



A Place We Call Home

City of Cascade  
320 1<sup>st</sup> Avenue West  
P.O. Box 400  
Cascade, Iowa 52033  
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[admin@citycascade.com](mailto:admin@citycascade.com)

CITY OF CASCADE, IOWA  
PARK BOARD AGENDA & PUBLIC NOTICE  
MONDAY, APRIL 3, 2023, 5:00PM AT  
CASCADE CITY HALL, 320 1<sup>ST</sup> AVE W

1. Call Meeting to Order
2. Roll Call
3. Approve the Agenda
4. Public Comment
5. Approve Meeting Minutes from March 6, 2023
6. Month-End Financial Reports – March 2023
7. City Park Bathroom Door Replacement (\$3,449.24)
8. Other Business
9. Adjournment

**SHOP LOCAL, BUY LOCAL**

**Park Board Meeting Minutes**  
**March 6, 2023**

The March 6, 2023 Cascade Park Board meeting was called to order by Board Member Rausch at 5:00 p.m.  
Board members present: Orr, Rausch, McLees and Manternach.  
Others present: Lisa Kotter

Motion Manternach, second Orr to approve the agenda – all ayes, motion carried.

Motion Manternach, second Orr to approve the February 6, 2023 Board minutes – all ayes, motion carried.

The Board went over the financial reports for the park and pool for February 2023. Motion Manternach, second McLees to approve the financials - all ayes, motion carried.

The Board was updated on the stairs for the pool slide. The state is requiring a permit and this application has been submitted.

Davis Manternach was hired as our 2023 Pool Manager. Assistant Manager and Lead Lifeguard staff will be hired in early March.

Motion Manternach, second McLees to approve the wages and fees for the pool as follows: all ayes, motion carried.  
Manager \$730 per week, Assistant Managers \$13.25 per hour, Lead Lifeguards \$12.25 per hour, Lifeguards \$11.25 per hour, Concession Stands \$8.25 per hour. A returning employee gets \$0.25 more for each year they worked in that same position previously. Private swim lesson instructors \$22 per hour. Pool parties \$250 for 2 hours up to 50 people, \$50 extra for up to 300 people. \$175 Family pass, \$25 extra for a caregiver. Individual Pass \$85. Daily Pass \$5. Public Swimming Lessons \$45. Private Swim Lessons 30 minutes \$100 and 15 minutes \$70. Adding a \$20 swimming pass for 5 sessions. Pool passes and swim lessons must be paid online or at City Hall.

The Board also was updated on the Gazebo project and the Fiscal Year 2024 budget.

Motion by Orr, second by Manternach to adjourn the meeting at 5:42 p.m. – all ayes, motion carried.

Respectfully submitted by Lisa A. Kotter, City Administrator

**G/L REVENUE HISTORY REPORT**  
**FROM 03/2023 TO 3/2023**

ACCOUNT NUMBER	ACCOUNT NAME	(FISCAL 9/2023 TO 9/2023)	AMOUNT
DATE	JOURNAL RECEIVED FROM/ALPHA ID	RECEIPT NO REF/DESCRIPTION	
001-430-4310	PAVILION RENTAL		
3/16/23	GL1039 THOMAS KNAPP-LARGE PAV 7132023	PAVILION RENT	50.00
3/22/23	RM0036 PATRICK DILLER-LARGE PAV 5/20	69 PAVILION RENT P. DILLER/LARGE PAV 5/20	50.00
3/29/23	RM0038 JANE PUCCIO-MAY 28 LRG PAV	76 PAVILION RENT MAY 28TH-LARGE PAVILION RENTAL	50.00
ACCOUNT TOTAL			150.00
001-430-4311	PAVILION DEPOSIT		
3/16/23	GL1039 THOMAS KNAPP-LARGE PAV 7132023	PAVILION RENT	50.00
3/16/23	RM0030 BETTE GREEN-DEPOSIT 9/17/23	63 PAVILION RENT LARGE PAVILION 9/17/23 DEPOSIT	50.00
3/22/23	RM0036 PATRICK DILLER-LARGE PAV 5/20	69 PAVILION RENT P. DILLER/LARGE PAV 5/20	50.00
3/29/23	RM0038 JANE PUCCIO-MAY 28 LRG PAV	76 PAVILION RENT MAY 28TH-LARGE PAVILION RENTAL	50.00
ACCOUNT TOTAL			200.00
013-430-4300	INTEREST		
3/01/23	GL1003 OHNWARD BANK-FEB 2023 INTEREST	INTEREST SVGS 1	32.51
3/01/23	GL1003 OHNWARD BANK-FEB 2023 INTEREST	INTEREST SVGS 1	32.51-
ACCOUNT TOTAL			.00
019-430-4300	INTEREST		
3/01/23	GL1003 OHNWARD BANK-FEB 2023 INTEREST	INTEREST SVGS 1	70.66
3/01/23	GL1003 OHNWARD BANK-FEB 2023 INTEREST	INTEREST SVGS 1	70.66-
ACCOUNT TOTAL			.00
025-430-4300	INTEREST		
3/01/23	GL1003 OHNWARD BANK-FEB 2023 INTEREST	INTEREST SVGS 2	.09
3/01/23	GL1003 OHNWARD BANK-FEB 2023 INTEREST	INTEREST SVGS 2	.09-
ACCOUNT TOTAL			.00
REPORT TOTAL			350.00

