



CITY OF CASCADE, IOWA  
PARK BOARD AGENDA  
TUESDAY, SEPTEMBER 3, 2024, 4:30PM AT  
Cascade City Hall. 320 1<sup>st</sup> Ave West

1. Call Meeting to Order
  2. Roll Call
  3. Approve the Agenda
  4. Public Comment
  5. Approve Meeting Minutes from August 5 and 19, 2024
  6. Month-End Financial Reports – August 2024
  7. Recommendation to Excavate and Set Gravel - Fall 2024 for New Pickleball Courts
  8. Volunteerism
  9. Dog Poop Bag Dispensers
  10. Pool Wrap Up
  11. Adjournment
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# **Park Board Meeting Minutes**

## **August 5, 2024**

The August 5, 2024 Cascade Park Board meeting was called to order by Chairman Rausch at 5:00 p.m. at the Cascade City Hall.

Board members present: Rausch, Orr, Manternach, Simon and McLees

Others present: Cascade Pickleball Group

Motion McLees, second Manternach to approve the agenda – all ayes, motion carried.

Motion Simon, second Manternach to approve the July 1, 2024 Board minutes – all ayes, motion carried.

The Board went over the financial reports for July 2024.

Motion Simon, second McLees to approve the financials - all ayes, motion carried.

Terry Frasher presented a request to accept an additional 100 feet of donated land from Mike Beck in Oak Hill Park due to not wanting to remove the tree line that is currently there & to ensure enough room for courts. The board thanked Mike for his generosity. Motion Manternach, second Orr to recommend this donation of land to the city council at their next meeting – all ayes, motion carried.

The board looked over the FY 2025 budget

The board discussed the security camera proposal. Mike Delaney is still gathering bids and due to this the board decided to table their recommendation until the next meeting when further information is presented.

What people can/can't do when wanting to donate services to the park board was discussed and tabled until the next meeting when this can be discussed with the City Administrator.

Dog Poop Bag Dispensers were discussed and tabled until the next meeting when this can be discussed with the City Administrator.

The Board discussed the importance of water fountains at the city parks. Motion Manternach, second Simon to ensure all of the current fountains are fixed & to check all others currently working this year to see if they need any maintenance. The work should be completed next spring to have them up and running for next summer – all ayes, motion carried.

Motion Orr, second McLees to adjourn the meeting at 5:35 p.m. – all ayes, motion carried.

Respectfully submitted by

Shontele Orr – Park Board Member

## **Park Board Meeting Minutes August 19, 2024**

The Special August 19, 2024 Cascade Park Board meeting was called to order by Chairman Rausch at 5:00 p.m. at the Cascade City Hall with all board members present.

Others present: Mike Delaney, Mayor Knepper

Motion Orr, second Simon to approve the agenda – all ayes, motion carried.

The board discussed the security camera proposal with Mike Delaney for the two parks. Per Delaney's recommendation on companies/quotes/needs Motion McLees, second Manternach to recommend council go with the Comelec quote. – all ayes, motion carried.

The Mayor recommended to the park board to look into handicap accessible picnic tables for the parks.

Motion Orr, second Manternach to adjourn the meeting at 5:18 p.m. – all ayes, motion carried.

Respectfully submitted by  
Shontele Orr – Park Board Member

**G/L REVENUE HISTORY REPORT**  
**FROM 08/2024 TO 8/2024**

ACCOUNT NUMBER	ACCOUNT NAME	(FISCAL 2/2025 TO 2/2025)	AMOUNT
DATE	JOURNAL RECEIVED FROM/ALPHA ID	RECEIPT NO REF/DESCRIPTION	
001-430-4310	PAVILION RENTAL		
8/06/24	RM0285 POOL PAVILLION RENTAL 8/10	812 PAVILION RENT GILLER POOL PAV RENT	25.00
8/16/24	GL1603 LARGE PAV RENT-SEPT 21ST	PAVILION RENT	100.00
8/26/24	RM0291 LARGE PAV RENT-JULY 26 2025	828 PAVILION RENT JULY 26 2025 LARGE PAV RENT	50.00
	ACCOUNT TOTAL		175.00
001-430-4311	PAVILION DEPOSIT		
8/06/24	RM0285 POOL PAVILLION RENTAL 8/10	812 PAVILION RENT GILLER POOL PAV RENT	50.00
8/26/24	RM0291 LARGE PAV RENT-JULY 26 2025	828 PAVILION RENT JULY 26 2025 LARGE PAV RENT	50.00
	ACCOUNT TOTAL		100.00
	REPORT TOTAL		275.00

