

CITY OF CASCADE, IOWA
COUNCIL MEETING AGENDA & PUBLIC NOTICE
Monday, May 13, 2024, 6:00 P.M
CITY HALL, 320 1ST AVE WEST

NOTICE: Notice is hereby given that the Cascade City Council will hold a meeting at **6:00 PM** on Monday, May 13, 2024, at City Hall. Any visually or hearing-impaired person with special accessibility needs should contact the City Clerk at 563-852-3114.

Meetings are live streamed at www.cityofcascade.org and Facebook Live

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approve Agenda**
- 5. Public Comment (Limit 3 minutes per person-Agenda Items and Local Government Issues)**
- 6. Consent Agenda – Review and approve the following:**
 - 1. Minutes: City Council 4/22/24**
 - 2. May 13, 2024 Claims and April Monthly Reports**
 - 3. Liquor -Annual Renewal Biloani, LLC dba as The Bent Rim**
- 7. Consideration of Ordinance #09-24 Water Services Material Used to Replace Right of Ways (Second Reading)**
- 8. Consideration of Ordinance #11-24 Building Sewers and Connections Material Used to Replace Right of Ways (Second Reading)**
- 9. Consideration of Ordinance #10-24 Utility Billing Errors and Adjustment Policy (Second Reading)**
- 10. Consideration of Resolution #49-24 Declaring 1998 Freightliner Fire Truck Surplus**
- 11. Request from the Cascade Economic Development Corporation for Additional Funding FY24**
- 12. Discussion on City Ownership of Industrial Court and Oak Hill Storm Detention Basin**
- 13. Consideration of Resolution #51-24 Appointment of Gayle Walter Planning and Zoning Commission**
- 14. Discussion on City Code Weed and Grass Height Restriction - 6” or 8” Maximum Height**
- 15. Consideration of Resolution #52-24 Approval of Hwy 136 IDOT Contract Amendment**
- 16. Highway 136 Update and Weekly Newsletter Sign Up**
- 17. Consideration of Resolution #53-24 Naming the Newly Developed Park-Oak Hill Park**
- 18. Consideration of Resolution #54-24 A Second GIS Summer Employee**
- 19. Consideration of Resolution #55-24 Fund Transfers for FY24**
- 20. Consideration of Resolution #56-24 Library Change Orders #1**
- 21. Consideration of Resolution #50-24 Set Public Hearing for Budget Amendment FY24**
- 22. Reports – Police Chief, Library Furniture and City Administrator**
 - 1. April Police Report**
- 23. Public Comment (Limit 3 Minutes per person-only items on this agenda)**
- 24. Adjourn into closed session to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent**

needless and irreparable injury to that individual's reputation and that individual requests a closed session. -City Administrator Annual Review

25. Possible Action After Closed Session

26. Adjournment

April 22, 2024
City Council Meeting Minutes

The April 22, 2024 Regular City Council meeting was called to order at 6:01PM by Mayor Steve Knepper. The Pledge of Allegiance was recited. Delaney, Gehl, Hosch, Oliphant and Rausch answered roll call.

Motion Oliphant, second Gehl to approve the agenda. All Ayes. Motion carried.

Motion Delaney, second Gehl to approve the consent agenda items: City Council Minutes 4/8/24 Special and Regular, 4/9/24 Library Board, 4/10/24 Utility Board, Personnel Committee 4/9/24 and 4/15/24; April 22, 2024 Claims and Liquor License 5-day Textile Brewery LLC dba The Corner Taproom – Wingfest May 11. All Ayes. Motion carried.

Motion Rausch, second Gehl to Open Public Hearing Fiscal Year 2025 Budget. Roll Call vote. All Ayes. Motion carried.

Motion Oliphant, second Gehl to Close Public Hearing Fiscal Year 2025 Budget. Roll Call vote. All Ayes. Motion carried.

Motion Gehl, second Oliphant to approve Resolution #41-24 Fiscal Year 2025 Budget Adoption. Roll Call vote. All Ayes. Motion carried.

Motion Oliphant, second Rausch to approve Resolution #43-24 Fiscal Year Wages. Roll Call vote. All Ayes. Motion carried.

Motion Rausch, second Delaney to approve Resolution #44-24 Hourly Police Shift Differential Pay. Roll Call vote. All Ayes. Motion carried.

Motion Oliphant, second Hosch to approve Resolution #45-24 Wage Structure for Water and Sewer Certifications. Roll Call vote. All Ayes. Motion carried.

Motion Delaney, second Rausch to approve Resolution #42-24 providing for the Issuance of \$1,325,000 General Obligation Corporate Purpose Bonds, Series 2024 and providing for the levy of taxes to pay the same. Roll Call vote. All Ayes. Motion carried.

Motion Oliphant, second Gehl to approve Resolution #48-24 Fire EMS Volunteer Insurance Coverage. Roll Call vote. All Ayes. Motion carried.

