

Meeting Minutes March 13, 2024  
Cascade Municipal Utilities Board

Chairman Gross called the March 2024 regular meeting of the Cascade Municipal Utilities Board of Trustees to order on Wednesday, March 13, 2024 at 5:15pm. Present were Trustees Barb Gross, Greg VanderLugt, Herb Manternach, Utility Manager Shontele Orr and Team Lead Matt Cooksley

Motion Manternach, second VanderLugt to approve the meeting agenda. Motion carried 3-0.

The Board discussed the yearly update to the electric reliability plan. Motion Gross, 2<sup>nd</sup> VanderLugt to approve resolution 182-24 -2024 Electric Reliability Plan. All ayes via roll call vote.

The board discussed how to utilize the advertising dollars budgeted. A letter will be sent to past recipients to apply for these dollars and will be discussed at the next meeting.

The board discussed posting of the open utility operator position. Motion Gross, 2<sup>nd</sup> Manternach to post this position & begin the hiring process for a new operator. Motion carried 3-0.

The board discussed work on the fence at the power plant. Motion Manternach, 2<sup>nd</sup> VanderLugt to accept the quote for extending the fence & placing privacy slats around the fence line. Motion carried 3-0.

Motion Manternach, 2<sup>nd</sup> VanderLugt to approve the February 14 meeting minutes, February Financial Statements and Fund Balances, and the March bill list & claims for payment. Motion carried 3-0.

Under correspondence the board discussed the February plant summary & metrics. There were no new energy efficiency items to report. Motion Manternach, second VanderLugt to approve correspondence. Motion carried 3-0.

Manager/Team Lead Report - discussion was held regarding past & future workload, completed Gas OQ training & requalification, Energy conference recap, upcoming IUB gas audit and the process to move forward in selling the truck and truck box. Herb was thanked for his years of service as this was his last meeting with the board.

Motion Manternach, 2<sup>nd</sup> Gross to adjourn meeting at 5:59 pm. Motion carried 3-0.

Vendor Name	Check Amount	Vendor Name	Check Amount
ADVANTAGE ADMINS (BUYDOWN)	<b>4,810.98</b>	TRAVIS NORMAN	<b>340.00</b>
ADVANTAGE ADMINSTRATORS	<b>43.50</b>	MIKE CHATFIELD	<b>224.01</b>
AHLERS & COONEY PC	<b>629.00</b>	VANESSA HANFOR	<b>177.68</b>
AT&T	<b>11.99</b>	RENEE GARFIELD	<b>8.18</b>
AVALON SERVICE CENTER	<b>22,415.65</b>	RUHL & RUHL REALTORS	<b>213.02</b>
CARQUEST OF MONTICELLO	<b>32.51</b>	ABRAHAM SCHROPP	<b>150.00</b>
CASCADE COMMUNICATIONS COMPANY	<b>102.48</b>	MISSION SQUARED RETIREMENT	<b>185.00</b>
CASCADE LUMBER CO	<b>166.19</b>	MISSION SQUARED RETIREMENT	<b>185.00</b>
CASCADE MUNICIPAL UTILITIES	<b>903.31</b>	MUNICIPAL SUPPLY INC	<b>120.42</b>
CASCADE MUNICIPAL UTILITIES	<b>993.80</b>	NICUSA - IOWA DIVISION	<b>1,193.82</b>
CASCADE MUNICIPAL UTILITIES	<b>1,180.84</b>	OTTING BODY SHOP	<b>112.35</b>
CLAYTON ENERGY CORPORATION	<b>105,409.55</b>	PARTS AUTHORITY	<b>9.51</b>
COMELEC INTERNET SERVICES	<b>90.00</b>	PAYROLL	<b>9,826.90</b>
COMMAND SECURITY SOLUTIONS	<b>118.74</b>	PAYROLL	<b>9,597.35</b>
EFTPS	<b>2,737.43</b>	DENNIS MERKES	<b>220.00</b>
EFTPS	<b>2,698.35</b>	JIM FELTON	<b>150.00</b>
EFTPS	<b>2,646.39</b>	SENSIT TECHNOLOGIES	<b>256.62</b>
ESRI	<b>220.00</b>	SIMECA	<b>95,473.52</b>
FARABEE MECHANICAL	<b>4,597.26</b>	TERRY DURIN COMPANY	<b>1,350.00</b>
FLETCHER-REINHARDT CO	<b>643.61</b>	THE PARADIGM ALLIANCE	<b>1,215.12</b>
GASSER FARM & HARDWARE LLC	<b>149.26</b>	TREASURER STATE OF IOWA	<b>1,666.00</b>
GORDON FLESCH COMPANY	<b>148.00</b>	TREASURER STATE OF IOWA	<b>8,936.66</b>
GROEBNER & ASSOCIATES INC	<b>97.24</b>	TRI STATE SHRED	<b>848.95</b>
JOSEPH MULHERON	<b>150.00</b>	VISA	<b>731.39</b>
LEHMAN AUTO SERVICE INC	<b>1,006.87</b>	WELLMARK BC BS OF IOWA	<b>4,806.75</b>
MADISON NATIONAL LIFE INS CO	<b>217.13</b>	WOODWARD COMMUNITY MEDIA	<b>87.83</b>
MCDERMOTT OIL CO.	<b>382.47</b>	<b>Total</b>	<b>290,838.63</b>
JOHN HILANDER	<b>150.00</b>		

**ELECTRIC REVENUE**                      **159,771.56**  
**GAS REVENUE**                              **193,163.78**

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Secretary, Shontele Orr

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Chairman, Barb Gross