: August 4, 2022

Re: Tree Removal in Riverview Park

As the Council is aware we have experienced a lot of Emerald Ash Borer tree disease in Cascade. Some of the trees in Riverview Park have this disease and some are deteriorated enough that they are no longer safe to have in such a high traffic area. No one wants to see big trees come down, but we also have to look at the safety and well-being of the people visiting the park. We have had the trees looked at and the recommendation was to take three down. Although there is a one Ash Tree that is not yet diseased, we are told that once you take the diseased ones down the beetles attack the one that is left, and it will have to come down in three months. The bid we got from Kammiller Tree Service included a willingness to take down the fourth tree at no additional cost if we do the work now. If we wait and he has to come back, we will have to pay. We will wait until the gazebo project is complete and then plant new trees in the park to replace those that have been removed. The staff reached out to all three potential companies who typically do tree removal in Cascade and the paperwork was on our website for one month. Two of the firms indicated that they had too much work and were not interested in quoting the job. Kammiller was the only bidder and the price is \$5,700. Kammiller is getting in a new piece of equipment and if we are able and willing to wait until the first part of August when he gets the Grapple Saw he will take \$1,000 off the price. Our original request was for the work to be done on August 22 and 23. This would be right after the Hometown Days and before the demolition of the gazebo would be complete. We have asked Terry Gravel from Gravel Grading and Excavating LLC if they see any problem with the later date on the tree removal and it is not an issue. My recommendation based on that, is to go with the later tree removal date to save the \$1,000 for a total of \$4,700.

Info on Emerald Ash Borer, or EAB as it's commonly known, is a small, metallic-green, invasive wood-boring beetle native to east Asia that attacks and kills ash trees. Adult beetles live on the outside of trees and feed on the leaves during the summer months, while the larvae feed on the living plant tissue, the phloem and cambium, underneath the bark. The tunneling and feeding activity of the larvae is what ultimately kills trees. EAB attacks trees of any size, age, or stage of health, and trees can die within two years of infestation.

RESOLUTION #43-22

**A RESOLUTION AUTHORIZING THE APPROVAL OF A CONTRACT TO REMOVE
FOUR TREES FROM RIVERVIEW PARK WITH KAMMILLER TREE SERVICE IN
THE CITY OF CASCADE**

WHEREAS, the City had trees in Riverview Park evaluated and a recommendation was made to remove the trees, and;

WHEREAS, the City solicited for and accepted bids for the removal of trees in Riverview Park that are diseased or damaged in July 2022; and,

WHEREAS, the City of Cascade received one bid from Kammiller Tree Service in the amount of \$4,700 for four trees to be removed; and,

WHEREAS, the City desires to have the trees removed so as to prevent an damage to persons or property.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Cascade, Iowa, approves the hiring of Kammiller Tree Service in the amount of \$4,700 and authorizes City staff to arrange for the work to be completed.

PASSED, APPROVED AND ADOPTED this 8th day of August, 2022.

Steve Knepper, Mayor

ATTEST:

Danielle Hartke City Clerk CMC, CFO

Bid Title: City of Cascade Tree and Stump Removal in Riverview Park (see attached maps)

Tree #1: Tree Just to the West of the Amphitheater

Tree #2: Tree to the Northwest of the Gazebo, north of the east west sidewalk

Tree #3: Tree closest to the Sidewalk to the Southwest of the Playground

(Trees will be marked with a small white X on the east side the trunk)

All trees must be taken down and removed from site. Contractor must remove and dispose of tree trunks. All limbs can be cut down and taken to the City's yard waste pile on 5th Ave SW. Contractor must grind down stumps to 12 inches below grade.

Work must be completed on August 22 and 23, 2022 (After summer events are completed and before demolition of the gazebo begins. The City may extend the time, once a gazebo contractor is chosen and timeline is determined for gazebo demolition)

Location: All Three Trees Are Located at Riverview Park in Cascade, IA located at 1st Ave West and Pierce Street

Bid Deadline: Thursday, August 4th at 11.30am.

Submittal Info: Sealed bids will be accepted at Cascade City Hall
320 1st Ave W, P.O. Box 400, Cascade, Iowa 52033
Mark on Outside of Envelope Tree Removal Bid

Bid Award: City Council Meeting – Monday, August 8th at 6:00pm.

Contact Persons: Lisa A. Kotter, Interim City Administrator or Phil Gehl, Public Works Director
563-852-3114
E-Mail: admin@citycascade.com

Business Hours: M-F, 7:30am – 4:30pm

Insurance: Contractor Awarded Bid Must Provide a Certificate of Insurance with the City as an Additional Insured

Name of Bidder: Kammiller Tree Service

Address: 2810 Hwy 13 Ryan IA Phone Number: 319-480-3006

Email: KammillerTS@gmail.com

Bid Amount for Tree #1: \$ 1500

Bid Amount for Tree #2: \$ 1300

Bid Amount for Tree #3: \$ 2900

TOTAL OF ALL THREE BIDS \$ 5,700

Grapple Saw
- \$1,000 off
total Bid

*Lowest accepted bidder must pay (via cash or cashier's check) & pick up item(s) no later than Friday, July 22nd or CMU will move on to the next highest bidder.

The City reserves the right to reject any and all bids.



FOUND
Tree to
Be Added
Ash Tree







August 8, 2022 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, Interim City Administrator

Date: August 4, 2022

Re: Demolition of the Gazebo and Flatwork

The City Council directed staff to go out for prices on the demolition of the current gazebo and to complete the flatwork. The second phase of receiving prices will be on the construction of the new structure. We sent the work to be completed to over 30 contractors. We also held a meeting at the park last week for anyone wanting to see the work and have a chance to ask questions or get clarification. We received 1 quotes from Terry Gravel at Gravel Grading & Excavating LLC. Jake Deaver has reviewed the quotes and is recommending going with the lowest bid from in the amount of \$35,072.10. In your packet is a resolution that summarizes this for the Council's consideration and the bid form from Gravel.

