



CITY OF CASCADE, IOWA
PARK BOARD AGENDA
MONDAY, MAY 6, 2024, 5:00PM AT
Cascade City Hall, 320 1st Ave West

1. Call Meeting to Order
2. Roll Call
3. Approve the Agenda
4. Public Comment
5. Approve Meeting Minutes from February 5, 2024
6. Month-End Financial Reports – February to April 2024
7. Pickleball Project Update
8. Pickleball Line Painting on Basketball Court Update
9. Oak Hill Subdivision Park Name
10. Oak Hill Subdivision Park Playground Update
11. Dog Park Update
12. Swimming Pool Update
13. Adjournment

Park Board Meeting Minutes February 5, 2024

The February 5, 2024 Cascade Park Board meeting was called to order by Chairman Rausch at 5:30 p.m. at the Cascade City Hall.

Board members present: Rausch, Simon, Orr, Manternach Excused: McLees

Others present: Lisa Kotter

Motion Manternach, second Orr to approve the agenda – all ayes, motion carried.

Motion Simon, second Manternach to approve the December 4, 2023 Board minutes – all ayes, motion carried.

The Board went over the financial reports for the park and pool for December 2023 and January 2024. Motion Manternach, second Simon to approve the financials - all ayes, motion carried.

Kotter gave an update that the Pickleball group that is getting organized to start fundraising. They have also researched a number of possible grants.

Motion Manternach, second Simon to approve the 2024 Summer Pool wages as follows \$750 per week (salaried and minimum of 40 hours) for the manager, \$13.50 per hour for Assistant Manager, \$12.25 per hour for lead guard, \$11.50 per hour for lifeguard and public lesson instructors, \$8.50 per hour for concessions, a \$0.25 raise for returning employees, and \$22 per hour for guards teaching private lessons. The cost of private lessons will not increase, and public lessons will be \$47.

The Board went over the draft budget line items for the Park and the Swimming Pool that Kotter prepared. There were no changes made to the draft. Kotter will report back to the Board after the Council begins budget deliberations.

Motion Simon, second Manternach adjourn the meeting at 5:45 p.m. – all ayes, motion carried.

Respectfully submitted by

Lisa A. Kotter, City Administrator

G/L REVENUE HISTORY REPORT
FROM 02/2024 TO 4/2024

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ACCOUNT NUMBER	ACCOUNT NAME	(FISCAL 8/2024 TO 10/2024)	AMOUNT
DATE	JOURNAL RECEIVED FROM/ALPHA ID	RECEIPT NO REF/DESCRIPTION	
001-430-4310	PAVILION RENTAL		
2/07/24	RM0180 LARGE PAVILION-AUG 10	492 PAVILION RENT LARGE PAVILION - AUG 10-ZAPF	50.00
4/08/24	RM0221 GAZEBO RENTAL:OCT 5 2024	574 PAVILION RENT GAZEBO PAVILLION 100524	50.00
4/17/24	GL1437 CMU CREDIT CARD TRANSFER	PAVILION RENT	200.00
4/29/24	RM0231 LARGE PAVILION:MAY 5TH-LOPEZ	609 PAVILION RENT LARGE PAVILION RENT 5/4/24	50.00
4/30/24	RM0233 LARGE PAVILION RENT-7/27 MANTE	612 PAVILION RENT 7/27 LARGE PAV-MANTERNACH	50.00
ACCOUNT TOTAL			400.00
001-430-4311	PAVILION DEPOSIT		
2/07/24	RM0180 LARGE PAVILION-AUG 10	492 PAVILION RENT LARGE PAVILION - AUG 10-ZAPF	50.00
4/08/24	RM0221 GAZEBO RENTAL:OCT 5 2024	574 PAVILION RENT GAZEBO PAVILLION 100524	50.00
4/29/24	RM0231 LARGE PAVILION:MAY 5TH-LOPEZ	609 PAVILION RENT LARGE PAVILION RENT 5/4/24	50.00
4/30/24	RM0233 LARGE PAVILION RENT-7/27 MANTE	612 PAVILION RENT 7/27 LARGE PAV-MANTERNACH	50.00
ACCOUNT TOTAL			200.00
001-430-4700	DONATIONS - PARK		
2/26/24	RM0190 TREE & PLAQUE DON-SLIM BOYLE	507 PARK DONATIONS DONATION FROM MCCARTHY/SCHLEMM	425.00
ACCOUNT TOTAL			425.00
013-430-4300	INTEREST		
2/29/24	GL1393 OHNWARD BANK & TRUST	INTEREST SVGS 1	45.16
3/29/24	GL1426 OHNWARD BANK & TRUST	INTEREST SVGS 1	45.20
4/30/24	GL1450 OHNWARD BANK & TRUST	INTEREST SVGS 1	49.37
ACCOUNT TOTAL			139.73
019-430-4300	INTEREST		
2/29/24	GL1393 OHNWARD BANK & TRUST	INTEREST SVGS 1	98.15
3/29/24	GL1426 OHNWARD BANK & TRUST	INTEREST SVGS 1	98.23
4/30/24	GL1450 OHNWARD BANK & TRUST	INTEREST SVGS 1	107.31
ACCOUNT TOTAL			303.69
025-430-4300	INTEREST		
2/29/24	GL1393 OHNWARD BANK & TRUST	INTEREST SVGS 2	.20
3/29/24	GL1426 OHNWARD BANK & TRUST	INTEREST SVGS 2	.20
4/30/24	GL1450 OHNWARD BANK & TRUST	INTEREST SVGS 2	.22
ACCOUNT TOTAL			.62

