



CITY OF CASCADE, IOWA
PARK BOARD AGENDA
MONDAY, DECEMBER 2, 2024, 5:00PM AT
Cascade City Hall. 320 1st Ave West

1. Call Meeting to Order
2. Roll Call
3. Welcome Hailey Rausch as New Board Member
4. Approve the Agenda
5. Public Comment
6. Approve Meeting Minutes from November 4, 2024
7. Approve October 2024 Financials
8. Discuss Pool Pass Prices for 2025
9. FY26 Budget Discussions
10. 5-10 Year Maintenance Plan for the City Parks – Including Water Fountains
11. Adjournment

Park Board Meeting Minutes November 4, 2024

The November 4, 2024 Cascade Park Board meeting was called to order by Chairman Rausch at 5:00 p.m. at the Cascade City Hall with Orr, McLees, Manternach and Rausch answering roll.

Motion McLees, second Manternach to approve the agenda – all ayes, motion carried.

Motion Orr, second McLees to approve the meeting minutes from October 7, 2024 – all ayes, motion carried.

Daren Manternach's term on the Park Board expires in December 2024. He will serve another term. Motion Orr, second McLees to recommend to the City Council Daren Manternach for another 5-year term – all ayes, motion carried.

Due to the resignation of Samie Simon, there is a vacancy on the board. The vacancy was advertised and two individuals submitted letters of interest. Colleen Horsfield and Hailey Rausch. Both addressed the board with the reasons they wish to be on the Park board. Motion McLees, second Orr to recommend to Council that Hailey Rausch be appointed to the Park Board due to her being very involved in the dog park and the Oak Hill Playground – all ayes, motion carried. The Board thanked both for being interested.

The next meeting will be Monday, December 2nd. Budget for FY26 will be discussed and discussions on a 5-year maintenance plan for the parks. Water fountains at the parks will also be discussed.

Motion McLees, second Orr to adjourn the meeting at 5:12 p.m. – all ayes, motion carried.

Respectfully submitted by
Deanna McCusker, Interim City Administrator

REVENUE & EXPENSE REPORT
CALENDAR 10/2024, FISCAL 4/2025

PCT OF FISCAL YTD 33.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
PARKS DEPARTMENT					
001-430-4310	PAVILION RENTAL	125.00	400.00	1,100.00	700.00
001-430-4311	PAVILION DEPOSIT	.00	200.00	.00	200.00-
001-430-4440	STATE GRANTS	.00	.00	.00	.00
001-430-4700	DONATIONS - PARK	.00	200.00	5,000.00	4,800.00
	GENERAL TOTAL	<u>125.00</u>	<u>800.00</u>	<u>6,100.00</u>	<u>5,300.00</u>
	TOTAL OF ALL REVENUE	***** 125.00 *****	***** 800.00 *****	***** 6,100.00 *****	***** 5,300.00 *****

REVENUE & EXPENSE REPORT
CALENDAR 10/2024, FISCAL 4/2025

PCT OF FISCAL YTD 33.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
PARKS DEPARTMENT					
001-430-6010	SALARIES	.00	.00	.00	.00
001-430-6020	WAGES - PART TIME	.00	.00	.00	.00
001-430-6040	WAGES - OVERTIME	.00	.00	.00	.00
001-430-6050	BOARD MEMBERS COMPENSATION	.00	.00	950.00	950.00
001-430-6110	FICA/MEDICARE	.00	.00	75.00	75.00
001-430-6130	IPERS	.00	.00	.00	.00
001-430-6131	CA PENSION	.00	.00	.00	.00
001-430-6150	GROUP INSURANCE	.00	.00	.00	.00
001-430-6160	WORKERS' COMPENSATION	.00	.00	.00	.00
001-430-6310	BUILDING REPAIR/MAINT	320.00	1,360.00	8,000.00	6,640.00
001-430-6320	PARKS/EQUIP-REPAIR/MAINT	.00	258.06	3,000.00	2,741.94
001-430-6331	FUEL	279.95	1,562.64	2,000.00	437.36
001-430-6360	PAVILION DEPOSIT REFUND	200.00	750.00	2,000.00	1,250.00
001-430-6371	UTILITIES	229.72	1,313.21	3,500.00	2,186.79
001-430-6373	TELEPHONE/INTERNET	.00	.00	.00	.00
001-430-6408	INSURANCE-GENERAL	.00	259.00	4,500.00	4,241.00
001-430-6425	DONATIONS - PARK	.00	.00	.00	.00
001-430-6490	PROFESSIONAL FEES	1,860.00	2,285.00	.00	2,285.00-
001-430-6507	MISC OPERATING SUPPLIES	404.24	3,530.48	1,000.00	2,530.48-
001-430-6701	PARK IMPROVEMENTS	.00	1,109.97	55,000.00	53,890.03
001-430-6727	CAPITAL EQUIPMENT	483.00	483.00	6,000.00	5,517.00
	PARKS TOTAL	3,776.91	12,911.36	86,025.00	73,113.64
	GENERAL TOTAL	3,776.91	12,911.36	86,025.00	73,113.64
	TOTAL EXPENSES	3,776.91	12,911.36	86,025.00	73,113.64