**G/L EXPENSE HISTORY REPORT**  
**FROM 08/2024 TO 8/2024**

ACCOUNT NUMBER	ACCOUNT NAME	(FISCAL 2/2025 TO 2/2025)	PO NUMBER	INVOICE	CHECK NO	REF/DESCRIPTION	AMOUNT
DATE	JRNL	NAME/OTHER REFERENCE					
001-430-6310	BUILDING REPAIR/MAINT						
8/13/24	AP2185	STOLL CINDY		JULY 2024	7872	MONTHLY CLEANING FEES	320.00
		ACCOUNT TOTAL					320.00
001-430-6320	PARKS/EQUIP-REPAIR/MAINT						
8/27/24	AP2189	KERPS		6438	65963	BAD BOY MOWER	13.50
		ACCOUNT TOTAL					13.50
001-430-6331	FUEL						
8/13/24	AP2185	MCDERMOTT OIL		JULY	65913	JULY CHARGES	712.86
		ACCOUNT TOTAL					712.86
001-430-6360	PAVILION DEPOSIT REFUND						
8/13/24	AP2185	WAGNER, DIANE		DEPOSIT	65922	7/28 GAZEBO DEPOSIT REFUND	50.00 T
8/13/24	AP2185	NAEEMAH WILLIAMS		DEPOSIT	65916	8/3 RIVERPARK DEPOSIT REFUND	50.00 T
8/13/24	AP2185	ANA LANDA		REFUND	65887	LARGE PAV DEPOSIT REFUND	50.00 T
8/13/24	AP2185	BOB MCGOVERN		REFUND	65888	8/4 LARGE PAV DEPOSIT REFUND	50.00 T
8/13/24	AP2185	HALLIE GILLER		REFUND	65905	POOL GAZEBO DEPOSIT REFUND	50.00 T
8/13/24	AP2185	DARICE RECKER		REFUND	65898	7/28 LARGE PAV DEPOSIT REFUND	50.00 T
8/13/24	AP2185	AMY BELL		REFUND	65886	6/22 LARGE PAV DEPOSIT REFUND	50.00 T
8/16/24	AP2187	MIKE STOPKO		REFUND	65928	DEPOSIT REFUND POOL PAV RENTAL	50.00 T
8/27/24	AP2189	JOYCE ZAPF		081024	65961	PAVILIION DEPOSIT REFUND-ZAPF	50.00 T
		ACCOUNT TOTAL					450.00
001-430-6371	UTILITIES						
8/13/24	AP2185	CASCADE MUNICIPAL UTILITI		08152024	65895	UTILITY BILLS DUE 08/15/2024	414.17
8/27/24	AP2189	CASCADE MUNICIPAL UTILITI		AUG 2024	65944	AUGUST 2024 UTILITY BILLS	347.09
		ACCOUNT TOTAL					761.26
001-430-6408	INSURANCE-GENERAL						
8/13/24	AP2185	INSURANCE ASSOCIATES INC		20327	7866	ADD OAK HILL PLAYGROUND EQUIP	259.00
		ACCOUNT TOTAL					259.00
001-430-6507	MISC OPERATING SUPPLIES						
8/13/24	AP2185	CASCADE LUMBER		978080	65894	COMBINATION PADLOCK PARK	15.99
8/13/24	AP2185	CASCADE LUMBER		978770	65894	WASP & HORNET KILLER SPRAY	3.79
8/13/24	AP2185	GEHL LAWN		JUNE	65903	LAWN CARE INVOICE	100.00
8/13/24	AP2185	GEHL LAWN		06142024	65903	SEED AND FERT	85.00
8/13/24	AP2185	GEHL LAWN		07222024	65903	SPRAYING Q-4	210.00
8/13/24	AP2185	GEHL LAWN		07252024	65903	RIVERVIEW PARK	320.00
8/13/24	AP2185	GEHL LAWN		07302024	65903	SOCCER FIELD/DIKE SIDEHILL	500.00
8/13/24	AP2185	GASSER FARM & HARDWARE		34407	65902	PARKS BOLTS	1.04
8/13/24	AP2185	GASSER FARM & HARDWARE		34413	65902	PARKS	.69
8/13/24	AP2185	GASSER FARM & HARDWARE		34309	65902	PARKS	9.99
8/13/24	AP2185	HOMETOWN ENGRAVING		80124	65907	2 PLAQUES	120.00
8/13/24	AP2185	PARTS AUTHORITY		39624	7869	PREMIUM GUARD	12.86