G/L REVENUE HISTORY REPORT
FROM 02/2024 TO 4/2024

ACCOUNT NUMBER	ACCOUNT NAME	(FISCAL 8/2024 TO 10/2024)	AMOUNT
DATE	JOURNAL RECEIVED FROM/ALPHA ID	RECEIPT NO REF/DESCRIPTION	

REPORT TOTAL

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1,469.04

G/L REVENUE HISTORY REPORT
FROM 02/2024 TO 4/2024

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ACCOUNT NUMBER	ACCOUNT NAME	(FISCAL 8/2024 TO 10/2024)	AMOUNT
DATE	JOURNAL RECEIVED FROM/ALPHA ID	RECEIPT NO REF/DESCRIPTION	
001-460-4590	SWIMMING POOL ADMISSIONS		
2/07/24	RM0180 INDIVIDUAL POOL PASS-G SCHMIDT	491 SWIMMING POOL INDIVIDUAL POOL PASS	95.00
2/26/24	RM0190 FAMILY POOL PASS- L/ ASCHTGEN	503 SWIMMING POOL FAMILY POOL PASS	185.00
3/14/24	RM0206 FAMILY+ POOL PASS-OLIPHANT	538 SWIMMING POOL FAMILY + CAREGIVER POOL PASS	210.00
3/25/24	RM0213 FAMILY POOL PASS X4:CALLAHAN	555 SWIMMING POOL 4 CALLAHAN FAMILY POOL PASSES	740.00
3/28/24	RM0215 HOFFMAN FAMILY POOL PASSES	560 SWIMMING POOL 2 FAMILY & SINGLE POOL PASS	465.00
4/03/24	GL1432 CMU CC TRANSFER	SWIMMING POOL	375.00
4/29/24	GL1449 POOL PASS -CMU CC TRANSFER	POOL PASSES: FAMILY + CARE/FAM SWIMMING POOL	90.00
ACCOUNT TOTAL			2,160.00
017-460-4300	INTEREST		
2/29/24	GL1393 OHNWARD BANK & TRUST	INTEREST SVGS 1	68.23
3/29/24	GL1426 OHNWARD BANK & TRUST	INTEREST SVGS 1	68.29
4/30/24	GL1450 OHNWARD BANK & TRUST	INTEREST SVGS 1	74.60
ACCOUNT TOTAL			211.12
REPORT TOTAL			2,371.12

