

**CITY OF CASCADE, IOWA
SPECIAL COUNCIL MEETING AGENDA
WEDNESDAY, DECEMBER 27, 2023, 7:30 A.M.
CITY HALL, 320 1ST AVE WEST**

NOTICE: Notice is hereby given Cascade City Council will hold a Special Meeting at 7:30 AM on Wednesday, December 27, 2023, at Cascade City Hall.

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approve Agenda**
- 5. Public Comment**
- 6. Consideration of Resolution #100-23 Approval to Hold a Public Hearing on January 8, 2024 for the Highway 136 South Reconstruction Project**
- 7. Approval of December 27, 2023 Claims**
- 8. Adjournment**

RESOLUTION #100-23

A RESOLUTION SETTING A PUBLIC HEARING DATE FOR JANUARY 8, 2024 TO APPROVE FINAL PLANS FOR THE HIGHWAY 136 SOUTH RECONSTRUCTION AND AUTHORIZE INVITATIONS TO BID

WHEREAS, the City Council must hold a public hearing and pass a resolution approving the plans to reconstruct Highway 136 South including the project plans, specifications, cost estimates and the form of contract; and,

WHEREAS, the City Council has contracted with MSA to complete the engineering plans and prepare the bid documents.

WHEREAS, the Iowa Department of Transportation has approved these plans.

NOW, THEREFORE, BE IT RESOLVED, that the City of Cascade City Council will conduct a public hearing on the above on the 8th day of January, 2024 at 6:00 o'clock pm in the Cascade City Hall, 320 1st Avenue W., Cascade, Iowa, 52033, and the City Council directs that said hearing notice, attached as Exhibit A, will be published in conformance with the City Code and Iowa State Law and a copy of the above-mentioned documents will be available to review at City Hall.

PASSED AND APPROVED this 27th day of December, 2023.

Steve Knepper, Mayor

ATTEST:

Kathy Goerdts, City Clerk

**NOTICE OF PUBLIC HEARING
HIGHWAY 136 RECONSTRUCTION PROJECT
January 8, 2024, 6:00 p.m.**

Notice is hereby given to all interested citizens of Cascade, Iowa that at 6:00 p.m. on January 8, 2024, in the Cascade City Hall, 320 1st Ave West, Cascade, IA 52033, the Cascade City Council shall hold a public hearing on the proposed plans, specifications, cost estimates and proposed form of contract for the Highway 136 joint project with the Iowa Department of Transportation. The work includes reconstruction of Highway 136 from the south City limits, north, to the alley just south of First Avenue West. At said hearing any interested person may appear and file objections to the proposed plans, specifications and form of contract.

Published upon order of the Cascade City Council, Cascade, Iowa

Lisa Kotter
City Administrator

Please publish January 3. 2024

CLAIMS REPORT
 Check Range: 12/27/2023-12/27/2023

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
12292022	ADVANTAGE ADMINISTRATORS	PSF BUY DOWNS				
S044644-1	AERO-MOD INC	FILTER/DRYER/REPAIR KIT		1,137.32		
29544	AMERICAN LEGAL PUBLISHING	NOVEMBER EDITING		132.00		
2633	BROTHERS MARKET INC	MURAL RIBBON CUTTING ITEMS		54.78		
11234036	CASCADE PIONEER	PUBLICATION FEES		605.45		
1961849	CITY LAUNDERING CO	UNIFORMS/SUPPLIES		64.62		
0023331-01	COMMERCIAL RECREATION SPECIALI	LAST 1/2 PLAYGROUND EQUIPMENT		31,598.62		
3068	EASTERN IOWA EXCAVATING LLC	2ND AVE SE WORK PER QUOTE	58,739.50			
3069	EASTERN IOWA EXCAVATING LLC	1ST AVE E SANITARY & STORM	35,346.25			
3070	EASTERN IOWA EXCAVATING LLC	BRIDGE REPAIR TIME & MATERIAL	1,498.28	95,584.03		
IVC000022013	ECIA	2ND INSTALLMENT		703.87		
113944	FEH DESIGN	LIBRARY REDESIGN & REBID		17,210.47		
2177606353	FIRST NET-AT&T MOBILITY	AT&T FIRST NET PHONE BILL		31.39		
29706	GASSER FARM & HARDWARE LLC	WIRE BRUSH		10.17		
IN14477803	GORDON FLESCH COMPANY INC	1/2 PRINTER COPIER SERVICE		131.11		
121123	HOMETOWN ENGRAVING	APPRECIATION PLAQUE-KELCHEN		18.00		
DUBUQUE	IOWA PARKS & RECREATION ASSOC	CPO SCHOOL REGISTRATION		360.00		
122823	MAQUOKETA VALLEY COOP	LIGHTS		151.73		
0894915-IN	MUNICIPAL SUPPLY INC	3/4 IPERL MTR SM 25' 3WI		1,240.00		
INV0039039	TEAM LABORATORY CHEMICAL LLC	POOL CLARIFIER/PAINT CLEANER		913.00		
12262023	VISA	DEC VISA CHARGES		4,839.97		
		Accounts Payable Total		<u>154,786.53</u>		

