

**CITY OF CASCADE, IOWA
COUNCIL MEETING AGENDA & PUBLIC NOTICE
MONDAY, MAY 9, 2022, 6:00 P.M.
CITY HALL, 320 1ST AVE WEST**

NOTICE: Notice is hereby given that the Cascade City Council will hold a meeting at 6:00 PM on Monday, May 9, 2022, at City Hall. Any visually or hearing-impaired person with special accessibility needs should contact the City Clerk at 563-852-3114.

Meetings are live streamed at www.cityofcascade.org under city of Cascade tab and on Local Access Channel 18

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approve Agenda**
5. **Speakers from the Floor** (limit 2 minutes per person).
6. **Consent Agenda** – Review and approve the following:
 1. City Council Minutes 5/2/22
 2. Park Board Minutes 5/2/22
 3. April 2022 Financial Reports
 4. May 2022 Claims for Payment
7. **Consideration to Send a Letter of Support to Dubuque and Jones County for ARPA Grant Funding**
8. **Discussion on Cascade Park View Homes Development – Community Letters of Support and \$4,000 Commitment**
9. **Consideration to Proceed with Riverview Park Gazebo Design and Approval**
10. **Discussion on Water and Sewer Connection and Service Fees Ordinance**
11. **Consideration of Resolution 24-22 Semi-Annual Disbursement of Increment Property Tax Revenue Rebate for 2022 Fiscal Year (River Bend Retirement-Callahan Construction \$19,345.60)**
12. **Consideration of Resolution 25-22 Semi-Annual Disbursement of Increment Property Tax Revenue Rebate for 2022 Fiscal Year (McDermott Industrial LLC \$7,049.53)**
13. **Consideration to Approve Hiring Quality Painting to Paint the Community Park Large Pavilion (\$5,750)**
14. **Consideration of Dog Park Location and Next Steps**
15. **Consideration of Resolution 26-22 Policy for Road Closure Approval Process**
16. **Appointment of Mayor Pro Tem**
17. **Reports – Police Chief and City Administrator**
 1. **April Police Activity Report**
18. **Adjournment**

Park Board Meeting Minutes
May 2, 2022

The May 2, 2022 Cascade Park Board meeting was called to order by Chairman Boffeli at the special time of 6:00 p.m. Board members Rausch, Manternach, Orr were present. Sconsa was absent.

Motion by Rausch, second by Orr to approve the agenda – all ayes.

Motion by Rausch, second by Orr to approve the meeting minutes from April 4, 2022 – all ayes.

The Board started to review the financial reports for the park and pool for April 2022. Motion by Rausch, second by Manternach to stop discussion & move to agenda item #6 to allow the girl scouts to present. – all ayes.

The Junior Girl Scout Troop from Cascade attended the meeting to present their idea for the scout bronze award project. The troop would like to build a 9 square court & are looking for the park board to approve the city park as the location so they are able to work on next steps (quotes for materials, etc). Motion by Manternach, 2nd by Orr to allow the troop to move forward with this project with the plan to meet next month at the park to discuss location of the equipment. – all ayes.

The board went back to continue discussion around the park/pool month end financial reports for April. The board will discuss the upcoming budget year at the next meeting. The board also needs to request at the June meeting to keep park improvement reserves if dollars are not spent & board wants these to move to next year due to items needing funding such as the new gazebo. Motion Orr, 2nd Rausch to approve the April reports. – all ayes.

The board discussed the two quotes for painting of the park pavilion. There was an option to stain/paint the columns or to just pressure wash these. It was decided to go with the pressure washing option. The board acknowledged the desire to stay local with the quote but due to the price difference being over 20%, it was decided to ensure fiscal responsibility to go with the lower quote. Motion Rausch, 2nd Orr to recommend lower quote to the council to move forward with painting the park pavilion. – all ayes.

The board had a lengthy discussion regarding the placement of the gazebo. Due to permitting constraints and extra cost in the 20k+ range it was decided to recommend going with the existing wall line and not extending out into the river area which would put the new gazebo out 5 feet further into the park. Motion Rausch, 2nd Orr to recommend this approach back to the city council for final approval. – all ayes

The board discussed placement of the dog park. The suggestion was made to place the park down where old sewer plant used to be. Lisa/Shontele will discuss storage options for the items that are located there now for the city. Motion Rausch, 2nd Manternach to recommend to council to proceed with this location. – all ayes.

A request was made to rent out the city park ball field for Memorial Day weekend. Due to time constraints and needing to come up with a formal plan in conjunction with the youth board, it was decided not to proceed at this time. This will be placed back on a future meeting agenda & the youth board will be invited to that meeting.

Update from the pool committee – The board discussed the updates regarding the pool (license complete, hiring complete and 1st meeting complete with staff, etc) The board also discussed the need to increase concession prices for the season. The pool committee will reconvene to make decisions regarding the concessions and how to handle cancelled pool parties.

Under other business Lisa gave an update regarding the youth boards request at the prior city council meeting regarding ball fields down by the silo.

With nothing further, motion by Rausch, second by Manternach to adjourn the meeting at 8:05 p.m. – all ayes.

Respectfully submitted by Shontele Orr, Park Board Member

May 2, 2022
Special City Council Meeting Minutes

The May 2, 2022 Special City Council meeting was called to order at 5:30PM by Mayor Steve Knepper. The Pledge of Allegiance was recited. Delaney, Oliphant, Hosch and Rausch answered roll call. Kelchen was excused.

Motion Rausch, second Hosch to approve the agenda. Motion carried.

No public comment.

Kotter explained her analysis on the estimates for year end expenditures in the 2022 Fiscal Year. There are four sections of the budget for the City Council to consider increasing for expenditures: Public Works-\$110,000, Culture and Recreation-\$100,000, General Government-\$100,000 and Business Type-Enterprise-\$395,000.

Resolution #23-22 Resolution Setting a Public Hearing for a Fiscal Year 2022 Budget Amendment on May 23, 2022 at 6:00pm. Motion Oliphant, second Delaney to approve.

Motion Rausch, second Oliphant to adjourn the meeting at 5:42p.m. Motion carried.

Lisa A. Kotter, Interim City Administrator

Steven Knepper, Mayor

TREASURER'S REPORT
CALENDAR 4/2022, FISCAL 10/2022

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	240,241.21	412,461.75	243,418.24	.00	409,284.72
002 ARP- COVID-19 GRANT	173,438.06	.00	59,228.65	.00	114,209.41
011 POLICE	108,497.42	21.55	38,000.00	.00	70,518.97
012 FIRE TRUCK	230,881.05	20,076.66	.00	.00	250,957.71
013 RIVERVIEW PARK	9,523.31	2.91	.00	.00	9,526.22
014 FIRE EQUIPMENT	57,500.00	10,000.00	.00	.00	67,500.00
015 PUBLIC WORKS TRUCK	32,456.45	5,011.45	.00	.00	37,467.90
016 PARTIAL SELF-FUND	29,564.61	20,005.17	660.56	.00	48,909.22
017 SWIMMING POOL	31,983.74	5,002.91	.00	.00	36,986.65
018 CABLE	6,476.15	1.99	.00	.00	6,478.14
019 PARKS/PLAYGROUND	20,699.03	6.36	.00	.00	20,705.39
020 STREET EQUIP	51,375.77	20,021.82	.00	.00	71,397.59
021 LIBRARY	128,150.57	15,037.32	.00	.00	143,187.89
022 1ST AVENUE	307,452.81	.08	.00	.00	307,452.89
023 1ST AVE BRIDGE	.00	.00	.00	.00	.00
024 TYLER BRIDGE	.00	.00	.00	.00	.00
025 TRAIL	25.43	.00	.00	.00	25.43
026 SIREN	2,231.48	.69	.00	.00	2,232.17
027 BICENTENNIAL	3,382.75	1.04	.00	.00	3,383.79
028 AMBULANCE	134,516.97	20,047.23	.00	.00	154,564.20
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GENERAL FUNDS:	1,568,396.81	527,698.93	341,307.45	.00	1,754,788.29
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110 ROAD USE TAX	87,523.31	42,688.29	60,462.68	14.72	69,763.64
112 EMPLOYEE BENEFITS	37,916.28	9,544.85	25,000.00	.00	22,461.13
121 LOCAL OPTION	562,820.05	25,970.46	232,725.00	.00	356,065.51
125 TAX INCREMENT FINANCING	65,896.64	73,480.66	.00	.00	139,377.30
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SPECIAL REVENUES:	754,156.28	151,684.26	318,187.68	14.72	587,667.58
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200 DEBT SERVICE	59,312.16	290,220.24	.00	.00	349,532.40
220 SPECIAL ASSESSMENT	.00	.00	.00	.00	.00
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DEBT SERVICE TOTALS	59,312.16	290,220.24	.00	.00	349,532.40
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310 HOUSING REHAB	13,603.74	.00	.00	.00	13,603.74
312 1ST AVE TRAIL PROJECT	9,990.32	.00	.00	.00	9,990.32
322 STREET IMPROVEMENTS	194,403.84-	.00	28,767.50-	.00	165,636.34-
323 HIGHWAY 136	88,676.19	.00	.00	.00	88,676.19
360 WATER SYSTEM IMPROVEMEN	700.53	.00	.00	.00	700.53
363 WWTP IMPROVEMENT PROJEC	358,669.62-	.00	.00	.00	358,669.62-
364 TRAIL WATER MAIN REPLAC	.00	.00	.00	.00	.00
365 MCKINLEY ST & 1ST AVE C	.00	.00	.00	.00	.00
366 SWIMMING POOL PROJECT	.00	.00	.00	.00	.00
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CAPITAL PROJECTS TOT	440,102.68-	.00	28,767.50-	.00	411,335.18-
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600 WATER	131,052.51	26,363.00	32,291.36	19.66	125,143.81
601 DEPOSITS-WATER/SEWER	5,343.43	.00	.00	.00	5,343.43
603 WELL PUMP	52,198.47	15.96	.00	.00	52,214.43
604 2021A BOND	.00	.00	.00	.00	.00
605 2021A BOND SINKING	72,086.24	.00	.00	.00	72,086.24
610 SEWER	684,830.63	66,253.98	52,160.92	5.62	698,929.31

