



A Place We Call Home

City of Cascade
320 1st Avenue West
P.O. Box 400
Cascade, Iowa 52033
Ph. 563-852-3114
admin@citycascade.com

CITY OF CASCADE, IOWA
PARK BOARD *AMENDED* AGENDA
MONDAY, JUNE 5, 2023, 5:00PM AT
Riverview Park Gazebo, Pierce Street

1. Call Meeting to Order
2. Roll Call
3. Approve the Agenda
4. Public Comment
5. Approve Meeting Minutes from May 1, 2023
6. Month-End Financial Reports – May 2023
7. Project Updates
 - a. Swimming Pool
 - b. Dog Park
8. Possible Playground Equipment at Oak Hill Park **
9. Review of Riverview Park Facilities
10. Other Business
11. Adjournment

** Added Item

SHOP LOCAL, BUY LOCAL

Park Board Meeting Minutes
May 1, 2023

The May 1, 2023 Cascade Park Board meeting was called to order by Board Member Rausch at 5:00 p.m.
Board members present: Orr, Rausch, Manternach, Simon and McLees
Others present: Lisa Kotter

Motion Orr, second Manternach to approve the agenda – all ayes, motion carried.

Motion McLees, second Manternach to approve the April 3 and 10, 2023 Board minutes – all ayes, motion carried.

The Board went over the financial reports for the park and pool for April 2023. Motion Manternach, second Orr to approve the financials - all ayes, motion carried.

The Board was updated on the following projects: gazebo, stairs for the pool slide, park bathrooms, youth ballfield, dog park, and pool hiring.

The Board also discussed the timing of opening the bathrooms each Spring and putting up the tennis and picket ball nets. In the future we will post signs informing the public of timing each Spring.

Motion Manternach, second Orr adjourn the meeting at 5:38 p.m. – all ayes, motion carried.

Respectfully submitted by Lisa A. Kotter, City Administrator

G/L REVENUE HISTORY REPORT
FROM 05/2023 TO 5/2023

*Park
Revs*

ACCOUNT NUMBER	ACCOUNT NAME	(FISCAL 11/2023 TO 11/2023)	AMOUNT
DATE	JOURNAL RECEIVED FROM/ALPHA ID	RECEIPT NO REF/DESCRIPTION	
001-430-4310	PAVILION RENTAL		
5/18/23	RM0068 ED GEHL	182 PAVILION RENT LARGE PAVILION 7/2/2023	50.00
5/18/23	RM0068 NAT'L FARM TOY 6/2/23 L. PAV	183 PAVILION RENT TRACTOR RIDE 6/2 LARGE PAVILIO	50.00
5/18/23	RM0068 WRESTLING CLUB 8/13 LARGE PAVI	184 PAVILION RENT BOB CARROLL 8/13 L. PAV WRESTL	50.00
	ACCOUNT TOTAL		150.00
001-430-4311	PAVILION DEPOSIT		
5/18/23	RM0068 ED GEHL	182 PAVILION RENT LARGE PAVILION 7/2/2023	50.00
5/18/23	RM0068 NAT'L FARM TOY 6/2/23 L. PAV	183 PAVILION RENT TRACTOR RIDE 6/2 LARGE PAVILIO	50.00
5/18/23	RM0068 WRESTLING CLUB 8/13 LARGE PAVI	184 PAVILION RENT BOB CARROLL 8/13 L. PAV WRESTL	50.00
	ACCOUNT TOTAL		150.00
001-430-4700	DONATIONS - PARK		
5/03/23	RM0061 B&L MANTERNACH CONSTRUCTION	145 PARK DONATIONS GAZEBO DONATION-BID MATCH AMT	8,400.00
5/03/23	RM0061 RON BENKE-LINDA MEMORIAL	148 PARK DONATIONS GAZEBO DONATION-MEMORY OF LIND	2,000.00
	ACCOUNT TOTAL		10,400.00
013-430-4300	INTEREST		
5/31/23	GL1098 OHNWARD BANK & TRUST	INTEREST SVGS 1	44.91
	ACCOUNT TOTAL		44.91
019-430-4300	INTEREST		
5/31/23	GL1098 OHNWARD BANK & TRUST	INTEREST SVGS 1	97.61
	ACCOUNT TOTAL		97.61
025-430-4300	INTEREST		
5/31/23	GL1098 OPHNWARD BANK & TRUST	INTEREST SVGS 2	.43
	ACCOUNT TOTAL		.43
	REPORT TOTAL		10,842.95

