

## MEETING MINUTES

ISSUE DATE 5-25-23

### MEETING INFORMATION

MEETING DATE	May 12, 2023	MEETING TIME	Noon
MEETING NAME	Design Meeting #9	MEETING LOCATION	Cascade City Hall

PROJECT NAME Cascade Public Library

FEH PROJECT NUMBER 2021310

MINUTES PREPARED BY Michael Gehl

ATTENDEE NAME	ORGANIZATION	PHONE	EMAIL
<input checked="" type="checkbox"/> Kevin Eipperle	FEH Design	563-583-4900	kevine@fehdesign.com
<input type="checkbox"/> Christy Monk	FEH Design	563-583-4900	christym@fehdesign.com
<input checked="" type="checkbox"/> Michael Gehl	FEH Design	563-583-4900	michaelg@fehdesign.com
<input type="checkbox"/> Amy Ludwig	Library Board		baludwig@netins.net
<input checked="" type="checkbox"/> Melissa Kane	Library Director		cpl@netins.net
<input checked="" type="checkbox"/> Mike Beck	Community Member		Beckcon@netins.net
<input checked="" type="checkbox"/> Monica Recker	Friend of Library		mnrecker@gmail.com
<input checked="" type="checkbox"/> Marie Thomas	Community Member		newhome813@gmail.com
<input type="checkbox"/> Megan Olophant	City Council		Oliphant.megan@gmail.com
<input checked="" type="checkbox"/> Lisa Kotter	City Administrator		admin@citycascade.com
<input checked="" type="checkbox"/> Riley Rausch	City Council		Cascadeseat4@gmail.com
<input type="checkbox"/> Steve Knepper	Mayor		
<input type="checkbox"/> John Noonan	Community Member		<a href="mailto:jnoonan@cascade-mfg-co.com">jnoonan@cascade-mfg-co.com</a>
<input type="checkbox"/> Maureen McDermott	Donor		
<input type="checkbox"/> Ellie Wigginton	FEH Design	563-583-4900	elliew@fehdesign.com

DISTRIBUTION Library Board

PURPOSE FEH Design Process

### DISCUSSION

#### 1. Goals for Success

#### 2. Timeline

- a. There were questions about when we will find out lead times. This information will be available closer to the start of construction.
  - i. FEH Design will contact suppliers.
- b. It was asked if it would be better to start construction in fall/winter as currently on the timeline or if it be better to wait and start construction in the spring around March.



- i. Foundations could be completed in the fall and weather-pending other construction could start; if the weather is not good, the rest will wait until spring to continue construction. This approach gives the general contractor more flexibility.
  - c. The committee asked whether they should consider changing the completion date. Yes.
    - i. Substantial Completion was changed to November 15<sup>th</sup>.
    - ii. Final Completion was changed to November 30<sup>th</sup>.
    - iii. The Collection would be moved in before Christmas of 2024

### 3. Budget

- a. Geothermal rebate information will be sent to Lisa when it is received.

### 4. Design Review

#### a. Site

- i. Lisa is talking with the city utilities to determine if the green electrical boxes on Pierce Street are staying or if they will be eliminated.
- ii. Electric Vehicle Charging Station
  - 1. Specs will come from Lisa; they currently have one that is going to be donated from the Municipal Utility.
  - 2. The site will be set up for two charging stations and only one will be installed initially, with a future second one when needed, wire and conduit should be provided.
  - 3. The location of the charging station will be the first two spaces near the alley closest to the building and the second charging station will be the 3<sup>rd</sup> and 4<sup>th</sup> parking spaces from the alley.
  - 4. The utility wants to meter the charging station separately from the library.

#### b. Plan

- i. The R-value in the walls and roof was approved. An average of R-20 in the walls and an average of R-30 in the roof, with a minimum of R-20 per the energy code.
- ii. A digital message board will be located near the director's office window to display information about the city and library. This should be a 50"+ monitor.
- iii. It was decided that there will be a tv monitor in the large meeting room, which will eliminate the need for a projector. The monitor should be 80"+
- iv. All monitors will act as message boards when not in use.
- v. The display case will have an outlet and lighting.

#### c. Exterior Design

- i. Locate outdoor lighting and outlets.
  - 1. There is a desire to have outlets near the soffit for Christmas lights.
  - 2. A whole bank of power should be provided with multiple power outlets located at the digital sign for festival & event use.

#### d. Finishes

- i. The circulation desk countertop will be Corian, Dove Gray Quartz.
- ii. Restroom plumbing wall will be Inpro, Sterling 0283.
- iii. Resilient wall base at carpeted areas will be Johnsonite 72 Harbour.
- iv. The casework laminate chosen was Wilsonart, Graphite 10657-60 matte finish.
- v. Childrens acoustic panels will not include the dark gray or white option and the Zintra Malachite will be added in the space.
- vi. The Adult acoustic baffles will be Gray.



- vii. The paints selected include: SW7641 Colonnade Gray, SW7642 Pavestone, SW9059 Silken Peacock, SW6711 Parakeet.
- viii. Tech Space acoustic baffles will be Zintra Malachite in color.
- ix. LVT selected was Interface, Northern Grain Antique Wash.

**5. Other Items**

- a. Camera system is to match the one in the City Hall for the Meeting room area.
- b. Mike Delaney and Melissa Kane to adjust the power and data plan.
- c. The committee is to provide FEH Design with information on what equipment the library is going to purchase.
- d. 5 contractors showed up for asbestos removal and the city will receive bids before July 15.
  - i. It is scheduled that the houses will be demolished August 1<sup>st</sup> being completed by August 14<sup>th</sup>.
- e. Leftover limestone is on pallets on the site that can be used on the project.

**6. Next Steps and assignments**

- a. **FEH Design**
  - i. Continue Construction Documents
  - ii. Send Lisa the Geothermal Rebate Information
- b. **City of Cascade/ Committee**
  - i. Melissa and Mike - Power and Data Plan
  - ii. Committee to inform FEH Design about equipment going to be purchased.
  - iii. Lisa is to send FEH Design the specs for the Electric Charging Station.

**7. Next Meeting: June 2, 2023**

This is the author's understanding of the items discussed. Please notify us of any discrepancies within 7 days so revised minutes can be issued.