TREASURER'S REPORT
CALENDAR 4/2022, FISCAL 10/2022

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
611 SEWER SINKING	567,136.00	.00	.00	.00	567,136.00
620 GARBAGE	.00	.00	.00	.00	.00
621 GARBAGE TRUCK	.00	.00	.00	.00	.00
ENTERPRISE FUNDS:	1,512,647.28	92,632.94	84,452.28	25.28	1,520,853.22
GRAND TOTAL:	3,454,409.85	1,062,236.37	715,179.91	40.00	3,801,506.31
Report Total	3,454,409.85	1,062,236.37	715,179.91	40.00	3,801,506.31

BANK CASH REPORT
2022

BANK NAME	MARCH	APRIL	APRIL	APRIL	OUTSTANDING	APR BANK
FUND GL NAME	CASH BALANCE	RECEIPTS	DISBURSMENTS	CASH BALANCE	TRANSACTIONS	BALANCE
OHNWARD CHECKING ACCT						
BANK OHNWARD CHECKING ACCT						2,571,585.83
001 CASH - GENERAL	118,774.01	442,642.97	273,636.39	287,780.59	22,032.85	
002 CASH- ARP COVID 19 GRANT	173,438.06	0.00	59,228.65	114,209.41		
011 CASH - POLICE	0.00	0.00	0.00	0.00		
012 CASH - FIRE	0.00	0.00	0.00	0.00		
013 CASH - RIVERVIEW PARK	0.00	0.00	0.00	0.00		
014 CASH - FIRE EQUIPMENT	57,500.00	10,000.00	0.00	67,500.00		
015 CASH - PUBLIC WORKS TRUCK	0.00	0.00	0.00	0.00		
016 CASH - PARTIAL SELF-FUND	12,758.88	20,000.00	660.56	32,098.32		
017 CASH - SWIMMING POOL	27,527.59	0.00	0.00	27,527.59		
018 CASH - CABLE	0.00	0.00	0.00	0.00		
019 CASH - PARKS/PLAYGROUND	0.00	0.00	0.00	0.00		
020 CASH - STREET EQUIP	0.00	0.00	0.00	0.00		
021 CASH - LIBRARY	21,024.55	0.00	0.00	21,024.55		
022 CASH - 1ST AVENUE	307,232.35	0.00	0.00	307,232.35		
023 CASH - 1ST AVE BRIDGE	0.00	0.00	0.00	0.00		
024 CASH - TYLER BRIDGE	0.00	0.00	0.00	0.00		
025 CASH - TRAIL	0.00	0.00	0.00	0.00		
026 CASH - SIREN	0.00	0.00	0.00	0.00		
027 CASH - BICENTENNIAL	0.00	0.00	0.00	0.00		
028 CASH - AMBULANCE	0.00	0.00	0.00	0.00		
110 CASH - ROAD USE TAX	87,523.31	43,463.29	61,222.96	69,763.64	281.70	
112 CASH - EMPLOYEE BENEFITS	37,916.28	9,544.85	25,000.00	22,461.13		
121 CASH - LOST	562,820.05	25,970.46	232,725.00	356,065.51		
125 CASH - TIF	65,896.64	73,480.66	0.00	139,377.30		
200 CASH - DEBT SERVICE	59,312.16	290,220.24	0.00	349,532.40		
220 CASH - SPECIAL ASSESSMENT	0.00	0.00	0.00	0.00		
310 CASH - HOUSING REHAB	13,603.74	0.00	0.00	13,603.74		
312 CASH - 1ST AVE TRAIL PROJECT	9,990.32	0.00	0.00	9,990.32		
322 CASH - STREET IMPROVEMENTS	194,403.84-	33,392.50	4,625.00	165,636.34-		
323 CASH - HIGHWAY 136	88,676.19	0.00	0.00	88,676.19		
360 CASH - WATER SYS IMPROVEMENT	700.53	0.00	0.00	700.53		
363 CASH - WWTP IMPROVEMENT PROJ	358,669.62-	0.00	0.00	358,669.62-		
364 CASH - TRAIL WATER MAIN REPLAC	0.00	0.00	0.00	0.00		
365 CASH - MCKINLEY ST & 1ST AVE	0.00	0.00	0.00	0.00		
366 CASH - SWIMMING POOL PROJ	0.00	0.00	0.00	0.00		
600 CASH - WATER	55,667.84	29,484.72	42,041.62	43,110.94	299.00	
601 CASH - DEPOSITS	1,843.43	0.00	0.00	1,843.43		
603 CASH - WELL PUMP	0.00	0.00	0.00	0.00		
604 CASH - 2021A BOND	0.00	0.00	0.00	0.00		
605 CASH - 2021A BOND SINKING	0.00	0.00	0.00	0.00		
610 CASH - SEWER	539,466.90	70,275.45	56,221.21	553,521.14	123.16	
611 CASH - SEWER SINKING	567,136.00	0.00	0.00	567,136.00		
620 CASH - GARBAGE	0.00	0.00	0.00	0.00		
621 CASH - GARBAGE TRUCK	0.00	0.00	0.00	0.00		
OHNWARD CHECKING ACCT TOTALS	2,255,735.37	1,048,475.14	755,361.39	2,548,849.12	22,736.71	2,571,585.83

BANK CASH REPORT
2022

BANK NAME	MARCH	APRIL	APRIL	APRIL	OUTSTANDING	APR BANK
FUND GL NAME	CASH BALANCE	RECEIPTS	DISBURSMENTS	CASH BALANCE	TRANSACTIONS	BALANCE
OHNWARD MONEY MARKET ACCT						
BANK OHNWARD MONEY MARKET ACCT						1,252,657.19
001 CDS/INVESTMENTS - GENERAL	121,467.20	36.93	0.00	121,504.13		
011 CDS/INVESTMENTS - POLICE CAR	108,497.42	21.55	38,000.00	70,518.97		
012 CDS/INVESTMENTS - FIRE TRUCK	230,881.05	20,076.66	0.00	250,957.71		
013 CDS/INVESTMENTS - RIVERVIEW	9,523.31	2.91	0.00	9,526.22		
015 CDS/INVESTMENTS - TRUCK RSRV	32,456.45	5,011.45	0.00	37,467.90		
016 CDS/INVESTMENTS - PARTIAL SELF	16,805.73	5.17	0.00	16,810.90		
017 CDS/INVESTMENTS - SWIMMING	4,456.15	5,002.91	0.00	9,459.06		
018 CDS/INVESTMENTS - CABLE RSRV	6,476.15	1.99	0.00	6,478.14		
019 CDS/INVESTMENTS - PARKS	20,699.03	6.36	0.00	20,705.39		
020 CDS/INVESTMENTS - STREET EQUIP	51,375.77	20,021.82	0.00	71,397.59		
021 CDS/INVESTMENTS - LIBRARY RSRV	107,126.02	15,037.32	0.00	122,163.34		
022 CDS/INVESTMENTS - 1ST AVE RSRV	220.46	0.08	0.00	220.54		
024 CDS/INVESTMENTS - TYLER BRIDGE	0.00	0.00	0.00	0.00		
025 CDS/INVESTMENTS - TRAIL RSRV	25.43	0.00	0.00	25.43		
026 CDS/INVESTMENTS - SIREN RSRV	2,231.48	0.69	0.00	2,232.17		
027 CDS/INVESTMENTS - BICENTENNIAL	3,382.75	1.04	0.00	3,383.79		
028 CD/INVESTMENTS - AMBULANCE RES	134,516.97	20,047.23	0.00	154,564.20		
110 CDS/INVESTMENTS - ROAD USE TAX	0.00	0.00	0.00	0.00		
112 CDS/INVESTMENTS - EMPLOYEE BEN	0.00	0.00	0.00	0.00		
125 CDS/INVESTMENTS - TIF	0.00	0.00	0.00	0.00		
200 CDS/INVESTMENTS - DEBT SERVICE	0.00	0.00	0.00	0.00		
600 CDS/INVESTMENTS - WATER	75,384.67	6,648.20	0.00	82,032.87		
601 CDS/INVESTMENTS - DEPOSITS	3,500.00	0.00	0.00	3,500.00		
603 CDS/INVESTMENTS - WELL PUMP	52,198.47	15.96	0.00	52,214.43		
605 CD's/INVESTMENTS-2021A SINKING	72,086.24	0.00	0.00	72,086.24		
610 CDS/INVESTMENTS - SEWER	145,363.73	44.44	0.00	145,408.17		
611 CDS/INVESTMENTS - SEWER SINKIN	0.00	0.00	0.00	0.00		
620 CDS/INVESTMENTS - GARBAGE	0.00	0.00	0.00	0.00		
621 CDS/INVESTMENTS - GARBAGE TRK	0.00	0.00	0.00	0.00		
OHNWARD MONEY MARKET ACCT TOTA	1,198,674.48	91,982.71	38,000.00	1,252,657.19	0.00	1,252,657.19
OHNWARD BANK CD						
BANK OHNWARD BANK CD						
019 CD - PARKS	0.00	0.00	0.00	0.00		
021 CD - LIBRARY	0.00	0.00	0.00	0.00		
022 CD - 1ST AVE	0.00	0.00	0.00	0.00		
600 CD - WATER	0.00	0.00	0.00	0.00		
OHNWARD BANK CD TOTALS	0.00	0.00	0.00	0.00	0.00	0.00
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TOTAL OF ALL BANKS	3,454,409.85	1,140,457.85	793,361.39	3,801,506.31	22,736.71	3,824,243.02