REVENUE & EXPENSE REPORT
CALENDAR 10/2024, FISCAL 4/2025

PCT OF FISCAL YTD 33.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
SWIMMING POOL DEPARTMENT					
001-460-4560	SALES TAXES COLLECTED	.00	.00	7,000.00	7,000.00
001-460-4575	SWIMMING LESSONS	.00	141.00	30,000.00	29,859.00
001-460-4580	SWIMMING POOL CONCESSIONS	.00	11,520.57	17,000.00	5,479.43
001-460-4590	SWIMMING POOL ADMISSIONS	250.00	13,207.38	52,500.00	39,292.62
001-460-4595	POOL PASS	.00	.00	.00	.00
001-460-4710	REIMBURSEMENTS	.00	56.00	.00	56.00-
001-460-4799	MISCELLANEOUS REVENUES	.00	775.00	.00	775.00-
	GENERAL TOTAL	250.00	25,699.95	106,500.00	80,800.05
	TOTAL OF ALL REVENUE	250.00	25,699.95	106,500.00	80,800.05

REVENUE & EXPENSE REPORT
CALENDAR 10/2024, FISCAL 4/2025

PCT OF FISCAL YTD 33.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
001-460-4560	SALES TAXES COLLECTED	.00	.00	7,000.00	7,000.00
001-460-4575	SWIMMING LESSONS	.00	141.00	30,000.00	29,859.00
001-460-4580	SWIMMING POOL CONCESSIONS	.00	11,520.57	17,000.00	5,479.43
001-460-4590	SWIMMING POOL ADMISSIONS	250.00	13,207.38	52,500.00	39,292.62
001-460-4595	POOL PASS	.00	.00	.00	.00
001-460-4710	REIMBURSEMENTS	.00	56.00	.00	56.00-
001-460-4799	MISCELLANEOUS REVENUES	.00	775.00	.00	775.00-
001-460-6010	SALARIES	.00	69,616.50	95,000.00	25,383.50
001-460-6020	WAGES - PART TIME	.00	.00	.00	.00
001-460-6040	WAGES - OVERTIME	.00	100.00	.00	100.00-
001-460-6110	FICA/MEDICARE	.00	5,333.35	7,267.50	1,934.15
001-460-6130	IPERS	.00	.00	.00	.00
001-460-6131	CA PENSION	.00	.00	.00	.00
001-460-6150	GROUP INSURANCE	.00	.00	.00	.00
001-460-6160	WORKERS' COMPENSATION	.00	.00	2,000.00	2,000.00
001-460-6240	TRAVEL TRAINING & CONFERENCE	.00	2,370.00	4,000.00	1,630.00
001-460-6310	REPAIR & MAINT. OF BUILDINGS	55.85	55.85	1,000.00	944.15
001-460-6331	FUEL	.00	.00	.00	.00
001-460-6371	UTILITIES	830.35	5,793.54	10,000.00	4,206.46
001-460-6373	TELEPHONE/INTERNET	7.39	109.49	250.00	140.51
001-460-6402	ADVERTISING AND PUBLICATIONS	.00	.00	300.00	300.00
001-460-6408	INSURANCE-GENERAL	.00	.00	15,000.00	15,000.00
001-460-6418	SALES TAX	.00	.00	.00	.00
001-460-6428	SWIM TEAM	.00	.00	.00	.00
001-460-6458	MISC EXPENSE	.00	80.00	1,000.00	920.00
001-460-6490	PROFESSIONAL FEES	.00	333.00	800.00	467.00
001-460-6507	MIS OPERATING SUPPLIES	121.54	8,526.04	15,000.00	6,473.96
001-460-6514	POOL CONCESSIONS	241.66	8,757.63	12,000.00	3,242.37
001-460-6727	CAPITAL EQUIPMENT	.00	1,235.00	15,000.00	13,765.00
		=====	=====	=====	=====
	DIFFERENCE	1,006.79-	76,610.45-	72,117.50-	4,492.95
		=====	=====	=====	=====
	PROOF	1,006.79-	76,610.45-	72,117.50-	4,492.95
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Pool Admission Prices

