

**CITY OF CASCADE, IOWA
COUNCIL MEETING AGENDA & PUBLIC NOTICE
Monday, March 27, 2023, 6:00 P.M.
CITY HALL, 320 1ST AVE WEST**

NOTICE: Notice is hereby given that the Cascade City Council will hold a meeting at 6:00 PM on Monday, March 27, 2023, at City Hall. Any visually or hearing-impaired person with special accessibility needs should contact the City Clerk at 563-852-3114.

Meetings are live streamed at www.cityofcascade.org under city of Cascade tab and on Local Access Channel 18

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approve Agenda**
- 5. Speakers from the Floor (limit 2 minutes per person)**
- 6. Consent Agenda – Review and approve the following:**
 1. Minutes: City Council 3/13/23, Park Board 3/6/23, Utility Board 3/10/23 and 3/17/23
 2. March 27, 2023 Claims
 3. Liquor License – Need Consulting (5-Day May 19-Wing Fest) and Biloani LLC (Renewal for Bent Rim)
- 7. Consideration of Resolution #23-23 Accepting Langworthy Court As Right of Way**
- 8. Consideration of Ordinance #04-23 Rezoning Parkridge Subdivision from A-1 Agriculture to R-1 Single Family Residential (Third and Final Reading)**
- 9. Consideration of Ordinance #03-23 Rezoning Parcels 1932126016 and 1932126004 from M-2 Heavy Industrial to C-1 Highway Commercial (Third and Final Reading)**
- 10. Consideration to Approve New Chamber Event - Road Closure, June 16, 5-9pm**
- 11. Discussion on Updated Property Values and FY24 Budget**
- 12. Consideration of Resolution #29-23 Setting a Public Hearing for FY2024 Budget**
- 13. Reports – Police Chief, Library Design Committee, City Administrator**
- 14. Adjournment**

March 13, 2023
City Council Meeting Minutes

The March 13, 2023 Regular City Council meeting was called to order at 6:00PM by Mayor Steve Knepper. The Pledge of Allegiance was recited. Delaney, Hosch, Kelchen, Oliphant and Rausch answered roll call.

Motion Kelchen, second Oliphant to approve the agenda removing item #11. All Ayes. Motion carried.

Motion Oliphant, second Rausch to approve the consent agenda items including City Council Minutes 2/27/23; March 13, 2023 Claims; and February 2023 Financial Reports. All Ayes. Motion carried.

Presentation from FEH on Library design and cost updates.

Motion Oliphant, second Delaney to approve Resolution #24-23 Site Survey Contract New Library Site (\$2,950 MSA). Roll Call vote. All Ayes. Motion carried.

Motion Delaney, second Oliphant to approve Resolution #25-23 Geo Tech Site Contract New Library Site (\$3,380 Chosen Valley). Roll Call vote. All Ayes. Motion carried.

Motion Rausch, second Oliphant to approve Resolution #26-23 Accepting Schematic Plans and Hiring FEH for Design Development Phase (\$45,800). Roll Call vote. All Ayes. Motion carried.

Motion Kelchen, second Hosch to approve Second Reading of Ordinance #04-23 Rezoning Parkridge Subdivision from A-1 Agriculture to R-1 Single Family Residential. Roll Call vote. All Ayes. Motion carried.

Motion Hosch, second Kelchen to approve Second Reading of Ordinance #03-23 Rezoning Parcels 1932126016 and 1932126004 from M-2 Heavy Industrial to C-1 Highway Commercial. Roll Call vote. All Ayes. Motion carried.

Motion Kelchen, second Delaney to approve Resolution #27-23 Transfer of Sewer and Local Option Sales Tax Funds to the Capital Fund. Roll Call vote. All Ayes. Motion carried.

Motion Kelchen, second Rausch to approve Resolution #28-23 Approval of Buchanan Street Alley NW Pay App #2 (\$9,084.66). Roll Call vote. All Ayes. Motion carried.

Kotter presented updated assessed values and tax levy data for FY24 budget.

The City Council decided to not proceed with weekly recycling pickup, but to encourage high volume residents to consider two toters at an additional fee of \$3.50/month.

Motion Oliphant, second Delaney to adjourn at 7:18pm. All Ayes. Motion carried.

Lisa Kotter, City Administrator

Steven J. Knepper, Mayor

Park Board Meeting Minutes
March 6, 2023

The March 6, 2023 Cascade Park Board meeting was called to order by Board Member Rausch at 5:00 p.m.
Board members present: Orr, Rausch, McLees and Manternach.
Others present: Lisa Kotter

Motion Manternach, second Orr to approve the agenda – all ayes, motion carried.