Motion Delaney, second Oliphant to approve Resolution #46-24 FY24 Transfers. Roll Call vote. All Ayes. Motion carried.

Motion Delaney, second Rausch to approve the First Reading of Ordinance #09-24 Water Services Material Used to Replace Right of Ways. Roll Call vote. All Ayes. Motion carried.

Motion Oliphant, second Gehl to approve the First Reading of Ordinance #11-24 Building Sewers and Connections Material Used to Replace Right of Ways. Roll Call vote. All Ayes. Motion carried.

Motion Rausch, second Hosch to approve the First Reading of Ordinance #10-24 Utility Billing Errors and Adjustment Policy. Roll Call vote. All Ayes. Motion carried.

Motion Oliphant, second Gehl to approve Resolution #47-24 to Change September Council Meeting from September 23 to 30, 2024 and City Administrator Attendance at ICMA Conference. Roll Call vote. All Ayes. Motion carried.

Clarification on Uniform Allowance for Public Works due to not extending City Laundering contract.

Reports given by Police Chief Fred Heim and Lisa Kotter.

Motion Oliphant, second Delaney to adjourn at 6:35pm. All Ayes. Motion carried.

Kathy Goerdts, City Clerk

Steven J. Knepper

CLAIMS REPORT
 Check Range: 4/24/2024- 5/14/2024

CLAIMS

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
INV1562350	ACCESS SYSTEMS	COPY MACHINE FEES		315.09		
04/19/2024	ADVANTAGE ADMINISTRATORS	BENEFITS PAID-GEHL	95.76		14016257	4/25/24
042620204	ADVANTAGE ADMINISTRATORS	BENEFITS PAID-KOTTER	266.20		14016260	5/02/24
05032024	ADVANTAGE ADMINISTRATORS	BENEFITS PAID-STANER	179.48		14016261	5/09/24
12052	ADVANTAGE ADMINISTRATORS	MONTHLY EXPENSE	78.30		14016256	4/26/24
12292022	ADVANTAGE ADMINISTRATORS	PSF BUY DOWNS		619.74		
05152024	ALLIANT ENERGY	PARKS ELECTRIC BILL		25.33		
33692	AMERICAN LEGAL PUBLISHING	APRIL 2024 S-3 EDITING		44.00		
2038142376	BAKER & TAYLOR BOOKS	8 PAPERBACK/4 HARDCOVER BOOKS	110.49			
2038167556	BAKER & TAYLOR BOOKS	4 PAPERBACK/6 HARDCOPY BOOKS	110.53			
2038178948	BAKER & TAYLOR BOOKS	31 BOOKS(HARDCOPY & PAPERBACK)	312.55	533.57		
136612	BARD MATERIALS	OAKHILL PLAYGROUND	515.40			
137318	BARD MATERIALS	ROADSTONE	320.57			
138349	BARD MATERIALS	OAKHILL PLAYGROUND	1,407.10	2,243.07		
9976	BIBLIONIX	ANNUAL SUBSCRIPTION SVC/LIBRRY		1,430.00		
04262024	BOOK LOOK	43 BOOKS		778.57		
85321903	BOUND TREE MEDICAL LLC	PEDS/CURAPLEX/IV SOLUTION/AIRW	599.90			
85323601	BOUND TREE MEDICAL LLC	CURAPLEX OB KIT W/CLAMP SCISSO	86.58	686.48		
0415739-IN	CAMPBELL PET COMPANY	PET TAGS AND HOOKS/RINGS		19.00		
05012024	CASCADE COMMUNICATIONS CO	PHONE/INTERNET CHARGES		936.42		
FY 2024	CASCADE ENHANCEMENT COMMITTEE	RES # 53-23 FUNDING REQUEST		1,000.00		
QUARTER 1 2024	CASCADE FIRE DEPARTMENT	QUARTER 1 2024 REIMBURSEMENTS		1,445.18		
185417	CASCADE LUMBER CO	POLY TUBE/CLAMP/COMPRESS UNION	18.09			
185423	CASCADE LUMBER CO	BRASS, BAG, SLEEVES	13.86			
939740	CASCADE LUMBER CO	RUST PAINT/TARP	218.95			
941270	CASCADE LUMBER CO	DUCT TAPE/TILE TAPE	18.98			
941855	CASCADE LUMBER CO	REBAR	97.70			
942365	CASCADE LUMBER CO	BLOCKS	14.40			
942975	CASCADE LUMBER CO	SPRING HOOK/PULLEY	14.98			
945210	CASCADE LUMBER CO	VALVE/NIPPLE/ELBOW	25.46			
945960	CASCADE LUMBER CO	CLIP ROPE	7.16			
946620	CASCADE LUMBER CO	SOLID BLOCK	7.74			
946690	CASCADE LUMBER CO	PAPER TOWELS	3.58			
946775	CASCADE LUMBER CO	SHIPPING CHARGES	13.77	454.67		
05142024	CASCADE MUNICIPAL UTILITIES	METER DEPOSIT REFUND-R. PFAB	120.00			
05142024-R	CASCADE MUNICIPAL UTILITIES	METER DEPOSIT REFUND-S. NICHOL	120.00			
05152024	CASCADE MUNICIPAL UTILITIES	UTILITY BILLS DUE 5/15/2024	8,425.44	8,665.44		
042242899	CASCADE PIONEER	PUBLICATION FEES	233.29			
04244036	CASCADE PIONEER	PUBLICATION FEES	396.64	629.93		
84009745	CENGAGE LEARNING	5 DYNAMIC DRAMA SETS	145.45			
84052629	CENGAGE LEARNING	1 THORNKIKE PRESS	31.19			
84180161	CENGAGE LEARNING	1 DYNAMIC DRAMA	28.49	205.13		
2081651	CENTER POINT LARGE PRINT	2 BOOKS	55.45			
2082975	CENTER POINT LARGE PRINT	3 BOOKS	82.92	138.37		
50671	CHOSEN VALLEY TESTING	CONCRETE/COMPACTION TESTING		4,543.75		
2004378	CITY LAUNDERING CO	UNIFORM		16.60		
05052024	CKENDALL CONSULTING LLC	CONSULTING SERVICES		675.00		
IVC0112629	COAST TO COAST SOLUTIONS	COMMUNITY BAGS		513.52		
05102024	COLLEGE SUBSCRIPTION SERVICE	PEOPLE MAGAZINE RENEWAL		91.00		
7467190	DEMCO INC	BOOKMARKS/LIQUID PLASTIC/TAPE	80.92			
7476331	DEMCO INC	6 CARTON BOOK JACKETS	185.93			
7476336	DEMCO INC	4 CARTON BOOK JACKETS	85.58	352.43		
05312024	DUBUQUE CO TREASURER	1931351011/1931351012/19313510		1,208.00		
IVC000022951	ECIA	INSPECTION SERVICES		660.33		