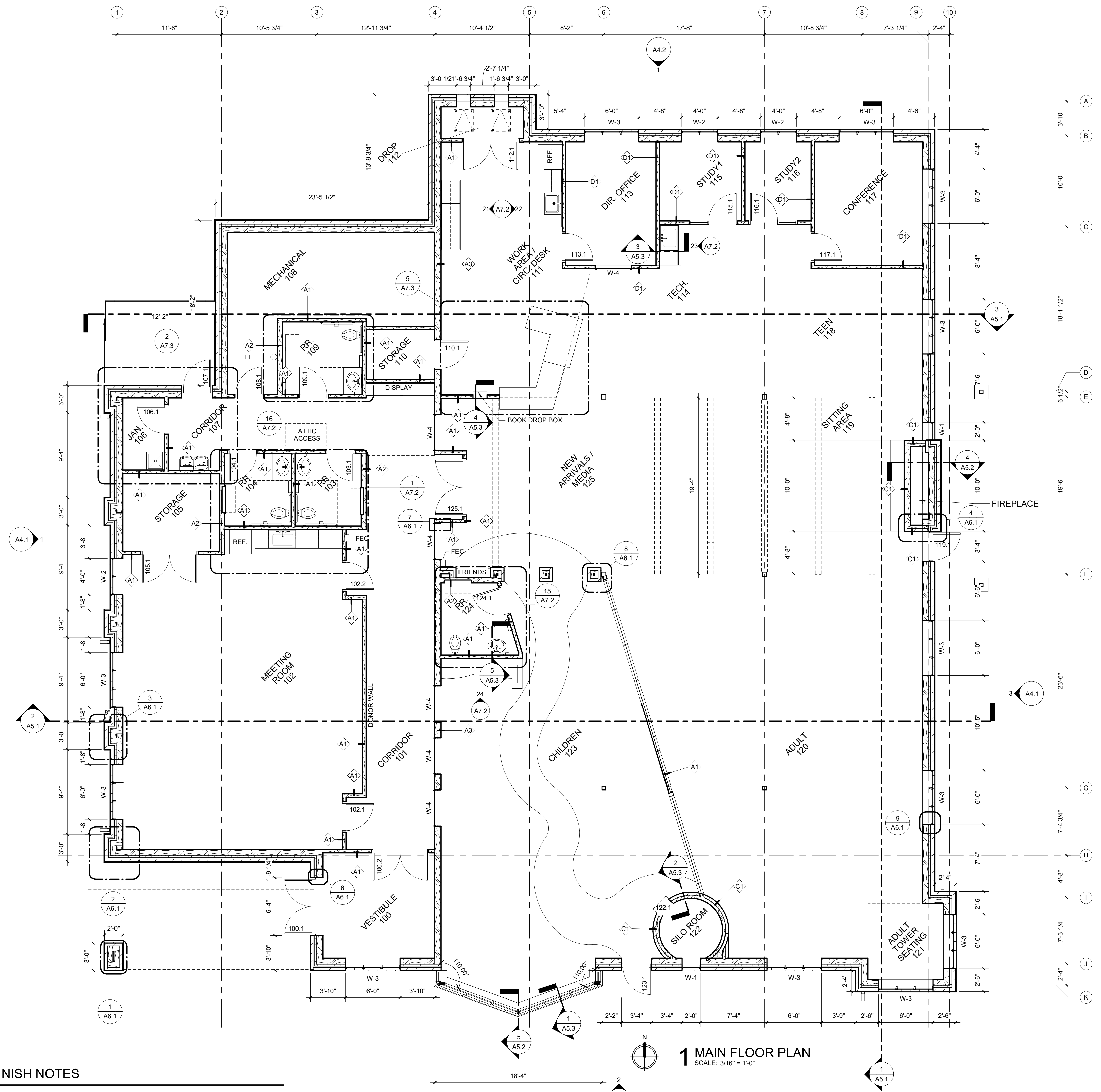
Attachments: Plan/ Drawings

# Cascade Public Library Goals for Success

1 July 2021

Create a new Cascade Library that:

- provides adequate space for a robust collection.
- offers adequate space for delivering services and programming.
- provides access to current, 21<sup>st</sup> Century technologies and tools (i.e. internet, computers, digital media, 3D printer, laser cutter).
- is expandable and flexible to accommodate change in the future to best insure its longevity.
- is built with materials to withstand the test of time.
- is developed after a thorough evaluation of the possible options to best insure its suitability for the community.
- becomes a space for the community to gather.
- is inviting and welcoming to people of all ages, especially preteens/teens that are overlooked by current library spaces.
- is family friendly and an exciting and fun place to visit.
- provides barrier free access for everyone.
- is a safe and secure place for all users.
- is centrally located and has walking access.
- reflects the Heart and Soul values of Cascade:
  - C – Community: We cherish our history, but look towards the future to bring together long-time residents and newcomers alike.
  - A- Atmosphere: We pride ourselves on the generous, kind people who support one another, creating a family atmosphere.
  - S – Safety: We are dedicated to sustaining a well-kept, safe community that everyone can call home.
  - C – Convenience: We value our centrally-located community with amenities for all.
  - A – Activities: We treasure the activities that bring our community together through music, sports, faith & other events.
  - D – Development: We value our local businesses and industries that create jobs and encourage growth & revitalization.
  - E – Education: We invest in future generations by offering excellent choices in childcare, schools & extracurricular activities.



**ROOM FINISH SCHEDULE LEGEND**

FLOORS		BASE	
CPT	CARPET TILE	CT	CERAMIC TILE BASE
CT	CERAMIC TILE	RB	RESILIENT BASE
SC	SEALED CONCRETE	WD	WOOD BASE
WCPT	WALK-OFF CARPET TILE		

WALL		CEILING	
CT	CERAMIC TILE	ACT-1	ACOUSTICAL CEILING TILE, TYPE 1
P	PAINT	ACT-2	ACOUSTICAL CEILING TILE, TYPE 2
		EXP	EXPOSED STRUCTURE, NO PAINT
		EXP-P	EXPOSED STRUCTURE, PAINT
		GB-P	GYPSPUM BOARD, PAINT
		WP	WOOD PANEL

ROOM FINISH SCHEDULE										
NUMBER	NAME	FLOOR FINISH	BASE FINISH	NORTH	SOUTH	WALL	EAST	WEST	CEILING FINISH	COMMENTS
100	VESTIBULE	WCPT-1	RB	P	P	P	P	P	ACT	
101	CORRIDOR	LVT-1	RB	P	P	P	P	P	ACT	
102	MEETING ROOM	LVT-1	RB	P	P	P	P	P	ACT	
103	RR	LVT-2	RB	P	P	P	RWC	P	GB-P	
104	RR	LVT-2	RB	P	P	P	RWC	P	GB-P	
105	STORAGE	SC	RB	P	P	P	P	P	EXP	
106	JAN	SC	RB	P	P	P	P	P	EXP	
107	CORRIDOR	LVT-1	RB	P	P	P	P	P	ACT	
108	MECHANICAL	SC	RB	P	P	P	P	P	EXP	
109	RR	LVT-2	RB	P	P	P	RWC	P	GB-P	
110	STORAGE	SC	RB	P	P	P	P	P	EXP	
111	WORK AREA / CIRC. DESK	CPT-1	RB	P	P	P	P	P	ACT/GB-P	
112	DROP	CPT-1	RB	P	P	P	P	P	EXP	
113	DIR. OFFICE	CPT-1	RB	P	P	P	P	P	ACT	
114	TECH	CPT-1	RB	P	P	P	P	P	EXP	
115	STUDY1	CPT-1	RB	P	P	P	P	P	ACT	
116	STUDY2	CPT-1	RB	P	P	P	P	P	ACT	
117	CONFERENCE	CPT-1	RB	P	P	P	P	P	ACT	
118	TEEN	CPT-1	RB	P	-	P	P	P	EXP	
119	SITTING AREA	CT-1	RB	-	-	P	-	-	EXP	
120	ADULT	CPT-1	RB	P	P	P	P	P	EXP	
121	ADULT TOWER SEATING	CPT-1	RB	P	P	P	P	P	EXP	
122	SILO ROOM	CPT-3	RB	P	P	P	P	P	EXP	
123	CHILDREN	CPT-2	RB	P	P	P	P	P	EXP	
124	RR	LVT-2	RB	P	RWC	P	P	P	GB-P	
125	NEW ARRIVALS / MEDIA	CPT-1	RB	P	P	P	P	-	EXP	