Motion Manternach, second Orr to approve the February 6, 2023 Board minutes – all ayes, motion carried.

The Board went over the financial reports for the park and pool for February 2023. Motion Manternach, second McLees to approve the financials - all ayes, motion carried.

The Board was updated on the stairs for the pool slide. The state is requiring a permit and this application has been submitted.

Davis Manternach was hired as our 2023 Pool Manager. Assistant Manager and Lead Lifeguard staff will be hired in early March.

Motion Manternach, second McLees to approve the wages and fees for the pool as follows: all ayes, motion carried.
Manager \$730 per week, Assistant Managers \$13.25 per hour, Lead Lifeguards \$12.25 per hour, Lifeguards \$11.25 per hour, Concession Stands \$8.25 per hour. A returning employee gets \$0.25 more for each year they worked in that same position previously. Private swim lesson instructors \$22 per hour. Pool parties \$250 for 2 hours up to 50 people, \$50 extra for up to 300 people. \$175 Family pass, \$25 extra for a caregiver. Individual Pass \$85. Daily Pass \$5. Public Swimming Lessons \$45. Private Swim Lessons 30 minutes \$100 and 15 minutes \$70. Adding a \$20 swimming pass for 5 sessions. Pool passes and swim lessons must be paid online or at City Hall.

The Board also was updated on the Gazebo project and the Fiscal Year 2024 budget.

Motion by Orr, second by Manternach to adjourn the meeting at 5:42 p.m. – all ayes, motion carried.

Respectfully submitted by Lisa A. Kotter, City Administrator

Meeting Minutes March 10, 2023
Cascade Municipal Utilities Board

Chairman Gross called the March 2023 regular meeting of the Cascade Municipal Board of Trustees to order on the special day & time of Friday, March 10th, 2023, at 12:00pm. Present were Trustees Barb Gross, Greg VanderLugt, Herb Manternach & Utility Manager Shontele Orr.

Motion Manternach, second VanderLugt to approve the meeting agenda. Motion carried 3-0.

There was a discussion regarding the new wholesale power electric contract between SIMECA & CIPCO. Motion Gross, second Manternach to approve the WPC. Motion carried 3-0.

Resolution 174-23 – formal approval of 2023 WPC between SIMECA members & CIPCO. Motion Gross, second VanderLugt to approve resolution. Roll call vote – all ayes.

Resolution 175-23 – revised personnel policy as it pertains to vacation and holiday benefits from the 2/8/23 meeting. Motion Manternach, second VanderLugt to approve resolution. Roll call vote – all ayes.

There was a discussion regarding the yearly approval of our CMU reliability plan. Motion Gross, second Manternach to approve this policy. Motion carried 3-0.

Resolution 176-23 – formal approval of yearly reliability plan. Motion Gross, second Manternach to approve resolution. Roll call vote – all ayes.

There was a discussion of the yearly advertising dollars budgeted. Manager will be sending out notices to past non-profits letting them know they can apply.

The board discussed updates regarding the utility operator position.

Motion by VanderLugt, second by Manternach to approve the February 8th meeting minutes, February Financial Statements and Fund Balances, and the March bill list & claims for payment. Motion carried 3-0.

Under correspondence the board discussed the February plant summary & metrics & energy efficiency reports. Motion Manternach, second VanderLugt to approve correspondence. Motion carried 3-0.

Discussion with board regarding energy conference recap, field work, truck update & the recent power outage.

Motion VanderLugt, second Manternach to adjourn to closed session due to Iowa Code: 21.5 (i) - to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Roll call vote – All ayes.

Motion VanderLugt, second Manternach to return into open session. Motion carried 3-0.

Motion Gross, second Manternach to appoint Matt Cooksley to the position of Team Lead with a 10% raise above utility operator pay scale effective immediately. Motion carried 3-0.

Motion Gross, second Manternach to adjourn meeting at 1:03pm. Motion carried 3-0.