REVENUE & EXPENSE REPORT
CALENDAR 4/2022, FISCAL 10/2022

PCT OF FISCAL YTD 83.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	GENERAL TOTAL	412,461.75	1,331,846.83	1,547,258.00	215,411.17
	ARP- COVID-19 GRANT TOTAL	.00	173,538.06	.00	173,538.06-
	POLICE TOTAL	21.55	346.75	300.00	46.75-
	FIRE TRUCK TOTAL	20,076.66	20,768.52	21,000.00	231.48
	RIVERVIEW PARK TOTAL	2.91	31.34	100.00	68.66
	FIRE EQUIPMENT TOTAL	10,000.00	10,000.00	10,000.00	.00
	PUBLIC WORKS TRUCK TOTAL	5,011.45	5,108.82	5,150.00	41.18
	PARTIAL SELF-FUND TOTAL	20,005.17	20,055.52	20,150.00	94.48
	SWIMMING POOL TOTAL	5,002.91	35,755.00	5,100.00	30,655.00-
	CABLE TOTAL	1.99	21.42	100.00	78.58
	PARKS/PLAYGROUND TOTAL	6.36	68.53	300.00	231.47
	STREET EQUIP TOTAL	20,021.82	20,175.65	20,200.00	24.35
	LIBRARY TOTAL	15,037.32	15,358.24	15,300.00	58.24-
	1ST AVENUE TOTAL	.08	.79	3,000.00	2,999.21
	SIREN TOTAL	.69	7.53	50.00	42.47
	BICENTENNIAL TOTAL	1.04	11.15	50.00	38.85
	AMBULANCE TOTAL	20,047.23	20,450.39	20,500.00	49.61

REVENUE & EXPENSE REPORT
CALENDAR 4/2022, FISCAL 10/2022

PCT OF FISCAL YTD 83.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	ROAD USE TAX TOTAL	42,688.29	275,622.83	307,000.00	31,377.17
	EMPLOYEE BENEFITS TOTAL	9,544.85	24,743.31	25,679.00	935.69
	LOCAL OPTION TOTAL	25,970.46	340,587.91	400,000.00	59,412.09
	TAX INCREMENT FINANCING TOTAL	73,480.66	319,679.85	324,237.00	4,557.15
	DEBT SERVICE TOTAL	290,220.24	335,925.47	715,148.00	379,222.53
	SWIMMING POOL PROJECT TOTAL	.00	15,167.67	.00	15,167.67-
	WATER TOTAL	26,363.00	286,870.08	388,100.00	101,229.92
	WELL PUMP TOTAL	15.96	172.31	200.00	27.69
	SEWER TOTAL	66,253.98	709,978.11	899,600.00	189,621.89
	TOTAL REVENUE BY FUND	<u>1,062,236.37</u>	<u>3,962,292.08</u>	<u>4,728,522.00</u>	<u>766,229.92</u>

REVENUE & EXPENSE REPORT
CALENDAR 4/2022, FISCAL 10/2022

PCT OF FISCAL YTD 83.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	GENERAL TOTAL	243,418.24	1,482,686.96	1,544,909.00	62,222.04
	ARP- COVID-19 GRANT TOTAL	59,228.65	59,328.65	.00	59,328.65-
	POLICE TOTAL	38,000.00	38,000.00	38,000.00	.00
	PARTIAL SELF-FUND TOTAL	660.56	6,325.52	20,000.00	13,674.48
	SWIMMING POOL TOTAL	.00	15,167.67	.00	15,167.67-
	PARKS/PLAYGROUND TOTAL	.00	.00	20,000.00	20,000.00
	LIBRARY TOTAL	.00	21,988.94	.00	21,988.94-
	ROAD USE TAX TOTAL	60,462.68	248,934.67	299,827.00	50,892.33
	EMPLOYEE BENEFITS TOTAL	25,000.00	25,000.00	25,000.00	.00
	LOCAL OPTION TOTAL	232,725.00	232,725.00	232,725.00	.00
	TAX INCREMENT FINANCING TOTAL	.00	58,712.38	472,519.00	413,806.62
	DEBT SERVICE TOTAL	.00	38,760.95	713,385.00	674,624.05
	STREET IMPROVEMENTS TOTAL	28,767.50-	.00	.00	.00
	HIGHWAY 136 TOTAL	.00	.00	88,676.00	88,676.00
	SWIMMING POOL PROJECT TOTAL	.00	751.09	20,000.00	19,248.91
	WATER TOTAL	32,291.36	518,311.28	388,691.00	129,620.28-
	DEPOSITS-WATER/SEWER TOTAL	.00	360.00	1,000.00	640.00

REVENUE & EXPENSE REPORT
CALENDAR 4/2022, FISCAL 10/2022

PCT OF FISCAL YTD 83.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	SEWER TOTAL	52,160.92	320,406.75	901,639.00	581,232.25
	TOTAL EXPENSES BY FUND	<u>715,179.91</u>	<u>3,067,459.86</u>	<u>4,766,371.00</u>	<u>1,698,911.14</u>

CLAIMS REPORT
Vendor Checks: 4/13/2022- 5/06/2022

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL
INV1166192	ACCESS SYSTEMS	COPIER CONTRACT-LIB		10.99
0221534-IN	ACCO	SERVICE KIT-POOL		189.75
041422	R.D. DRENKOW & CO INC	PSF REIMB-FRASHER, STANER	30.00	
042122	R.D. DRENKOW & CO INC	PSF REIMB-FRASH, GEHL, HART, KANE	118.29	
042822	R.D. DRENKOW & CO INC	ADMIN SVC - MAY 2022	60.90	
043022	R.D. DRENKOW & CO INC	PSF REIMB-HOFFMANN	7.78	216.97
37100S	AUTOMATIC SYSTEMS CO	TRANSDUCER, CABLE-WWTP	2,765.65	
37124S	AUTOMATIC SYSTEMS CO	SONIC WALL, FLOW METER WIRE-WA	2,112.09	4,877.74
8054	BIBLIONIX	APOLLO SUBSCRIPTION-LIB		1,200.00
84474054	BOUND TREE MEDICAL LLC	ELECTRODES-EMS	241.25	
84483942	BOUND TREE MEDICAL LLC	STERILE WATER-EMS	56.63	297.88
ARU0329339	BROAD REACH	BOOKS-LIB		368.10
118647	BROWN SUPPLY CO	HYDRANT REPAIR		936.87
050621	CALLAHAN CONSTRUCTION INC	FY22 2ND HALF TIF REIMB		19,345.60
050522	CASCADE COMMUNICATIONS CO	PHONE & INTERNET		923.14
128903	CASCADE LUMBER CO	VINYL TUBE-SW	2.79	
130106	CASCADE LUMBER CO	UPS SHIPPING-WA	11.82	
130287	CASCADE LUMBER CO	ORINGS-PARK	1.77	
660075	CASCADE LUMBER CO	UPS SHIPPING-SW	110.84	
662980	CASCADE LUMBER CO	UPS SHIPPING-WA	24.85	
663370	CASCADE LUMBER CO	LANDSCAPE PINS-PARKS	23.98	
664795	CASCADE LUMBER CO	DRILL BIT-SW	4.78	
665375	CASCADE LUMBER CO	COUPLING, ELBOWS-PARK	19.56	
665480	CASCADE LUMBER CO	BULBS, LAMPHOLDER-PARKS	16.98	
665890	CASCADE LUMBER CO	AED BATTERIES-PARK	55.96	
665945	CASCADE LUMBER CO	BATTERIES-POLICE	18.49	
666330	CASCADE LUMBER CO	BATTERIES-WA	11.58	
668890	CASCADE LUMBER CO	SIGN HARDWARE-STREETS	224.70	
669360	CASCADE LUMBER CO	TUBING, PVC CEMENT, CLAMPS-POOL	17.17	
669390	CASCADE LUMBER CO	BRASS TEST PLUG-POOL	2.29	
669875	CASCADE LUMBER CO	BATTERIES-PARK	27.48	575.04
050522	CASCADE MUNICIPAL UTILITIES	MAY 2022 UTILITIES	8,767.42	
050522-1	CASCADE MUNICIPAL UTILITIES	DEP RFND-T.WHITE	120.00	8,887.42
04222899-ADVERTISING	CASCADE PIONEER	CP COMMUNITY GUIDE	99.00	
04224036-LEGALS	CASCADE PIONEER	APRIL 2022 PUBLISHING	203.29	
05062022	CASCADE PIONEER	SUBCRIP RENEW-LIB	55.00	357.29
050522	CASEYS BUSINESS MASTERCARD	MAR-APR 2022 FUEL		185.87
1755348	CITY LAUNDERING CO	SUPPLIES & UNIFORMS	71.41	
1757507	CITY LAUNDERING CO	SUPPLIES & UNIFORMS	124.97	
1759662	CITY LAUNDERING CO	SUPPLIES & UNIFORMS	92.40	
1761811	CITY LAUNDERING CO	SUPPLIES & UNIFORMS	161.54	
50426202	CITY LAUNDERING CO	URINAL SCREENS, SOAP-PARKS	355.11	805.43
191769	CJ COOPER & ASSOCIATES	CLEARING HOUSE ANNUAL FEE-SCHM	30.00	
191940	CJ COOPER & ASSOCIATES	RANDOM SELECT-G.SCHMIDT	35.00	
193198	CJ COOPER & ASSOCIATES	PRE EMPLOYMENT QUERY-G.SCHMIDT	10.00	75.00
050622	COLLEGE SUBSCRIPTION SERVICE	HGTV MAG-LIB		20.00
2447	MICHAEL DELANEY	ADMIN COMP, P.W. PRINTER, SONIC W		908.27
042622	DEPT OF INSPECTIONS & APPEALS	FOOD LICENSE RENEWAL-POOL		150.00
050622	DUBUQUE METRO AREA SOLID WASTE	SPRING CLEAN UP T.V.X1		15.00
050522	DUBUQUE COUNTY AUDITOR	2022 SPECIAL ELEC		2,142.50
050622	DUBUQUE COUNTY RECORDER	CERT OF AUTHENTICITY -		27.00
IVC20736	ECTIA	CATALYST GRANT SVC		1,500.00
896342	EMS INDUSTRIAL INC	BEARING SLUDGE PRESS-SW		218.91
13186252-00	FIRST SUPPLY LLC-DUBUQUE	TOILET RINGS, GASKETS-PARK		20.04