**ROOM FINISH NOTES**

- FINISHES FOR CLOSETS AND AREAS NOT SHOWN SHALL RECEIVE THE SAME FINISH TO THAT OF THE ADJACENT ROOM.
- ELECTRICAL PANELS AND ACCESS DOOR PANELS SHALL BE PRIMED AND PAINTED TO MATCH ADJACENT WALLS (VERIFY WITH OWNER).
- CONCRETE FLOORS THAT ARE NOT SCHEDULED FOR A FINISH FLOOR MATERIAL SHALL RECEIVE SEALER PER THE PROJECT MANUAL. CONCRETE FLOORS ARE TO BE CLEANED OF ALL FOREIGN MATERIAL PRIOR TO THE APPLICATION OF THE SEALER.
- PROVIDE EXPANSION JOINTS AT ALL SLAB EDGES AGAINST EXTERIOR WALLS. REFER TO STRUCTURAL.
- SLOPE INTERIOR FLOOR SLAB TO DRAIN AT 1/8" PER FOOT WHERE SLOPED SLABS ARE INDICATED, U.N.O.
- FLOOR SLAB TO BE SLOPED DOWN AROUND DRAINS WHERE FLOOR SLAB IS NOT INDICATED TO BE SLOPED, EXCEPT IN RESTROOMS WITH TILE. INSTALL DRAIN TO BE FLUSH WITH ADJACENT FLOOR TILE. REFER TO MECHANICAL DRAWINGS FOR ALL FLOOR DRAINS.
- FLOOR DRAINS AND TRENCH DRAINS INDICATED FOR LOCATION AND CONFIGURATION ONLY. REFER TO MECHANICAL DRAWINGS FOR PRODUCT AND PIPING INFORMATION.
- JOINT LAYOUT LOCATIONS SHOWN ARE FOR BIDDING PURPOSES ONLY. VERIFY LAYOUT / LOCATIONS WITH ARCHITECT PRIOR TO BEGINNING WORK AND SUBMIT JOINT LAYOUT DRAWING FOR APPROVAL.
- VERIFY WALL AND FLOOR TILE PATTERN LAYOUT WITH ARCHITECT PRIOR TO BEGINNING WORK.
- 4X4, 8X8 TILE JOINTS (BOTH ON WALL AND FLOOR) ARE TO ALIGN WITH MASONRY JOINTS ON WALL. WHERE TILE JOINTS DO NOT ALIGN WITH THAT OF CMU, CUT TILES AT MIDDLE OF THE RUN OR AT THE DOOR, OR AS SHOWN ON FLOOR FINISH PLANS. IF DISCREPANCY IS FOUND, CONTACT ARCHITECT BEFORE LAYING TILE.
- DEPRESS CONCRETE SLABS FOR FLOOR FINISHES OVER 1/2" DEPTH. VERIFY DEPTH REQUIRED.
- ALL FLOOR FINISH TRANSITIONS TO BE LOCATED UNDER DOOR CENTERLINES, U.N.O.

**FLOOR PLAN LEGEND**

	BULLNOSE CMU OUTSIDE CORNER		FIRE EXTINGUISHER ON BRACKET (FE)
	FIRE EXTINGUISHER CABINET (FEC)		

**1 MAIN FLOOR PLAN**  
 SCALE: 3/16" = 1'-0"

SHEET TITLE  
**FLOOR PLANS**

PROJECT TITLE  
**CITY OF CASCADE  
 CASCADE PUBLIC LIBRARY**

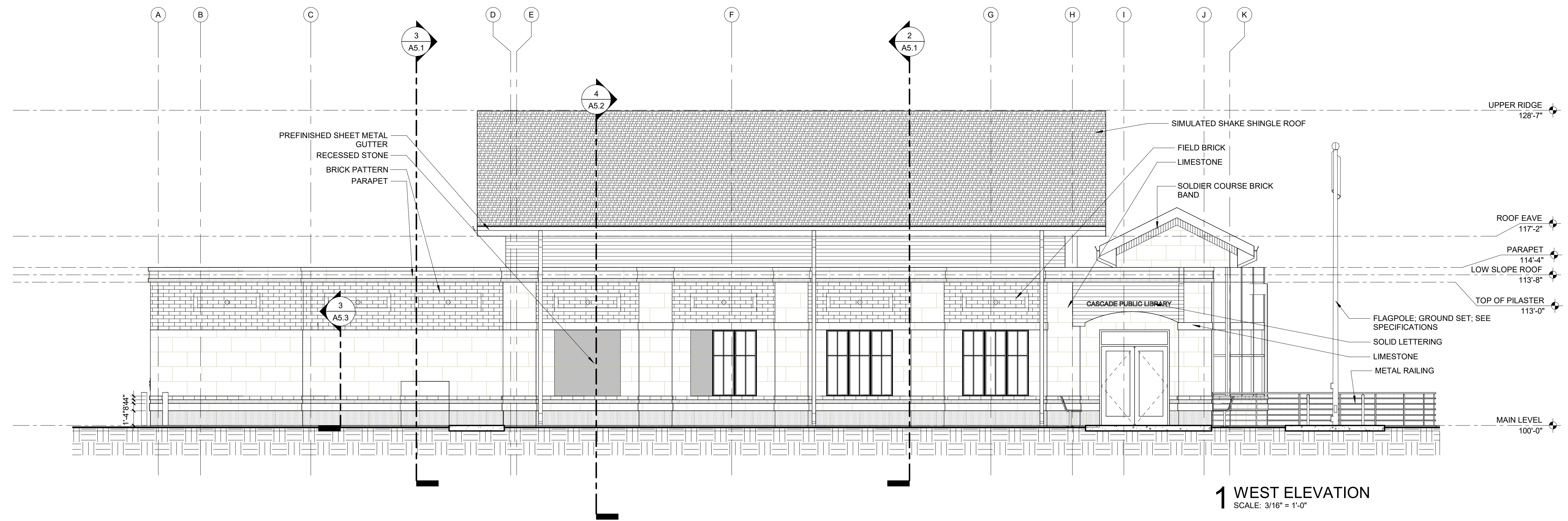
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PROJECT NUMBER  
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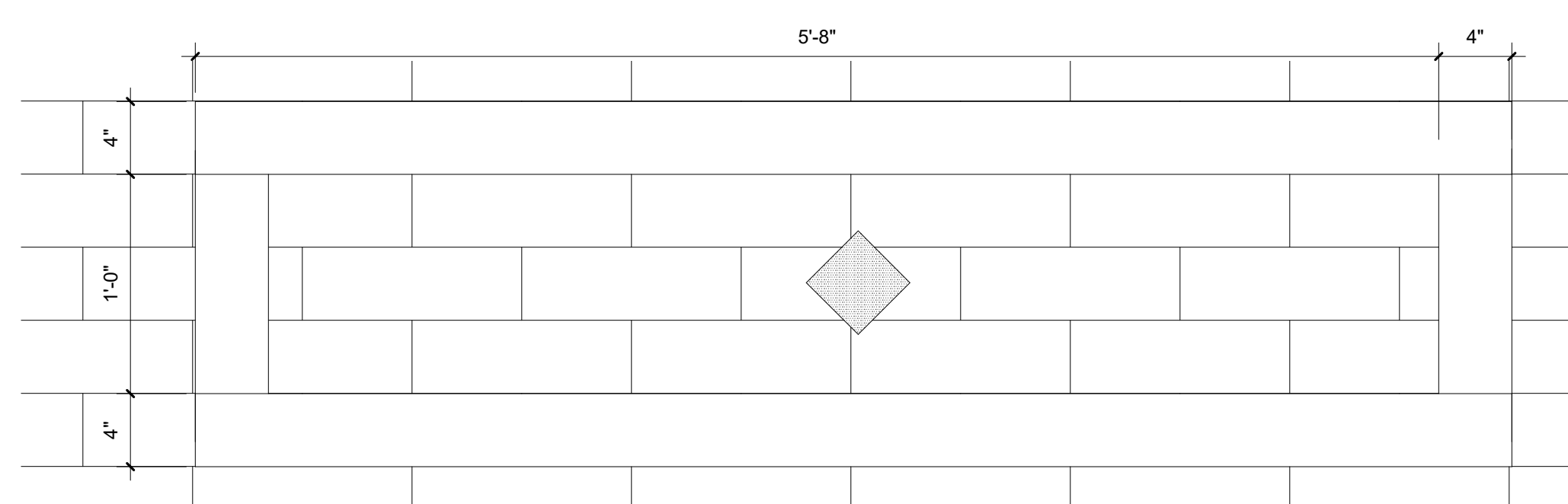
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**A1.1**