CLAIMS REPORT
 Check Range: 4/24/2024- 5/14/2024

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
287309338483X4272024	FIRST NET-AT&T MOBILITY	FIRST NET BILL		99.42		
32163	GASSER FARM & HARDWARE LLC	STIHL OIL-LAWN MOWER	17.34			
32194	GASSER FARM & HARDWARE LLC	FIRE DEPT-MULCH	109.95			
32224	GASSER FARM & HARDWARE LLC	MULCH FOR GARDEN CLUB	87.96			
32359	GASSER FARM & HARDWARE LLC	WATER DEPT: DRAIN	4.99			
32497	GASSER FARM & HARDWARE LLC	EMS:AAA BATTERY	10.99			
32531	GASSER FARM & HARDWARE LLC	POOL-MISC SUPPLIES	44.86			
32533	GASSER FARM & HARDWARE LLC	FROG TAPE FOR PBALL COURT	24.98	301.07		
BOOT	PHIL GEHL	BOOT REIMBURSEMENT		177.40		
IN14675214	GORDON FLESCH COMPANY INC	PRINTER/COPIER OVERAGE FEES	27.72			
IN14678283	GORDON FLESCH COMPANY INC	COLOR USAGE FEE	20.20	47.92		
6731648	HAWKINS INC	CHLORINE CYLINDERS	40.00			
6732324	HAWKINS INC	CHLORINE CYLINDER	10.00	50.00		
113985	HERITAGE PRINTING COMPANY	LAMINATING PAGES/STORY WALK		35.00		
JEAN	MARTY HOFFMANN	3 PAIR OF JEANS	134.97			
WORK SHIRT	MARTY HOFFMANN	WORK SHIRT REIMBURSEMENT	22.49			
WORK SHIRT 2	MARTY HOFFMANN	WORK SHIRT	23.99			
WORK SHIRT 3	MARTY HOFFMANN	WORK SHIRT	22.49			
WORK SHIRT 4	MARTY HOFFMANN	WORK SHIRT	22.49	226.43		
505272502	HOOPLA	140 DIGITAL ITEMS		337.01		
758	IOWA DEPT OF PUBLIC HEALTH	FY24 QUARTERLY IA SYSTEM		300.00		
PR20240425	IRS W/H	FED/FICA TAX		6,615.63	14016254	5/03/24
7768	JKP DESIGNS LLC	SHORT SLEEVE T SHIRTS	329.25			
7777	JKP DESIGNS LLC	VINYL BANNERS	125.00	454.25		
2065-42	KENNEDY PAINTING	RESTROOM FIRE DAMAGE PAINTING		675.00		
4930	KERPS SERVICE CENTER INC	MOWER TIRES		127.36		
MAY 2024	KOTTER LISA	TRAVEL/CELL PHONE/TRAVEL REIMB		242.30		
JUNE 2024	MADISON NATL LIFE INS CO, INC	JUNE 2024 PREMIUMS		416.39		
24-2299	MCALLISTER ELECTRIC SVC INC	WIREMAN/TRENCHER BY THE HOUR		145.00		
STEVEACE	BILL MCCARTHY	TREE PURCHASE STEVE ACE DBQ		243.00		
633	MCDERMOTT CUSTOM PUMPING LLC	HAUL SLUDGE		2,800.00		
01102	MCDERMOTT OIL CO	FUEL FOR AMBULANCE	89.36			
9443-2	MCDERMOTT OIL CO	FUEL FOR SLUDGE HAULING	200.00			
APRIL 2024	MCDERMOTT OIL CO	APRIL FUEL BILL	2,069.50	2,358.86		
M01027932	MERCY MEDICAL CENTER	Q4 EMS PHARMACY FEES		115.00		
505130635	MIDWEST TAPE LLC	2 DVD SETS		48.73		
