

Meeting Minutes March 10, 2023
Cascade Municipal Utilities Board

Chairman Gross called the March 2023 regular meeting of the Cascade Municipal Board of Trustees to order on the special day & time of Friday, March 10th, 2023, at 12:00pm. Present were Trustees Barb Gross, Greg VanderLugt, Herb Manternach & Utility Manager Shontele Orr.

Motion Manternach, second VanderLugt to approve the meeting agenda. Motion carried 3-0.

There was a discussion regarding the new wholesale power electric contract between SIMECA & CIPCO. Motion Gross, second Manternach to approve the WPC. Motion carried 3-0.

Resolution 174-23 – formal approval of 2023 WPC between SIMECA members & CIPCO. Motion Gross, second VanderLugt to approve resolution. Roll call vote – all ayes.

Resolution 175-23 – revised personnel policy as it pertains to vacation and holiday benefits from the 2/8/23 meeting. Motion Manternach, second VanderLugt to approve resolution. Roll call vote – all ayes.

There was a discussion regarding the yearly approval of our CMU reliability plan. Motion Gross, second Manternach to approve this policy. Motion carried 3-0.

Resolution 176-23 – formal approval of yearly reliability plan. Motion Gross, second Manternach to approve resolution. Roll call vote – all ayes.

There was a discussion of the yearly advertising dollars budgeted. Manager will be sending out notices to past non-profits letting them know they can apply.

The board discussed updates regarding the utility operator position.

Motion by VanderLugt, second by Manternach to approve the February 8th meeting minutes, February Financial Statements and Fund Balances, and the March bill list & claims for payment. Motion carried 3-0.

Under correspondence the board discussed the February plant summary & metrics & energy efficiency reports. Motion Manternach, second VanderLugt to approve correspondence. Motion carried 3-0.

Discussion with board regarding energy conference recap, field work, truck update & the recent power outage.

Motion VanderLugt, second Manternach to adjourn to closed session due to Iowa Code: 21.5 (i) - to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Roll call vote – All ayes.

Motion VanderLugt, second Manternach to return into open session. Motion carried 3-0.

Motion Gross, second Manternach to appoint Matt Cooksley to the position of Team Lead with a 10% raise above utility operator pay scale effective immediately. Motion carried 3-0.

Motion Gross, second Manternach to adjourn meeting at 1:03pm. Motion carried 3-0.

Vendor Name	Check Amount	Vendor Name	Check Amount
ADVANTAGE ADMINS (BUYDOWN)	462.53	MADISON NATIONAL LIFE INS CO	213.30
ADVANTAGE ADMINSTRATORS	43.50	MCDERMOTT OIL CO.	343.57
BRIAN BRANSTETTER	145.53	MISSION SQUARE RETIREMENT	185.00
CASCADE COMMUNICATIONS COMPANY	101.96	MISSION SQUARE RETIREMENT	185.00
CASCADE LUMBER CO	73.05	NICUSA - IOWA DIVISION	1,899.80
CASCADE MUNICIPAL UTILITIES	437.48	PAT LYONS	40.00
CASCADE MUNICIPAL UTILITIES	2,766.99	PAYROLL	9,120.50
CHRISTOPHER NALL	87.49	PAYROLL	9,413.89
CITY OF CASCADE	8,213.92	SENSIT TECHNOLOGIES	377.51
CLAYTON ENERGY CORPORATION	152,310.61	SHERMCO INDUSTRIES	6,975.00
COMelec INTERNET SERVICES	45.00	SHONTELE ORR	71.73
COMMAND SECURITY SOLUTIONS	118.74	SIMECA	102,708.98
DIANA RANNALS	100.00	STUART C IRBY CO	252.66
EFTPS	2,458.33	TEREX UTILITIES INC	1,281.69
EFTPS	2,621.75	TREASURER STATE OF IOWA	944.00
ESRI	200.00	TREASURER STATE OF IOWA	10,251.35
GASSER FARM & HARDWARE LLC	72.68	USDI	175.00
GORDON FLESCH COMPANY	156.74	VISA	541.79
INFRASTRUCTURE TECHNOLOGY SOLUTIONS	209.00	WELLMARK BC BS OF IOWA	3,670.41
IPERS	3,804.34	WESCO RECEIVABLES CORP.	1,594.47
JKP DESIGN LLC	12.00	WOODWARD COMMUNITY MEDIA	130.30
LAPORCIA FLOWERS	156.99	Total	324,974.58

ELECTRIC REVENUE
GAS REVENUE

\$167,104.52
\$244,572.43

Secretary, Shontele Orr

Chairman, Barb Gross