Vendor Name	Check Amount	Vendor Name	Check Amount
ADVANTAGE ADMINS (BUYDOWN)	462.53	MADISON NATIONAL LIFE INS CO	213.30
ADVANTAGE ADMINSTRATORS	43.50	MCDERMOTT OIL CO.	343.57
BRIAN BRANSTETTER	145.53	MISSION SQUARE RETIREMENT	185.00
CASCADE COMMUNICATIONS COMPANY	101.96	MISSION SQUARE RETIREMENT	185.00
CASCADE LUMBER CO	73.05	NICUSA - IOWA DIVISION	1,899.80
CASCADE MUNICIPAL UTILITIES	437.48	PAT LYONS	40.00
CASCADE MUNICIPAL UTILITIES	2,766.99	PAYROLL	9,120.50
CHRISTOPHER NALL	87.49	PAYROLL	9,413.89
CITY OF CASCADE	8,213.92	SENSIT TECHNOLOGIES	377.51
CLAYTON ENERGY CORPORATION	152,310.61	SHERMCO INDUSTRIES	6,975.00
COMELEC INTERNET SERVICES	45.00	SHONTELE ORR	71.73
COMMAND SECURITY SOLUTIONS	118.74	SIMECA	102,708.98
DIANA RANNALS	100.00	STUART C IRBY CO	252.66
EFTPS	2,458.33	TEREX UTILITIES INC	1,281.69
EFTPS	2,621.75	TREASURER STATE OF IOWA	944.00
ESRI	200.00	TREASURER STATE OF IOWA	10,251.35
GASSER FARM & HARDWARE LLC	72.68	USDI	175.00
GORDON FLESCH COMPANY	156.74	VISA	541.79
INFRASTRUCTURE TECHNOLOGY SOLUTIONS	209.00	WELLMARK BC BS OF IOWA	3,670.41
IPERS	3,804.34	WESCO RECEIVABLES CORP.	1,594.47
JKP DESIGN LLC	12.00	WOODWARD COMMUNITY MEDIA	130.30
LAPORCIA FLOWERS	156.99	Total	324,974.58

ELECTRIC REVENUE
GAS REVENUE

\$167,104.52
\$244,572.43

Secretary, Shontele Orr

Chairman, Barb Gross

Special Meeting Minutes March 17, 2023
Cascade Municipal Utilities Board

Chairman Gross called the special meeting of the Cascade Municipal Board of Trustees to order on the special day & time of Friday, March 17th, 2023, at 11:30am. Present were Trustees Barb Gross, Greg VanderLugt, Herb Manternach & Utility Manager Shontele Orr.

Motion VanderLugt, second Manternach to approve the meeting agenda. Motion carried 3-0.

Motion Gross, second Manternach to adjourn to closed session due to Iowa Code: 21.5 (i) - to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

Roll call vote – All ayes.

Motion Gross, second Manternach to return into open session. Motion carried 3-0.

Motion VanderLugt, second Manternach to appoint Joseph Mulheron to the open Utility Operator Position. Motion carried 2 aye; 1 abstain (Gross).

Motion Gross, second VanderLugt to adjourn meeting at 11:52am. Motion carried 3-0.

Secretary, Shontele Orr

Chairman, Barb Gross

Lisa Kotter

From: Kathy Goerd
Sent: Monday, March 20, 2023 11:49 AM
To: Lisa Kotter
Subject: FW: Application App-177362 Pending Dramshop Review

From: noreply@salesforce.com <noreply@salesforce.com> **On Behalf Of** IOWA ABD Licensing Support
Sent: Monday, March 20, 2023 10:54 AM
To: Kathy Goerd <clerk@citycascade.com>
Cc: licensingnotification@iowaabd.com
Subject: Application App-177362 Pending Dramshop Review

Hello,

Application Number App-177362 has been set to "Pending Dramshop Review" status and is currently awaiting verification from the Applicant's designated Insurance Company. Once that has happened, you will receive a notification indicating that this Application will be ready for your review.

Corp Name: NEED CONSULTING, LLC

DBA: Need Pizza

License Number:

Application Number: App-177362

Tentative Effective Date: 5/19/2023

License Type: Class C Retail Alcohol License (LC)

Application Type: New

Amendment Type:

Thank you.

Kathy Goerd

From: noreply@salesforce.com on behalf of IOWA ABD Licensing Support
<elaps@iowaabd.com>
Sent: Wednesday, March 22, 2023 5:01 AM
To: Kathy Goerd
Subject: License LC0033207 Renewal Notice Sent

Hello,

LC0033207 has been sent a Renewal Notice is now eligible for their renewal.