PR20240425	MISSION SQUARE RETIRE-#303939	ICMA		1,229.20	65684	5/03/24
580646	MYERS-COX	TORK MINI ROLL/FOOD TRAYS		316.00		
I-05018267	OMNIGO SOFTWARE	SOFTWARE LICENSE-POLICE		2,469.20		
36224	PARTS AUTHORITY	WATER DEPT-3M ROLL	111.42			
36241	PARTS AUTHORITY	WATER DEPT-RADIATOR DRAIN	6.42			
36290	PARTS AUTHORITY	SHOP-GREASE	87.80	205.64		
38022008	QUILL CORP	CANDY FOR PROGRAMS	5.05			
38247321	QUILL CORP	CONSTRUCTION PAPER/WIGGLE EYES	13.14			
38278511	QUILL CORP	WIGGLE EYES/PEEL EYES	71.38			
38282573	QUILL CORP	8-PLY 20 LB COTTON TWINE	28.79			
38291622	QUILL CORP	BLACK MARKERS/CONSTRUCTION PAP	29.12			
38311692	QUILL CORP	RE-CLAIM 150 13 GAL WHITE	40.66	188.14		
INV17205	RACOM CORPORATION	ANTENNA/MAGNETIC MOUNT/CONNECT		140.10		
0897-001020555	BFI WASTE SERVICES LLC	GARBAGE HAULER FOR 06142024		24,592.20		
277418	STATE HYGIENIC LABORATORY	TESTING FEES	113.00			
277419	STATE HYGIENIC LABORATORY	WASTEWATER TESTING	529.00	642.00		
APRIL 2024	CINDY STOLL	CLEANING SERVICES		660.00		
06112024	STUNTZ ENTERTAINMENT	ARTIST FOR PROGRAMS		450.00		

CLAIMS REPORT
 Check Range: 4/24/2024- 5/14/2024

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
01022	TASTE OF HOME	GRANDMAS FAVORITES		41.02		
11473825	TELEFLEX LLC	NEEDLE SETS		1,345.50		
3100138282	TEST AMERICA LABORATORIES INC	WW TESTING		888.00		
3264	THE TAG ART COMPANY	TAG ART SUPERHERO EVENT SERVIC		500.00		
2020IN6602	UNITYPOINT HEALTH	DRUG BOX	125.00			
2020IN6696	UNITYPOINT HEALTH	DRUG BOX	150.00			
2020IN6801	UNITYPOINT HEALTH	DRUG BOX	50.00	325.00		
INV00338008	USA BLUE BOOK	GLOVES/PH BUFFER/HACH DPD		1,172.04		
05262024	VISA	APRIL 2024 CREDIT CARD CHARGES		4,008.39		
05042024	WENDY LOPEZ	PARK DEPOSIT REFUND		50.00		
10521	WILLCO INC	M-JOINT CCPV		1,912.86		
				=====		
		Accounts Payable Total		85,181.68		
		Invoices: Paid		8,464.57		
		Invoices: Scheduled		76,717.11		

**CLAIMS REPORT
CLAIMS FUND SUMMARY**

FUND	NAME	AMOUNT
001	GENERAL	56,150.05
016	PARTIAL SELF-FUND	619.74
110	ROAD USE TAX	2,578.38
370	LIBRARY CAPITAL PROJECT	5,751.75
600	WATER	6,558.80
601	DEPOSITS-WATER/SEWER	240.00
610	SEWER	13,282.96

	TOTAL FUNDS	85,181.68

TREASURER'S REPORT
CALENDAR 4/2024, FISCAL 10/2024

(A)