CLAIMS REPORT
Vendor Checks: 4/13/2022- 5/06/2022

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL
18475	GASSER FARM & HARDWARE LLC	GREASE FTTG,RAGS-SW	14.28	
18479	GASSER FARM & HARDWARE LLC	AED BATTERIES-PARK	19.98	
18641	GASSER FARM & HARDWARE LLC	PEX PIPE-POOL.	5.99	40.25
6167523	HAWKINS INC	CHLORINE,SODIUM HYPOCHLOR-WA		2,021.18
050522	FRED HEIM	POLICE BOOT REPAIR REIMB-HEIM		88.28
050522	INSURANCE ASSOCIATES INC	2022 LIFE INSURANCE-EMS		336.00
042622	IOWA DEPT OF TRANSPORTATION	NW CORNER OF HIGHWAY 136 & 151		12,000.00
PR20220408	IPERS	IPERS	3,529.06	
PR20220414	IPERS	IPERS	2,961.33	6,490.39
PR20220414	IRS W/H	FED/FICA TAX	5,045.04	
PR20220428	IRS W/H	FED/FICA TAX	5,367.01	10,412.05
2203384-IN	J&R SUPPLY INC	PIPE-POOL		215.00
050522	JONES COUNTY AUDITOR	2022 SPECIAL ELEC		3,630.99
050622	MELISSA KANE	MILEAGE REIMB-KANE	20.59	
050622-1	MELISSA KANE	MILEAGE REIMB-KANE	20.59	41.18
050522	KOTTER LISA	MAY 2022 TERMS		1,455.00
196077	LYNCH DALLAS P.C.	VACATE RIGHT AWAY		30.00
041922	MAQUOKETA VALLEY COOP	OAK HILL ST LIGHTS		150.50
050622	MATT KING	GYM KEY RFND-M.KING		150.00
449	MCDERMOTT CUSTOM PUMPING LLC	HAUL SLUDGE-SW		1,312.50
050622	MCDERMOTT INDUSTRIAL LLC	FY22 2ND HALF TIF REIMB		7,049.53
05062022-1	MCDERMOTT OIL CO	APRIL 2022 FUEL-EMS	115.64	
050622	MCDERMOTT OIL CO	APRIL 2022 FUEL	2,173.35	2,288.99
030853	MI-T-M	POWER WASHER		6,050.00
PR20220414	MISSION SQUARE RETIREMENT	ICMA	953.02	
PR20220428	MISSION SQUARE RETIREMENT	ICMA	953.02	1,906.04
41822	MJR MULCHING & RENTAL LLC	TREE STUMP REMOVAL-POOL,PARKS		1,975.00
MMI145479	MODERN MARKETING INC	BADGE STICKERS-POLICE		400.67
2727	MR LOCK & KEY-VACUUM CTR	LIBRARY DROP BOX		77.99
0830890-IN	MUNICIPAL SUPPLY INC	WATER METERS		6,280.00
529026	MYERS-COX	TORK TISSUE-PARKS		163.24
24211885	QUILL CORP	PROGRAM SUPPLIES-LIB	48.93	
24252700	QUILL CORP	PROGRAM SUPPLIES-LIB	3.23	
24306213	QUILL CORP	PROGRAM SUPPLIES-LIB	42.98	
24341695	QUILL CORP	BINDER X2-LIB	15.76	110.90
050522	JOE OR PEG REIFF	JUNE 2022 BLDG RENT-EMS	500.00	
41922	JOE OR PEG REIFF	PROP TAX REIMB-EMS CTR	478.80	978.80
897000957803	BFI WASTE SERVICES LLC	TRASH & RECYC	14,016.43	
897000957803-1	BFI WASTE SERVICES LLC	COMMERCIAL SANITATION	8,432.35	22,448.78
2852	RHINO INDUSTRIES INC	CHEMICALS-WWTP		1,490.00
050522	CINDY STOLL	APRIL 2022 CLEANING SVC		450.00
3100104566	TEST AMERICA LABORATORIES INC	WASTEWATER TESTING		1,740.00
PR20220408	TREAS STATE OF IOWA	STATE TAXES	910.00	
PR20220414	TREAS STATE OF IOWA	STATE TAX	795.00	1,705.00
50522	TREASURER STATE OF IOWA	MARCH 2022 SALES TAX-FINAL		.15
00307447	VERMEER SALES & SERVICE INC	1/2 VACTRON REPAIR		1,304.31
WRR011200	WATER & RESOURCE RECOVERY CTR	WATER EMS #28927		22.00
1018	WEBER CONSTRUCTION INC	SEWER CAMERA-PARK RESTROOM		150.00

CLAIMS REPORT
Vendor Checks: 4/13/2022- 5/06/2022

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL
221010005171	WELLMARK BC/BS OF IA	MAY 2022 PREMIUM		7,356.70
		Accounts Payable Total		<u>146,576.23</u>
		Invoices: Paid		40,866.60
		Invoices: Scheduled		105,709.63 ✓
		Payroll Checks		31,991.32
		Report Total		<u><u>178,567.55</u></u>

**CLAIMS REPORT
CLAIMS FUND SUMMARY**

FUND	NAME	AMOUNT
001	GENERAL	89,944.55
016	PARTIAL SELF-FUND	156.07
110	ROAD USE TAX	12,246.89
125	TAX INCREMENT FINANCING	26,395.13
600	WATER	24,935.89
601	DEPOSITS-WATER/SEWER	120.00
610	SEWER	24,769.02

	TOTAL FUNDS	178,567.55



May 9, 2022 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, Interim City Administrator
Date: May 9, 2022
Re: Library Letter of Support

The Library Board meeting is this week Tuesday. They are planning to meet with Amy Manternach from the Foundation. They are working on their application to Dubuque County and will also plan to attend a Jones County meeting. This agenda item is to see if the City Council is willing to write a letter of support to send with the grant applications to the two counties.



May 9, 2022 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, Interim City Administrator
Date: May 9, 2022
Re: Cascade Park View Homes

Below is the original information from the last meeting. Since the last meeting I have suggested that after the application is submitted and we await a response, we can meet to discuss some of the logistics of utilities, alley construction, traffic flow and setbacks. The vote for consideration at this meeting is to vote for support of the project which includes letters of support and a commitment to allocate \$4,000 for the development if the application is successful.

Enclosed in the packet is a memo from the owners of the four lots to the west of the Community Park. In the past was an attempt to rezone the lots from R1 Single Family to R2 Mixed Residential. That request failed and I have been working with the developer on a proposal that allows them to proceed with single family development of four homes.

The community did a housing assessment in 2019 that indicated there is a need for housing. The proposal outlines the program they would like to apply to which is due June 1. I have indicated that for this meeting it is a discussion and at the next meeting the Council can consider any action. The main difference for this program is that the developer is allowed to take advantage of grant funds if the City supports the project with letters and \$4,000 in commitment to alley way improvements. I have suggested that the alleyway would need to be improved by the developer as we do not have funding for that at this time. Once the alley is improved we would maintain as we do other right of way streets and alleys.

It is legal for lots to only abut alleys in the zoning code.

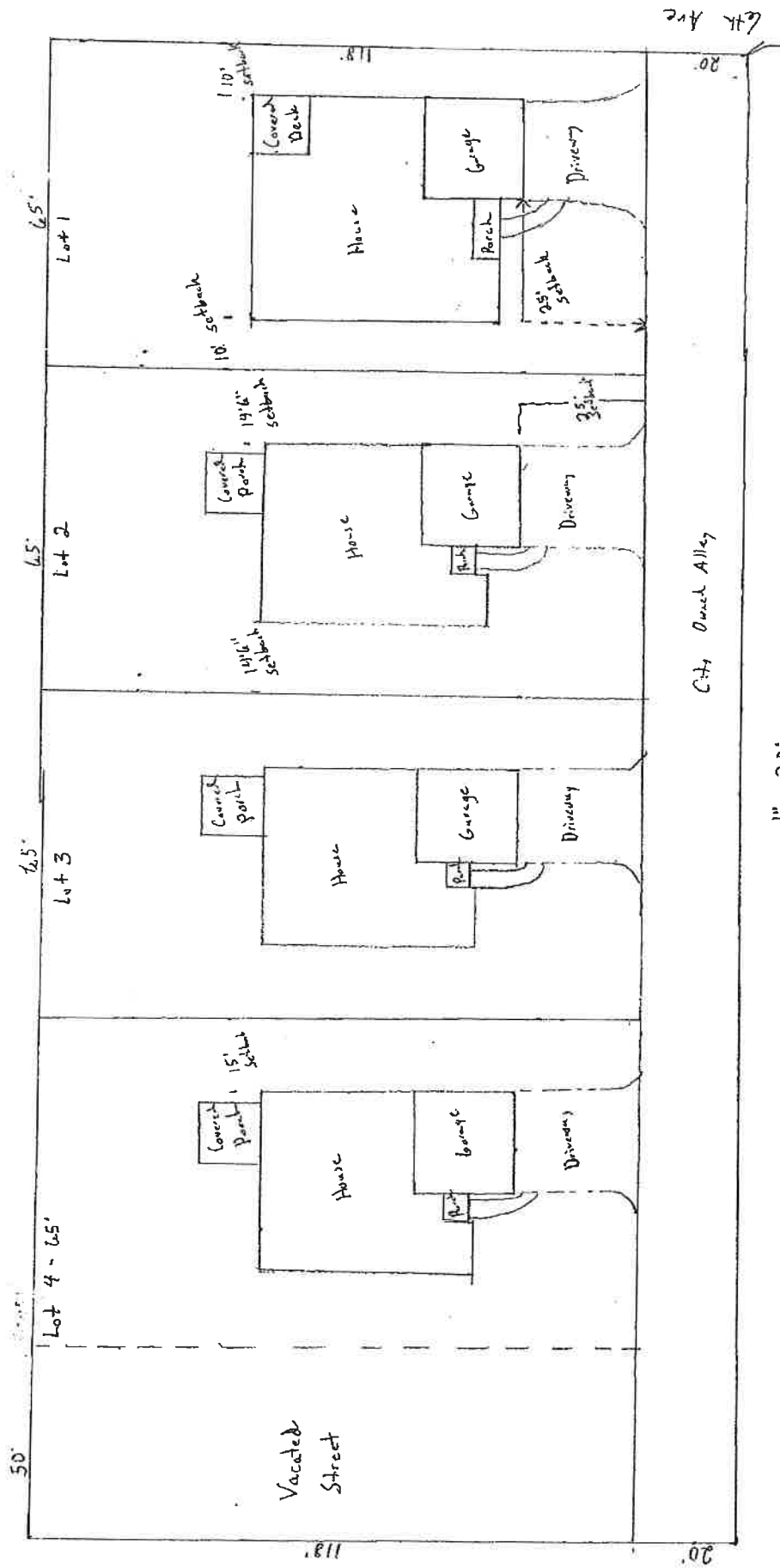
It is important for communities to consider a balanced approach to having housing for people of different income levels. While this is not in any way based on income it will be smaller more modest homes than some of the newer ones build more recently. The grant allows the final cost to be less which obviously brings down the market rate of the rent.