Corp Name: Biloani, LLC

DBA: Bent-Rim, The

License Number: LC0033207

Application Number: App-159176

Tentative Effective Date:

Application Type: Renewal

Amendment Type:

Thank you,
The Iowa Alcoholic Beverages Division

CLAIMS REPORT
Vendor Checks: 3/15/2023- 3/28/2023

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
03102023	ADVANTAGE ADMINISTRATORS	PSF REIMBURSEMENT-FRASHER	140.77		14016066	3/28/23
03162023	ADVANTAGE ADMINISTRATORS	PSF REIMBURSEMENT-STANER	56.00		14016067	3/28/23
12292022	ADVANTAGE ADMINISTRATORS	PSF BUY DOWNS				
APRIL 2023	ADVANTAGE ADMINISTRATORS	APRIL 2023 ADMIN SERVICE FEE	60.90	257.67	14016068	3/28/23
93433	ALL FLAGS LLC	US AND IOWA FLAGS		206.91		
05-23	ALLEN RIES	REFUND BUILDING PERMIT FEE		75.00		
2176305109	AT&T	AT&T BILL-03012023		24.47		
2023 POOL	CAMP COURAGEOUS OF IOWA	POOL RENTAL-LIFEGUARD LESSONS		600.00		
154016	CASCADE LUMBER CO	SEWER-TEFLON 1/2 X 260"		3.78		
04152023	CASCADE MUNICIPAL UTILITIES	04152023 UTILITY BILLS	9,613.16			
2300	CASCADE MUNICIPAL UTILITIES	ONE CALLS/CC FEES/ADOBE/CANVA	5,947.25	15,560.41		
1872418	CITY LAUNDERING CO	UNIFORM SERVICE/MISC SUPPLIES	125.16			
1874767	CITY LAUNDERING CO	UNIFORM SERVICE/MISC SUPPLIES	94.55	219.71		
256	ENGINEERED EQUIPMENT SOLUTIONS	FILTER FLEECE/OIL: SEWER		708.60		
6422408	HAWKINS INC	CHLORINE CYLINDERS X4		40.00		
200671-285767	IOWA DEPT OF PUBLIC HEALTH	2023 POOL & SPA REGISTRATION		70.00		
PR20230310	IPERS	PROTECTIVE IPER	3,145.58		14016064	3/24/23
PR20230316	IPERS	PROTECTIVE IPER	3,128.29	6,273.87	14016064	3/24/23
PR20230316	IRS W/H	FED/FICA TAX		5,576.12	14016065	3/24/23
395-1	KAMMILLER TREE SERVICE	REMOVAL OF ASH TREE		500.00		
65914	KERPS SERVICE CENTER INC	2016 F450 AMBULANCE SERVICE		317.21		
MARCH 2023	KOTTER LISA	MARCH 2023 REIMBURSEMENT	112.17			
STAPLES35554	KOTTER LISA	REIMBURSEMENT:STAPLES FOIL SEA	13.99	126.16		
03082023	MAQUOKETA VALLEY COOP	STREET LIGHT LOCATION 32591002		157.72		
98110	MENARDS	BOUNTY-SHOP/SS BUSHING-POOL		28.16		
PR20230316	MISSION SQUARE RETIRE-#303939	ICMA PERCENTAGE		1,083.19	64901	3/24/23
R00447040.0-11	MSA PROFESSIONAL SERVICES	JOHNSON ST RECONSTRUCTION	3,718.15			
R00447052.0-12	MSA PROFESSIONAL SERVICES	BUCHANAN ST NW ALLEY	960.00			
R00447055.0-2	MSA PROFESSIONAL SERVICES	ENGINEERING FEES	9,587.95	14,266.10		
03222023	ORR SHONTELE	REIMBURSE;TOILET PAPER/GARBAGE		44.46		
20373	PARTS AUTHORITY	MOTOR TREATMENT FOR SNOWBLOWER		8.36		
23-REIFF APRIL	JOE OR PEG REIFF	APRIL RENT & 70% PROPERTY TAX		958.50		
2022CLERK	SALLY HINRICHSEN	ASSIST WITH VACANT CLERK WORK		506.25		
PR20230310	TREAS STATE OF IOWA	STATE TAXES	873.54		14016063	3/24/23
PR20230316	TREAS STATE OF IOWA	STATE TAX	815.00	1,688.54	14016063	3/24/23
222596	USA BLUE BOOK	HACH SAMPLE/1000 PACK		322.55		
230720002034	WELLMARK BC/BS OF IA	APRIL 2023 PREMIUMS		8,254.89		
Accounts Payable Total				57,878.63		
Invoices: Paid				14,879.39		
Invoices: Scheduled				42,999.24		
Payroll Checks				16,409.47		
Report Total				74,288.10		

CLAIMS REPORT
CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT
001	GENERAL	28,666.25
016	PARTIAL SELF-FUND	196.77
110	ROAD USE TAX	6,894.58
111	ARP (AMERI RESUCUE PLAN)	4,678.15
600	WATER	15,430.97
610	SEWER	18,421.38

	TOTAL FUNDS	74,288.10



March 27, 2023 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: March 24, 2023
Re: Langworthy Court

You will recall that we postponed this consideration from last meeting as I wanted to confirm that the road was properly located and described in the land the City would take ownership with. I spoke to the Buesing surveyor that completed the original plat and confirmed that the street is properly described. The concern was how the right of way lines on Beacon appear to be off, but it is just the Beacon system being skewed south, it is not platted incorrectly.