WELLMARK \$10,948⁰⁵

**CLAIMS REPORT
CLAIMS FUND SUMMARY**

FUND	NAME	AMOUNT
001	GENERAL	118,102.81
016	PARTIAL SELF-FUND	
110	ROAD USE TAX	151.73
370	LIBRARY CAPITAL PROJECT	17,314.25
600	WATER	1,428.65
610	SEWER	17,789.09

	TOTAL FUNDS	154,786.53

CLAIM DETAIL

INVOICE # LINE	DUE DATE	REFERENCE	NET	GL ACCOUNT #	GL ACCOUNT NAME	DIST ID
437 AERO-MOD INC						
5044644-1 1	12/21/2023	FILTER/DRYER/REPAIR KIT	1,137.32	610-815-6507	OPER SUPPLIES/MATERIALS MI 610	
		INVOICE TOTAL	1,137.32			
		VENDOR TOTAL	1,137.32			
727 AMERICAN LEGAL PUBLISHING						
29544 1	12/21/2023	NOVEMBER EDITING	132.00	001-620-6419	SOFTWARE	001
		INVOICE TOTAL	132.00			
		VENDOR TOTAL	132.00			
771 BROTHERS MARKET INC						
2633 1	12/21/2023	MURAL RIBBON CUTTING ITEMS	54.78	001-510-6402	ADVERTISING	001
		INVOICE TOTAL	54.78			
		VENDOR TOTAL	54.78			
20 CASCADE PIONEER						
11234036 1	12/21/2023	PUBLICATION FEES	50.00	600-810-6402	PUBLISHING	600
		** ACH **	50.00		ACH	
2		PUBLICATION FEES	50.00	610-815-6507	OPER SUPPLIES/MATERIALS MI 610	
		** ACH **	50.00		ACH	
3		PUBLICATION FEES	70.40	001-620-6402	ADVERTISING AND PUBLICATION	001
		** ACH **	70.40		ACH	
4		PUBLICATION FEES	103.78	370-410-6490	PROFESSIONAL FEES - LCP	370
		** ACH **	103.78		ACH	
5		PUBLICATION FEES	331.27	001-620-6402	ADVERTISING AND PUBLICATION	001
		** ACH **	331.27		ACH	
		INVOICE TOTAL	605.45			
		VENDOR TOTAL	605.45			
757 COMMERCIAL RECREATION SPECIALI						
0023331-01 1	12/21/2023	LAST 1/2 PLAYGROUND EQUIPMENT	31,598.62	001-430-6701	PARK IMPROVEMENTS	001
		INVOICE TOTAL	31,598.62			
		VENDOR TOTAL	31,598.62			
24 CITY LAUNDERING CO						
1961849 1	12/21/2023	UNIFORMS/SUPPLIES	3.65	001-650-6507	OPER SUPPLIES/MATERIALS MI 001	
		** ACH **	3.65		ACH	