Please read though the proposal from the developer and they will be in attendance again to answer any questions.

Four new more affordable houses would also be a great addition to the tax base, schools and more.



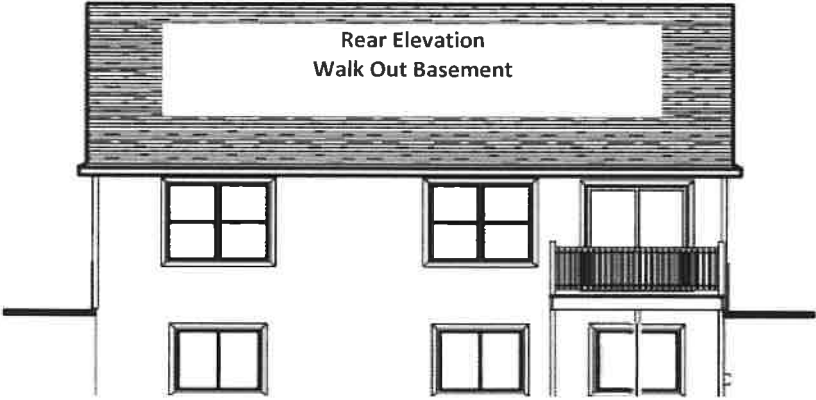
300' overall



**Cascade Park View Homes
Presentation Elevations**



Front Elevation



Please see our detailed summary of our project, Cascade Park View Homes.

Developers History of Site:

In September of 2021, CR History House, LLC, purchased four single family lots located adjacent to the City Park off 6th Ave SW (Merrill’s Add Lots 1, 2, 3 and 4) in Jones County. Prior to this purchase the developer applied for a zoning change and was denied. Due to the existing R1 zoning, we are allowed to construct single family homes on each of the four lots. Due to the need for market rate rental housing in Cascade based on the 2019 Cascade Housing study, we hope to build these four homes in the next 1 to 2 years. The project will be called Cascade Park View Homes.

Developer:

The entity that owns the real property.

Individuals:

Tyler McQuillen-General Manager at Rogers Concrete Construction. Has over 20 years of construction experience and is from and lives in Cascade.

Jason Rogers- Commercial Real Estate Broker for Q4 Real Estate/Ahmann Companies in Linn County. Has over 20 years of Real Estate and Development experience and is originally from Cascade.

Cascade Park View Homes – Details:

The four single family rental homes will have finished square footage between 1,100 SF and 1,250 SF. The homes will feature a 2-stall garage, walk out basement, 2+ bedrooms/2 baths on main level, and a balcony overlooking the City Park. The rents for these homes will be between \$1,150 - \$1,250 per month with all State and Local incentives. Without State and Local incentives, the rental rate would need to be 30+% higher for the developer to build, and there would be few renters at this rental rate, thus the developer wouldn’t start construction. The homes should have an estimated value of \$225,000 to \$285,000.

Attached is a preliminary sketch of both front and rear elevations. Also, attached is the site plan.

Developer Tax Credits and More:

Iowa Economic Development offers a Workforce Housing Tax Credit program providing tax benefits to developers to provide housing in Iowa communities in need of housing.

Link: [Workforce Housing Tax Credit | Iowa Economic Development Authority \(iowaeda.com\)](https://www.iowaeda.com/workforce-housing-tax-credit)

Why does the Developer need State of Iowa Tax Credits and what is the benefit to the Developer, what is the benefit to the City and Community?

With the higher prices of materials the cost of construction has increased severely

over the past 24 to 36 months. This makes it a challenge for developers to build housing for renters without commanding significantly higher rents. In addition, higher interest rates, and other communities offering Property Tax Abatement and/or Tax Increment Financing (TIF) on projects make it impossible for developers to profit from building rental housing in less populated Iowa communities. If developers are not building due to these challenges it creates a shortage of rental housing units, thus unaffordable prices for renters, and a lack of an employment pool for local business. The Workforce Housing Tax Credits can help fill the gap for developers in less densely populated communities in Iowa. These State incentives provide the community housing, sales tax, property tax base due to new construction, a local labor pool, and higher quality of life.

The developer could receive up to 20% of total project cost and sales tax rebates from the program.

What support is needed from the community?

City and community support is needed for the program application. We would enter into a Development Agreement with the City of Cascade and as the developer, like other developments and subdivisions, would pay for the cost of improving the right of way alley. Due to the match requirement, we would ask the City to contribute \$4000 or \$1000 per dwelling unit (minimum required from State Workforce) from your Street Department funds. Once the construction of the alley is complete the City would maintain the right of way alley consistent with all other streets and alleys in the community.

The developer would also need letters from the Mayor, City Administrator and/or a City Council Member, a few business owners, and neighbors. The City has provided a recent report, the 2019 Cascade Housing study, showing the housing shortage in Cascade (NE Jones County) and this would be required to be awarded State funding.

What the program isn't...

This is not an income-based program and is market rent housing.

We appreciate your time and please let us know if you have any questions.

Thanks,
Jason and Tyler



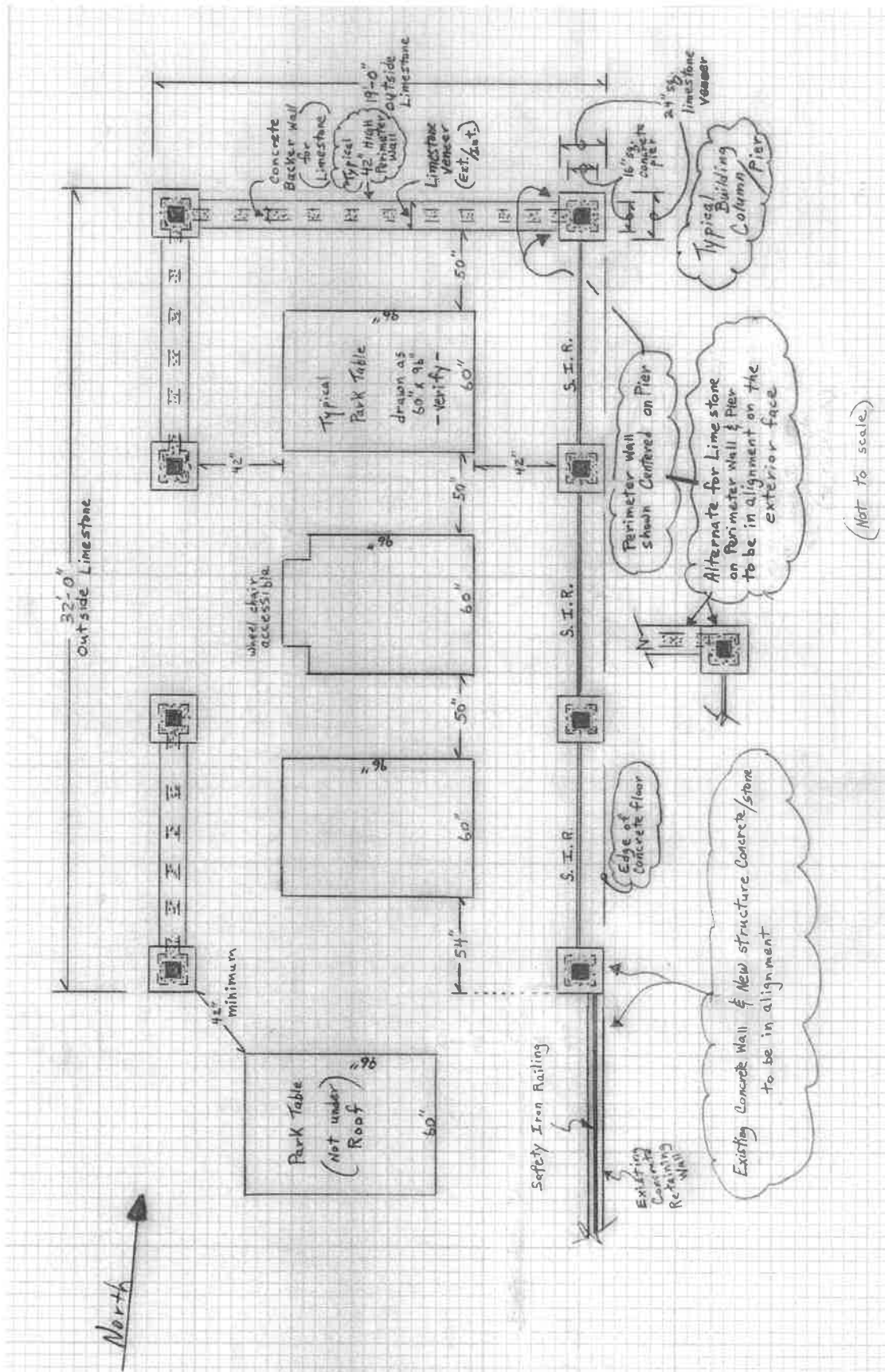
May 9, 2022 Agenda

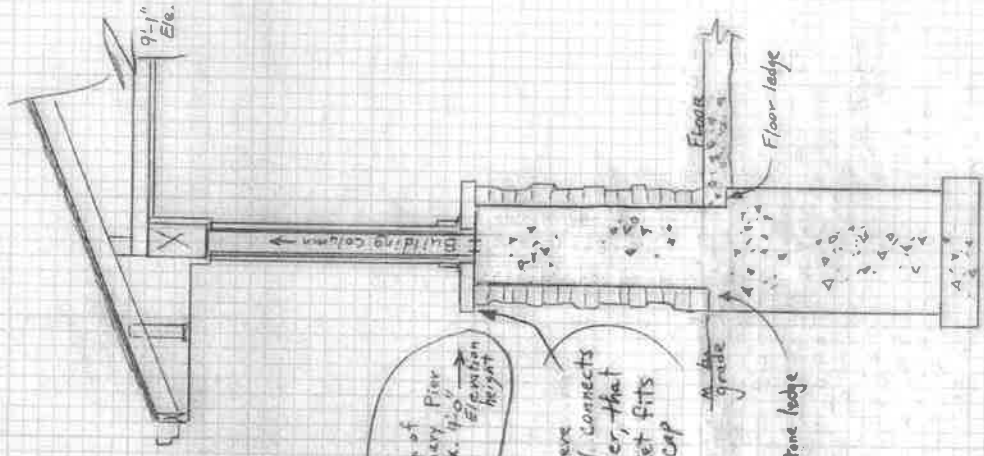
To: Mayor, City Council and Staff
From: Lisa Kotter, Interim City Administrator
Date: May 9, 2022
Re: Gazebo