APRIL 2024
 TREASURER'S
 REPORT

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	94,075.99	952,417.31	465,434.62	.00	581,058.68
002 OLD ARPA DONT USE	.00	.00	.00	.00	.00
011 POLICE	83,155.30	7,401.28	.00	.00	90,556.58
012 FIRE TRUCK	301,320.61	31,454.08	236,150.00	.00	96,624.69
013 RIVERVIEW PARK	10,230.96	49.37	.00	.00	10,280.33
014 FIRE EQUIPMENT	77,500.00	10,000.00	.00	.00	87,500.00
015 PUBLIC WORKS TRUCK	45,539.30	5,219.76	.00	.00	50,759.06
016 PARTIAL SELF-FUND	26,970.60	20,087.13	1,519.70	.00	45,538.03
017 SWIMMING POOL	46,485.90	5,074.60	.00	.00	51,560.50
018 CABLE	6,957.43	33.57	.00	.00	6,991.00
019 PARKS/PLAYGROUND	22,237.08	107.31	.00	.00	22,344.39
020 STREET EQUIP	108,477.03	33,523.48	.00	.00	142,000.51
021 LIBRARY	253,869.20	684.43	.00	.00	254,553.63
022 1ST AVENUE	313,219.17	1.14	.00	.00	313,220.31
023 1ST AVE BRIDGE	.00	.00	.00	.00	.00
024 TYLER BRIDGE	.00	.00	.00	.00	.00
025 TRAIL	45.42	.22	.00	.00	45.64
026 SIREN	2,409.88	11.63	.00	.00	2,421.51
027 BICENTENNIAL	5,019.65	24.22	.00	.00	5,043.87
028 AMBULANCE	186,501.62	20,900.00	.00	.00	207,401.62
110 ROAD USE TAX	218,794.91	39,477.74	65,847.31	73.24	192,498.58
111 ARP (AMERI RESUCUE PLAN	63,379.64	.00	.00	.00	63,379.64
112 EMPLOYEE BENEFITS	104,448.52	61,544.86	25,000.00	.00	140,993.38
121 LOCAL OPTION	736,459.47	29,267.18	228,825.00	.00	536,901.65
125 TAX INCREMENT FINANCING	37,419.92-	86,401.62	.00	.00	48,981.70
200 DEBT SERVICE	114,509.05	272,142.10	3,294.47	.00	383,356.68
220 SPECIAL ASSESSMENT	.00	.00	.00	.00	.00
300 LIBRARY PROJ	.00	.00	.00	.00	.00
310 HOUSING REHAB	13,603.74	.00	.00	.00	13,603.74
312 1ST AVE TRAIL PROJECT	9,990.32	.00	.00	.00	9,990.32
322 STREET IMPROVEMENTS	.00	.00	.00	.00	.00
323 HIGHWAY 136	51,261.94	.00	13,585.79	.00	37,676.15
360 WATER SYSTEM IMPROVEMEN	713.63	.00	.00	.00	713.63
363 WWTP IMPROVEMENT PROJEC	.00	.00	.00	.00	.00
364 TRAIL WATER MAIN REPLAC	.00	.00	.00	.00	.00
365 MCKINLEY ST & 1ST AVE C	.00	.00	.00	.00	.00
366 SWIMMING POOL PROJECT	.00	.00	.00	.00	.00
370 LIBRARY CAPITAL PROJECT	342,726.91-	104,240.29	189,215.36	.00	427,701.98-
600 WATER	20,903.38-	28,674.04	44,739.07	185.74	36,782.67-
601 DEPOSITS-WATER/SEWER	4,543.43	.00	.00	.00	4,543.43
603 WELL PUMP	56,227.83	271.34	.00	.00	56,499.17
604 2021A BOND	.00	.00	.00	.00	.00
605 2021A BOND SINKING	76,201.25	367.72	.00	.00	76,568.97
610 SEWER	279,004.65	71,365.57	74,213.29	218.98-	275,937.95
611 SEWER SINKING	567,136.00	.00	.00	.00	567,136.00
620 GARBAGE	.00	.00	.00	.00	.00
621 GARBAGE TRUCK	.00	.00	.00	.00	.00
Report Total	3,479,239.31	1,780,741.99	1,347,824.61	40.00	3,912,196.69