INVOICE # LINE	DUE DATE	REFERENCE	NET	GL ACCOUNT #	GL ACCOUNT NAME	DIST ID

		24 CITY LAUNDERING CO				
1961849	12/21/2023					
2		UNIFORMS/SUPPLIES	3.65	001-430-6507	MISC OPERATING SUPPLIES	001
		** ACH **	3.65		ACH	
3		UNIFORMS/SUPPLIES	19.11	001-210-6181	UNIFORM ALLOWANCE	001
		** ACH **	19.11		ACH	
4		UNIFORMS/SUPPLIES	19.11	610-815-6507	OPER SUPPLIES/MATERIALS	MI 610
		** ACH **	19.11		ACH	
5		UNIFORMS/SUPPLIES	19.10	600-810-6507	OPER SUPPLIES/MATERIALS	MI 600
		** ACH **	19.10		ACH	
		INVOICE TOTAL	64.62			
		VENDOR TOTAL	64.62			
		34 ECIA				
IVC000022013	12/21/2023					
1		2ND INSTALLMENT	703.87	001-620-6210	DUES/MEMBERSHIPS/MAGAZINE S	001
		** ACH **	703.87		ACH	
		INVOICE TOTAL	703.87			
		VENDOR TOTAL	703.87			
		616 EASTERN IOWA EXCAVATING LLC				
3068	12/21/2023					
1		2ND AVE SE WORK PER QUOTE	31,397.00	001-210-6761	STREET IMPROVEMENTS	001
2		2ND AVE SE WORK PER QUOTE	27,342.50	001-210-6764	STORM SEWER REPAIRS	001
		INVOICE TOTAL	58,739.50			
		3070				
	12/21/2023					
1		BRIDGE REPAIR TIME & MATERIAL	749.14	001-210-6764	STORM SEWER REPAIRS	001
2		BRIDGE REPAIR TIME & MATERIAL	749.14	610-815-6446	SANITARY SEWERS	610
		INVOICE TOTAL	1,498.28			
		3069				
	12/21/2023					
1		1ST AVE E SANITARY & STORM	15,719.65	610-815-6446	SANITARY SEWERS	610
2		1ST AVE E SANITARY & STORM	19,626.60	001-210-6764	STORM SEWER REPAIRS	001
		INVOICE TOTAL	35,346.25			
		VENDOR TOTAL	95,584.03			
		698 FIRST NET-AT&T MOBILITY				
2177606353	12/21/2023					
1		AT&T FIRST NET PHONE BILL	25.79	001-650-6373	TELEPHONE/INTERNET	001
2		AT&T FIRST NET PHONE BILL	2.08	001-110-6373	TELEPHONE/INTERNET	001
3		AT&T FIRST NET PHONE BILL	.74	610-815-6373	TELEPHONE/INTERNET	610
4		AT&T FIRST NET PHONE BILL	.74	001-150-6373	TELEPHONE/INTERNET	001
5		AT&T FIRST NET PHONE BILL	2.04	001-410-6373	TELEPHONE/INTERNET	001
		INVOICE TOTAL	31.39			
		VENDOR TOTAL	31.39			

INVOICE # LINE	DUE DATE	REFERENCE	NET	GL ACCOUNT #	GL ACCOUNT NAME	DIST ID
2177606353	12/21/2023	698 FIRST NET-AT&T MOBILITY				
113944	12/21/2023	665 FEH DESIGN				
1		LIBRARY REDESIGN & REBID	17,210.47	370-410-6490	PROFESSIONAL FEES - LCP	370
		** ACH **	17,210.47		ACH	
		INVOICE TOTAL	17,210.47			
		VENDOR TOTAL	17,210.47			
29706	12/21/2023	556 GASSER FARM & HARDWARE LLC				
1		WIRE BRUSH	10.17	600-810-6507	OPER SUPPLIES/MATERIALS MI 600	
		INVOICE TOTAL	10.17			
		VENDOR TOTAL	10.17			
IN14477803	12/21/2023	474 GORDON FLESCH COMPANY INC				
1		1/2 PRINTER COPIER SERVICE	131.11	001-620-6506	OFFICE SUPPLIES	001
		INVOICE TOTAL	131.11			
		VENDOR TOTAL	131.11			
121123	12/21/2023	692 HOMETOWN ENGRAVING				
1		APPRECIATION PLAQUE-KELCHEN	18.00	001-620-6506	OFFICE SUPPLIES	001
		INVOICE TOTAL	18.00			
		VENDOR TOTAL	18.00			
DUBUQUE	12/21/2023	287 IOWA PARKS & RECREATION ASSOC				
1		CPO SCHOOL REGISTRATION	360.00	001-460-6240	TRAVEL TRAINING & CONFERENC	001
		INVOICE TOTAL	360.00			
		VENDOR TOTAL	360.00			
122823	12/21/2023	179 MAQUOKETA VALLEY COOP				
1		LIGHTS	151.73	110-230-6376	STREET LIGHTING	110
		** ACH **	151.73		ACH	
		INVOICE TOTAL	151.73			
		VENDOR TOTAL	151.73			
0894915-IN	12/21/2023	662 MUNICIPAL SUPPLY INC				
1		3/4 IPERL MTR SM 25' 3WI	1,240.00	600-810-6507	OPER SUPPLIES/MATERIALS MI 600	
		INVOICE TOTAL	1,240.00			
		VENDOR TOTAL	1,240.00			

INVOICE # LINE	DUE DATE	REFERENCE	NET	GL ACCOUNT #	GL ACCOUNT NAME	DIST ID
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0894915-IN	12/21/2023	662 MUNICIPAL SUPPLY INC				
INV0039039	12/21/2023	303 TEAM LABORATORY CHEMICAL LLC				
1		POOL CLARIFIER/PAINT CLEANER	913.00	001-460-6507	MIS OPERATING SUPPLIES	001
		INVOICE TOTAL	913.00			
		VENDOR TOTAL	913.00			