SECOND AVENUE SW,  
 CASCADE, IOWA

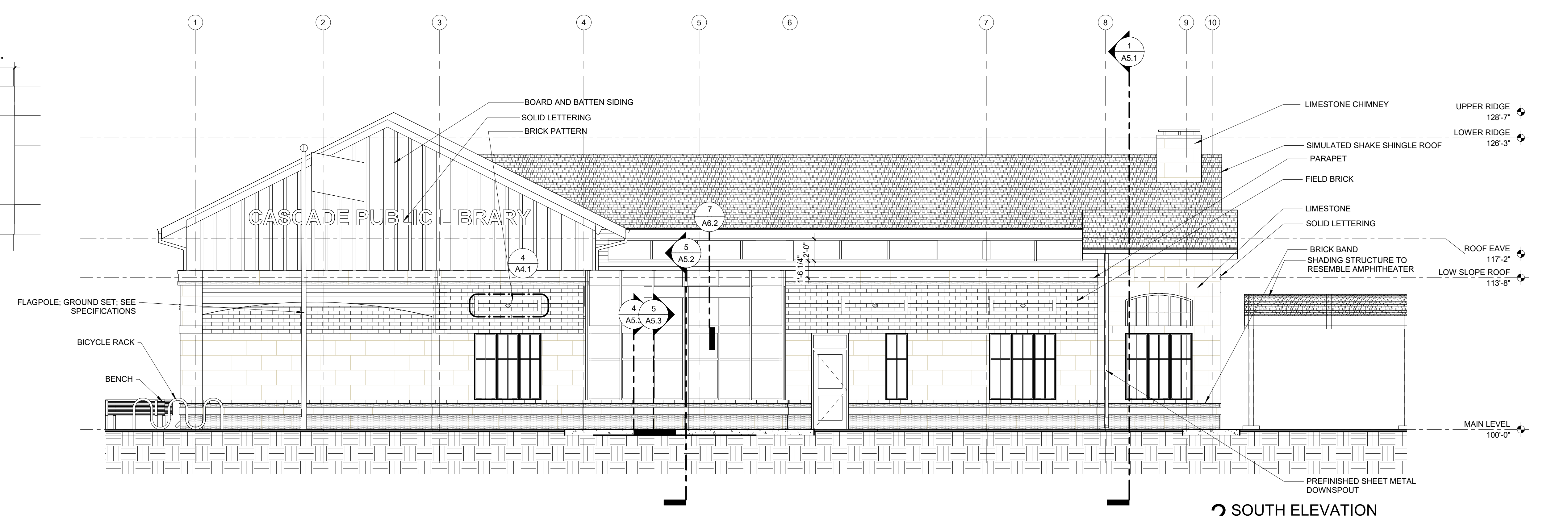
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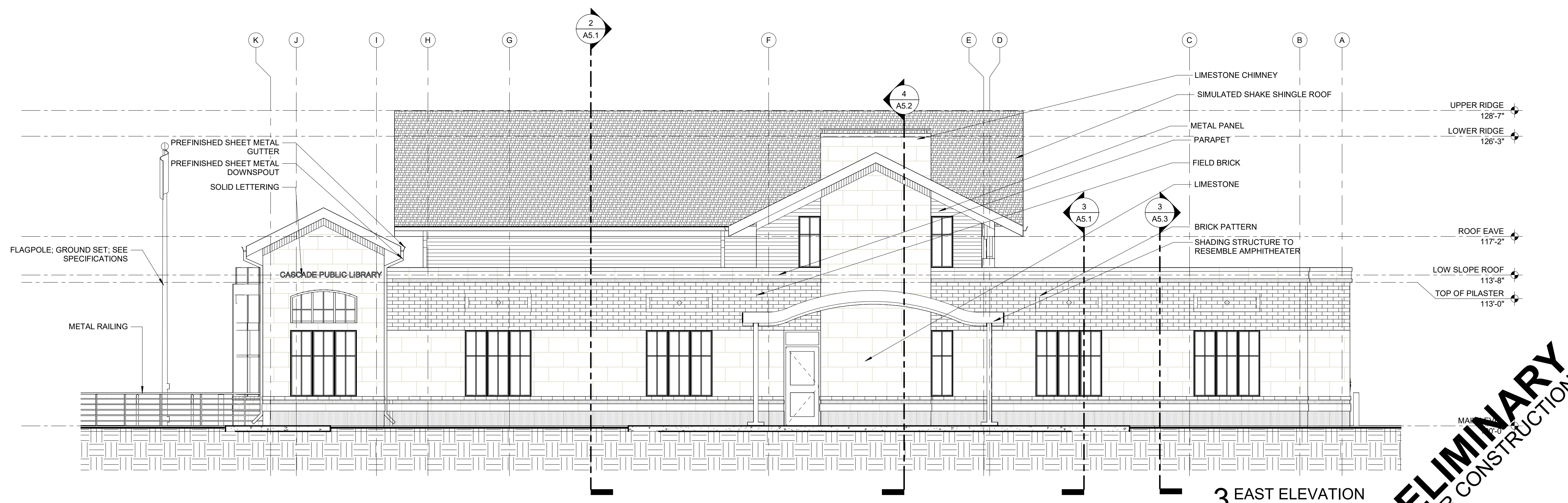
**1 WEST ELEVATION**  
SCALE: 3/16" = 1'-0"