BANK CASH REPORT
2024

Page 1
APRIL 2024
CASH REPORT

BANK NAME FUND GL NAME	MARCH CASH BALANCE	APRIL RECEIPTS	APRIL DISBURSMENTS	APRIL CASH BALANCE	OUTSTANDING TRANSACTIONS	APR BANK BALANCE
OHNWARD CHECKING ACCT						
BANK OHNWARD CHECKING ACCT						2,590,394.80
001 CASH - GENERAL	36,808.02-	951,906.83	465,572.65	449,526.16	6,219.82	
002 CASH- ARP COVID 19 GRANT	0.00	0.00	0.00	0.00		
011 CASH - POLICE	0.00	0.00	0.00	0.00		
012 CASH - FIRE	0.00	0.00	0.00	0.00		
013 CASH - RIVERVIEW PARK	0.00	0.00	0.00	0.00		
014 CASH - FIRE EQUIPMENT	77,500.00	10,000.00	0.00	87,500.00		
015 CASH - PUBLIC WORKS TRUCK	0.00	0.00	0.00	0.00		
016 CASH - PARTIAL SELF-FUND	8,916.07	20,000.00	1,519.70	27,396.37		
017 CASH - SWIMMING POOL	31,027.59	0.00	0.00	31,027.59		
018 CASH - CABLE	0.00	0.00	0.00	0.00		
019 CASH - PARKS/PLAYGROUND	0.00	0.00	0.00	0.00		
020 CASH - STREET EQUIP	0.00	0.00	0.00	0.00		
021 CASH - LIBRARY	112,038.55	0.00	0.00	112,038.55		
022 CASH - 1ST AVENUE	312,982.23	0.00	0.00	312,982.23		
023 CASH - 1ST AVE BRIDGE	0.00	0.00	0.00	0.00		
024 CASH - TYLER BRIDGE	0.00	0.00	0.00	0.00		
025 CASH - TRAIL	0.00	0.00	0.00	0.00		
026 CASH - SIREN	0.00	0.00	0.00	0.00		
027 CASH - BICENTENNIAL	0.00	0.00	0.00	0.00		
028 CASH - AMBULANCE	0.00	0.00	0.00	0.00		
110 CASH - ROAD USE TAX	218,794.91	39,477.74	65,774.07	192,498.58		
111 ARPA CHECKING	63,379.64	0.00	0.00	63,379.64		
112 CASH - EMPLOYEE BENEFITS	104,448.52	61,544.86	25,000.00	140,993.38		
121 CASH - LOST	736,459.47	29,267.18	228,825.00	536,901.65		
125 CASH - TIF	37,419.92-	86,401.62	0.00	48,981.70	3,981.00	
200 CASH - DEBT SERVICE	114,509.05	272,142.10	3,294.47	383,356.68		
220 CASH - SPECIAL ASSESSMENT	0.00	0.00	0.00	0.00		
310 CASH - HOUSING REHAB	13,603.74	0.00	0.00	13,603.74		
312 CASH - 1ST AVE TRAIL PROJECT	9,990.32	0.00	0.00	9,990.32		
322 CASH - STREET IMPROVEMENTS	0.00	0.00	0.00	0.00		
323 CASH - HIGHWAY 136	51,261.94	0.00	13,585.79	37,676.15		
360 CASH - WATER SYS IMPROVEMENT	713.63	0.00	0.00	713.63		
363 CASH - WWTP IMPROVEMENT PROJ	0.00	0.00	0.00	0.00		
364 CASH - TRAIL WATER MAIN REPLAC	0.00	0.00	0.00	0.00		
365 CASH - MCKINLEY ST & 1ST AVE	0.00	0.00	0.00	0.00		
366 CASH - SWIMMING POOL PROJ	0.00	0.00	0.00	0.00		
370 CASH - LIBRARY CAP PROJECT	342,726.91-	104,240.29	189,215.36	427,701.98-	220.00	
600 CASH - WATER	110,717.32-	28,240.63	46,153.33	128,630.02-	633.00	
601 CASH - DEPOSITS	1,043.43	0.00	0.00	1,043.43		
603 CASH - WELL PUMP	0.00	0.00	0.00	0.00		
604 CASH - 2021A BOND	0.00	0.00	0.00	0.00		
605 CASH - 2021A BOND SINKING	0.00	0.00	0.00	0.00		
610 CASH - SEWER	122,717.34	70,611.38	74,432.27	118,896.45	30.73	
611 CASH - SEWER SINKING	567,136.00	0.00	0.00	567,136.00		
620 CASH - GARBAGE	0.00	0.00	0.00	0.00		
621 CASH - GARBAGE TRUCK	0.00	0.00	0.00	0.00		
OHNWARD CHECKING ACCT TOTALS	2,018,850.26	1,673,832.63	1,113,372.64	2,579,310.25	11,084.55	2,590,394.80