G/L EXPENSE HISTORY REPORT
FROM 02/2024 TO 4/2024

*PARK
EXP*

ACCOUNT NUMBER	ACCOUNT NAME	(FISCAL 8/2024 TO 10/2024)			AMOUNT
DATE JRNL	NAME/OTHER REFERENCE	PO NUMBER INVOICE	CHECK NO	REF/DESCRIPTION	
001-430-6160	WORKERS' COMPENSATION				
4/09/24 AP2122	INSURANCE ASSOCIATES INC	20204	7382	2024 INSURANCE PREMIUMS	179.50
	ACCOUNT TOTAL				179.50
001-430-6331	FUEL				
2/13/24 AP2091	MCDERMOTT OIL	01312024	65557	FUEL/DIESEL CHARGES	54.17
	ACCOUNT TOTAL				54.17
001-430-6371	UTILITIES				
2/13/24 AP2091	CASCADE MUNICIPAL UTILITI	DUE 02152024	65545	CITY UTILITY BILLS DUE 021524	363.61
3/12/24 AP2110	CASCADE MUNICIPAL UTILITI	03152024	65590	CITY UTILITY BILLS DUE 031524	227.13
4/09/24 AP2122	CASCADE MUNICIPAL UTILITI	04152024	65637	UTILITY BILLS DUE 4/15/2024	211.54
	ACCOUNT TOTAL				802.28
001-430-6408	INSURANCE-GENERAL				
4/09/24 AP2122	INSURANCE ASSOCIATES INC	20204	7382	2024 INSURANCE PREMIUMS	161.89
4/09/24 AP2122	INSURANCE ASSOCIATES INC	20204	7382	2024 INSURANCE PREMIUMS	1671.12
4/09/24 AP2122	INSURANCE ASSOCIATES INC	20204	7382	2024 INSURANCE PREMIUMS	495.43
4/09/24 AP2122	INSURANCE ASSOCIATES INC	20204	7382	2024 INSURANCE PREMIUMS	238.10
	ACCOUNT TOTAL				2,566.54
001-430-6490	PROFESSIONAL FEES				
4/23/24 AP2125	GEHL LAWN	04092024	65667	COMMUNITY PARK GRASS CARE	650.00
4/23/24 AP2125	MSA	003787	7420	OAKHILL PLAYGROUND SURVEYING	1817.50
	ACCOUNT TOTAL				2,467.50
001-430-6507	MISC OPERATING SUPPLIES				
2/13/24 AP2091	CITY LAUNDERING	1973004	7246	UNIFORMS/SUPPLIES	23.47
2/13/24 AP2091	CITY LAUNDERING	1975269	7246	UNIFORMS/SUPPLIES	7.01
2/13/24 AP2091	CITY LAUNDERING	1977512	7246	UNIFORMS/SUPPLIES	23.47
2/13/24 AP2091	CITY LAUNDERING	1979782	7246	UNIFORMS/SUPPLIES	7.01
2/27/24 AP2098	CITY LAUNDERING	1982032	7285	UNIFORMS/SUPPLIES	23.47
3/12/24 AP2110	CASCADE LUMBER	923985	65589	SNAP EYE BOLT	19.15
3/12/24 AP2110	CITY LAUNDERING	1984284	7316	UNIFORMS/SUPPLIES	7.01
3/12/24 AP2110	CITY LAUNDERING	1986511	7316	UNIFORMS/SUPPLIES	23.47
3/26/24 AP2114	CITY LAUNDERING	1988759	7350	UNIFORMS/SUPPLIES	7.01
3/26/24 AP2114	CITY LAUNDERING	1990998	7350	UNIFORMS/SUPPLIES	23.47
4/09/24 AP2122	CITY LAUNDERING	1993229	7375	UNIFORMS/SUPPLIES	7.01
4/09/24 AP2122	CITY LAUNDERING	1995443	7375	UNIFORMS/SUPPLIES	23.47
4/09/24 AP2122	GASSER FARM & HARDWARE	31577	65641	STIHL MOWING HEAD	36.99
4/23/24 AP2125	CASCADE LUMBER	939735	65661	LED BULBS/NOZZLE PISTOL	34.87
4/23/24 AP2125	CASCADE LUMBER	183202	65661	BATTERIES	55.47
4/23/24 AP2125	CASCADE LUMBER	938775	65661	COARSE CEMENT MIX	9.59
4/23/24 AP2125	CITY LAUNDERING	1999911	7409	UNIFORMS/SUPPLIES	23.46
4/23/24 AP2125	CITY LAUNDERING	1997685	7409	UNIFORMS/SUPPLIES	7.01
4/23/24 AP2125	HEIAR BROTHERS FENCING	695721	65670	3" LATCH FOR GATES	150.00