**4 BRICK PATTERN**  
SCALE: 1 1/2" = 1'-0"

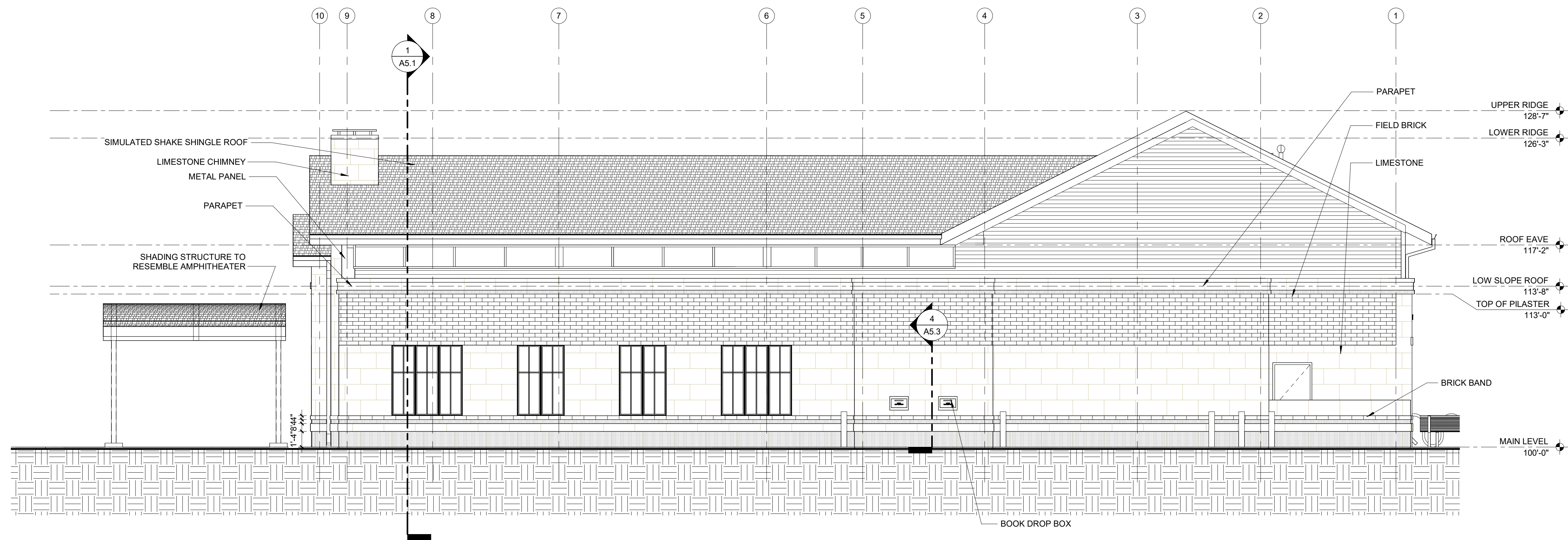


**2 SOUTH ELEVATION**  
SCALE: 3/16" = 1'-0"

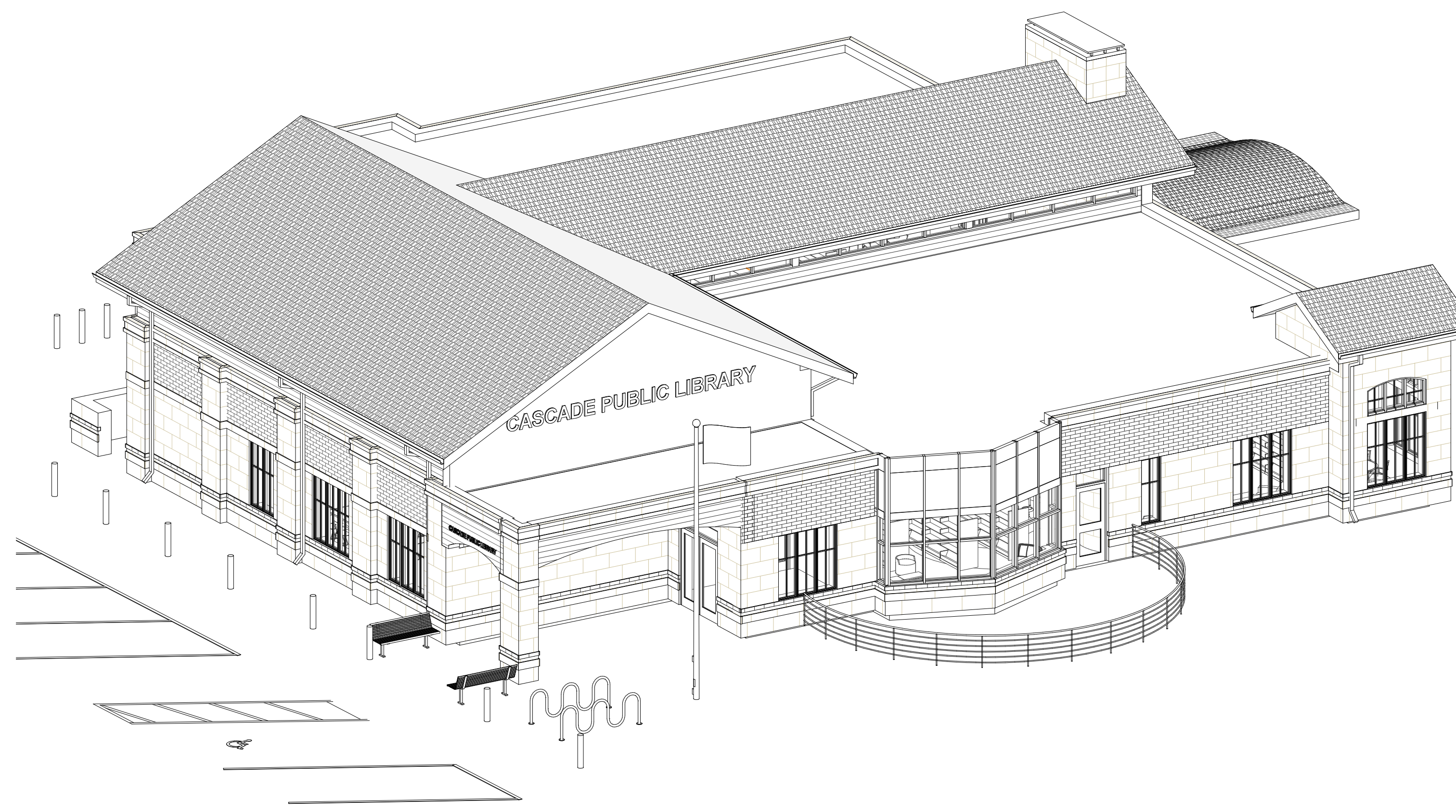


**3 EAST ELEVATION**  
SCALE: 3/16" = 1'-0"

**PRELIMINARY**  
NOT FOR CONSTRUCTION



**1 NORTH ELEVATION**  
SCALE: 3/16" = 1'-0"



**2 3D VIEW - SOUTH WEST**  
SCALE:

IN ASSOCIATION WITH

SHEET TITLE  
 EXTERIOR ELEVATIONS

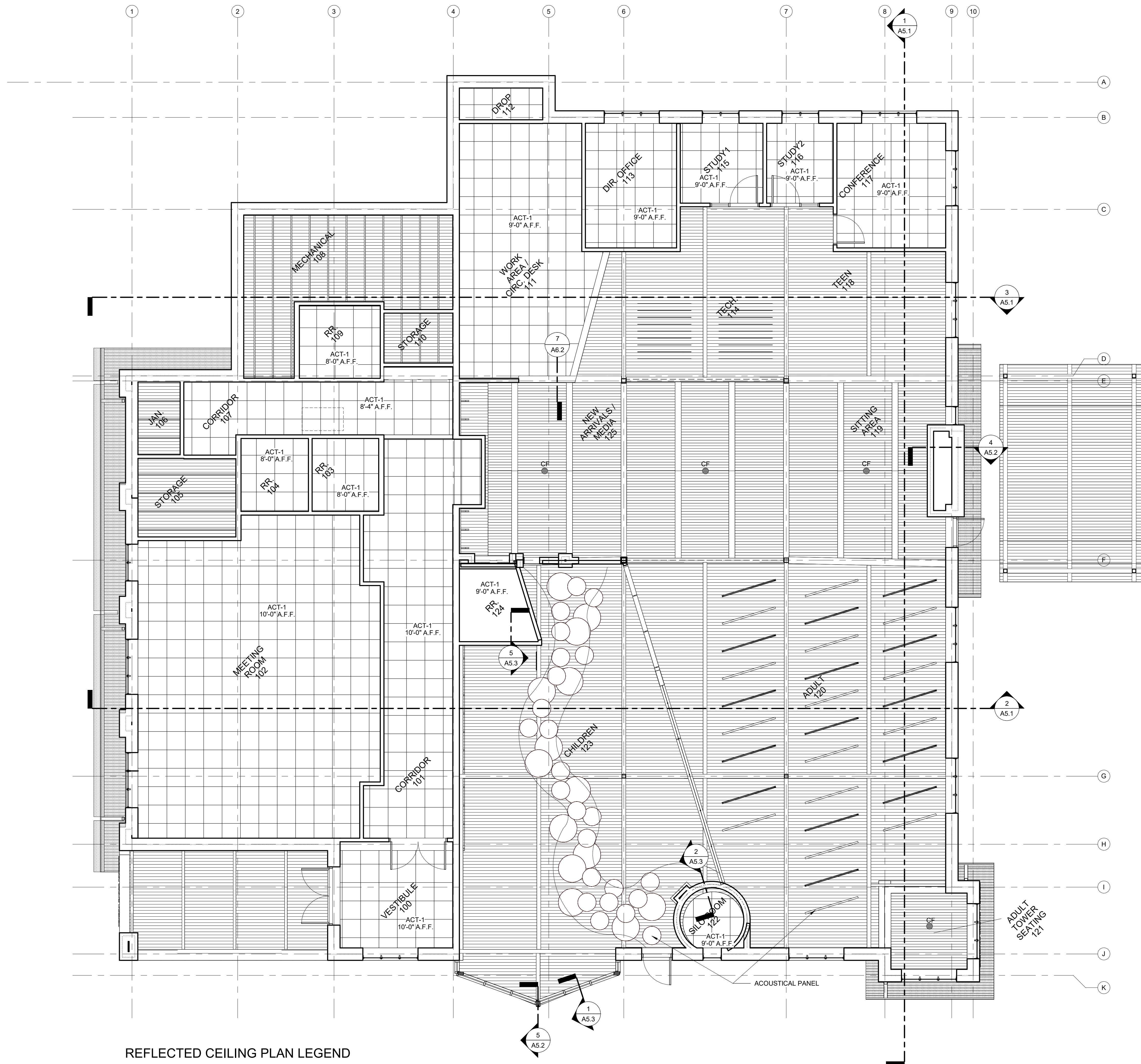
PROJECT TITLE  
 CITY OF CASCADE  
**CASCADE PUBLIC LIBRARY**  
 SECOND AVENUE SW,  
 CASCADE, IOWA

DATE ISSUED 12 MAY 2023  
 REV. NO. DATE

PROJECT NUMBER  
 2021310

SHEET  
**A4.2**

**PRELIMINARY**  
 NOT FOR CONSTRUCTION



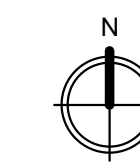
**REFLECTED CEILING PLAN NOTES**

1. CEILING GRID TO BE CENTERED EACH WAY WITHIN ROOMS AND ARE AS SHOWN ON THE REFLECTED CEILING PLAN. U.N.O.
2. ALL ELECTRICAL, MECHANICAL, PLUMBING AND FIRE PROTECTION DEVICES TO BE CENTERED WITHIN CEILING TILES. U.N.O.
3. REFER TO MECHANICAL, ELECTRICAL, PLUMBING, AND FIRE PROTECTION (IF APPLICABLE) DRAWINGS FOR DUCTWORK, DEVICES, EQUIPMENT, & FIXTURES NOT SHOWN ON THE REFLECTED CEILING PLANS. COORDINATE LOCATION OF THESE ITEMS WITH THOSE SHOWN.
4. IN ROOMS AND/OR AREAS SCHEDULED TO HAVE EXPOSED STRUCTURE, ALL WALL MATERIALS AND FINISHES TO EXTEND TO UNDERSIDE OF ROOF OR FLOOR DECK. U.N.O.