As you are aware, the City has discussed the gazebo for the past year in trying to make a plan for a reconstruction project. The City Council asked the Park Board to discuss the project, which they did on May 2. They weighed the two options. The first is keeping the new eastern edge of the gazebo even with the location of the existing Gazebo's eastern edge. This first option is 2 feet beyond the concrete wall. This option is the one that will require more corp of engineering approval which is estimated at 2-3 months and addition construction costs. The second option is to have the eastern edge of the new gazebo be two feet further into the Park or west of then the existing gazebo. This second option means the eastern edge would be at the location of the existing concrete wall. This option also only needs a review by the Corp versus a full permit approval process.

After much discussion and weighing the options, the Park Board is recommending the second option as they believe that costs and timing outweigh a two foot difference in locating the new gazebo. They indicated that a savings of \$15,000 to \$25,000 is enough funding to do a project like the Dog Park. Therefore, allocating resources to get more projects done versus less is a priority right now

Mel at Cascade Lumber did a preliminary sketch on this recommended option and it is in the packet.





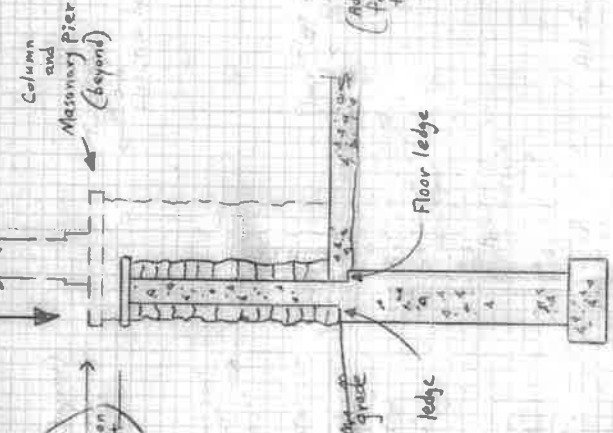
Section Through Piers

Top of Masonry Pier approx. 4'-0" Elevation Height

Verify that where Safety Iron Rail Connects to the Lime stone pier, that the mounting bracket fits below the stone cap

(Add minimal floor slope for drainage through the walk through openings)

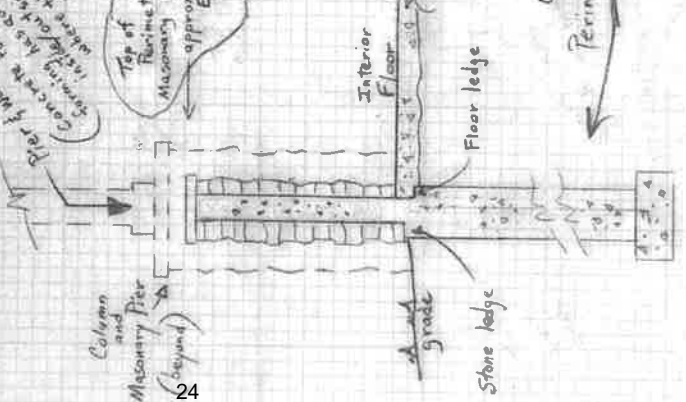
Part Wall Alternate to Exterior Concrete Foundation with Limestone in alignment with each other



Top of Masonry Pier approx. 4'-0" Elevation Height

Concrete Foundation forming in side corners including the wall necks where the pier

Top of Perimeter Masonry Wall approx. 3'-6" Elevation Height



Options for Perimeter Wall Sections

(NOTE - all 3 sections show Interior Limestone setting on top of Concrete Floor - this application requires that fill material can not have Frost Heave)



May 9, 2022 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, Interim City Administrator

Date: May 9, 2022

Re: Water and Sewer Connection Fees and Water Service Fees

This week I had my first building permit application for a new home. The building permit fee is \$50 since it is larger than 200 square feet. I also needed to research the water and sewer connection fees as this is a part of the permit form I needed to fill out. As I looked back on previous applications from 2021, I found that the fee being charged was \$25. This seemed low in comparison to other communities.

I then began to look in the ordinances. The first fees I found were Title VI Physical Environment Chapters 2 Sub (4)(15) and 3 (8) which outlines a connection fee for both water and sewer. The residential fees are a flat \$250 (\$500 total) for both water and sewer separately if the lot is 60 feet or less. If the frontage is more than 60 feet, additional charges are added at \$8.34 per foot (\$4.17 each), again for both. The residential lot that I am reviewing for the permit is wider than normal at 120 feet for the frontage. The fee for this lot will be \$1000.40. This means that a common lot will be \$500 to \$1000. In addition to this fee there is an ordinance 6-3-5 which establishes a water service fee that is \$25. What I have discovered is that the \$25 ordinance is the only one that has been enforced since at least going back to 2014.

We also need to adjust how we are receipting the \$50 and \$25 that we are currently charging. The revenues have all been going to the General Fund and no funds have been going to the Water Utility.

I am looking for direction on the two ordinances that I have listed above. The ordinances are included in the packet.

6-3-3 LICENSE REQUIRED. All installation of water service pipes and connections to the municipal water system shall be made by a plumber approved by the City. The Superintendent shall have the power to suspend the approval of any plumber for violation of any of the provisions of this Ordinance. A suspension, unless revoked, shall continue until the next regular meeting of the City Council. The Superintendent shall notify the plumber immediately by personal written notice of the suspension, the reasons for the suspension, and the time and place of the City Council meeting at which the plumber will be granted a hearing. At this City Council meeting the Superintendent shall make a written report to the City Council stating the Superintendent's reasons for the suspension, and the City Council, after fair hearing, shall affirm or revoke the suspension or take any further action that is necessary and proper. The plumber shall provide a surety bond in the sum of one thousand dollars (\$1,000.00) secured by a responsible surety bonding company authorized to operate within the State, conditioned to indemnify and save the City harmless against all losses or damages that may arise from or be occasioned by the making of connections to the water system or excavations therefore or by carelessness, negligence or unskillfulness in making the same. Such bond shall remain in force and must be executed for a period of one year except that on such expiration it shall remain in force as to all penalties, claims and demands that may have accrued thereunder prior to such expiration. In lieu of a surety bond, a cash deposit of one thousand dollars (\$1,000.00) may be filed with the City.

6-3-4 MANDATORY CONNECTIONS. All residences and business establishments within the City limits intended or used for human habitation, occupancy or use shall be connected to the public water supply if it is reasonably available and if the building is not furnished with pure and wholesome water from some other source.

Water

6-3-5 PERMIT. Before any person makes a connection with the public water system, a written permit must be obtained from the Superintendent. The application for the permit shall be filed with the Superintendent on blanks furnished by the Superintendent. The application shall include a legal description of the property, the name of the property owner, the name and address of the person who will do the work, and the general uses of the water. No different or additional uses will be allowed except by written permission of the Superintendent. The Superintendent shall sign and issue the permit and state the time of issuance, if the proposed work meets all the requirements of this chapter and if all fees required under this chapter have been paid. Work under any permit must be begun within six (6) months after it is issued. The Superintendent may at any time revoke the permit for any violation of this chapter and require that the work be stopped. The property owner shall pay a flat fee of twenty-five dollars (\$25.00) upon the submission of the application for the water permit for use of City water for a period not to exceed thirty (30) days from the date that the owner connects to City water services to the date that the water meter is installed. The owner shall notify the City Administrator not less than thirty (30) days after receipt of the permit that the connection to the City water meter is ready for inspection by the Superintendent. This fee will be included on the first water bill.

(Ord. 42-13, Passed August 26, 2013)

6-3-6 WATER SUPPLY CONTROL. The plumber who makes the connection to the municipal water system shall install a main shut-off valve of the inverted key type on the water-service pipe near the curb with a suitable lock of a pattern approved by the Superintendent.

The shut-off valve shall be covered with a heavy metal cover having the letter "W" marked thereon, visible and even with the pavement or ground.

The plumber also shall install a shut-off valve and waste cock on every service pipe inside the building near the entrance of the water-service pipe into the building; this must be located so that the water can be shut off conveniently and the pipes drained. Where one service pipe is installed to supply more than one customer, there shall be separate shut-off valves inside the building for each customer so that service to one customer can be shut off without interfering with service to the others.

6-3-7 MAKING THE CONNECTION. Any connection with the municipal water system must be made under the direct supervision of the Superintendent or the Superintendent's authorized assistant. All taps in the water main must be at least (12) inches apart and on the side and near the top and not in any case within 18 inches of the hub.