2024

ADMISSION AND FEES

Individual Season Pass	\$90 / person
Family Season Pass (immediate family)	\$185 / family
Family Season Pass (immediate family plus one caregiver)	\$210 /family
Regular Daily Admission (anyone over the age of 2)	\$5

2023

ADMISSION AND FEES:

Individual Season Pass	\$85 / person
Family Season Pass (immediate family)	\$175 / family
Family Season Pass (immediate family plus one caregiver)	\$200 /family
Regular Admission (anyone over the age of 2)	\$5 at the door
5-day Pool Pass (available at City Hall)	\$20.00

2022

Individual Season Pass	\$85 / person
Family Season Pass (immediate family)	\$150 / family
Family Season Pass (immediate family plus one caregiver)	\$175 /family
Regular Admission (anyone over the age of 2)	\$5 at the door

BUDGET WORKSHEET
CALENDAR 11/2024, FISCAL 5/2025

Revenue

ACCOUNT NUMBER ACCOUNT TITLE	2 YRS AGO EXP	LYR EXPENSE	CURRENT BUDGET	EXPENDED YTD	NEW BUDGET
001-430-4310 PAVILION RENTAL	1,340.00	2,000.00	1,100.00	400.00	<u>2000</u>
001-430-4311 PAVILION DEPOSIT	550.00	1,100.00	.00	200.00	_____
001-430-4440 STATE GRANTS	.00	.00	.00	.00	_____
001-430-4700 DONATIONS - PARK	57,960.00	75,264.22	5,000.00	200.00	<u>5000</u>