RESOLUTION #44-22

A RESOLUTION AUTHORIZING THE APPROVAL OF HIRING OF GRAVEL GRADING & EXCAVATING LLC TO REMOVE THE GAZEBO AND PREPARE FLATWORK IN RIVERVIEW PARK IN THE CITY OF CASCADE

WHEREAS, the City Council has determined that the gazebo in Riverview Park is deteriorated and dilapidated enough that it needs to be replaced, and;

WHEREAS, the City hired Jake Deaver, MSA Engineers to prepare plans for the demolition of the structure and the flat work for a new structure

WHEREAS, the City solicited for and accepted prices for the removal of the gazebo and flatwork and received 1 quote; and,

WHEREAS, City Engineer Jake Deaver has reviewed and summarized the bids and recommends the lowest, qualified bidder of Gravel Grading & Excavating LLC in the amount of \$35,072.10; and,

WHEREAS, the City desires to have the work completed to prepare for the possible reconstruction of a new gazebo.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Cascade, Iowa, approves the hiring of Gravel Grading & Excavating LLC in the amount of \$35,072.10 to demolish the existing gazebo in Riverview Park and prepare all the flatwork for the new structure and authorizes City staff to arrange for the work to be completed.

PASSED, APPROVED AND ADOPTED this 8th day of August, 2022.

Steve Knepper, Mayor

ATTEST:

Danielle Hartke City Clerk CMC, CFO

GRAVEL GRADING + EXCAVATING LLC

Construction Quotation for Riverview Park Gazebo Demolition & Concrete				
Item	Qty	Units	Unit Price	Total Price
Demolition ¹	1	LS	5860 ⁰⁰	5860 ⁰⁰
PCC Sidewalk, 5-Inch ²	443	SF	5.65	2502 ⁹⁵
PCC Building Slab, 5-Inch ³	471	SF	5.65	2661 ¹⁵
Structural Concrete ⁴	29.9	CY	720.00	21528 ⁰⁰
Hydraulic Seeding ⁵	72	SY	35 ⁰⁰	2520 ⁰⁰
Construction Total:				35,072¹⁰

¹ Item shall be paid according to SUDAS Section 10,010, Part 1.08.A, no measurement or additional payment will be made. Unit price shall include removal, hauling & disposal of all materials related to existing gazebo including, but not limited to, timber superstructure, concrete foundation, stone foundation, adjacent concrete "river" wall & adjacent concrete walk, see Sheet C2.

² Item shall be measured & paid according to SUDAS Section 7030, Part 1.08.E. Unit price shall include 6-inch compacted modified subbase under pavement. Concrete shall be Iowa DOT Class C-3 with 6-8% entrained air & 28-day compressive strength of 4,000 psi, light broom finish.

³ Item shall be measured & paid according to SUDAS Section 7030, Part 1.08.E. Unit price shall include 6-inch compacted granular subbase & reinforcing steel see Sheets S1, S2 & S3, light broom finish. Provide 0.5% slope across the slab & positive drainage from shelter entryway (west) over wall (east).

⁴ Item shall be measure & paid according to SUDAS Section 9072, Part 1.08. Unit price shall include all excavation, foundation preparation, formwork, porous backfill, concrete & steel, see Sheets S1, S2 & S3.

⁵ Item shall be measure & paid according to SUDAS Section 9010, Part 1.08.B. Unit price shall include Type 1 seed, watering, weed control & maintenance until well established & accepted by City.

Installation of new fence & fence modifications shall be "By Others" following construction.

Work shall not be allowed prior to **Aug 23, 2022**. Work shall be complete by **Nov 30, 2022**.

A non-mandatory pre-quote conference will be held at Riverview Park on Tuesday, July 26th at 10:00 am.

Please submit sealed construction quotes by noon on Thursday, August 4th to the following location:

City of Cascade, Iowa
 Attn: Lisa Kotter
 320 1st Ave W
 PO Box 400
 Cascade, Iowa 52033
admin@cityofcascade.com

Quotes will be considered at the Council meeting on Monday, August 8th at 6 pm at City Hall.

*CONCRETE Sub - Hoffman Typed
Moates*



August 8, 2022 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, Interim City Administrator

Date: August 4, 2022

Re: Lawn Mower

In the FY22 the City Council authorized funds for a new Public Works and Water, Sewer lawn mower. With the supply chain issues we finally got the mower in July. We are now prepared to sell the two mowers we still have and don't need. I am not sure that you have done this in the past but the best practice for disposing of equipment is that the City Council declares the equipment as surplus and directs staff to sell it. We then will either sell it online locally or go to an auction house depending on the equipment. In this case we want to try advertising to accept local bids first. We will set a minimum for each of the two mowers and see if we can get a bid for at least that amount. If no bids are received, then we can go to an auction service which retains part of the revenue. In the packet is a Resolution that would complete this approval.

RESOLUTION #45-22

A RESOLUTION DECLARING AS SURPLUS AND AUTHORIZING THE DISPOSAL OF TWO PUBLIC WORKS LAWN MOWERS FOR THE CITY OF CASCADE

WHEREAS, the City Council has allocated funds for the purchase a new lawn mower, and;

WHEREAS, the City is no longer in need of the two mowers described as a 2004 John Deere 1445, 4WD with 5,265 hours and a 2000 John Deere F725 with 800 hours, and;

WHEREAS, the City wishes to dispose of the equipment in a means that is likely to solicit the best sale and revenue for the City; and,

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Cascade, Iowa, authorizes the City staff to dispose of the equipment by the best means possible to include a local sale or a public auction/sale service.

