

Meeting Minutes December 11, 2024  
Cascade Municipal Utilities Board

Chairman Gross called the December 2024 regular meeting of the Cascade Municipal Utilities Board of Trustees to order on Wednesday, December 11, 2024 at 4:45 pm. Present were Trustees Barb Gross, Greg VanderLugt, Sue Knepper and Utility Manager Shontele Orr

Motion VanderLugt, second Knepper to approve the meeting agenda. Motion carried 3-0.

There was a discussion regarding the team lead position & no longer having this going forward. Motion Gross, second VanderLugt to eliminate this position and have all Utility Operators going forward. Motion carried 3-0.

There was a discussion around doing a pay bump for the back up office tasks. Motion VanderLugt, second Knepper to approve Resolution 189-24 Revised Operator Wage Scale to include this bump. Motion carried 3-0 via roll call vote.

There was a discussion regarding the street light plan.

Motion VanderLugt, second Knepper to approve the November 13 meeting minutes, November Financial Statements and Fund Balances, and the December bill list & claims for payment. Motion carried 3-0.

Motion Gross, second Knepper to approve the November plant summary/metrics and rebate report.

Manager/Team Lead Report - discussion was held regarding past & future workload, IPERS audit, Website work sign up mailer, IAMU committee, Billing software next steps & time off.

Motion Gross, 2<sup>nd</sup> Knepper to adjourn meeting at 5:38 pm. Motion carried 3-0.

Vendor Name	Check Amount	Vendor Name	Check Amount
ADVANTAGE ADMINS (BUYDOWN)	<b>2,233.04</b>	JUDY BETZNER	<b>350.00</b>
ADVANTAGE ADMINSTRATORS	<b>43.50</b>	KLUESNER CONSTRUCTION INC	<b>5,630.40</b>
AHLERS & COONEY PC	<b>185.00</b>	MADISON NATIONAL LIFE INS CO	<b>220.28</b>
AT&T	<b>7.52</b>	MCDERMOTT OIL CO.	<b>214.09</b>
C J COOPER & ASSOCIATES	<b>350.00</b>	MISSION SQUARE RETIREMENT	<b>185.00</b>
CASCADE 32 LL	<b>100.00</b>	MISSION SQUARE RETIREMENT	<b>185.00</b>
CASCADE COMMUNICATIONS COMPANY	<b>102.80</b>	MUNICIPAL SUPPLY INC	<b>1,879.75</b>
CASCADE LUMBER CO	<b>282.54</b>	NICUSA - IOWA DIVISION	<b>1,024.34</b>
CASCADE MUNICIPAL UTILITI	<b>6,292.73</b>	NOAH ZJERCHER	<b>350.00</b>
CLAYTON ENERGY CORPORATION	<b>31,235.18</b>	PARTS AUTHORITY	<b>148.07</b>
COMELEC INTERNET SERVICES	<b>45.00</b>	PAYROLL	<b>10,417.61</b>
COMMAND SECURITY SOLUTIONS	<b>118.74</b>	PAYROLL	<b>10,587.59</b>
DELANEY'S PC REPAIR & RECYCLE	<b>4,271.15</b>	RICK & DEB KERPER	<b>1,021.57</b>
EFTPS	<b>2,950.06</b>	RON WOERDEHOFF	<b>150.00</b>
EFTPS	<b>2,696.55</b>	SIMECA	<b>76,869.40</b>
ENERGY ECONOMICS INC	<b>1,469.93</b>	STUART C IRBY CO	<b>394.66</b>
ESRI	<b>230.00</b>	TIM MERFELD	<b>350.00</b>
GASSER FARM & HARDWARE LLC	<b>112.81</b>	TREASURY, STATE OF IOWA	<b>1,099.00</b>
GORDON FLESCH COMPANY	<b>148.00</b>	VISA	<b>429.82</b>
IOWA ONE CALL	<b>33.30</b>	WELLMARK BC BS OF IOWA	<b>4,798.90</b>
IPERS	<b>4,496.74</b>	WESCO RECEIVABLES CORP.	<b>110.45</b>
JKP DESIGN LLC	<b>25.00</b>	WOODWARD COMMUNITY MEDIA	<b>96.61</b>
		<b>TOTAL</b>	<b>173,942.13</b>

**ELECTRIC REVENUE** 131,781.16  
**GAS REVENUE** 72,637.94

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Secretary, Shontele Orr

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Chairman, Barb Gross