PARKS TOTAL	59,850.00	78,364.22	6,100.00	800.00	_____

GENERAL TOTAL	59,850.00	78,364.22	6,100.00	800.00	_____

013-430-4300 INTEREST	279.85	559.68	200.00	195.46	_____

PARKS TOTAL	279.85	559.68	200.00	195.46	_____

RIVERVIEW PARK TOTAL	279.85	559.68	200.00	195.46	_____

019-430-4300 INTEREST	608.25	1,216.44	800.00	424.82	_____
019-430-4490 PARK/PLAYGROUND GRANT	.00	.00	.00	.00	_____

PARKS TOTAL	608.25	1,216.44	800.00	424.82	_____

BUDGET WORKSHEET
CALENDAR 11/2024, FISCAL 5/2025

Expense

ACCOUNT NUMBER ACCOUNT TITLE	2 YRS AGO EXP	LYR EXPENSE	CURRENT BUDGET	EXPENDED YTD	NEW BUDGET
001-430-6010 SALARIES	.00	.00	.00	.00	<u> </u>
001-430-6020 WAGES - PART TIME	.00	.00	.00	.00	<u> </u>
001-430-6040 WAGES - OVERTIME	.00	.00	.00	.00	<u> </u>
001-430-6050 BOARD MEMBERS COMPENSATION	660.00	705.00	950.00	.00	<u>900</u>
001-430-6110 FICA/MEDICARE	50.49	53.94	75.00	.00	<u>70</u>
001-430-6130 IPERS	.00	.00	.00	.00	<u> </u>
001-430-6131 CA PENSION	.00	.00	.00	.00	<u> </u>
001-430-6150 GROUP INSURANCE	.00	.00	.00	.00	<u> </u>
001-430-6160 WORKERS' COMPENSATION	.00	179.50	.00	.00	<u> </u>
001-430-6310 BUILDING REPAIR/MAINT	2,740.87	8,421.45	8,000.00	1,760.00	<u> </u>
001-430-6320 PARKS/EQUIP-REPAIR/MAINT	17,333.08	1,004.35	3,000.00	258.06	<u> </u>
001-430-6331 FUEL	2,037.50	1,769.20	2,000.00	1,578.36	<u>2200</u>
001-430-6360 PAVILION DEPOSIT REFUND	300.00	1,537.50	2,000.00	800.00	<u>1700</u>
001-430-6371 UTILITIES	3,133.37	3,359.42	3,500.00	1,540.99	<u>3300</u>
001-430-6373 TELEPHONE/INTERNET	.00	.00	.00	.00	<u> </u>
001-430-6408 INSURANCE-GENERAL	5,335.00	2,999.54	4,500.00	259.00	<u>3600</u>
001-430-6425 DONATIONS - PARK	.00	.00	.00	.00	<u> </u>

BUDGET WORKSHEET
CALENDAR 11/2024, FISCAL 5/2025

ACCOUNT NUMBER ACCOUNT TITLE	2 YRS AGO EXP	LYR EXPENSE	CURRENT BUDGET	EXPENDED YTD	NEW BUDGET
001-430-6490 PROFESSIONAL FEES	35,174.69	4,107.50	.00	2,285.00	_____
001-430-6507 MISC OPERATING SUPPLIES	8,312.48	4,834.97	1,000.00	3,530.48	_____
001-430-6701 PARK IMPROVEMENTS	188,396.78	118,639.85	55,000.00	1,109.97	_____
001-430-6727 CAPITAL EQUIPMENT	19,949.67	43.40-	6,000.00	483.00	_____
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PARKS TOTAL	283,423.93	147,568.82	86,025.00	13,604.86	_____
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GENERAL TOTAL	283,423.93	147,568.82	86,025.00	13,604.86	_____
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Report Total	283,423.93	147,568.82	86,025.00	13,604.86	_____
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+7000
amphitheater
restroom

BUDGET WORKSHEET
CALENDAR 11/2024, FISCAL 5/2025

Revenue

ACCOUNT NUMBER ACCOUNT TITLE	2 YRS AGO EXP	LYR EXPENSE	CURRENT BUDGET	EXPENDED YTD	NEW BUDGET
001-460-4560 SALES TAXES COLLECTED	.00	.00	7,000.00	.00	_____
001-460-4575 SWIMMING LESSONS	45,775.00	36,315.00	30,000.00	141.00	<u>36000</u>
001-460-4580 SWIMMING POOL CONCESSIONS	17,957.01	20,720.49	17,000.00	11,520.57	<u>21000</u>
001-460-4590 SWIMMING POOL ADMISSIONS	59,574.18	62,853.90	52,500.00	13,207.38	<u>62000</u>
001-460-4595 POOL PASS	.00	.00	.00	.00	_____
001-460-4710 REIMBURSEMENTS	612.00	236.00	.00	56.00	<u>500</u>
001-460-4799 MISCELLANEOUS REVENUES	1,500.00	850.00	.00	775.00	<u>500</u>

SWIMMING POOL TOTAL	125,418.19	120,975.39	106,500.00	25,699.95	_____

GENERAL TOTAL	125,418.19	120,975.39	106,500.00	25,699.95	_____
017-460-4300 INTEREST	361.27	890.86	600.00	390.38	<u>800</u>
017-460-4470 SWIMMING POOL GRANT	.00	.00	.00	.00	_____
017-460-4700 POOL DONATION	1,000.00	.00	.00	.00	_____