G/L EXPENSE HISTORY REPORT
FROM 05/2023 TO 5/2023

*Paul
Exp
1 of 2*

ACCOUNT NUMBER	ACCOUNT NAME	(FISCAL 11/2023 TO 11/2023)			AMOUNT
DATE	JRNL	NAME/OTHER REFERENCE	PO NUMBER	INVOICE	CHECK NO REF/DESCRIPTION
001-430-6310	BUILDING REPAIR/MAINT				
5/09/23	AP1957	STOLL CINDY	APRIL 2023		6360 CLEANING SERVICES 60.00
ACCOUNT TOTAL					60.00
001-430-6320	PARKS/EQUIP-REPAIR/MAINT				
5/09/23	AP1957	MCCARTHY BILL	113669		65010 57 TREE REMOVAL/TRIM & PRUNE 1660.00
5/09/23	AP1957	CASCADE LUMBER	803650		64996 PARK:GRADE STAKES 16.49
5/09/23	AP1957	CASCADE LUMBER	803625		64996 PARK:REBAR & SCREWS 54.84
5/09/23	AP1957	FIRST SUPPLY LLC-DUBUQUE	13681458-00		65004 RIVER PARK RESTROOMS:SLOAN 430.80
5/23/23	AP1959	BODENSTEINER	P53797		65020 BLADE 80.19
5/23/23	AP1959	NELSON TIRE RECYCLING	184		65038 PICK UP TIRES-CLEAN UP LEGION 70.00
5/23/23	AP1959	NIC KREMER	BALL BASES		65039 BASES FOR PRACTICE FIELD 70.69 T
ACCOUNT TOTAL					2,383.01
001-430-6331	FUEL				
5/09/23	AP1957	MCDERMOTT OIL	04302023		65011 APRIL 2023 GAS/DIESEL BILLS 61.65
ACCOUNT TOTAL					61.65
001-430-6371	UTILITIES				
5/09/23	AP1957	CASCADE MUNICIPAL UTILITI	05152023		64997 CITY UTILITY BILLS DUE 0515202 228.81
ACCOUNT TOTAL					228.81
001-430-6490	PROFESSIONAL FEES				
5/09/23	AP1957	HOOTING COYOTE LLC	1871		65007 ENGINEERING: ROOF FRAMING SYST 450.00
ACCOUNT TOTAL					450.00
001-430-6507	MISC OPERATING SUPPLIES				
5/09/23	AP1957	CITY LAUNDERING	1886533		6350 UNIFORMS/SUPPLIES 17.83
5/09/23	AP1957	CASCADE LUMBER	157352		64996 PARK-CRACK SEALANT 129.48
5/09/23	AP1957	CASCADE LUMBER	156631-1		64996 PARK-EXPANSION JOINT 15.16
5/09/23	AP1957	CASCADE LUMBER	804630		64996 PARK: 2X4, STAKES 38.77
5/09/23	AP1957	CASCADE LUMBER	807985		64996 GRASS SEED:RIVERPARK 12.99
5/09/23	AP1957	CASCADE LUMBER	87635		64996 PARKS: RAIN GAUGE 11.07
5/09/23	AP1957	GASSER FARM & HARDWARE	25125		65005 BULK MULCH 87.96
5/09/23	AP1957	GASSER FARM & HARDWARE	25389		65005 TOILET O RING 1.49
5/09/23	AP1957	GASSER FARM & HARDWARE	25431		65005 STIHL MOWING HEAD 36.99
5/23/23	AP1959	CASCADE LUMBER	156071		65022 CEMENT MIX-PARK 41.94
5/23/23	AP1959	CASCADE LUMBER	813120		65022 GARDEN CLUB:SANP CONNECTOR 7.79
5/23/23	AP1959	CITY LAUNDERING	18888856		6380 UNIFORMS/SUPPLIES 3.65
5/23/23	AP1959	CITY LAUNDERING	1891180		6380 UNIFORMS/SUPPLIES 17.83
5/23/23	AP1959	CITY LAUNDERING	1893499		6380 UNIFORMS/SUPPLIES 3.65
5/23/23	AP1959	ELLIS IMPLEMENT & OUTDOOR	59040		65025 OIL/OIL FILTER 23.98
5/23/23	AP1959	GASSER FARM & HARDWARE	25600		65028 PARKS:STIHL LINE 36.95
5/23/23	AP1959	GASSER FARM & HARDWARE	25553		65028 PARKS:STIHL SERVICE KIT 16.99