PASSED, APPROVED AND ADOPTED this 8th day of August, 2022.

Steve Knepper, Mayor

ATTEST:

Danielle Hartke City Clerk CMC, CFO



August 8, 2022 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, Interim City Administrator

Date: August 4, 2022

Re: Banking Signatures Resolution

With the departure of our City Clerk, it is important that we transition the bank accounts to others as the Mayor would be the only one left on the account. I asked the bank to draft documents with myself and the Mayor as signers. Once we hire a City Clerk, that would be an appropriate third person. It is required that the City Council authorize the signatures in the form of a resolution. However, it appears that was not done in the past so this may be a new approval for most of you. Once this is approved than the bank staff at Ohnward will add me. Danielle will be still be on the account until next Friday, her last day.

RESOLUTION #46-22

**A RESOLUTION DECLARING AUTHORIZED SIGNERS ON ALL CITY BANK
ACCOUNTS FOR THE CITY OF CASCADE**

WHEREAS, the City Council has funds in the Ohnward Bank in Cascade, and;

WHEREAS, the Ohnward Bank form for authorized signatures is attached as Exhibit A,
and;

WHEREAS, the City Council must authorize who has the authority to conduct banking
business.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Cascade, Iowa,
authorizes Mayor Steven Knepper and Administrator Lisa Kotter to be authorized signers on all
City bank accounts and to have the authority to conduct the City's business.

PASSED, APPROVED AND ADOPTED this 8th day of August, 2022.

Steve Knepper, Mayor

ATTEST:

Danielle Hartke City Clerk CMC, CFO

**RESOLUTION DESIGNATING PUBLIC DEPOSITORY AND AUTHORIZING
WITHDRAWAL OF MUNICIPAL PUBLIC MONEYS**

TO: (Name/Address of Financial Institution) Ohnward Bank and Trust 332 1st Avenue West P.O. Box 790 Cascade, IA 52033 Cascade Branch	FROM: (Name/Address of Municipal Entity) City Of Cascade 320 1st Ave W PO Box 400 Cascade, IA 52033-0400
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Words or phrases preceded by a are applicable only if the is marked.

Under the Governing Municipality of:

State of: Iowa

"IT IS RESOLVED THAT:

Ohnward Bank and Trust (the "Financial Institution"), qualified as a public depository under state law, is hereby designated as a depository in which the funds of this Municipality may from time to time be deposited;

The following described account(s) be opened and maintained in the name of this Municipality with the Financial Institution subject to the rules and regulations of the Financial Institution from time to time in effect;

The person(s) and the number thereof designated by title designated account(s) is hereby authorized, for and on behalf of this Municipality, to sign orders or checks in accordance with state law, for payment or withdrawal of money from said account(s) and to issue instructions regarding the same and to endorse for deposit, negotiation, collection or discount by Financial Institution any and all checks, drafts, notes, bills, certificates of deposit or other instruments or orders for the payment of money owned or held by said Municipality;

The endorsement for deposit may be in writing, by stamp, or otherwise, with or without designation of signature of the person so endorsing; and

Any one of the persons holding the offices of this Municipality designated below is hereby authorized to make oral or written requests of the Financial Institution for the transfer of funds or money between accounts maintained by this Municipality at the Financial Institution."

THIS RESOLUTION APPLIES TO (Select One): **All Accounts**

Specific Account Number(s):

DATE OF RESOLUTION: 08/03/2022

NAME AND TITLE	SIGNATURE	NO. OF NECESSARY COUNTER SIGNATURES
Steven J Knepper Signer		0
Lisa Ann Kotter Signer		0

Additional comments or instructions:

This Resolution includes all of the provisions on Page 2.

This is to Certify, that the foregoing is a true and correct copy of resolutions duly and legally adopted by the governing body of Municipality at an open legal meeting held on the _____ day of _____ and said resolutions are now in full force and effect.

Signed by _____

_____ Date

Clerk

The undersigned member of the governing body not authorized to sign orders or checks certifies that the foregoing is a correct copy of a resolution passed as therein set forth.

Lisa Ann Kotter
Title: Signer

_____ Date

"IT IS FURTHER RESOLVED, that the Financial Institution be and is hereby authorized and directed to honor, certify, pay and charge to any of the accounts of this Municipality, all orders or checks for the payment, withdrawal or transfer of funds or money deposited in these accounts or to the credit of this Municipality for whatever purpose or to whomever payable, including requests for conversion of such instruments into cash as well as for deduction from and payment of cash out of any deposit, and whether or not payable to, endorsed or negotiated by or for the credit of any persons signing such instrument or payable to or for the credit of any other officer, agent or employee of this Municipality, when signed, accepted, endorsed or approved as evidenced by original or facsimile signature by the person(s), and the number thereof, designated by title for the accounts described in the foregoing resolution, and to honor any request(s) made in accordance with the foregoing resolution, whether written or oral, and including but not limited to, request(s) made by telephone or other electronic means, for the transfer of funds or money between accounts maintained by this Municipality at the Financial Institution, and the Financial Institution shall not be required or under any duty to inquire as to the circumstances of the issuance or use of any such instrument or request or the application or use of proceeds thereof.

FURTHER RESOLVED, that the Financial Institution be and is hereby authorized to comply with any process, summons, order, injunction, execution, distraint, levy, lien, or notice of any kind (hereafter called "Process") received by or served upon the Financial Institution, by which, in the Financial Institution's opinion, another person or entity claims an interest in any of these accounts and Financial Institution may, at its option and without liability, thereupon refuse to honor orders to pay or withdraw sums from these accounts and may hold the balance therein until Process is disposed of to Financial Institution's satisfaction.