5. CEMENT BOARD AND GYPSUM BOARD CEILINGS TO BE INSTALLED ON SUSPENSION SYSTEM PER PROJECT MANUAL. U.N.O.
6. WALL GYPSUM BOARD SHALL EXTEND 6" MINIMUM ABOVE HIGHEST ADJACENT CEILING AT PARTITIONS NOT IDENTIFIED TO BE FULL-HEIGHT. BRACE TOP OF WALL TO STRUCTURE ABOVE WITH METAL FRAMING AT 48" O.C. EACH WAY.
7. GYPSUM BOARD VERTICAL RETURNS ON SOFFITS AND BULKHEADS TO EXTEND 6" MINIMUM ABOVE HIGHEST ADJACENT CEILING HEIGHT. U.N.O.
8. REFER TO MECHANICAL DRAWINGS & PROJECT MANUAL FOR REQUIRED LOCATIONS OF ACCESS PANELS IN GYPSUM BOARD OR CEMENT BOARD CEILINGS NOT SHOWN ON THE REFLECTED CEILING PLANS. COORDINATE PANEL LOCATION WITH ARCHITECT.
9. PAINT ALL EXPOSED STEEL, CONDUIT, DUCTWORK, PIPING, ETC. IN ROOMS AND/OR AREAS NOTED OR SCHEDULED TO RECEIVE PAINTED FINISHES.
10. PROVIDE SUPPORT WIRE ABOVE THE CEILING AT 2'-0" O.C. ON CEILING GRID MEMBERS AROUND ALL CEILING MOUNTED PROJECTION SCREEN LOCATIONS NOTED ON THE DRAWINGS.
11. PROVIDE ESCUTCHEONS AT ALL CEILING PENETRATIONS. U.N.O.
12. HOLD GYPSUM BOARD AND/OR CEMENT BOARD 1/2" OFF STRUCTURE.
13. SEE TYPICAL WALL TYPES FOR TOP OF WALL CONSTRUCTION.

**REFLECTED CEILING PLAN LEGEND**

	ACOUSTIC TILE CEILING
	GYPSUM WALL BOARD
	WOOD DECKING
	SOFFIT

**NOTES:**  
 \* ALL WALLS TO STRUCTURE UNLESS NOTED OTHERWISE.  
 \*\* AT FIRE RATED WALLS, SEAL TO STRUCTURE WITH FIRE-RAPING INSULATION / MASTIC AT GYP BOARD WALLS OR FIRE CAULK AT MASONRY WALLS.