T = TEMPORARY VENDOR

G/L EXPENSE HISTORY REPORT FROM 05/2023 TO 5/2023

*Park
Exp
2023*

ACCOUNT NUMBER	ACCOUNT NAME	(FISCAL 11/2023 TO 11/2023)	AMOUNT
DATE	JRNL	PO NUMBER INVOICE	CHECK NO REF/DESCRIPTION

001-430-6507 MISC OPERATING SUPPLIES

ACCOUNT TOTAL

504.52

001-430-6701 PARK IMPROVEMENTS

5/09/23 AP1957 B&L MANTERNACH, LLC
 5/09/23 AP1957 BARD
 5/09/23 AP1957 GASSER FARM & HARDWARE
 5/09/23 AP1957 GASSER FARM & HARDWARE
 5/09/23 AP1957 KAMMILLER TREE SERVICE
 5/23/23 AP1959 BARD

5524
 553047
 25379
 25362
 1058
 553880

64990 GAZEBO CONSTRUCTION-PARK 105295.50
 64991 CONCRETE-PARK PAD 463.00
 65005 PARKS: SPRINKLER 52.99
 65005 SPRINKLER AND HOSES 128.97
 65009 2 STUMP REMOVAL RIVERPARK 375.00
 65019 RIVER PARK 816.01

ACCOUNT TOTAL

107,131.47

REPORT TOTAL

110,819.46

REVENUE & EXPENSE REPORT
CALENDAR 5/2023, FISCAL 11/2023

PCT OF FISCAL YTD 91.6%

Pool Rev
Summ

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
001-460-4560	SALES TAXES COLLECTED	.00	.00	.00	.00
001-460-4575	SWIMMING LESSONS	15,035.00	33,615.00	32,000.00	1,615.00-
001-460-4580	SWIMMING POOL CONCESSIONS	2,119.99	9,594.79	14,000.00	4,405.21
001-460-4590	SWIMMING POOL ADMISSIONS	29,674.58	44,861.13	50,000.00	5,138.87
001-460-4710	REIMBURSEMENTS	612.00	612.00	100.00	512.00-
001-460-4799	MISCELLANEOUS REVENUES	.00	700.00	700.00	.00
001-460-6010	SALARIES	.00	75,456.82	90,000.00	14,543.18
001-460-6020	WAGES - PART TIME	.00	156.00	.00	156.00-
001-460-6040	WAGES - OVERTIME	.00	29.25	.00	29.25-
001-460-6110	FICA/MEDICARE	.00	5,786.70	6,808.00	1,021.30
001-460-6130	IPERS	.00	.00	.00	.00
001-460-6131	CA PENSION	.00	.00	.00	.00
001-460-6150	GROUP INSURANCE	.00	.00	361.00	361.00
001-460-6160	WORKERS' COMPENSATION	.00	2,173.00	2,200.00	27.00
001-460-6240	TRAVEL TRAINING & CONFERENCE	390.00	4,185.00	3,800.00	385.00-
001-460-6310	REPAIR & MAINT. OF BUILDINGS	.00	26.00	500.00	474.00
001-460-6331	FUEL	.00	.00	.00	.00
001-460-6371	UTILITIES	12.28	10,000.72	15,000.00	4,999.28
001-460-6373	TELEPHONE/INTERNET	.00	110.04	180.00	69.96
001-460-6402	ADVERTISING AND PUBLICATIONS	.00	.00	300.00	300.00
001-460-6408	INSURANCE-GENERAL	.00	13,149.00	12,788.00	361.00-
001-460-6418	SALES TAX	.00	.00	.00	.00
001-460-6428	SWIM TEAM	.00	.00	500.00	500.00
001-460-6458	MISC EXPENSE	225.00	225.00	.00	225.00-
001-460-6490	PROFESSIONAL FEES	14.50	437.50	2,203.00	1,765.50
001-460-6507	MIS OPERATING SUPPLIES	5,692.32	11,350.97	8,000.00	3,350.97-
001-460-6514	POOL CONCESSIONS	1,512.02	8,889.04	11,000.00	2,110.96
001-460-6727	CAPITAL EQUIPMENT	.00	1,863.15	29,000.00	27,136.85
017-460-4300	INTEREST	67.85	296.72	400.00	103.28
017-460-4470	SWIMMING POOL GRANT	.00	.00	.00	.00
017-460-4700	POOL DONATION	.00	1,000.00	1,000.00	.00
017-460-6791	RESERVE FUND	.00	.00	.00	.00
	DIFFERENCE	39,663.30	43,158.55-	84,440.00-	41,281.45-
	PROOF	39,663.30	43,158.55-	84,440.00-	41,281.45-

