

Meeting Minutes December 13, 2023  
Cascade Municipal Utilities Board

Chairman Gross called the December 2023 regular meeting of the Cascade Municipal Utilities Board of Trustees to order on Wednesday, December 13, 2023 at 5:15pm. Present were Trustees Barb Gross, Greg VanderLugt, Herb Manternach, Utility Manager Shontele Orr and Team Lead Matt Cooksley.

Motion Manternach, second VanderLugt to approve the meeting agenda. Motion carried 3-0.

There was a discussion regarding the upcoming truck purchase & if the board wanted to sell the truck out right or trade the truck in. Motion Manternach, second Gross to purchase the truck with no trade in & to sell old truck outright. Motion carried 3-0.

The team lead gave an update regarding phase auditing and labeling.

Motion Manternach, second by VanderLugt to approve the November 8, 2023 meeting minutes, November Financial Statements and Fund Balances, and the December bill list & claims for payment. Motion carried 3-0.

Under correspondence the board discussed the November plant summary & metrics and energy efficiency reports. Motion Manternach, second VanderLugt to approve correspondence. Motion carried 3-0.

Manager/Team Lead Report - discussion regarding past & future workload, year-end reporting, upcoming budget process & audit status.

Motion Manternach, second VanderLugt, to adjourn meeting at 6:10 pm. Motion carried 3-0.

Vendor Name	Check Amount	Vendor Name	Check Amount
ADVANTAGE ADMINS (BUYDOWN)	81.49	JOHN TAFT	208.25
ADVANTAGE ADMINISTRATORS	43.50	KAYLA WILEY	112.05
ALEXIS FELDMANN	110.93	MADISON NATIONAL LIFE INS CO	217.13
AT&T	12.08	MARTY HOFFMANN	100.00
AT&T	17.99	MCDERMOTT OIL CO.	852.07
CASCADE COMMUNICATIONS COMPANY	102.46	MISSION SQUARE	185.00
CASCADE MUNICIPAL UTILITIES	1,492.66	MISSION SQUARE	185.00
CASCADE MUNICIPAL UTILITIES	343.22	MISSION SQUARE	185.00
CLAYTON ENERGY CORPORATION	40,660.79	NATE & KELLY HEIM	135.43
COLE CORNFORTH	75.70	NELSON TECHNOLOGIES	943.49
COLE HOFFMANN	563.54	NICUSA - IOWA DIVISION	1,001.25
COMELEC INTERNET SERVICES	45.00	PARTS AUTHORITY	8.41
COMMAND SECURITY SOLUTIONS	118.74	PAYROLL	9,936.00
DELANEY'S PC REPAIR & RECYCLE	173.50	PAYROLL	9,506.60
EFTPS	2,826.98	PAYROLL	9,862.58
EFTPS	2,637.84	PETER FLEMMING	39.98
EVAN GIBBS	100.00	POSTMASTER	108.00
FIRST SUPPLY LLC-DUBUQUE	618.50	SIMECA	82,494.37
FLETCHER-REINHARDT CO	747.67	STUART C IRBY CO	883.89
GASSER FARM & HARDWARE LLC	190.80	T & R ELECTRIC	14,066.58
GORDON FLESCH COMPANY	117.95	TREASURER STATE OF IOWA	1,118.00
GROEBNER & ASSOCIATES INC	433.25	TREASURER STATE OF IOWA	4,239.09
HERJAC, LLC	150.00	VISA	341.49
IOWA ONE CALL	28.80	WELLMARK BC BS OF IOWA	4,268.74
IPERS	4,168.56	WOODWARD COMMUNITY MEDIA	83.32
JKP DESIGN LLC	25.00	WOODWARD COMMUNITY MEDIA	83.32
		<b>Total</b>	<b>197,051.99</b>

ELECTRIC REVENUE	153,884.07
GAS REVENUE	114,777.44

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Secretary, Shontele Orr

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Chairman, Barb Gross