The owners, Beck Construction, have completed all the work to prepare for this consideration which includes having a warranty deed prepared, title insurance policy and a release of mortgage on this portion of the land. All of these documents have been reviewed and approved by Attorney Steve Liedinger from Lynch Dallas. If the City Council wants to continue with this decision, the approval of Resolution #23-23 is appropriate.

Back Info Below:

We are reviewing the previous plats to best determine what actions need to be taken to consider the acceptance of the road. City Attorney Steve Leidinger did suggest that the City Council consider maintaining the road completely after acceptance. This is due to the liability of owning the road and having someone else conduct services such as snow plowing.

From the December Meeting:

Back when Langworthy Court was built there was discussion with the City about dedicating the Right of Way to the City as is normally done. The City did give an exception to the normal lot frontage size. In 2013 after discussion and the City not wanting to take ownership, Mike agreed to keep it private at that time. He is requesting that the City Council reconsider this decision and take ownership of the road. He is willing to continue to plow the road until he is not physically able to do this work. I have researched some history and found minutes from 2013. One issue I see is that our ordinance requires that lots be developed when on a public street or alley. The earlier minutes and the Zoning Code page is included. I am not sure where this leaves the City if this was developed on a private street which cities do not normally allow. We can discuss it at the meeting and get some City Council input and possible direction.



RESOLUTION #23-23

**A RESOLUTION AUTHORIZING THE ACCEPTANCE OF RIGHT OF WAY LAND
KNOWN AS LANGWORTHY COURT IN THE CITY OF CASCADE**

WHEREAS, the City Council has discussed the request by Mike Beck and Beck Construction to take over the land known as Langworthy Court and own it as City right of way, and;

WHEREAS, the City Council directed City staff to prepare documentation to make this transfer; and,

WHEREAS, the City has received a draft of a warranty deed, title insurance and a release of mortgage that have all been reviewed and approved by the City Attorney at Lynch Dallas PC; and,

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Cascade, Iowa, accepts the land known as Langworthy Court in the form of a warranty deed, which is attached as Exhibit A, and will treat this land as right of way and maintain and service all the needs of this cul-de-sac as it does all other streets upon the recording of the deed.

PASSED, APPROVED AND ADOPTED this 27th day of March, 2023.

Steve Knepper, Mayor

ATTEST:

Kathy Goerdt, City Clerk



March 27, 2023 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, City Administrator

Date: March 24, 2023

Re: Rezoning Requests Third and Final Readings

The Planning and Zoning Commission met on February 16 and held the public hearing about these two requests. No objections were filed for either action. The Public Hearing before the City Council was held February 27 and no objections were filed. At that meeting the City Council passed the first reading. This agenda item is consideration of the third and final readings.

The first Ordinance is #04-23, which is all of the properties in the Parkridge Phase 1, 2 and 3 subdivision which is being developed by Maryville. When the first two phases were developed there was no rezoning made from Agriculture. This action would make all the existing and final Phase 3 lots R- Single Family Residential.

The second request, Ordinance #03-23, is to go from M-2 Heavy Industrial to C-1 Highway Commercial on two 1st Ave East lots owned by the Cascade Economic Development Corporation. This will continue to move toward the goal to have the 1st Avenue main corridor a commercial area.

ORDINANCE #04-23

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF
CASCADE, IOWA BY REZONING ALL LOTS IN PARKRIDGE SUBDIVISION
PHASES 1, 2 AND 3 FROM THE CURRENT ZONING DISTRICT CLASSIFICATION
A-1 AGRICULTURAL TO R-1 SINGLE FAMILY RESIDENTIAL IN THE CITY OF
CASCADE, IOWA**

WHEREAS, pursuant to the requirement of the Cascade Zoning Ordinance, the City and Maryville Family Partnership LP, Cascade, Iowa, jointly petitioned for rezoning from A-1 Agricultural to R-1 Single Family Residential in the City of Cascade for the following parcels in Phases 1, 2 and 3 of the Parkridge Subdivision:

1931481006	1931458002	1931459002	1931459008	1931484004
1931481007	1931458003	1931459003	1931459009	1931484005
1931482004	1931458004	1931459004	1931459010	1931484006
1931482005	1931458005	1931459005	1931459011	1931484007
1931482006	1931458006	1931459006	1931459012	1931484008
				1931484009
1931458001	1931459001	1931459007	1931484003	0406220019