T = TEMPORARY VENDOR

**G/L EXPENSE HISTORY REPORT**  
**FROM 08/2024 TO 8/2024**

ACCOUNT NUMBER	ACCOUNT NAME	(FISCAL 2/2025 TO 2/2025)	PO NUMBER INVOICE	CHECK NO REF/DESCRIPTION	AMOUNT
DATE	JRNL	NAME/OTHER REFERENCE			
001-430-6507		MISC OPERATING SUPPLIES			
8/13/24	AP2185	MCCARTHY BILL	TREE	65912 REIMBURSEMENT FOR TREE DONATIO	122.00
8/27/24	AP2189	GASSER FARM & HARDWARE	34516	65951 MOWING HEAD	36.99
8/27/24	AP2189	GASSER FARM & HARDWARE	34576	65951 MULCH	7.90
8/27/24	AP2189	ROEDER IMPLEMENT INC	T232751	65972 SPINDLE	329.95
8/27/24	AP2189	STEVES ACE HOME & GARDEN	198763/1	65973 ORNAMENTAL PERENNIAL QT	8.99
		ACCOUNT TOTAL			<u>1,885.19</u>
				REPORT TOTAL	<u>4,401.81</u>

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ACCOUNT NUMBER	ACCOUNT NAME	(FISCAL 2/2025 TO 2/2025)	AMOUNT
DATE	JOURNAL RECEIVED FROM/ALPHA ID	RECEIPT NO REF/DESCRIPTION	
001-460-4580	SWIMMING POOL CONCESSIONS		
8/16/24	GL1603 CENTRO-POOL PARTY CONCESSIONS	SWIMMING POOL	177.00
8/26/24	RM0291 POOL SALE ON BUBBLR	827 SWIMMING POOL POOL SALE ON BUBBLR	24.00
8/28/24	RM0293 POOL CONCESSION SALE GATORADE	833 SWIMMING POOL POOL CONCESSION SALE	48.00
ACCOUNT TOTAL			249.00
001-460-4799	MISCELLANEOUS REVENUES		
8/14/24	RM0287 POOL FUND FOR BASH CASH	814 SWIMMING POOL EXTRA CASH FOR CHANGE FOR POOL	100.00
8/14/24	RM0287 POOL BASH SPONSORSHIP-REA SEED	817 MISC REVENUES REA SEED SPONSOR POOL BASH	150.00
8/14/24	RM0287 POOL BASH SPONSOR-COW CHOW	818 MISC REVENUES COW CHOW POOL BASH SPONSORSHIP	150.00
ACCOUNT TOTAL			400.00
REPORT TOTAL			649.00