**G/L EXPENSE HISTORY REPORT**  
**FROM 03/2023 TO 3/2023**

ACCOUNT NUMBER	ACCOUNT NAME	(FISCAL 9/2023 TO 9/2023)			AMOUNT	
DATE	JRNL	NAME/OTHER REFERENCE	PO NUMBER	INVOICE	CHECK NO REF/DESCRIPTION	
001-430-6310	BUILDING REPAIR/MAINT					
3/14/23	AP1917	STOLL CINDY		FEB 2023	6220 CLEANING SERVICES-COMM PARK RR	30.00
3/14/23	AP1917	VISA		03012023	64896 HAND DRYER-COMM PARK BATHROOM	370.87
		ACCOUNT TOTAL				400.87
001-430-6320	PARKS/EQUIP-REPAIR/MAINT					
3/14/23	AP1917	FIRST SUPPLY LLC-DUBUQUE		13580513-00	64882 POOL-BRADLEY S24-038WE20	692.64
3/14/23	AP1917	PARTS AUTHORITY		19542	6214 OIL & AIR FILTER-MOWER	38.97
		ACCOUNT TOTAL				731.61
001-430-6331	FUEL					
3/14/23	AP1917	MCDERMOTT OIL		02282023	64891 GAS/DIESEL FUEL CHARGES	128.11
3/14/23	AP1917	MCDERMOTT OIL		02282023	64891 GAS/DIESEL FUEL CHARGES	128.10
		ACCOUNT TOTAL				256.21
001-430-6371	UTILITIES					
3/28/23	AP1927	CASCADE MUNICIPAL UTILITI		04152023	64908 PARKS	181.57
		ACCOUNT TOTAL				181.57
001-430-6490	PROFESSIONAL FEES					
3/28/23	AP1927	MSA		R00447055.0-2	6241 RIVERVIEW GAZEBO COORDINATION	1707.50
		ACCOUNT TOTAL				1,707.50
001-430-6507	MISC OPERATING SUPPLIES					
3/14/23	AP1917	CITY LAUNDERING		1867663	6208 UNIFORMS SERVICE/MISC SUPPLIES	16.67
3/14/23	AP1917	CITY LAUNDERING		1870049	6208 UNIFORM SERVICE/MISC SUPPLIES	3.41
3/28/23	AP1927	ALL FLAGS LLC		93433	64902 US AND IOWA FLAGS-PARKS	52.99
3/28/23	AP1927	CITY LAUNDERING		1872418	6237 UNIFORM SERVICE/MISC SUPPLIES	16.67
3/28/23	AP1927	CITY LAUNDERING		1874767	6237 UNIFORM SERVICE/MISC SUPPLIES	3.41
		ACCOUNT TOTAL				93.15
001-430-6701	PARK IMPROVEMENTS					
3/14/23	AP1917	KAMMILLER TREE SERVICE		394	64887 ASH REMOVALS & STUMPS X15 TRIM	11000.00
3/28/23	AP1927	KAMMILLER TREE SERVICE		395-1	64911 REMOVAL OF ASH TREE	500.00
		ACCOUNT TOTAL				11,500.00
					REPORT TOTAL	14,870.91

**G/L REVENUE HISTORY REPORT**  
**FROM 03/2023 TO 3/2023**

ACCOUNT NUMBER	ACCOUNT NAME	(FISCAL 9/2023 TO 9/2023)	AMOUNT
DATE	JOURNAL RECEIVED FROM/ALPHA ID	RECEIPT NO REF/DESCRIPTION	
001-460-4590	SWIMMING POOL ADMISSIONS		
3/08/23	RM0028 ORR FAMILY	58 SWIMMING POOL FAMILY POOL PASS	150.00
3/29/23	RM0038 LINDEMIER, MARK & BROOKE	71 SWIMMING POOL FAMILY & CAREGIVER POOL PASS	200.00
3/29/23	RM0038 LINDA & MARTY HOFFMANN FAMILY	74 SWIMMING POOL 2 FAMILY AND 1 INDIVIDUAL PASS	435.00
3/29/23	RM0038 ANDY & PAULA SIMON-FAM+ PASS	77 SWIMMING POOL FAMILY+CAREGIVER POOL PASS #17	200.00
3/29/23	RM0038 MELISSA MCLEES	78 SWIMMING POOL FAMILY + CAREGIVER POOL PASS	200.00
	ACCOUNT TOTAL		1,185.00
017-460-4300	INTEREST		
3/01/23	GL1003 OHNWARD BANK-FEB 2023 INTEREST	INTEREST SVGS 1	32.28
3/01/23	GL1003 OHNWARD BANK-FEB 2023 INTEREST	INTEREST SVGS 1	32.28-
	ACCOUNT TOTAL		.00
	REPORT TOTAL		1,185.00