(Code of Iowa, Sec. 372.13(4))

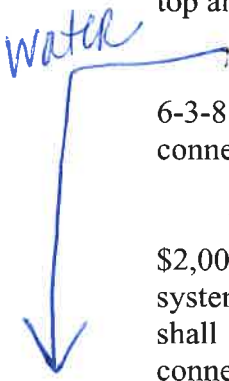
6-3-8 CONNECTION CHARGE. Before any permit is issued and connection made, a connection charge shall be paid to the City in accordance with the following:

1. East Industrial Park Area. In the property described below, the connection charge is \$2,000.00. Provided, however, if connection is made to both the water system and the sewer system, the \$2,000.00 connection charge shall cover both connections. Said connection charge shall apply not only to connections made in the property specifically described below but to all connections to the water mains or any extension to the mains. The City may determine what connections will be made under this section and connections may be denied, or an additional connection fee negotiated, if a determination is made by the City that the requested hookup will place an unreasonable burden on the water and/or sewer mains. The East Industrial Park Area is described as follows:

Part of Lot 1 of Lot 1 of Lot 1 of Lot 4 of the Southwest Quarter (SW $\frac{1}{4}$) of the Northeast Quarter (NE $\frac{1}{4}$), Lot 1 of Lot 1 of the Southeast Quarter (SE $\frac{1}{4}$) of the Northeast Quarter (NE $\frac{1}{4}$), and the Northeast Quarter (NE $\frac{1}{4}$) of the Northeast Quarter (NE $\frac{1}{4}$), all in Section 31; Lot 1 of Lot 1 of Lot 1 and Lot 1 of Lot 2 of Lot 1 of Lot 1 of Section 32; and Lots 1, 2, 3, 4, 5 and 6 of Beck Bros. Industrial Subdivision No. 1, all in Township 87 North Range 1 West of the Fifth P.M., Dubuque County, Iowa.

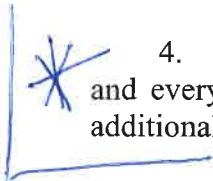
2. Johnson Street NW. In the property described below, the connection charge is \$2,000. Provided, however, if connection is made to both the water system and the sewer system, the \$2,000.00 connection charge shall cover both connections. Said connection charge shall apply not only to connections made in the property specifically described below, but to all connections to the water mains or any extensions to the water mains. The City may determine what connections will be made under this section and connections may be denied, or an additional connection fee negotiated, if the City makes a determination that the requested hookup will place an unreasonable burden on the water and/or sewer mains. The Johnson Street NW area is described as follows:

Lot-1 of Breitbach Addition, and Lot-2 of Breitbach Addition that portion West



Water

of the North Fork Maquoketa River.



4. Other Areas. The connection charge in all other areas is \$250.00. This fee applies to each and every sixty-foot lot. Each additional foot of lot frontage shall require the payment of an additional fee of \$4.17 per foot.

6-3-9 EXCAVATIONS. Excavations to do work under this Ordinance shall be dug so as to occasion the least possible inconvenience to the public and to provide for the passage of water along the gutter. All such excavations shall have proper barricades at all times, and warning lights placed from one-half hour before sunset to one-half hour after sunrise. In refilling the excavation the earth must be laid in layers and each layer tamped thoroughly to prevent settlement, and this work, and any street, sidewalk, pavement or other public property that is affected, must be restored to as good a condition as it was previous to the excavation. The plumber must maintain the affected area in good repair to the satisfaction of the City Council for three months after refilling. All water service pipes must be laid so as to prevent rupture by settlement or freezing. No excavation shall be made within six (6) feet of any laid water or sewer pipe while the ground is frozen, and no water or sewer pipe shall be exposed to frost, except by special written permission of the Superintendent.

6-3-10 INSPECTION AND APPROVAL. All water-service pipes and their connections to the municipal water system must be inspected and approved in writing by the Superintendent before they are covered, and the Superintendent shall keep a record of such approvals. If the Superintendent refuses to approve the work, the plumber or owner must proceed immediately to correct the work so that it will meet with the Superintendent's approval. Every person who uses or intends to use the municipal water system shall permit the Superintendent or the Superintendent's authorized assistants to enter the premises to inspect and make necessary alterations or repairs at all reasonable hours and on proof of authority.

(Code of Iowa, Sec. 372.13(4))

6-3-11 COMPLETION BY THE CITY. Should any excavation be left open or partly refilled for twenty-four (24) hours after the water-service pipe is installed and connected with the municipal water system, or should the work be improperly done, the Superintendent shall have the right to finish or correct the work, and the City Council shall assess the costs to the property owner or the plumber. If the plumber is assessed, the plumber must pay the costs before the plumber can receive another permit, and the plumber's bond required by the Plumbing Ordinance shall be security for the assessment. If the property owner is assessed, such assessment shall be collected with and in the same manner as general property taxes.

(Code of Iowa, Sec. 364.12(3)(h))

6-3-12 WATER METER TESTING. The Superintendent of Public Works or their designee shall make a test of the accuracy of any water meter at any time when requested in writing. If it is found that such meter overruns to the extent of 5% or more, the cost of the test shall be paid by the City and a refund shall be made to the customer for overcharges collected since the last known date of accuracy, but not for a longer period than 3 months. If the meter is found to be accurate or slow or less than 5% fast, the user shall pay a testing charge of \$100.00.

(Ord. 48-14, Passed May 27, 2014)

12. The City shall, in no event, be held responsible for claims made against it by reason of the breaking of any mains or service pipes, or by reason of any other interruption of the service caused by the breaking of machinery or stoppage for necessary repairs; and no person shall be entitled to damages nor have any portion of a payment refunded for any interruption.

12-1 Abatement of Violations. Construction or maintenance of building sewer lines whether located upon the private property of any owner or in the public right of way, which construction or maintenance is in violation of any of the requirements of this chapter, shall be corrected at the owner's expense within thirty (30) days after date of official notice from the council of such violation. If not made within such time the council shall in addition to other penalties herein provided have the right to finish and correct the work and assess the cost thereof to the property owner. Such assessment shall be collected with and in the same manner as general property taxes.

13. The premises receiving sanitary sewer service, shall at all reasonable hours, be subject to inspection by duly authorized personnel of the City.

14. The Owner of the property served by a building sewer shall be responsible for the operation, maintenance, repair, blockage, surface replacement, and any damage resulting from operation, maintenance repair and blockage of said building sewer, from the point of connection with the building drain to the Public Sewer.

15. Connection Charge. Before any permit is issued and connection made, a connection charge shall be paid to the City in accordance with the following:

a. East Industrial Park Area. In the property described below, the connection charge is \$2,000.00. Provided, however, if connection is made to both the water system and the sewer system, the \$2,000.00 connection charge shall cover both connections. Said connection charge shall apply not only to connections made in the property specifically described below but to all connections to the sewer mains or any extension to the sewer mains. The City may determine what connections will be made under this section and connections may be denied, or an additional connection fee negotiated, if a determination is made by the City that the requested hookup will place an unreasonable burden on the sewer mains. The East Industrial Park Area is described as follows:

Part of Lot 1 of Lot 1 of Lot 1 of Lot 4 of the Southwest Quarter (SW¹/₄) of the Northeast Quarter (NE¹/₄), Lot 1 of Lot 1 of the Southeast Quarter (SE¹/₄) of the Northeast Quarter (NE¹/₄), and the Northeast Quarter (NE¹/₄) of the Northeast Quarter (NE¹/₄), all in Section 31; Lot 1 of Lot 1 of Lot 1 and Lot 1 of Lot 2 of Lot 1 of Lot 1 of Section 32; and Lots 1, 2, 3, 4, 5 and 6 of Beck Bros. Industrial Subdivision No. 1, all in Township 87 North Range 1 West of the Fifth P.M., Dubuque County, Iowa.

b. Johnson Street NW. In the property described below, the connection charge is \$2,000. Provided, however, if connection is made to both the water system and the sewer system, the \$2,000.00 connection charge shall cover both connections. Said connection charge shall apply not only to connections made in the property specifically described below, but to all connections to

sewer

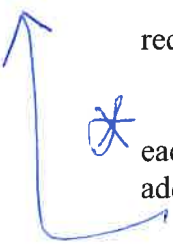
the sewer mains or any extensions to the sewer mains. The City may determine what connections will be made under this section and connections may be denied, or an additional connection fee negotiated, if the City makes a determination that the requested hookup will place an unreasonable burden on the water and/or sewer mains. The Johnson Street NW area is described as follows:

sewer

Lot-1 of Breitbach Addition, and Lot-2 of Breitbach Addition that portion West of the North Fork Maquoketa River.

c. 6th Avenue SE. A connection charge of \$15.26 per linear foot of lot frontage shall be required for all 6th Avenue SE properties between Madison Avenue and DeLong Avenue.

d. Other Areas. The connection charge in all other areas is \$250.00. This fee applies to each and every sixty-foot lot. Each additional foot of lot frontage shall require the payment of an additional fee of \$4.17 per foot.



6-2-4-1 SPECIFICATIONS FOR SEWER SERVICE LINES

Purpose. This chapter governs the construction of new sewer service lines and the replacement of existing sewer service lines in the city.

Utility Locations. Prior to beginning excavation, the contractor shall notify all utility companies of the location of the excavation work and request field location of their facilities. The contractor shall exercise care in excavating near all utilities or service connections to these utilities. They shall be protected, supported and maintained in service or restored to the condition in which they were found. Where such utilities cannot be replaced so as to occupy their original location, they shall be relocated by the respective utility company with the cooperation and assistance of the contractor. In the case of drain tile or sewers, the contractor shall relocate such facilities under the direction of the City.

Trench Excavations. Excavation may be carried on by any reasonable method preferred by the contractor which shall insure systematic progress without danger to the completed work or the private or public property adjacent to the work. Whenever the contractor shall excavate below the grade of the sewer service line, they shall backfill the trench to grade with selected sand tamped in place.

Sewer Service Taps. All service taps shall be performed by Sewer Department personnel. They shall be located at the ten o'clock or two o'clock position on the circumference of the pipe. No taps shall be made less than twelve inches from a joint and never directly on top of the main. Taps shall be a minimum of twelve inches apart.

Service Lines Sewer Saddle. On clay tile or P.V.C. sewer mains, a sewer saddle is required and type shall be determined by the City Superintendent. A larger saddle will be needed if the sewer main diameter is larger. A minimum of one 5-gallon bucket of approved mortar mix is to be packed around and underneath the saddle and under the sewer main.



city of
CASCADE



May 9, 2022 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, Interim City Administrator

Date: May 9, 2022

Re: TIF Resolutions

We have two resolutions for consideration, #24-22 and #25-22 that approve payments to McDermott Industrial and River Bend. These have been approved for a number of years. I have confirmed online that both businesses have already made their March 2022 tax payment. There is one more year left on the McDermott agreement as it ends June 2023. The River Bend agreement is only three years from its beginning.