; and,

WHEREAS, pursuant to the duly published notice in the February 8, 2023 edition of the Cascade Pioneer newspaper, the Cascade Planning & Zoning Commission held a public hearing on February 16, 2023 to review, consider and hear public comment on the rezoning request; and,

WHEREAS, pursuant to the duly published notice in the February 8, 2023 edition of the Cascade Pioneer newspaper, the Cascade City Council held a public hearing on February 27, 2023 to review, consider and hear public comment on the rezoning request; and,

WHEREAS, the Cascade Planning & Zoning Commission has approved the rezoning request and recommends to the Cascade City Council and the Cascade City Council concurs with the Planning & Zoning Commissions recommendation.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Cascade, Iowa, as follows:

Section I. That the Zoning Code of the City of Cascade, Iowa, is hereby amended by rezoning parcels

1931481006	1931458002	1931459002	1931459008	1931484004
1931481007	1931458003	1931459003	1931459009	1931484005
1931482004	1931458004	1931459004	1931459010	1931484006
1931482005	1931458005	1931459005	1931459011	1931484007
1931482006	1931458006	1931459006	1931459012	1931484008
				1931484009
1931458001	1931459001	1931459007	1931484003	0406220019

Cascade, Iowa, from A-1 Agricultural to R-1 Single Family Residential in the City of Cascade

Section II. The City Clerk is hereby directed to make the above change on the Official Zoning Map of the City of Cascade, publish the ordinance in the Cascade Pioneer newspaper and submit the Ordinance to the Dubuque and Jones County Recorder.

Section III. This ordinance shall take effect immediately upon publication as provided by law.

PASSED, APPROVED AND ADOPTED this 27th day of March, 2023.

Steven Knepper, Mayor

Kathy Goerdts, City Clerk

First Reading 2/27/23, Second Reading 3/13/23 and Third Reading 3/27/23

ORDINANCE #03-23

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF
CASCADE, IOWA BY REZONING TWO LOTS ON FIRST AVE EAST FROM
CURRENT ZONING DISTRICT CLASSIFICATION M-2 HEAVY INDUSTRIAL TO
C-1 HIGHWAY COMMERCIAL IN THE CITY OF CASCADE, IOWA**

WHEREAS, pursuant to the requirement of the Cascade Zoning Ordinance, the owner of Parcels 1932126004, LOT 2 CASCADE INDUSTRIAL PARK and 1932126016, LOT 2 CASCADE INDUSTRIAL PARK 6TH ADD; on 1st Avenue East, Cascade, Iowa, petitioned for rezoning from M-2 Heavy Industrial to C-1 Highway Commercial in the City of Cascade; and,

WHEREAS, pursuant to the duly published notice in the February 8, 2023 edition of the Cascade Pioneer newspaper, the Cascade Planning & Zoning Commission held a public hearing on February 16, 2023 to review, consider and hear public comment on the rezoning request; and,

WHEREAS, pursuant to the duly published notice in the February 8, 2023 edition of the Cascade Pioneer newspaper, the Cascade City Council held a public hearing on February 27, 2023 to review, consider and hear public comment on the rezoning request; and,

WHEREAS, the Cascade Planning & Zoning Commission has approved the rezoning request and recommends to the Cascade City Council and the Cascade City Council concurs with the Planning & Zoning Commissions recommendation.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Cascade, Iowa, as follows:

Section I. That the Zoning Code of the City of Cascade, Iowa, is hereby amended by rezoning Parcels 1932126004, LOT 2 CASCADE INDUSTRIAL PARK and 1932126016, LOT 2 CASCADE INDUSTRIAL PARK 6TH ADD; on 1st Avenue East, Cascade, Iowa, from M-2 Heavy Industrial to C-1 Highway Commercial in the City of Cascade

Section II. The City Clerk is hereby directed to make the above change on the Official Zoning Map of the City of Cascade, publish the ordinance in the Cascade Pioneer newspaper and submit the Ordinance to the Dubuque County Recorder.

Section III. This ordinance shall take effect immediately upon publication as provided by law.

PASSED, APPROVED AND ADOPTED this 27th day of March, 2023.

Steven Knepper, Mayor

Kathy Goerdts, City Clerk

First Reading 2/27/23, Second Reading 3/13/23 and Third Reading 3/27/23



March 27, 2023 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, City Administrator

Date: March 24, 2023

Re: Road Closure Chamber Event June 16

The Chamber retailers would like to try a new event on Friday, June 16 in the evening. The idea is to have vendors out in the street, food and live music. The event would be from 5-9pm and take place on 1st Ave West, from Pierce Street to the east side of the Johnson Street intersection. If approved, the Chamber Board would like to start promoting the event and getting vendors and music set up. This is coming to the City Council as it is a first-time event.