FURTHER RESOLVED, that any one of the persons holding the offices of this Municipality designated above is hereby authorized (1) to receive for and on behalf of this Municipality, securities, currency or any other property of whatever nature held by, sent to, consigned to or delivered to the Financial Institution for the account of or for delivery to this Municipality, and to give receipt therefor, and the Financial Institution is hereby authorized to make delivery of such property in accordance herewith, (2) to sell, transfer, endorse for sale or otherwise authorize the sale or transfer of securities or any other property of whatever nature held by, sent to, consigned to or delivered to the Financial Institution for the account of or for delivery to this Municipality, and to receive and/or apply the proceeds of any such sale to the credit of this Municipality in any such manner as he/she/they deem(s) proper, and the Financial Institution is hereby authorized to make a sale or transfer of any of the aforementioned property in accordance herewith, and (3) in accordance with state law, to accept such security, if applicable, and to execute such documents as said officer deems proper and necessary to secure the funds of this Municipality and to issue instructions regarding the same.

FURTHER RESOLVED, that this Municipality assumes full responsibility for any and all payments made or any other actions taken by the Financial Institution in reliance upon the signatures, including facsimiles thereof, of any person or persons holding the offices of this Municipality designated above regardless of whether or not the use of a facsimile signature was unlawful or unauthorized and regardless of by whom or by what means the purported signature or facsimile signature may have been affixed to any instrument if such signatures resemble the specimen or facsimile signatures provided to the Financial Institution, for refusing to honor any signatures not provided to the Financial Institution, for honoring any requests for the transfer of funds or money between accounts or for the instructions from the persons designated in the foregoing resolutions regarding security for the accounts notwithstanding any inconsistent requirements of this Municipality not expressed in the foregoing resolutions, and that this Municipality agrees to indemnify and hold harmless the Financial Institution against any and all claims, demands, losses, costs, damages or expenses suffered or incurred by the Financial Institution resulting from or arising out of any such payment or other action.

Select if applicable: **Further Resolved**, the Financial Institution is authorized to honor facsimile and other non-manual signatures and may honor and charge the Municipality for all negotiable instruments, checks, drafts, and other orders for payment of money drawn in the name of the Municipality, on its regular accounts, including an order for electronic debit, whether by electronic tape or otherwise, regardless of by whom or by what means the facsimile signature or other non-manual signature may have been affixed, or electronically communicated, if such facsimile signature resembles the specimen attached to this Resolution or filed with the Financial Institution, regardless of whether misuse of a specimen or non-manual signature is with or without the negligence of the Municipality. The Specimen Facsimile Signature Exhibit, if attached, is incorporated into and is an integral part of this Resolution. The Municipality indemnifies the Financial Institution for all claims, expenses, and losses resulting from the honoring of any signature certified or refusing to honor any signature not so certified.

FURTHER RESOLVED, that the Secretary or Clerk of this Municipality be and hereby is authorized and directed to certify to the Financial Institution the foregoing resolutions, that the provisions thereof are in conformity with law, the names, incumbencies and specimen or facsimile signature(s) on this resolution and, if applicable, on signature cards of the officer or officers named therein, and that the foregoing resolutions and signature cards, if any, and the authority thereby conferred shall remain in full force and effect until this Municipality notifies the Financial Institution to the contrary in writing; and the Financial Institution may conclusively presume that such resolutions and signature cards are in effect and that the persons identified therein from time to time as officers of the Municipality have been duly elected or appointed to and continue to hold such offices.

FURTHER RESOLVED, that this resolution authorizes the Financial Institution to honor all orders or checks when bearing, or purporting to bear, the facsimile signature(s) provided below, if any, by any 1 of the named officers, or in an attached Exhibit when indicated."

Facsimile Signature

Facsimile Signature

The Specimen Facsimile Signature Exhibit attached is incorporated into and is an integral part of this Resolution.

By initialing, I acknowledge this is page 2 of 2 of the Resolution Designating
Public Depository and Authorizing Withdrawal of Municipal Public Moneys

_____	_____	_____	_____
Initials	Initials	Initials	Initials



August 8, 2022 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, Interim City Administrator

Date: August 4, 2022

Re: Hiring CKendall Consulting

As the City Council is aware City Clerk Danielle Hartke has turned in her resignation and her last day will be August 12, 2022. In order to assure a smooth transition, we are working with Danielle to get as much information as we can. As Cindy Kendall explained when she met with us, she has a great deal of experience with Clerk duties and G-Works, our financial software. I am requesting permission to hire Cindy in the interim time period to work on or assist staff to perform duties such as accounts payable, payroll, receivables, annual financial report and street report. The funding would come from the funds already budgeted for the Clerk while the position is vacant. Cindy would receive a login for the software, so that she can work remotely. This will save us on the amount of time we pay her as then we don't have to pay for travel time to and from Marshalltown. There is a resolution included in the packet.

RESOLUTION #47-22

A RESOLUTION APPROVING THE HIRING OF CKENDALL CONSULTING TO COMPLETE OR ASSIST IN CITY CLERK DUTIES TO INCLUDE ACCOUNTING, PAYROLL AND STATE REPORT DUTIES FOR THE CITY OF CASCADE

WHEREAS, the City Council has received a resignation letter from City Clerk Danielle Hartke effective August 12, 2022, and;

WHEREAS, the City must continue to complete the duties assigned to the City Clerk, and;

WHEREAS, the City Council has recently worked with Cindy Kendall of CKendall Consulting, a retired City Clerk, to review office duties and the financial records of the City.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Cascade, Iowa, authorizes the hiring of Cindy Kendall and CKendall Consulting to perform the duties of the City Clerk or train existing staff when possible until a new City Clerk has been hired.

PASSED, APPROVED AND ADOPTED this 8th day of August, 2022.