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ACCOUNT NUMBER	ACCOUNT NAME	(FISCAL 2/2025 TO 2/2025)			AMOUNT
DATE JRNL	NAME/OTHER REFERENCE	PO NUMBER INVOICE	CHECK NO	REF/DESCRIPTION	
001-460-6010	SALARIES				
8/09/24 PR0758				PR DT: 8/01/24	13284.04
8/23/24 PR0764				PR DT: 8/15/24	12580.17
	ACCOUNT TOTAL				25,864.21
001-460-6110	FICA/MEDICARE				
8/09/24 PR0758				PR DT: 8/01/24	1016.27
8/23/24 PR0764				PR DT: 8/15/24	962.39
	ACCOUNT TOTAL				1,978.66
001-460-6240	TRAVEL TRAINING & CONFERENCE				
8/27/24 AP2189	ANNA CONLIN	05022024	65937	RED CROSS RECERTIFICATION COUR	170.00 T
8/27/24 AP2189	ADDISON FRAKE	RED CROSS	65935	WSI INSTRUCTION CERTIFICATION	190.00
8/27/24 AP2189	ZOEY KLEITSCH	RED CROSS	65976	INITIAL RED CROSS LIFEGUARD TR	260.00
8/27/24 AP2189	KREMER, KRISTIN	RED CROSS	65964	LIFEGUARD RECERTIFICATION	170.00 T
8/27/24 AP2189	GRACE KNEPPER	RED CROSS	65954	RED CROSS RECERTIFICATION	170.00 T
8/27/24 AP2189	KALYNN LAMEY	RED CROSS	65962	RED CROSS LIFEGUARD CERTIFICAT	260.00
8/27/24 AP2189	KALYNN LAMEY	WSI	65962	WSI INSTRUCTOR CERTIFICATION	190.00
8/27/24 AP2189	DAVIS MANTERNACH	RED CROSS	65948	RED CROSS BLENDED COURSE	260.00 T
8/27/24 AP2189	MANTERNACH, CARLY	WSI	65966	WSI INSTRUCTOR CERTIFICATION	190.00 T
8/27/24 AP2189	ISSIE RHOMBERG	RED CROSS	65960	RED CROSS CERTIFICATION	170.00
8/27/24 AP2189	MOLLY ROLING	RED CROSS	65969	RED CROSS BLENDED COURSE	170.00 T
8/27/24 AP2189	RHOMBERG, GRACE	RED CROSS	65970	RED CROSS BLENDED COURSE	170.00 T
	ACCOUNT TOTAL				2,370.00
001-460-6371	UTILITIES				
8/13/24 AP2185	CASCADE MUNICIPAL UTILITI	08152024	65895	UTILITY BILLS DUE 08/15/2024	1203.67
8/27/24 AP2189	CASCADE MUNICIPAL UTILITI	AUG 2024	65944	AUGUST 2024 UTILITY BILLS	999.59
	ACCOUNT TOTAL				2,203.26
001-460-6373	TELEPHONE/INTERNET				
8/13/24 AP2185	CASCADE COMMUNICATIONS	08012024	65892	AUGUST 2024	53.10
	ACCOUNT TOTAL				53.10
001-460-6507	MIS OPERATING SUPPLIES				
8/13/24 AP2185	ACCO	0245153-IN	7857	LIQUID CHLORINE SOLUTION	992.60
8/13/24 AP2185	FIRST SUPPLY LLC-DUBUQUE	14265821-00	65901	CLOSET PARTS KIT	57.62
8/13/24 AP2185	FIRST SUPPLY LLC-DUBUQUE	14265821-01	65901	CLOSET PARTS KIT	57.62
8/13/24 AP2185	VISA	JULY 2024	65921	POOL-HOBBY LOBBY	14.91
8/13/24 AP2185	VISA	JULY 2024	65921	POOL TIME CARDS-AMAZON	12.38
8/27/24 AP2189	ACCO	0245630-IN	7928	LIQUID CHLORINATING CONCENTRAT	891.20
	ACCOUNT TOTAL				2,026.33
001-460-6514	POOL CONCESSIONS				
8/13/24 AP2185	BROTHERS	2059	65889	POOL CONCESSIONS	34.15
8/13/24 AP2185	BROTHERS	0880	65889	POOL CONCESSIONS	30.61