The road closure permit application is included.



City of Cascade
320 1st Ave W Cascade, IA 52033
Tel: 563-852-3114 Fax: 563-852-7554
Email: clerk@citycascade.com

FORM FOR A PERMIT TO CLOSE A ROAD TO HOLD A BLOCK PARTY OR SPECIAL EVENT

Date of Application: 3/23/2023

Please note: A block party or special event permit cannot be used to close any State Highway, to close any street prior to 7:00 A.M. or past 11:00 P.M., or to close any street for commercial purposes.

Applicant Information:

Applicant Name/Group Name: Cascade Area Chamber of Commerce

Main Contact Person: Hailey Rausch

Address: PO Box 901 Telephone No.: 5634518402

City: Cascade State: IA Zip Code: 52033

Email Address: director@cascadechamber.org

Contacts During Event

Name: Hailey Rausch Telephone No: 5634518402

Name: Zach Nothdorf Telephone No: 5632582112

Event Location (i.e., State Street from 1100 N. to 1199 N.)

Street: 1st Ave W From: Pierce St. To: Johnson St.

Street: From: Pierce St. To: Johnson St.

Purpose of Closure: Vendor Fair

What is the date of the event: 6/16/23 Start Time: 5 End Time: 9

Times to Set up: 3 pm-5pm Clean up: By 10:30 pm

Rain Date/Time: None

(flip over)

FORM FOR A PERMIT TO CLOSE A ROAD TO HOLD A BLOCK PARTY OR SPECIAL EVENT Page 2

What type of equipment will be used/placed on City property during the event?

- Sound System
- Platform/Stage
- Cooking Apparatuses
- Other _____
- Electric Equipment
- Table & chairs
- Tents (Dimensions _____)

- | | Yes | No |
|------------------------------|-------------------------------------|-------------------------------------|
| Barricades Needed? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| All Neighbors Notified? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Request for Police Presence? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

If Yes please explain the request for the Police Department: _____

If this is a Run or Walk a map of the entire route must be submitted.

Applicant Signature: _____

Date: 3/23/2023

BELOW FOR OFFICE USE ONLY

Signature of Director of Public Works Date

Signature of Police Chief Date

Signature of City Administrator Date

Copy to Applicant on _____



March 27, 2023 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: March 24, 2023
Re: FY24 Budget

As you know from the last meeting we now have our new values. Using those new values at the same tax rates as last year we would be losing \$100,000 in revenue. That is approximately \$30,000 due to state law changes and \$70,000 from the shift in TIF funds. The max levy that the City Council approved was \$1,049,275. The amount needed to balance the budget as it has been presented is \$1,004,830. That leaves \$44,445 additional dollars for the Council to add to the operating budget using property taxes. The rate to get to the levy of \$1,004,830 is \$9.52639 compared to \$8.10639 last year.

The presented budget includes the same dollars for street projects, park projects, increases in liability and health insurance, increased and accurate pool costs, cost of living adjustments, the same amounts to outside agencies, an extra \$10,000 for City Hall capital, 15% of Clerk and Admin costs going to TIF, additional Ambulance equipment funds from Jones County, additional legal funds to address downtown properties.

In addition, due to the decrease in the values, the debt rate will have to increase in order to generate the same \$100,000 toward the street debt payment. Last year's debt levy rate was \$0.82397 and in order for it to be \$100,000 in the levy, the new rate would need to be \$0.95.

Bill Hosch also discussed with me the idea of still adding more funds for street or storm repair work. Based on the max levy there would be the additional \$44,445. Another way to add to that amount is that the Council could use the debt levy for the full amount of street debt which is \$140,550 instead of only \$100,000. This would open up \$40,550 to be used from Sales Tax for streets instead of debt. If you added the extra levy capacity and this sales tax it would be a maximum of \$84,995 towards additional project work.

Another decision that needs to be made is which line items you want to use for the new dollars such as: Liability, Property and Self Insurance, FICA and IPERS and Other Employee Benefits.

Lastly, the Council must pass a Resolution indicating when the public hearing will be held. In order to comply with the deadline for publication the hearing would be Monday, April 24 which is the regular Council meeting night. The budget is due to the state April 30.