G/L EXPENSE HISTORY REPORT
FROM 02/2024 TO 4/2024

ACCOUNT NUMBER	ACCOUNT NAME	(FISCAL 8/2024 TO 10/2024)			AMOUNT	
DATE	JRNL	NAME/OTHER REFERENCE	PO NUMBER	INVOICE	CHECK NO REF/DESCRIPTION	
001-430-6507		MISC OPERATING SUPPLIES				
		ACCOUNT TOTAL				512.41
001-430-6701		PARK IMPROVEMENTS				
2/27/24	AP2098	GRAVEL GRADING & EXCAV	02122024		65574 FINAL PYMT/RIVERVIEW PARK GAZE	1296.80
3/26/24	AP2114	HEIAR BROTHERS FENCING	672152		DOG PARK FENCING	19420.22
3/26/24	AP2114	HEIAR BROTHERS FENCING	672152		DOG PARK FENCING	19420.22-
3/26/24	AP2114	HEIAR BROTHERS FENCING	8041		65618 DOG PARK FENCING	19420.22
4/09/24	AP2122	BARD	135056		65631 OAKHILL PLAYGROUND	410.40
4/09/24	AP2122	CASCADE LUMBER	932610		65636 BLOCK CONCRETE-PARK PLAYGROUND	27.76
4/09/24	AP2122	CASCADE LUMBER	933070		65636 BLOCK SOLID CONCRETE	15.48
4/23/24	AP2125	BARD	135520		65658 OAKHILL PLAYGROUND	265.20
4/23/24	AP2125	BARD	135890		65658 OAKHILL PLAYGROUND	336.55
4/23/24	AP2125	CASCADE FUTURE FIELDS & R	120722		65660 PLEDGED AMOUNT	3862.75
4/23/24	AP2125	CASCADE LUMBER	936570		65661 BLOCK SOLID CONCRETE	10.32
4/23/24	AP2125	CASCADE LUMBER	937370		65661 BLOCK SOLID CONCRETE	10.32
4/23/24	AP2125	GASSER FARM & HARDWARE	31801		65666 STIHL AIR FILTER	38.99
		ACCOUNT TOTAL				25,694.79
					REPORT TOTAL	32,277.19

G/L EXPENSE HISTORY REPORT
FROM 02/2024 TO 4/2024

*POOL
EXP*

ACCOUNT NUMBER	ACCOUNT NAME	(FISCAL 8/2024 TO 10/2024)			AMOUNT	
DATE	JRNL	NAME/OTHER REFERENCE	PO NUMBER	INVOICE	CHECK NO REF/DESCRIPTION	
001-460-6160	WORKERS' COMPENSATION					
4/09/24	AP2122	INSURANCE ASSOCIATES INC	20204		7382 2024 INSURANCE PREMIUMS	1822.45
		ACCOUNT TOTAL				1,822.45
001-460-6240	TRAVEL TRAINING & CONFERENCE					
4/23/24	AP2125	CAMP COURAGEOUS OF IOWA	2024	POOL	65659 POOL RENTAL (6 HRS X \$125/HR)	750.00
		ACCOUNT TOTAL				750.00
001-460-6371	UTILITIES					
2/13/24	AP2091	CASCADE MUNICIPAL UTILITI		DUE 02152024	65545 CITY UTILITY BILLS DUE 021524	12.46
3/12/24	AP2110	CASCADE MUNICIPAL UTILITI		03152024	65590 CITY UTILITY BILLS DUE 031524	12.37
4/09/24	AP2122	CASCADE MUNICIPAL UTILITI		04152024	65637 UTILITY BILLS DUE 4/15/2024	12.37
		ACCOUNT TOTAL				37.20
001-460-6408	INSURANCE-GENERAL					
4/09/24	AP2122	INSURANCE ASSOCIATES INC	20204		7382 2024 INSURANCE PREMIUMS	9874.23
4/09/24	AP2122	INSURANCE ASSOCIATES INC	20204		7382 2024 INSURANCE PREMIUMS	2768.00
		ACCOUNT TOTAL				12,642.23
001-460-6490	PROFESSIONAL FEES					
2/05/24	AP2102	SQUARE SERVICES		FEBRUARY 2024	14016227 SQUARE SOFTWARE MONTHLY FEE	64.20
3/04/24	AP2118	SQUARE SERVICES		MARCH 2024	14016240 SQUARE SOFTWARE MONTHLY FEE	64.20
3/12/24	AP2110	IOWA DEPT OF PUBLIC HEALT		200671-372739	65593 2024 POOL RENEWAL	70.00
4/03/24	AP2132	SQUARE SERVICES		APRIL2024	14016259 POOL-SQUARE SERVICES	64.20
		ACCOUNT TOTAL				262.60
001-460-6507	MIS OPERATING SUPPLIES					
3/26/24	AP2114	GEHL LAWN		MARCH 24	65616 SOCCER FIELD	250.00
4/17/24	AP2131	DEPT OF INSPECTIONS & APP		POOL2024	14016258 FOOD LICENSE RENEWAL-POOL 2024	150.00
		ACCOUNT TOTAL				400.00
					REPORT TOTAL	15,914.48