G/L EXPENSE HISTORY REPORT
FROM 05/2023 TO 5/2023

1
Pool
Exp

ACCOUNT NUMBER	ACCOUNT NAME	(FISCAL 11/2023 TO 11/2023)	PO NUMBER	INVOICE	CHECK NO	REF/DESCRIPTION	AMOUNT
DATE	JRNL	NAME/OTHER REFERENCE					
001-460-6240	TRAVEL TRAINING & CONFERENCE						
5/09/23	AP1957	STEVE HERINGTON	103		65014	POOL RENTAL FOR LIFEGUARD CLAS	390.00
ACCOUNT TOTAL							390.00
001-460-6371	UTILITIES						
5/09/23	AP1957	CASCADE MUNICIPAL UTILITI	05152023		64997	CITY UTILITY BILLS DUE 0515202	12.28
ACCOUNT TOTAL							12.28
001-460-6458	MISC EXPENSE						
5/25/23	AP1971	CITY OF CASCADE	05252023		14016103	POOL START UP CASH	225.00
5/25/23	AP1971	CITY OF CASCADE	05252023		14016103	POOL START UP CASH	225.00-
5/25/23	AP1971	CITY OF CASCADE	05252023		14016103	POOL START UP CASH	225.00
ACCOUNT TOTAL							225.00
001-460-6490	PROFESSIONAL FEES						
5/25/23	AP1971	SQUARE SERVICES	05252023		14016102	SQUARE RETAIL PLUS-POOL	14.50
ACCOUNT TOTAL							14.50
001-460-6507	MIS OPERATING SUPPLIES						
5/04/23	AP1955	DEPT OF INSPECTIONS & APP	POOL2023		14016083	FOOD LICENSE RENEWAL-POOL	150.00-
5/04/23	AP1955	DEPT OF INSPECTIONS & APP	POOL2023		14016083	FOOD LICENSE RENEWAL-POOL	150.00
5/09/23	AP1957	BOUND TREE	104470134		6347	STAT PADZ:ADULT & PEDS, CURAPL	944.97
5/09/23	AP1957	CASCADE LUMBER	807540		64996	POOL-WD 40	14.49
5/09/23	AP1957	CASCADE LUMBER	157352		64996	PARK-CRACK SEALANT	129.48
5/09/23	AP1957	CASCADE LUMBER	157352		64996	PARK-CRACK SEALANT	129.48-
5/23/23	AP1959	ACCO	0232037-IN		6378	LIQUID CHLORINATIN SOLUTION	1357.20
5/23/23	AP1959	ACCO	0232037-IN		6378	ACCO 07-L	491.40
5/23/23	AP1959	ACCO	0232037-IN		6378	SERVICE COMPLETE KIT	191.25
5/23/23	AP1959	ACCO	0232037-IN		6378	SODIUM BOCARBONATE	154.00
5/23/23	AP1959	ACCO	0232037-IN		6378	FUEL SURCHARGE/FREIGHT CHARGE	85.00
5/23/23	AP1959	GASSER FARM & HARDWARE	25738		65028	POOL:DRILL BITS X3	15.07
5/23/23	AP1959	VISA	05012023		65043	POOL SOFTWARE/ONLINE FORMS	336.00
5/23/23	AP1959	VISA	05012023		65043	POOL HARDWARE/SQUARE	1141.69
5/23/23	AP1959	VISA	05012023		65043	POOL LIFEGUARD SWIMSUITS	867.12
5/23/23	AP1959	VISA	05012023		65043	POOL WHISTLES	94.13
ACCOUNT TOTAL							5,692.32
001-460-6514	POOL CONCESSIONS						
5/23/23	AP1959	LIME ROCK SPRINGS CO	20328587		65031	CONCESSION: POOL	353.24
5/23/23	AP1959	MYERS-COX	558074		6384	CONCESSIONS-POOL	1158.78
ACCOUNT TOTAL							1,512.02
REPORT TOTAL							7,846.12