BANK CASH REPORT 2024

BANK NAME	MARCH	APRIL	APRIL	APRIL	OUTSTANDING	APR BANK
FUND GL NAME	CASH BALANCE	RECEIPTS	DISBURSMENTS	CASH BALANCE	TRANSACTIONS	BALANCE
OHNWARD MONEY MARKET ACCT						
						1,332,886.44
BANK OHNWARD MONEY MARKET ACCT						
001 CDS/INVESTMENTS - GENERAL	130,884.01	648.51	0.00	131,532.52		
011 CDS/INVESTMENTS - POLICE CAR	83,155.30	7,401.28	0.00	90,556.58		
012 CDS/INVESTMENTS - FIRE TRUCK	301,320.61	31,454.08	236,150.00	96,624.69		
013 CDS/INVESTMENTS - RIVERVIEW	10,230.96	49.37	0.00	10,280.33		
015 CDS/INVESTMENTS - TRUCK RSRV	45,539.30	5,219.76	0.00	50,759.06		
016 CDS/INVESTMENTS - PARTIAL SELF	18,054.53	87.13	0.00	18,141.66		
017 CDS/INVESTMENTS - SWIMMING	15,458.31	5,074.60	0.00	20,532.91		
018 CDS/INVESTMENTS - CABLE RSRV	6,957.43	33.57	0.00	6,991.00		
019 CDS/INVESTMENTS - PARKS	22,237.08	107.31	0.00	22,344.39		
020 CDS/INVESTMENTS - STREET EQUIP	108,477.03	33,523.48	0.00	142,000.51		
021 CDS/INVESTMENTS - LIBRARY RSRV	141,830.65	684.43	0.00	142,515.08		
022 CDS/INVESTMENTS - 1ST AVE RSRV	236.94	1.14	0.00	238.08		
024 CDS/INVESTMENTS - TYLER BRIDGE	0.00	0.00	0.00	0.00		
025 CDS/INVESTMENTS - TRAIL RSRV	45.42	0.22	0.00	45.64		
026 CDS/INVESTMENTS - SIREN RSRV	2,409.88	11.63	0.00	2,421.51		
027 CDS/INVESTMENTS - BICENTENNIAL	5,019.65	24.22	0.00	5,043.87		
028 CD/INVESTMENTS - AMBULANCE RES	186,501.62	20,900.00	0.00	207,401.62		
110 CDS/INVESTMENTS - ROAD USE TAX	0.00	0.00	0.00	0.00		
112 CDS/INVESTMENTS - EMPLOYEE BEN	0.00	0.00	0.00	0.00		
125 CDS/INVESTMENTS - TIF	0.00	0.00	0.00	0.00		
200 CDS/INVESTMENTS - DEBT SERVICE	0.00	0.00	0.00	0.00		
600 CDS/INVESTMENTS - WATER	89,813.94	2,033.41	0.00	91,847.35		
601 CDS/INVESTMENTS - DEPOSITS	3,500.00	0.00	0.00	3,500.00		
603 CDS/INVESTMENTS - WELL PUMP	56,227.83	271.34	0.00	56,499.17		
605 CD's/INVESTMENTS-2021A SINKING	76,201.25	367.72	0.00	76,568.97		
610 CDS/INVESTMENTS - SEWER	156,287.31	754.19	0.00	157,041.50		
611 CDS/INVESTMENTS - SEWER SINKIN	0.00	0.00	0.00	0.00		
620 CDS/INVESTMENTS - GARBAGE	0.00	0.00	0.00	0.00		
621 CDS/INVESTMENTS - GARBAGE TRK	0.00	0.00	0.00	0.00		
OHNWARD MONEY MARKET ACCT TOTA						1,332,886.44
	1,460,389.05	108,647.39	236,150.00	1,332,886.44	0.00	1,332,886.44
OHNWARD BANK CD						
BANK OHNWARD BANK CD						
019 CD - PARKS	0.00	0.00	0.00	0.00		
021 CD - LIBRARY	0.00	0.00	0.00	0.00		
022 CD - 1ST AVE	0.00	0.00	0.00	0.00		
600 CD - WATER	0.00	0.00	0.00	0.00		
OHNWARD BANK CD TOTALS						0.00
	0.00	0.00	0.00	0.00	0.00	0.00
<hr/> <hr/>						
TOTAL OF ALL BANKS	3,479,239.31	1,782,480.02	1,349,522.64	3,912,196.69	11,084.55	3,923,281.24
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REVENUE & EXPENSE REPORT
CALENDAR 4/2024, FISCAL 10/2024