SWIMMING POOL TOTAL	1,361.27	890.86	600.00	390.38	_____

SWIMMING POOL TOTAL	1,361.27	890.86	600.00	390.38	_____

BUDGET WORKSHEET
CALENDAR 11/2024, FISCAL 5/2025

Expense

ACCOUNT NUMBER ACCOUNT TITLE	2 YRS AGO EXP	LYR EXPENSE	CURRENT BUDGET	EXPENDED YTD	NEW BUDGET
001-460-6010 SALARIES	98,482.98	90,673.31	95,000.00	69,616.50	<u>92000</u>
001-460-6020 WAGES - PART TIME	156.00	407.81	.00	.00	_____
001-460-6040 WAGES - OVERTIME	29.25	.00	.00	100.00	_____
001-460-6110 FICA/MEDICARE	7,548.26	6,967.75	7,267.50	5,333.35	<u>7038</u>
001-460-6130 IPERS	.00	.00	.00	.00	_____
001-460-6131 CA PENSION	.00	.00	.00	.00	_____
001-460-6150 GROUP INSURANCE	.00	.00	.00	.00	_____
001-460-6160 WORKERS' COMPENSATION	2,173.00	1,822.45	2,000.00	.00	<u>2000</u>
001-460-6240 TRAVEL TRAINING & CONFERENCE	4,185.00	4,638.64	4,000.00	2,370.00	<u>4000</u>
001-460-6310 REPAIR & MAINT. OF BUILDINGS	430.57	2,247.51	1,000.00	55.85	_____
001-460-6331 FUEL	.00	.00	.00	.00	_____
001-460-6371 UTILITIES	10,014.30	5,576.92	10,000.00	5,805.73	<u>5800</u>
001-460-6373 TELEPHONE/INTERNET	179.95	183.25	250.00	109.49	<u>200</u>
001-460-6402 ADVERTISING AND PUBLICATIONS	.00	.00	300.00	.00	_____
001-460-6408 INSURANCE-GENERAL	13,199.00	12,642.23	15,000.00	.00	<u>15000</u>
001-460-6418 SALES TAX	.00	.00	.00	.00	_____
001-460-6428 SWIM TEAM	.00	.00	.00	.00	_____

BUDGET WORKSHEET
CALENDAR 11/2024, FISCAL 5/2025

Expense

ACCOUNT NUMBER ACCOUNT TITLE	2 YRS AGO EXP	LYR EXPENSE	CURRENT BUDGET	EXPENDED YTD	NEW BUDGET
001-460-6458 MISC EXPENSE	460.00	630.00	1,000.00	80.00	_____
001-460-6490 PROFESSIONAL FEES	1,629.08	800.20	800.00	333.00	_____
001-460-6507 MIS OPERATING SUPPLIES	16,414.02	19,077.90	15,000.00	8,698.36	<u>15000</u>
001-460-6514 POOL CONCESSIONS	15,077.06	11,721.95	12,000.00	8,693.43	<u>12000</u>
001-460-6727 CAPITAL EQUIPMENT	1,863.15	.00	15,000.00	1,235.00	<u>40000</u> <i>Pool. repainting</i>
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SWIMMING POOL TOTAL	171,841.62	157,389.92	178,617.50	102,430.71	_____
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GENERAL TOTAL	171,841.62	157,389.92	178,617.50	102,430.71	_____
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Report Total	171,841.62	157,389.92	178,617.50	102,430.71	_____
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PARK VISION PLAN
November 2020

Two Year Plan

- Pickle Ball Court
- Start replacing playground equipment at Riverview Park (ride on equipment)
- Dog Park
- Sponsor activities at the parks for kids/youth

Three – Five Year Plan

- Refinish Amphitheater at Riverview Park summer of 2023 or 2024
- Develop additional ball diamonds in city
- Repaint basketball court at New City Park

#6300
last done 5/2018

Five - Ten Year Plan

- Oak Hill Park
- Start purchasing new playground equipment for Riverview Park

PARK VISION PLAN
November 2024

Two Year Plan

- Pickle Ball Court
- Start replacing playground equipment at Riverview Park (ride on equipment)
- Replace lights along the Coohey Trail
- Replace benches to the new style

Three – Five Year Plan

- Refinish Amphitheater at Riverview Park summer of 2023 or 2024
- Develop additional ball diamonds in city
- Repaint basketball court at New City Park
- Oak Hill Park – Pavilion, parking, etc?

Five - Ten Year Plan

- Start purchasing new playground equipment for Riverview Park