Steve Knepper, Mayor

ATTEST:

Danielle Hartke City Clerk CMC, CFO



August 8, 2022 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, Interim City Administrator

Date: August 4, 2022

Re: Agreement for IT Services

As you are aware there are State Code restrictions on the amount of money an elected official can make from the City unless a bidding process is conducted. The City created an RFP inviting firms to submit information about their business and an hourly fee. We contacted five firms directly and placed the info on the City's website. In the end we received one proposal from Delaneys PC & Mac. I have prepared a Resolution and included the Delaney information sheet. The intent is to engage the firm for services through December 2025. At that time, we will complete this process again if Mike is still an elected official after his next election.

RESOLUTION #48-22

A RESOLUTION APPROVING THE HIRING OF DELANEY'S PC & MAC FOR IT SERVICES FOR THE CITY OF CASCADE

WHEREAS, the City Council has utilized Delaney's PC & Mac to perform IT functions for the City for the past few years, and;

WHEREAS, the owner of Delaney's PC & Mac is Michael Delaney, who was last elected to the City Council in November 2021, and;

WHEREAS, Iowa State Code limits the amount of money an elected official can make from the City to \$6,000 without opening bidding up to other providers, and;

WHEREAS, in July 2022, the City prepared a Request for Proposal (RFP) for IT Services as the City can only hire an elected official if there was an open bidding process, and;

WHEREAS, the City sent five IT firms the RFP with an invitation to submit a proposal and posted the RFP on the City's website, and;

WHEREAS, the City received one proposal from Delaney's PC & Mac with an hourly fee of \$100, see Exhibit A.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Cascade, Iowa, authorizes the hiring of Delaney's PC & Mac for a contract to expire December 31, 2025 to provide the City with IT Services at an hourly fee of \$100.

PASSED, APPROVED AND ADOPTED this 8th day of August, 2022.

Steve Knepper, Mayor

ATTEST:

Danielle Hartke City Clerk CMC, CFO

Delaney's PC & Mac Submission of IT Services Request for Proposal for the City of Cascade

Delaney's PC & Mac is owned by Michael Delaney. Delaney's PC & Mac has been in business for 7 years.

We support the following devices:

- Servers
- Laptops and desktops
- Network and firewall systems
- Broadcast systems
- Printers and copiers

We perform the following services:

- Software and hardware diagnostics and repair
- Maintaining, diagnosing, and repairing network issues
- Managing and maintaining broadcast software and equipment
- Managing and maintaining system backups
- Maintaining network security
- On-site and remote services
- Assisting with Website and Social Media
- Recommending purchases of any future equipment or software replacements or upgrades

Main contact: Michael Delaney, 116 Monroe St. SE, Cascade, IA 52033

Employee: John Bradtke

Hour fees: \$100/hr



August 8, 2022 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, Interim City Administrator

Date: August 4, 2022

Re: UTV ATV Laws

As you know we have our City Code regarding off road vehicles. With the most recent State law changes, the Chief brought up discussing the changes and how we might need to adjust our ordinance to better match the State change. The current City ordinance is in the packet for your review. We can discuss any possible changes at the meeting.

3-3-64 EQUIPMENT REQUIRED. All snowmobiles operated within the City shall have the following equipment:

1. Mufflers which are properly attached and which reduce the noise of operation of the vehicle to the minimum noise necessary for operating the vehicle and no person shall use a muffler cut-out, by-pass or similar device on said vehicle.

2. Adequate brakes in good operating condition and at least one headlight and one taillight in good operating condition.

3. A safety or so-called "dead-man" throttle in operating condition; a safety or "dead-man" throttle is defined as a device which when pressure is removed from the accelerator or throttle causes the motor to be disengaged from the driving track.

A violation is a simple misdemeanor punishable as a scheduled fine under Iowa Code Section 805.8B.

3-3-65 UNATTENDED VEHICLES. It is unlawful for the owner or operator to leave or allow a snowmobile to be or remain unattended on public property while the motor is running or the key left in the ignition.

3-3-66 RESTRICTION OF OPERATION. The City Council may, by resolution, prohibit the operation of snowmobiles within the right-of-way of the public roads, streets or alley or other City property within the City when the public safety and welfare so requires.

3-3-66A NEGLIGENCE. The owner and operator of a snowmobile is liable for any injury or damage occasioned by the negligent operation of the snowmobile.

3-3-66B ACCIDENT REPORTS. Whenever a snowmobile is involved in an accident resulting in injury or death to anyone or property damage amounting to one thousand five hundred dollars (\$1,500.00) or more, either the operator or someone acting for the operator shall immediately notify a law enforcement officer as required under Iowa Code Sections 321G.10 and 321.266.

3-3-67 TRAFFIC REGULATION. Each person operating a snowmobile shall strictly observe all traffic signs and signals and all other traffic rules and regulations applicable thereto, and shall obey the orders and directions of any police officer of the City authorized to direct or regulate traffic.

(ORD 11-17, 9-11-17)

OFF-ROAD VEHICLES

3-3-68 PURPOSE. The purpose of this chapter is to permit the operation of all-terrain vehicles ("ATVs") and off-road utility vehicles/utility terrain vehicles ("UTVs") on certain streets in the City. This chapter applies whenever an ATV or UTV is operated on any street or alley of the City of Cascade, Iowa.

3-3-69 DEFINITIONS.

1. "All-terrain vehicle" or "ATV" is defined as a motorized vehicle with not less than three and not more than six nonhighway tires that is limited in engine displacement to less than one thousand (1,000) cubic centimeters and in total dry weight to less than one thousand two hundred pounds (1,200) and that has a seat or saddle designed to be straddled by the operator and handlebars for steering control. "All-terrain vehicle" includes off-road motorcycles.