**G/L EXPENSE HISTORY REPORT**  
**FROM 03/2023 TO 3/2023**

ACCOUNT NUMBER	ACCOUNT NAME	(FISCAL 9/2023 TO 9/2023)			AMOUNT	
DATE	JRNL	NAME/OTHER REFERENCE	PO NUMBER	INVOICE	CHECK NO REF/DESCRIPTION	
001-460-6240		TRAVEL TRAINING & CONFERENCE				
3/28/23	AP1927	CAMP COURAGEOUS OF IOWA	2023	POOL	64905 POOL RENTAL-LIFEGUARD LESSONS	600.00
		ACCOUNT TOTAL				600.00
001-460-6371		UTILITIES				
3/28/23	AP1927	CASCADE MUNICIPAL UTILITI	04152023		64908 POOL	12.28
		ACCOUNT TOTAL				12.28
001-460-6490		PROFESSIONAL FEES				
3/28/23	AP1927	IOWA DEPT OF PUBLIC HEALT	200671-285767		64910 2023 POOL & SPA REGISTRATION	70.00
		ACCOUNT TOTAL				70.00
001-460-6507		MIS OPERATING SUPPLIES				
3/28/23	AP1927	MENARDS	98110		64913 SS BUSHING-POOL	11.67
		ACCOUNT TOTAL				11.67
					REPORT TOTAL	693.95

# Opening Specialists, Inc.

430 Main Street • PO Box 430 • Holy Cross, IA 52053-0430  
Phone: (563) 870-2018 • Fax: (563) 870-4018  
735 Century Drive • Dubuque, IA 52002  
Phone: (563) 583-8082 • Fax: (563) 583-8262

## Quotation #16009

03/30/2023

**Customer:** CITY OF CASCADE CITY HALL

**Address:** 320 1ST AVE W  
CASCADE, IA 52033

**Project:** PARK RESTROOMS

**Contact:**

**Phone:** 563-852-3114

**Cell:**

**Fax:** 563-852-7554

**Estimator:** JO OSBORNE

**Salesperson:** TOM PAPE

We are pleased to provide pricing information for the material and/or labor listed below for your consideration. This quotation includes only the material and/or labor as listed.

Qty	Description	Price	Total
1	HM FRAME, F16-4-5-3/4-3068, 4-7/8-3, 4" HEADER, EMAW, GALV., LH (WOMENS)		
1	HM FRAME, F16-4-5-3/4-3068, 4-7/8-3, 4" HEADER, EMAW, GALV., RH (MENS)		
2	HM FRAMES CLOSER REINFORCED - PAC		
2	HM FRAMES WELDED		
16	SLEEVE BOLTS, 3/8" X 5" FLAT PHILLIPS HEAD		
6	SILENCERS, 146		
6	HINGES, 5BB1 4.5" X 4.5" NRP 630		
2	THRESHOLD, S204A - 36"		
2	SWEEP, 323C - 36"		
4	FRP BOARDS, .75" X 5.5" X 12'		
1	SERVICE CALL		
2	REMOVE EXISTING HM DOORS AND SAVE FOR RE-INSTALLATION		
2	REMOVE EXISTING HM FRAMES AND DISCARD		
4	INSTALL NEW PVC BOARDS		
2	INSULATE, INSTALL NEW HM FRAMES WITH SLEEVE BOLTS, CAULK PERIMETER		
2	HANG EXISTING HM DOORS WITH NEW HINGES		
2	INSTALL NEW THRESHOLDS		
2	INSTALL NEW SWEEPS		

All the above for the total sum of **\$3,449.24**


The above prices will be void thirty days from the date of this quotation. Material and/or labor price as listed above is net, fob job site location. This quote is provided as information to the recipient only and the terms of sale are to be determined. Terms of sales to customers with established charge accounts will be governed by the terms of those accounts. The buyer is responsible for all applicable taxes and will be billed accordingly. If material and/or labor purchased is to be exempted from sales taxes, a tax exempt certificate or tax identification number must be presented along with the authorization to proceed. The above prices do not include handling and unloading at the job site unless labor to install the material is included.

**Quotation #16009**

03/30/2023

We appreciate the opportunity to provide the above quotation to you. Please advise if we may be of further assistance in this or any other matter. Thank you.

Sincerely,



Tom Pape  
Opening Specialists, Inc.