

Meeting Minutes April 10, 2024
Cascade Municipal Utilities Board

Chairman Gross called the April 2024 regular meeting of the Cascade Municipal Utilities Board of Trustees to order on Wednesday, April 10, 2024 at the special time of 4:30 pm. Present were Trustees Barb Gross, Greg VanderLugt, Sue Knepper, Utility Manager Shontele Orr and Team Lead Matt Cooksley

The chairman of the board welcomed new board member Sue Knepper.

Motion VanderLugt, second Knepper to approve the meeting agenda. Motion carried 3-0.

The Board went over the three truck bids that were submitted. Motion VanderLugt, 2nd Knepper to accept the highest bid at \$20,051 for the 2011 Chevy and \$1551 for the truck box. Motion carried 3-0.

The board discussed the open utility operator position. Motion Gross, 2nd VanderLugt to hire back Jason Takes to the position with prior years of experience on the pay scale & allowing payback of recent electrical schooling. Motion carried 3-0.

The board discussed taking over full responsibility for street lighting including paying for new poles going forward (minus the electrical usage which will stay with the city). Motion VanderLugt, 2nd Gross to add full control of street lighting into the utility budget. Motion carried 3-0.

The board discussed consideration of resolution 183-24, updating the electrical service rules to include additional max year language. Motion Gross, 2nd VanderLugt to approve Resolution 183-24-Update to Electric Service Rules. All ayes via roll call vote.

Motion Knepper, 2nd VanderLugt to approve the March 8 and March 13 meeting minutes, March Financial Statements and Fund Balances, and the April bill list & claims for payment. Motion carried 3-0.

Under correspondence the board discussed the March plant summary & metrics and energy efficiency reports. Motion VanderLugt, 2nd Knepper to approve correspondence. Motion carried 3-0.

Manager/Team Lead Report - discussion was held regarding past & future workload, fence update, upcoming healthcare renewal, possible generation coming this fall and upcoming training. The board also discussed moving the permanent meeting time to 4:45 on the second Wednesday of the month.

Motion Gross, 2nd VanderLugt to adjourn meeting at 5:19 pm. Motion carried 3-0.

Vendor Name	Check Amount	Vendor Name	Check Amount
ADVANTAGE ADMINS (BUYDOWN)	3,952.81	KERP'S SERVICE CENTER	139.25
ADVANTAGE ADMINISTRATORS	43.50	KEVIN FAGAN	350.00
AHLERS & COONEY PC	948.00	KGM	2,148.54
AT&T	14.22	MADISON NATIONAL LIFE INS CO	132.99
BARD MATERIALS	353.37	MARY BRIDGET GERKEN	200.00
BILL MCCARTHY	100.00	MCDERMOTT OIL CO.	924.89
BRYAN & LAUREN TRUMM	189.80	MCMASTER-CARR SUPPLY CO	750.86
CASCADE COMMUNICATIONS COMPANY	102.00	MISSION SQUARE RETIREMENT	185.00
CASCADE LUMBER CO	201.93	MISSION SQUARE RETIREMENT	185.00
CASCADE MUNICIPAL UTILITIES	210.20	NICUSA - IOWA DIVISION	1,286.63
CASCADE MUNICIPAL UTILITIES	1,928.65	PAYROLL	2,111.17
CASCADE YOUTH LEAGUE	90.00	PAYROLL	9,936.65
CLAY GAVIN	523.25	PAYROLL	10,641.97
CLAYTON ENERGY CORPORATION	93,664.76	PETE RECKER	100.00
COMELEC INTERNET SERVICES	45.00	POSTMASTER	500.00
DELANEY'S PC REPAIR & RECYCLE	173.61	SIMECA	87,947.23
EFTPS	2,752.74	TERRY DURIN COMPANY	9,625.00
EFTPS	3,945.74	TREASURER STATE OF IOWA	1,348.00
GASSER FARM & HARDWARE LLC	98.55	TREASURER STATE OF IOWA	8,750.88
GORDON FLESCH COMPANY	148.00	TRUCK COUNTRY OF IOWA	46.37
GREG VANDERLUGT	25.00	VISA	613.45
GROEBNER & ASSOCIATES INC	342.03	WELLMARK BC BS OF IOWA	4,806.75
I.A.M.U.	6,973.00	WESCO RECEIVABLES CORP.	26.55
INSURANCE ASSOCIATES INC	74,630.95	WOODWARD COMMUNITY MEDIA	105.84
IPERS	6,219.99	Total	340,540.12

ELECTRIC REVENUE 150,530.08
GAS REVENUE 154,748.10

Secretary, Shontele Orr

Chairman, Barb Gross