(Code of Iowa, Sec. 321I.1[1])

2. "Off-road utility vehicle" or "utility terrain vehicle" or "UTV" is defined as a motorized vehicle with not less than four and not more than eight nonhighway tires or rubberized tracks that has a seat that is of bucket or bench design, not intended to be straddled by the operator, and a steering wheel or control levers for control. "Off-road utility vehicle" includes the following vehicles:

a. "Off-road utility vehicle—type 1" is defined as an off-road utility vehicle with a total dry weight of one thousand two hundred (1,200) pounds or less and a width of fifty inches or less;

b. "Off-road utility vehicle—type 2" is defined as an off-road utility vehicle, other than off-road utility vehicle—type 1, with a total dry weight of two thousand (2,000) pounds or less, and a width of sixty-five (65) inches or less;

c. "Off-road utility vehicle—type 3" is defined as an off-road utility vehicle with a total dry weight of more than two thousand (2,000) pounds or a width of more than sixty-five (65) inches, or both.

(Code of Iowa, Sec. 321I.1[17])

3-3-70 GENERAL REGULATIONS.

1. No person shall operate an ATV or UTV within the City in violation of the provisions of Chapter 321I of the Code of Iowa or rules established by the Natural Resource Commission of the Department of Natural Resources governing their registration, numbering, equipment, and manner of operation.

(Code of Iowa, Ch. 321I)

2. No person shall operate an ATV or UTV within the City unless the person is at least eighteen (18) years of age, possesses a valid driver's license.

3-3-71 PLACES OF OPERATION. The operators of ATVs and UTVs shall comply with the following restrictions as to where ATVs and UTVs may be operated within the City:

1. Streets. ATVs and UTVs may be operated on all City streets unless prohibited by this Section. ATVs and UTVs may stop at service stations or convenience stores along any permitted street.

2. Prohibited Streets. ATVs and UTVs shall not be operated upon any City street which is a primary road extension through the City. However, an ATV/UTV may cross such a primary road extension. Primary road extensions shall include all of Highway 136.

3. Exceptions to Prohibited Streets. The City of Cascade, a political subdivision can legally operate an ATV/UTV on prohibited streets for the purpose of construction or maintenance per State Code 321.234A.

3-3-72 NEGLIGENCE. The owner and operator of an ATV or UTV are liable for any injury or damage occasioned by the negligent operation of the ATV or UTV.

(Code of Iowa, Sec. 321I.19)

3-3-73 ACCIDENT REPORTS. Whenever an ATV or UTV is involved in an accident resulting in injury or death to anyone or property damage amounting to one thousand five hundred dollars (\$1,500.00) or more, either the operator or someone acting for the operator shall immediately notify a law enforcement officer as required under Iowa Code Sections 321I.11 and 321.266.

(Code of Iowa, Sec. 321I.11)

3-3-74 EQUIPMENT. ATVs and UTVs operated upon City streets shall be equipped with at least the following:

1. Adequate brakes;

(Code of Iowa, Sec. 321I.13)

2. Headlights;

3. Taillights;

4. Rear mirrors; or

5. Side mirrors;

6. Safety belts (UTVs only); and

7. Muffler system limiting engine noise to not more than eighty-six (86) decibels.

(Code of Iowa, Sec. 321I.12)

A violation of subsections 3 and 9 is a simple misdemeanor punishable as a scheduled fine under Iowa Code Section 805.8B.

3-3-75 UNLAWFUL OPERATION.

1. No ATVs or UTVs shall be operated or parked upon City sidewalks, trails, City parks, or other City land.

2. No ATVs or UTVs shall be operated on private property without the express consent of the owner.

3. No ATV or UTV shall be operated while under the influence of intoxicating liquor, narcotics, or habit-forming drugs.

(Code of Iowa, Sec. 321I.14[1c])

4. No person shall operate an ATV or UTV in a careless, reckless, or negligent manner endangering the person or property of another or causing injury or damage to the same.

(Code of Iowa, Sec. 321I.14[1b])

5. No ATV or UTV shall be operated in violation of the traffic laws of the City of Cascade and the State of Iowa.

6. No ATV or UTV shall carry more passengers than which the ATV or UTV is designed.

7. No person shall ride in a UTV unless seated in a designated seat and secured with a safety belt.

8. No seat shall be used by more than one person at a time.

9. No cargo, materials, supplies, or other items may be transported on the ATV or UTV without being properly restrained.

10. No owner shall permit a person under the age of eighteen (18) to operate an ATV or UTV.

11. No ATV or UTV shall be operated without a lighted headlight and taillight from sunset to sunrise and at such other times when conditions provide insufficient lighting to render clearly discernible persons and vehicles at a distance of five hundred (500) feet ahead.

(Code of Iowa, Sec. 321I.14[1d])

12. No person shall leave an ATV unattended on public property while the motor is running or the keys are in the ignition switch.

13. No person shall operate an ATV or UTV on any trail unless the trail is designated as open for operation of that vehicle.

14. An ATV shall only have one person riding, which shall be the operator.

15. Proof of insurance must be maintained during operation.

3-3-76 **PARKING.** ATVs and UTVs may be parked in City parking lots or on any City street where vehicle parking is permitted, except no ATV or UTV may be parked on any primary road extension or the downtown district between Pierce Street SW and Highway 136.

3-3-77 REGISTRATION REQUIREMENTS. No person shall operate an ATV or UTV on any public street or alley, for any purpose, unless the vehicle is registered with the Department of Natural Resources.

1. Proof of Ownership. The owner of each ATV/UTV shall be required to provide proof of ownership including Iowa Department of Natural Resources registration and proof of liability insurance with appropriate minimum standards as required by Iowa Code 321.20B and 321A.21.

2. Current Registration. ATV/UTV vehicles registered in Iowa are required to display their current Iowa Department of Natural Resources registration decal.