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ACCOUNT NUMBER	ACCOUNT NAME	(FISCAL 2/2025 TO 2/2025)	PO NUMBER	INVOICE	CHECK NO	REF/DESCRIPTION	AMOUNT
DATE	JRNL	NAME/OTHER REFERENCE					
001-460-6514		POOL CONCESSIONS					
8/13/24	AP2185	BROTHERS	8513		65889	POOL CONCESSIONS	43.74
8/13/24	AP2185	BROTHERS	9133		65889	POOL CONCESSIONS	18.63
8/13/24	AP2185	BROTHERS	3543		65889	POOL CONCESSIONS	13.37
8/13/24	AP2185	BROTHERS	3472		65889	POOL CONCESSIONS	13.35
8/13/24	AP2185	CASCADE LUMBER	192092		65894	SNO KONE CUPS-POOL	18.60
8/13/24	AP2185	LIME ROCK SPRINGS CO	20375291		65909	POOL CONCESSIONS	86.94
8/13/24	AP2185	LIME ROCK SPRINGS CO	20376084		65909	POOL CONCESSIONS	178.74
8/13/24	AP2185	MYERS-COX	6499		7868	CREDIT POOL CONCESSIONS	214.38-
8/13/24	AP2185	MYERS-COX	586714		7868	POOL CONCESSIONS	132.88
8/13/24	AP2185	MYERS-COX	586225		7868	POOL CONCESSIONS	562.97
8/13/24	AP2185	MYERS-COX	587103		7868	POOL CONCESSIONS	423.79
8/13/24	AP2185	MYERS-COX	587337		7868	POOL CONCESSIONS	172.33
8/13/24	AP2185	MYERS-COX	587279		7868	POOL CONCESSIONS	50.54
8/13/24	AP2185	VISA	JULY 2024		65921	CREDIT FROM YELLOH	40.98-
8/13/24	AP2185	VISA	JULY 2024		65921	AMAZON	42.44
8/13/24	AP2185	VISA	JULY 2024		65921	AMAZON	67.80
8/13/24	AP2185	VISA	JULY 2024		65921	POOL	115.33
8/13/24	AP2185	VISA	JULY 2024		65921	POOL-WALMART	54.79
8/13/24	AP2185	VISA	JULY 2024		65921	POOL-YELLOH	40.96
8/13/24	AP2185	VISA	JULY 2024		65921	POOL-AMAZON CANDY	95.60
8/13/24	AP2185	VISA	JULY 2024		65921	CREDIT FROM WALMART	12.75-
8/13/24	AP2185	VISA	JULY 2024		65921	POOL YELLOH	68.93
8/13/24	AP2185	VISA	JULY 2024		65921	SAMS CLUB-POOL	44.01
8/13/24	AP2185	VISA	JULY 2024		65921	SAMS CLUB-POOL CONCESSION	65.59
8/13/24	AP2185	VISA	JULY 2024		65921	AMAZON-POOL CONCESSIONS	82.40
8/13/24	AP2185	VISA	JULY 2024		65921	AMAZON-POOL AIRHEADS	18.70
8/13/24	AP2185	VISA	JULY 2024		65921	AMAZON-POOL AIRHEADS	18.70
8/27/24	AP2189	BROTHERS	3429		65940	POOL CONCESSIONS	52.32
8/27/24	AP2189	MYERS-COX	585221		7934	DATE 7/2/24 POOL CONCESSIONS	238.61
8/27/24	AP2189	MYERS-COX	587647		7934	DATE 8/8/24 POOL CONCESSIONS	317.27
8/27/24	AP2189	MYERS-COX	CORRECTION 6499		7934	CORRECT CREDIT INVOICE 6499	214.38
		ACCOUNT TOTAL					3,050.36
001-460-6727		CAPITAL EQUIPMENT					
8/27/24	AP2189	THE LOCKSMITH EXPRESS	173570		65974	REKEY THE POOL DOORS/LOCKS	1235.00
		ACCOUNT TOTAL					1,235.00
					REPORT TOTAL		38,780.92