**1 MAIN LEVEL REFLECTED CEILING PLAN**  
 SCALE: 3/16" = 1'-0"

PROJECT TITLE: CITY OF CASCADE  
 SHEET TITLE: REFLECTED CEILING PLANS

CASCADE PUBLIC LIBRARY  
 SECOND AVENUE SW.  
 CASCADE, IOWA

DATE ISSUED: 12 MAY 2023

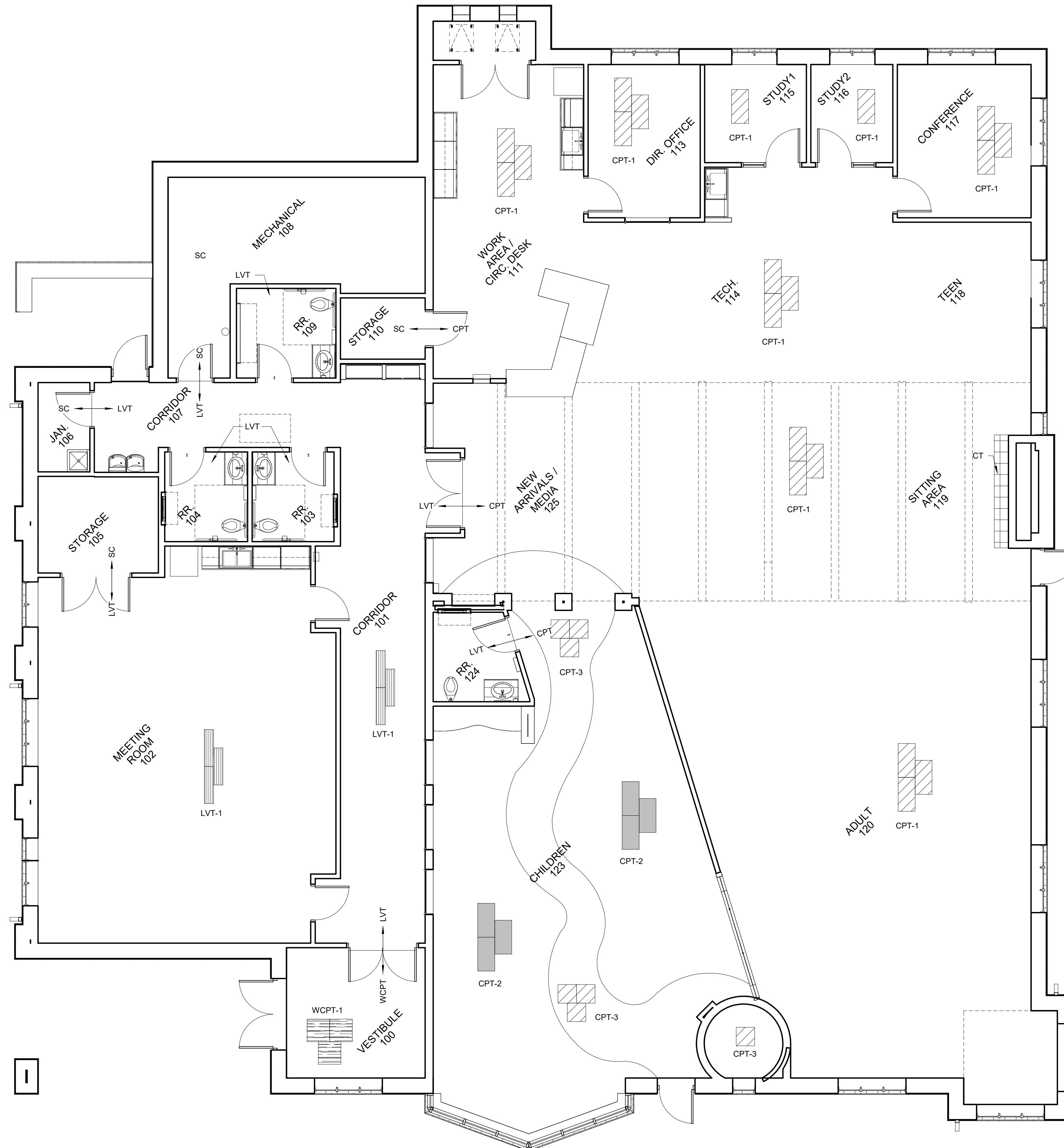
REV. NO. DATE

PROJECT NUMBER: 2021310

SHEET: A8.1

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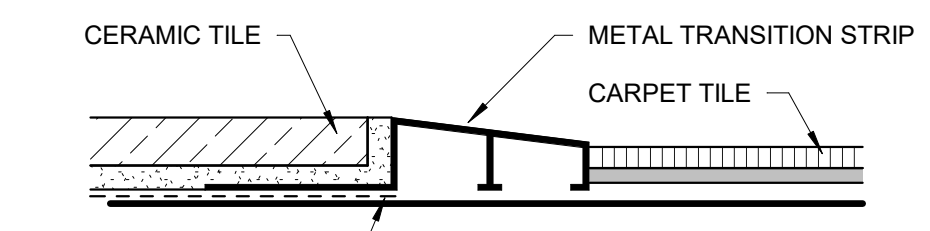
**1 MAIN LEVEL FLOOR FINISH PLAN**  
SCALE: 3/16" = 1'-0"

**ROOM FINISH NOTES**

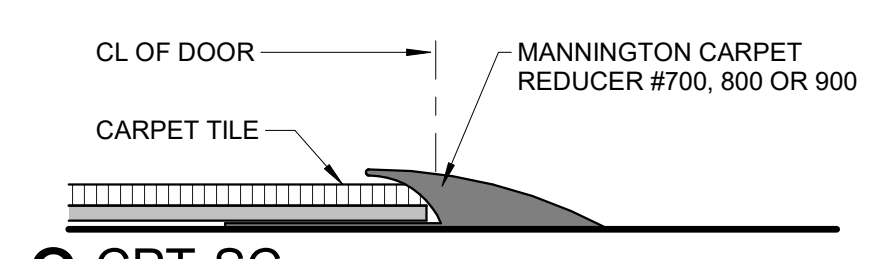
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- ALL FLOOR FINISH TRANSITIONS TO BE LOCATED UNDER DOOR CENTERLINES, U.N.O.

**FLOOR FINISH LEGEND**

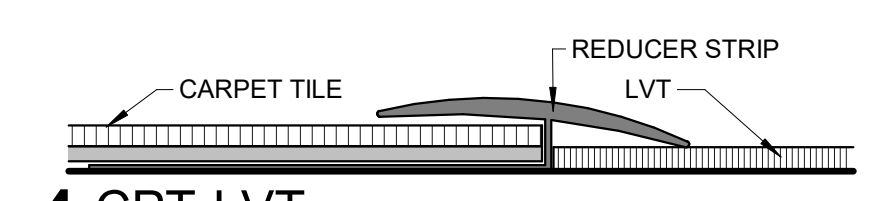
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	CPT-2: CARPET TILE, TYPE 2		LVT: LUXURY VINYL TILE		WCPT: WALK OFF CARPET TILE
	CPT-3: CARPET TILE, TYPE 3				



**2 CT-CPT**  
SCALE: 12" = 1'-0"



**3 CPT-SC**  
SCALE: 12" = 1'-0"



**4 CPT-LVT**  
SCALE: 12" = 1'-0"

**PRELIMINARY**  
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FEH DESIGN  
 SIOUX CITY, IA (712) 252-3889  
 DES MOINES, IA (515) 288-2000  
 DUBUQUE, IA (663) 583-4600  
 ECONOMOWOC, WI (262) 988-2055  
 © FEH DESIGN  
 FEHDESIGN.COM