(Ord. 18-19, Passed 11-25-19)

GOLF CARTS

3-3-80 PURPOSE. The purpose of this chapter is to permit the operation of golf carts on certain streets in the City, as authorized by Section 321.247 of the Code of Iowa, as amended. This chapter applies whenever a golf cart is operated on any street or alley of the City of Cascade, Iowa.

(Code of Iowa, Sec. 321.247)

3-3-81 DEFINITIONS. "Golf Cart" is defined as a four-wheeled recreational vehicle generally used for transportation of person(s) in the sport of golf that is either electric powered or gas powered with an engine displacement of less than 351 cubic centimeters, and a total dry weight of less than 800 pounds.

3-3-82 GENERAL REGULATIONS. No person shall operate a golf cart within the City unless the person is at least eighteen (18) years of age, possesses a valid driver's license, and possesses a City of Cascade permit for the operation of a golf cart within the City in accordance with this Chapter. A violation of this section is a simple misdemeanor punishable as a scheduled violation under Iowa Code Section 805.8A.

(Code of Iowa, Sec. 321.247)

3-3-83 PLACES OF OPERATION. The operators of golf carts shall comply with the following restrictions as to where golf carts may be operated within the City:

1. Streets. Golf carts may be operated on all City streets unless prohibited by this Section. Golf carts may be operated on that part of 1st Avenue not designated a primary road extension.

2. Prohibited Streets. Golf carts shall not be operated upon any City street which is a primary road extension through the City. However, golf carts may cross such a primary road extension. Primary road extensions shall include all of Highway 136. Primary road extensions shall include all of 1st Avenue (Business 151) except that portion of 1st Avenue located from Buchanan Street through Taylor Street and except that portion of 1st Avenue located from Washington Street through Jack Oak Drive. A violation of this section is a simple misdemeanor punishable as a scheduled violation under Iowa Code Section 805.8A. (Code of Iowa, Sec. 321.247[1a])

3. EXCEPTIONS TO PROHIBITED STREETS. The City of Cascade, a political subdivision can legally operate on prohibited streets for the purpose of construction or maintenance per State Code 321.234A. The City shall legally operate on 1st Ave business district to water the planters from spring through fall by city employees or an organization under the City of Cascade.

3-3-84 HOURS OF OPERATION. Golf carts may be operated on City streets only between sunrise and sunset, except in inclement weather. A violation of this section is a simple misdemeanor punishable as a scheduled violation under Iowa Code Section 805.8A.

(Code of Iowa, Sec. 321.247)

3-3-85 EQUIPMENT. Golf carts operated upon City streets shall be equipped with at least the following:

1. A slow moving vehicle sign;

(Code of Iowa, Sec. 321.247[1b])

2. A bicycle safety flag, the top of which shall be a minimum of five (5) feet from ground level;

(Code of Iowa, Sec. 321.247[1b])

3. Adequate brakes;

(Code of Iowa, Sec. 321.247[1b])

4. Rear mirrors; or

5. Side mirrors;

6. Safety belts.

A violation of this section is a simple misdemeanor punishable as a scheduled violation under Iowa Code Section 805.8A.

(Code of Iowa, Sec. 321.247)

3-3-86 UNLAWFUL OPERATION.

1. No golf carts shall be operated or parked upon City sidewalks, trails, City parks, or other City land.

2. No golf cart shall be operated on private property without the express consent of the owner.

3. No golf cart shall be operated while under the influence of intoxicating liquor, narcotics, or habit-forming drugs.

4. No person shall operate a golf cart in a careless, reckless, or negligent manner endangering the person or property of another or causing injury or damage to the same.

5. No golf cart shall be operated in violation of the traffic laws of the City of Cascade and the State of Iowa.

6. No golf cart shall carry more passengers than which the golf cart is designed.

7. No person shall ride in a golf cart unless seated in a designated seat and secured with a safety belt.

8. No seat shall be used by more than one person at a time.

9. No cargo, materials, supplies, or other items may be transported in the golf cart without being properly restrained.

10. No owner shall permit a person under the age of eighteen (18) to operate a golf cart.

11. No person shall leave a golf cart unattended on public property while the motor is running or the keys are in the ignition switch.

12. Proof of insurance must be maintained during operation.

3-3-87 SPEED. No golf carts shall be operated on any City street at a speed in excess of twenty-five (25) miles per hour.

3-3-88 PARKING. Golf carts may be parked in City parking lots or on any City street where vehicle parking is permitted, except no golf cart may be parked on any primary road extension.

3-3-89 GOLF CARTS REGISTERED. No person shall operate a golf cart on any public street or alley, for any purpose, unless the operator possesses a City of Cascade permit to operate a golf cart on City streets, issued by the City Clerk.

1. Golf cart owners may apply for a permit from the City Clerk on forms provided by the City.

2. The Clerk shall not issue a permit until the owner has provided the following:

a. Evidence that the owner is at least 18 years of age and possesses a valid driver's license.

b. Proof that the owner has liability insurance covering operation of golf carts on City streets in the minimum amount required for operation of motor vehicles.

c. The Police Department has inspected the golf cart to verify it meets the requirements of this Chapter.

- d. Payment of the permit fee.
3. The permit sticker shall be displayed visibly and prominently on the left rear.
4. The permit shall be effective from January 1 in even-numbered years through December 31 of odd-numbered years.
5. The permit fee shall be twenty dollars (\$20.00). However, if the permit is obtained during an odd-numbered year, the fee shall be reduced to ten dollars (\$10.00).
6. A copy of the Golf Cart Code will be handed out to everyone who applies for a permit.
7. If permitted owner of golf cart purchases a new unit during a 2-year permit period, owner shall comply with the following guidelines:
 1. The Police Department has inspected the new golf cart to verify it meets the requirements of this chapter.
 2. Proof that the owner has liability insurance covering the new golf cart on city streets.
 3. Evidence that the owner is at least 18 years of age and possesses a valid driver license.
 4. Payment of twenty dollars (\$20.00) registration fee.