RESOLUTION #24-22

**FISCAL YEAR 2022 SEMI-ANNUAL DISBURSEMENT OF INCREMENTAL
PROPERTY TAX REVENUE FOR CALLAHAN CONSTRUCTION INC (RIVER BEND
RETIREMENT) IN THE AMOUNT OF \$19,345.60**

WHEREAS, the City of Cascade, Iowa, pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the Cascade Urban Renewal Area; and,

WHEREAS, the City has obligated and appropriated funds in the amount \$19,345.60, which shall come due in the 2022 fiscal year, which begins July 1, 2021 and ends June 30, 2022, with respect to the City's October 9, 2017 development agreement with Callahan Construction, Inc., for the River Bend Retirement Community; and,

WHEREAS, it is now time to disburse the semi-annual incremental property tax rebate amount for the entity for which a development agreement has been approved.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA, as follows:

SECTION I. That the City Council hereby approves the semi-annual incremental property tax rebate for the 2022 Fiscal Year, which begins July 1, 2021 and ends June 30, 2022 for the following economic development project:

River Bend Retirement Comm (2nd yr semi-annual payment of a 7-yr agreement)
\$19,345.60

SECTION II. The City Council is hereby directed to disburse the semi-annual incremental property tax rebate based on the economic development agreement for the 2022 fiscal year, which has been appropriated and obligated on the Annual Urban Renewal Report on the 2022 Fiscal Year Budget for the City of Cascade.

PASSED AND APPROVED this 9th day of May 2022.

Steven J. Knepper, Mayor

ATTEST:

Danielle Hartke City Clerk CMC, CFO

RESOLUTION #25-22

**FISCAL YEAR 2022 SEMI-ANNUAL DISBURSEMENT OF INCREMENTAL
PROPERTY TAX REVENUE FOR MCDERMOTT INDUSTRIAL LLC IN THE
AMOUNT OF \$7,049.53**

WHEREAS, the City of Cascade, Iowa, pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the Cascade Urban Renewal Area; and,

WHEREAS, the City has obligated and appropriated funds in the amount of \$7,049.53, which shall come due in the 2022 fiscal year, which begins July 1, 2021 and ends June 30, 2022, with respect to the City's October 10, 2011 development agreement with McDermott Industrial, LLC., for the McDermott Oil Project; and,

WHEREAS, it is now time to disburse the semi-annual incremental property tax rebate amount to the entities for which development agreements have been approved.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF CASCADE, IOWA, as follows:

SECTION I. The City Council hereby approves the semi-annual incremental property tax rebates for the 2022 fiscal year, which begins July 1, 2021 and ends June 30, 2022 for the following economic development project:

McDermott Oil Project (9th yr semi-annual payment of a 10-yr agreement)- \$7,049.53

SECTION II. The City Clerk is hereby directed to disburse the semi-annual incremental property tax rebates based on the economic development agreement for the 2022 fiscal year, which have been appropriated and obligated on the Annual Urban Renewal Report and on the 2022 Fiscal Year Budget for the City of Cascade.

PASSED AND APPROVED this 9th day of May, 2022.

Steven J. Knepper, Mayor

ATTEST:

Danielle Hartke City Clerk CMC, CFO



May 9, 2022 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, Interim City Administrator
Date: May 9, 2022
Re: Pavilion Painting

At the April Park Board meeting I was asked to gather quotes for painting the large pavilion at the Community Park. I contacted 5 companies and received 2 prices back. I gave the two contractors that met Phil and I at the park a list of the items we are looking for which included an outdoor paint for metal, painting the roof and sides green, the concrete around the bathroom building a medium gray. We asked for a separate option to power wash and stain the posts.

At the May Park Board meeting the prices were discussed and the recommendation from the Board is to go with the low bid from Quality Painting out of Marion, IA in the amount of \$5,760. The Board is not recommending staining the posts, only to power wash them. The second bid, which was 23% higher was from Wayne Feeds. The funds will come from the Park Capital Improvements Account which has \$35,000 in it.



TIM BEASTROM
 1476 JAMES DR
 MARION, IA 52302

Estimate

Date	Estimate #
4/12/2022	HMA #227

Name / Address
City of Cascade Lisa Klotter 320 1st Ave. W cascade , Iowa 52033

Terms	Project
Net 30	

Description	Qty	Rate	Total
All work performed City Park Cascade Iowa			
Powerwashing of all pavilion rooftop, and including cement areas to be painted.		550.00	550.00
All Priming of steel rooftop with a bonding primer for adhesion and color retention .(All time and materials). Approved Green color		1,750.00	1,750.00
All painting of steel rooftops using a Direct to Metal Paint (Prokryl) Product specific for metal substrates. All Time and materials) Approved green color		1,950.00	1,950.00
Priming and Painting of concrete walls two coat application A	2	500.00	1,000.00
All powerwashing and painting (solid stain) to 12 qty support beams total Optional add on	12	125.00	1,500.00

Per Tim B 5/12/22
#500 powerwash
#1100 staining
#5,750.00

We look forward to our future business relationship. Thank you, Quality Painting		Subtotal	\$6,750.00
		Sales Tax (7.0%)	\$0.00
		Total	\$6,750.00



May 9, 2022 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, Interim City Administrator
Date: May 9, 2022
Re: Dog Park Location

The Park Board discussed the idea of creating a Dog Park. This was also one of the goals that came out of the Heart and Soul process. The Park Board is recommending that the City Council authorize further price gathering and evaluate any improvements that will need to be made if the Park were located at the old WWTP. Staff would be looking to get fencing costs for some repair areas and a piece to divide the area into two sections. We will also look if the entrance road culvert needs repairs. The optional things would be trees, benches, signage, water.

As you know the Public Works Department uses this area for outdoor storage. I emphasized that it is important that we come up with an alternative for the storage needs of the Department. Shontele offered to speak with the Utility Board about sharing the Utility's warehouse space that is currently not being used. Phil and Ben went out to look at the space.

We will also explore any grant funding opportunities to apply for.



May 9, 2022 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, Interim City Administrator

Date: May 9, 2022

Re: Road Closure Process Resolution 26-22

Each time there is an event we bring the approvals to the City Council. Currently there is a form for an event organizer to fill out to give the City needed info about the event. The packet includes a new draft form that has more information for the organizer to submit than the current one. We are also proposing that the City Council consider a resolution authorizing that under certain circumstances the staff could approve the event road closures.

RESOLUTION #26-22

APPROVING A PROCESS TO APPROVE COMMUNITY EVENTS WITH ROAD CLOSURES

WHEREAS, the City of Cascade, Iowa, receives requests to hold community events that include road closures; and,

WHEREAS, currently all new and recurring events come before the City Council for approval; and,

WHEREAS, there are many recurring events that do not have any major logistical changes from year to year; and

WHEREAS, a road closure event form would be useful to gather the necessary information to appropriately manage the event with any City involvement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA, as follows:

SECTION I. That the City Council requires all event organizers to complete the attached Road Closure Form labeled Exhibit A prior to consideration, requires all new events to receive approval from the City Council and authorizes the City Administrator, Police Chief and Director of Public Works to jointly approve community events that are recurring from year to year.

PASSED AND APPROVED this 9th day of May, 2022.

Steven Knepper, Mayor

ATTEST:

Danielle Hartke City Clerk CMC, CFO



City of Cascade
320 1st Ave W Cascade, IA 52033
Tel: 563-852-3114 Fax: 563-852-7554
Email: clerk@citycascade.com

FORM FOR A PERMIT TO CLOSE A ROAD TO HOLD A BLOCK PARTY OR SPECIAL EVENT

Date of Application: _____

Please note: A block party or special event permit cannot be used to close any State Highway, to close any street prior to 7:00 A.M. or past 11:00 P.M., or to close any street for commercial purposes.

Applicant Information:

Applicant Name/Group Name: _____

Main Contact Person: _____

Address: _____ Telephone No.: _____

City: _____ State: _____ Zip Code: _____

Email Address: _____

Contacts During Event

Name: _____ Telephone No: _____

Name: _____ Telephone No: _____

Event Location (i.e., State Street from 1100 N. to 1199 N.)

Street: _____ From: _____ To: _____

Street: _____ From: _____ To: _____

Purpose of Closure: _____

What is the date of the event: _____ Start Time: _____ End Time: _____

Times to Set up: _____ Clean up: _____

Rain Date/Time: _____

City of Cascade *Current Form*

320 1st Avenue W
PO Box 400
Cascade IA 52033
563.852.3114

STREET CLOSURE REQUEST

Name: _____

Address: _____

Contact Number: _____

Council Meeting Date: _____
(Return form by Noon Wednesday preceding Council Meeting)

Street Closure Information: _____

***** Cones and/or vehicles need to be placed at both ends of the street to be closed.

Signature: _____

Date: _____



city of
CASCADE



May 9, 2022 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, Interim City Administrator

Date: May 9, 2022

Re: Mayor Pro Tem

The Mayor would like to discuss this again with the City Council.

CASCADE

MONTHLY INCIDENT COUNT REPORT Statistics from Reported Date: 4/1/2022 12:00:00AM to 4/30/2022 11:59:00PM

Field Interview

ANIMAL BITE:	1	3%
ANIMAL COMPLAINT:	2	6%
ANIMAL NOISE COMPLAINT:	1	3%
ASSIST AMBULANCE:	9	29%
ASSIST CITY:	1	3%
ASSIST DUBUQUE COUNTY:	1	3%
ASSIST JONES COUNTY:	1	3%
CIVIL DISPUTE:	1	3%
DISTURBANCE:	1	3%
DRIVER LICENSE VIOLATION:	2	6%
GAS LEAK:	1	3%
ILLEGAL DUMPING:	1	3%
INFORMATIONAL REPORT:	1	3%
INTOXICATED PERSON:	1	3%
PRESENTATION: SCHOOL:	1	3%
RECORDS CHECK:	1	3%
SPEED WARNING:	3	10%
STOLEN VEHICLE-MISSING:	2	6%

Field Interview

Grand Total: 100.00% Total # of Activity Types Reported: 31