PROJECT TITLE: CITY OF CASCADE  
**CASCADE PUBLIC LIBRARY**  
 SECOND AVENUE SW,  
 CASCADE, IOWA

SHEET TITLE: FLOOR FINISH PLANS  
 IN ASSOCIATION WITH:

PROJECT NUMBER: 2021310  
 SHEET: **A9.1**

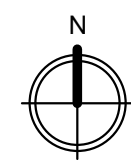
DATE ISSUED: 12 MAY 2023  
 REV. NO.      DATE

C:\Users\mchang\Documents\2021310 Cascade Library R22 Central\_michael@FEHDESIGN

5/10/2023 11:22:05 AM



- ADULT COLLECTIONS = 52/52 SF 5H (66"H)
- DVD = 5/4 SF 6H (66"H)
- AUDIOBOOKS = 1/1 SF 6H (66"H)
- TEEN = 4/4 SF 5H (66"H)
- CHILDRENS = 43/42 SF 3/4H (54"H)



**1 MAIN FLOOR FURNITURE PLAN**  
SCALE: 3/16" = 1'-0"

SHEET TITLE  
 FURNITURE LAYOUT PLANS

PROJECT TITLE  
 CITY OF CASCADE  
 CASCADE PUBLIC LIBRARY

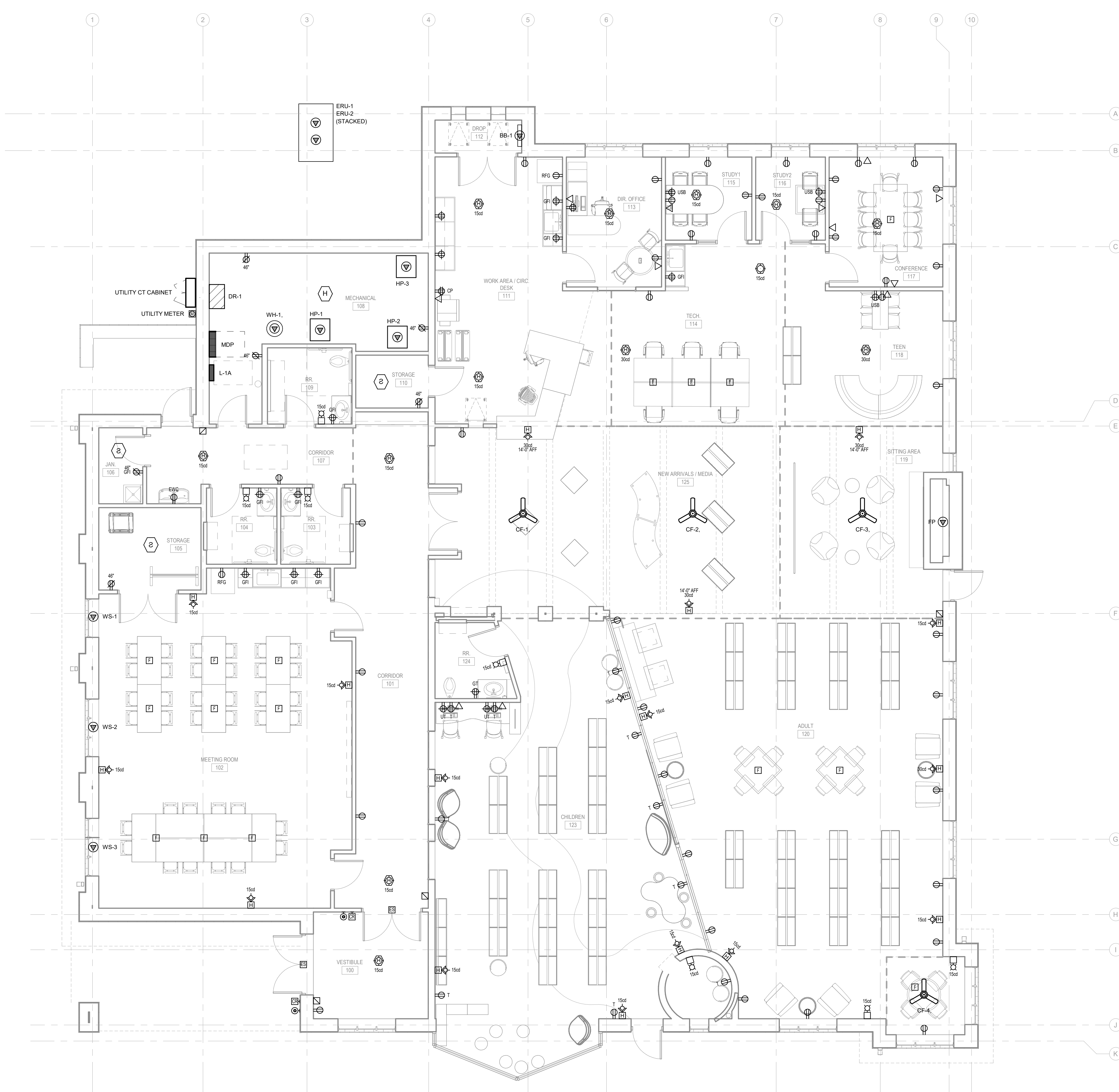
SECOND AVENUE SW.  
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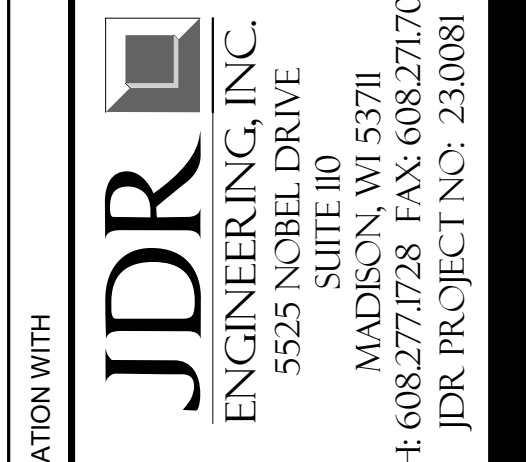
1  
E202  
SCALE: 3/8" = 1'-0"

FIRST FLOOR PLAN - POWER AND SPECIAL SYSTEMS

KEYED NOTES  
(KEYED NOTES PER PROJECT)



SIOUX CITY, IA (712) 252-3889  
DES MOINES, IA (515) 288-2000  
DUBUQUE, IA (663) 583-4500  
OCONOMOWOC, WI (262) 968-2055



MADISON, WI 53711  
5525 NOBEL DRIVE  
SUITE 110  
JDR PROJECT NO. 2310081  
PH: 608.277.0228 FAX: 608.271.7046

IN ASSOCIATION WITH  
SHEET TITLE  
FIRST FLOOR PLAN - POWER AND SPECIAL SYSTEMS

PROJECT TITLE  
CITY OF CASCADE  
CASCADE PUBLIC LIBRARY  
SECOND AVENUE SW,  
CASCADE, IOWA

DATE ISSUED 8 MAY 2023  
REV. NO. DATE

PROJECT NUMBER  
2021310

SHEET  
E202

**PRELIMINARY**  
NOT FOR CONSTRUCTION