3-3-90 SUSPENSION OF PERMIT. The permit may be suspended or revoked by the City Clerk, Police Chief and City Administrator without refund upon evidence that the permit holder has violated any section of this Chapter. Upon three (3) convictions within a two (2) year period of a violation of this Chapter or violations of the Iowa Code or Cascade Code of Ordinances while operating a golf cart, the permit shall be suspended for a period of two (2) years.

3-3-91 PENALTY. Unless another penalty is stated, a violation of this Chapter shall be a municipal infraction subject to the following penalties:

1. For a first offense, a fine of one hundred twenty-five dollars (\$125.00).
2. For a second and each subsequent offense within a two (2) year period, a fine of at least two hundred fifty dollars (\$250.00), but not more than seven hundred fifty dollars (\$750.00).
(Ord. 17-19, Passed 11-25-19)

PENALTIES AND PROCEDURE

~~3-3-92 NOTICE OF FINE PLACED ON ILLEGALLY PARKED VEHICLE. Whenever any motor vehicle without a driver is found parked or stopped in violation of any of the restrictions imposed by any Ordinance of this City or State law, the officer finding such vehicle shall prepare a notice of parking fine giving the registration number, and other identifying information to such vehicle in a conspicuous place and directing the driver of the vehicle to appear within thirty days, or to pay the local scheduled fine.~~



August 8, 2022 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, Interim City Administrator

Date: August 4, 2022

Re: City Hall Hours

During our meeting with Cindy Kendall, the City Hall hours were discussed as something to review as a City Council. The Personnel Committee met and is recommending that new City Hall Open hours are 8:30 to 4:30. There was also discussion about having a closed day during the week. After Shontele and I discussed that idea, we did not feel it was necessary to make that a permanent decision until after we try the new hours. However, we originally discussed this prior to the Clerk's departure. Now that we are going to be short staffed for a while, and need to be sure the remaining staff knows where everything is in preparation for a new person, we are requesting six Fridays in which we would close to the public and be able to concentrate on organizing, finding things, learning, training. If there is someone that needs to come in on that day we would definitely take appointments. If we complete the tasks that are needed, we will be open on the Fridays later in September.

RESOLUTION #49-22

**A RESOLUTION ESTABLISHING CITY HALL HOURS OPEN TO THE PUBLIC FOR
THE CITY OF CASCADE**

WHEREAS, the City Council must establish hours when the City Hall offices are open to the public, and;

WHEREAS, the office hours for employee may be different than those hours in which the building is open to the public, and;

WHEREAS, allowing some time for the employees to work while the office is closed allows for efficient time to work on tasks that are difficult to perform with interruptions, and to conduct staff meetings or staff trainings, and;

WHEREAS, with the shorten staff and transition to new employees, it is important to have time slots to organize the office and all records kept in the building, and;

WHEREAS, even during closed hours to the public hours, the City staff will always work with residents and business owners to provide times to conduct business including those outside of posted open hours.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Cascade, Iowa, beginning September 1, 2022, will have City Hall open hours from 8:30 a.m. to 4:30 p.m. and be closed to the public on the following Fridays 8/19, 9/2, 9/9, 9/16, 9/23 and 9/30 to allow for work to be completed.

PASSED, APPROVED AND ADOPTED this 8th day of August, 2022.

Steve Knepper, Mayor

ATTEST:

Danielle Hartke City Clerk CMC, CFO



August 8, 2022 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, Interim City Administrator

Date: August 4, 2022

Re: Appointment of Interim Clerk

There are clear duties assigned to the Clerk by State and City codes. Since there is no one else on the staff working for the City I would recommend appointing me as the Interim City Clerk to assure that we have someone that can sign documents and complete tasks on behalf of the City. I am waiting to hear back from the attorneys at Lynch Dallas to confirm this is acceptable to them, but have it on the agenda so as to be timely with the agenda. If they want us to do something different, we can amend the agenda.

CASCADE

MONTHLY INCIDENT COUNT REPORT Statistics from Reported Date: 7/1/2022 12:00:00AM to 7/31/2022 11:59:00PM

Case Report

[IMPORTED] : ASSAULT - WEAPONS USED: 1 3%

[IMPORTED] : DRIVER LICENSE VIOLATION-CITATION: 1 3%

[IMPORTED] : HARASSMENT/THREATS: OF OTHER: 1 3%

[IMPORTED] : OWI-ALCOHOL RELATED: 1 3%

Grand Total: 10,00% Total # of Incident Types Reported: 4

Field Interview

ANIMAL AT LARGE: 1 3%

ANIMAL COMPLAINT: 1 3%

ASSIST AMBULANCE: 4 10%

ASSIST DUBUQUE COUNTY: 2 5%

ASSIST JONES COUNTY: 1 3%

CRIMINAL MISCHIEF: 2 5%

DISTURBANCE: 1 3%

FOUND ITEM: 1 3%

FRAUD & DECEIT: BY SCAM: 1 3%

GAS DRIVE-OFF: 1 3%

GOLF CART INSPECTION: 2 5%

HARASSMENT/THREATS: 1 3%

HEADLIGHT VIOLATION: 1 3%

INFORMATIONAL REPORT: 1 3%

JCERT CALL OUT: 3 8%

PRESENTATION/SCHOOL: DE: 2 5%

SPECIAL ASSIGNMENT: 1 3%

SPEED WARNING: 1 3%

STOP SIGN-WARNING: 1 3%

THEFT: 2 5%

TRAFFIC CONTROL: 1 3%

TRAFFIC WARNING: 1 3%

Field Interview

VEHICLE UNLOCK: 3 8%

WELFARE CHECK: 1 3%

Grand Total: 90.00% Total # of Activity Types Reported: 36