NOTICE OF PUBLIC HEARING - CITY OF CASCADE - PROPOSED PROPERTY TAX LEVY
Fiscal Year July 1, 2023 - June 30, 2024

The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:

Meeting Date: 2/27/2023 **Meeting Time:** 06:00 PM **Meeting Location:** Cascade City Hall 320 1st Ave W Cascade Iowa 52033

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After adoption of the proposed tax levy, the City Council will publish notice and hold a hearing on the proposed city budget.

City Website (if available)
www.cityofcascade.org

City Telephone Number
 (563) 852-3114

	Current Year Certified Property Tax 2022 - 2023	Budget Year Effective Property Tax 2023 - 2024	Budget Year Proposed Maximum Property Tax 2023 - 2024	Annual % CHG
Regular Taxable Valuation	117,404,076	109,226,750	109,226,750	
Tax Levies:				
Regular General	950,973	950,973	884,737	
Contract for Use of Bridge			0	
Opr & Maint Publicly Owned Transit			0	
Rent, Ins. Maint. Of Non-Owned Civ. Ctr.			0	
Opr & Maint of City-Owned Civic Center			0	
Planning a Sanitary Disposal Project			0	
Liability, Property & Self-Insurance Costs			54,846	
Support of Local Emer. Mgmt. Commission			0	
Emergency			0	
Police & Fire Retirement			0	
FICA & IPERS			54,846	
Other Employee Benefits	750	750	54,846	
Total Tax Levy	951,723	951,723	1,049,275	10.25
Tax Rate	8.10639	8.71328	9.60639	

Explanation of significant increases in the budget:

Liability, property and vehicle insurance costs are raising 25%. Health insurance is planned to increase 10%. A dog park is being considered in the Park Budget. City Hall gym insulation. In Public Works there is consideration of additional storm water and street repairs and a replacement of a 27 year old street sweeper.

If applicable, the above notice also available online at:

www.cityofcascade.org

*Total city tax rate will also include voted general fund levy, debt service levy, and capital improvement reserve levy.

**Budget year effective property tax rate is the rate that would be assessed for these levies if the dollars requested is not changed in the coming budget year

	General Liability	IPERS	FICA	Employee Benefits	Work Comp
Police	\$ 8,000.00	\$ 13,470.00	\$ 11,069.00	\$ 26,816.00	\$ 4,181.00
Fire	\$ 12,000.00	\$ -	\$ -		\$ -
Ambulance	\$ 10,000.00	\$ -	\$ -		\$ 550.00
Library	\$ 3,000.00	\$ 6,584.00	\$ 5,336.00	\$ 13,408.00	\$ 105.00
Parks	\$ 3,500.00	\$ -	\$ -		\$ -
Pool	\$ 8,800.00	\$ -	\$ 5,508.00		\$ -
CC Mayor	\$ -	\$ -	\$ 710.00		\$ -
Clerk Admin	\$ -	\$ 8,200.00	\$ 6,571.00	\$ 10,650.00	\$ 1,625.00
City Hall	\$ 9,000.00	\$ -			\$ -
Pub Access	\$ -	\$ 1,600.00	\$ 1,278.00		\$ -
Public Works (Road Use)	\$ 15,000.00	\$ 8,500.00	\$ 6,885.00	\$ 21,000.00	\$ 4,000.00
TOTAL	\$ 69,300.00	\$ 38,354.00	\$ 37,357.00	\$ 71,874.00	\$ 10,461.00
					\$ 227,346.00

RESOLUTION #29-23

**A RESOLUTION SETTING A PUBLIC HEARING DATE FOR
APRIL 24, 2023 TO APPROVE THE FY 2024 ANNUAL BUDGET**

WHEREAS, the City Council must hold a public hearing and pass a resolution approving the budget for the FY 2024 fiscal year.

NOW, THEREFORE, BE IT RESOLVED, that the City of Cascade City Council will conduct a public hearing on the above on the 24th day of April, 2023 at the hour of 6:00 o'clock pm in the Cascade City Hall, 320 1st Avenue W., Cascade, Iowa, 52033, and the City Council understands that said hearing notice will be published in a newspaper of general circulation in Cascade, Iowa, in conformance with the City Code and Iowa State Law and a copy of the annual budget will be available to review at City Hall and the Cascade Public Library.

PASSED AND APPROVED this 27th day of March 2023.

Councilmember _____ offered the foregoing Resolution and moved for its adoption.

Councilmember _____ seconded the said Resolution and upon roll call the following vote was recorded:

	AYE	NAY
Councilmember Hosch	_____	_____
Councilmember Kelchen	_____	_____
Councilmember Rausch	_____	_____
Councilmember Oliphant	_____	_____
Councilmember Delaney	_____	_____

Steven Knepper, Mayor

ATTEST:

Kathy Goerdts, City Clerk