12262023	12/21/2023	490 VISA				
1		MURAL POSTCARDS	727.61	001-510-6402	ADVERTISING	001
2		PHONE OTTERBOX CASE/SCREENSAVE	90.13	600-810-6507	OPER SUPPLIES/MATERIALS MI	600
3		PHONE OTTERBOX CASE/SCREENSAVE	90.14	610-815-6507	OPER SUPPLIES/MATERIALS MI	610
4		DEC VISA CHARGES MURAL SWAG	24.34	001-510-6402	ADVERTISING	001
5		MURAL PRINT FRAMES	139.08	001-510-6402	ADVERTISING	001
6		MURAL PRINTS	1,916.64	001-510-6402	ADVERTISING	001
7		PELLET STOVE VENT BRUSH	22.99	610-815-6507	OPER SUPPLIES/MATERIALS MI	610
8		MARTY PHONE	19.25	600-810-6507	OPER SUPPLIES/MATERIALS MI	600
9		PARK GARBAGE CANS	1,569.80	001-430-6701	PARK IMPROVEMENTS	001
10		MURAL FRAMES	69.54	001-510-6402	ADVERTISING	001
11		POLICE PHONE CASE	29.21	001-110-6507	OPER SUPPLIES/MATERIALS MI	001
12		OFFICE PAPER/PENS/PROTECTORS	130.84	001-620-6506	OFFICE SUPPLIES	001
13		POLICE SHIPPING COST	10.40	001-110-6507	OPER SUPPLIES/MATERIALS MI	001
		INVOICE TOTAL	4,839.97			
		VENDOR TOTAL	4,839.97			

VISA

GRAND TOTAL	154,786.53
TOT ACH	18,736.14

* WELMARK
 \$10,948.05

ACCOUNT NUMBER	ACCOUNT TITLE	DEBITS	CREDITS	NET
001-050-2020	ACCOUNTS PAYABLE	.00	118,102.81	118,102.81-
001-110-6373	TELEPHONE/INTERNET	2.08	.00	2.08
001-110-6507	OPER SUPPLIES/MATERIALS MISC.	39.61	.00	39.61
001-150-6373	TELEPHONE/INTERNET	.74	.00	.74
001-210-6181	UNIFORM ALLOWANCE	19.11	.00	19.11
001-210-6761	STREET IMPROVEMENTS	31,397.00	.00	31,397.00
001-210-6764	STORM SEWER REPAIRS	47,718.24	.00	47,718.24
001-410-6373	TELEPHONE/INTERNET	2.04	.00	2.04
001-430-6507	MISC OPERATING SUPPLIES	3.65	.00	3.65
001-430-6701	PARK IMPROVEMENTS	33,168.42	.00	33,168.42
001-460-6240	TRAVEL TRAINING & CONFERENCE	360.00	.00	360.00
001-460-6507	MIS OPERATING SUPPLIES	913.00	.00	913.00
001-510-6402	ADVERTISING	2,931.99	.00	2,931.99
001-620-6210	DUES/MEMBERSHIPS/MAGAZINE SUB.	703.87	.00	703.87
001-620-6402	ADVERTISING AND PUBLICATIONS	401.67	.00	401.67
001-620-6419	SOFTWARE	132.00	.00	132.00
001-620-6506	OFFICE SUPPLIES	279.95	.00	279.95
001-650-6373	TELEPHONE/INTERNET	25.79	.00	25.79
001-650-6507	OPER SUPPLIES/MATERIALS MISC.	3.65	.00	3.65
110-050-2020	ACCOUNTS PAYABLE	.00	151.73	151.73-
110-230-6376	STREET LIGHTING	151.73	.00	151.73
370-050-2020	LIBRARY CAPITAL PROJECT	.00	17,314.25	17,314.25-
370-410-6490	PROFESSIONAL FEES - LCP	17,314.25	.00	17,314.25
600-050-2020	ACCOUNTS PAYABLE	.00	1,428.65	1,428.65-
600-810-6402	PUBLISHING	50.00	.00	50.00
600-810-6507	OPER SUPPLIES/MATERIALS MISC.	1,378.65	.00	1,378.65
610-050-2020	ACCOUNTS PAYABLE	.00	17,789.09	17,789.09-
610-815-6373	TELEPHONE/INTERNET	.74	.00	.74
610-815-6446	SANITARY SEWERS	16,468.79	.00	16,468.79
610-815-6507	OPER SUPPLIES/MATERIALS MISC.	1,319.56	.00	1,319.56
TRANSACTION TOTALS		154,786.53	154,786.53	.00
FUND	NAME	DEBITS	CREDITS	
001	GENERAL	118,102.81	118,102.81	
110	ROAD USE TAX	151.73	151.73	
370	LIBRARY CAPITAL PROJECT	17,314.25	17,314.25	
600	WATER	1,428.65	1,428.65	
610	SEWER	17,789.09	17,789.09	
TOTALS		154,786.53	154,786.53	