PCT OF FISCAL YTD 83.3%

APRIL 2024

© FUNCTION

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	POLICE TOTAL	27,961.70	189,707.47	260,595.00	70,887.53
	EMERGENCY MANAGEMENT TOTAL	356.05	356.05	2,000.00	1,643.95
	FLOOD CONTROL TOTAL	.00	.00	500.00	500.00
	FIRE TOTAL	15,953.47	29,017.36	293,550.00	264,532.64
	AMBULANCE TOTAL	12,155.20	68,117.33	102,150.00	34,032.67
	ANIMAL CONTROL TOTAL	.00	.00	.00	.00
	PUBLIC SAFETY TOTAL	56,426.42	287,198.21	658,795.00	371,596.79
	ROADS, BRIDGES, SIDEWALKS TOTA	42,318.42	545,893.14	515,458.00	30,435.14-
	STREET LIGHTING TOTAL	1,018.69	9,388.81	16,000.00	6,611.19
	SNOW REMOVAL TOTAL	1,531.86	36,356.76	46,744.00	10,387.24
	RECYCLING/GARBAGE TOTAL	25,681.71	257,137.55	283,200.00	26,062.45
	PUBLIC WORKS TOTAL	70,550.68	848,776.26	861,402.00	12,625.74
	LIBRARY TOTAL	16,376.38	123,548.63	160,783.00	37,234.37
	PARKS TOTAL	10,750.72	131,387.13	74,100.00	57,287.13-
	SWIMMING POOL TOTAL	15,441.25	107,352.06	163,440.00	56,087.94
	OTHER CULTURE/RECREATION TOTA	.00	.00	.00	.00
	CULTURE & RECREATION TOTAL	42,568.35	362,287.82	398,323.00	36,035.18
	COMMUNITY BEAUTIFICATION TOTA	180,000.00	391,711.75	720,000.00	328,288.25
	TIF REVOLVING FUND TOTAL	.00	12,459.50	195,369.00	182,909.50
	COMMUNITY & ECONOMIC DEV TOTA	180,000.00	404,171.25	915,369.00	511,197.75
	MAYOR/COUNCIL/CITY MGR TOTAL	.00	5,411.47	8,600.00	3,188.53
	EXECUTIVE ADMINISTRATION TOTA	.00	2,099.19	3,110.00	1,010.81
	CLERK/TREASURER/ADM TOTAL	34,869.47	196,581.90	114,696.00	81,885.90-
	ELECTIONS TOTAL	.00	2,500.15	2,500.00	.15-
	LEGAL SERVICES/ATTORNEY TOTAL	640.50	8,180.42	15,000.00	6,819.58
	CITY HALL/GENERAL BLDGS TOTAL	27,396.21	118,830.98	184,368.00	65,537.02
	CABLE ACCESS CHANNEL TOTAL	350.00	9,188.84	21,850.00	12,661.16
	GENERAL GOVERNMENT TOTAL	63,256.18	342,792.95	350,124.00	7,331.05
	AMBULANCE TOTAL	.00	.00	.00	.00
	ROADS, BRIDGES, SIDEWALKS TOTA	3,294.47	12,113.94	180,084.00	167,970.06
	LIBRARY TOTAL	.00	.00	.00	.00
	DEBT SERVICES TOTAL	.00	23,050.00	167,150.00	144,100.00
	DEBT SERVICE TOTAL	3,294.47	35,163.94	347,234.00	312,070.06

REVENUE & EXPENSE REPORT
CALENDAR 4/2024, FISCAL 10/2024

PCT OF FISCAL YTD 83.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	ROADS, BRIDGES, SIDEWALKS TOTA	13,585.79	51,000.04	225,000.00	173,999.96
	LIBRARY TOTAL	189,215.36	491,489.26	2,800,000.00	2,308,510.74
	CAPITAL PROJECTS TOTAL	.00	.00	.00	.00
	CAPITAL PROJECTS TOTAL	<u>202,801.15</u>	<u>542,489.30</u>	<u>3,025,000.00</u>	<u>2,482,510.70</u>
	WATER TOTAL	39,739.07	323,577.22	375,973.00	52,395.78
	SEWER TOTAL	69,213.29	423,879.32	927,525.00	503,645.68
	LANDFILL/GARBAGE TOTAL	.00	.00	.00	.00
	ENTERPRISE FUNDS TOTAL	<u>108,952.36</u>	<u>747,456.54</u>	<u>1,303,498.00</u>	<u>556,041.46</u>
	TRANSFERS IN/OUT TOTAL	<u>619,975.00</u>	<u>619,975.00</u>	<u>793,596.00</u>	<u>173,621.00</u>
	TRANSFER OUT TOTAL	<u>619,975.00</u>	<u>619,975.00</u>	<u>793,596.00</u>	<u>173,621.00</u>
	TOTAL EXPENSES	<u><u>1,347,824.61</u></u>	<u><u>4,190,311.27</u></u>	<u><u>8,653,341.00</u></u>	<u><u>4,463,029.73</u></u>

REVENUE & EXPENSE REPORT
CALENDAR 4/2024, FISCAL 10/2024

PCT OF FISCAL YTD 83.3%

APRIL 2024

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	<i>EXPENSES</i> DIFFERENCE
	GENERAL TOTAL	465,434.62	1,941,486.76	2,788,876.00	847,389.24
	OLD ARPA DONT USE TOTAL	.00	.00	.00	.00
	POLICE TOTAL	.00	.00	.00	.00
	FIRE TRUCK TOTAL	236,150.00	236,150.00	236,150.00	.00
	RIVERVIEW PARK TOTAL	.00	.00	.00	.00
	FIRE EQUIPMENT TOTAL	.00	.00	.00	.00
	PUBLIC WORKS TRUCK TOTAL	.00	.00	.00	.00
	PARTIAL SELF-FUND TOTAL	1,519.70	16,772.41	.00	16,772.41-
	SWIMMING POOL TOTAL	.00	.00	.00	.00
	PARKS/PLAYGROUND TOTAL	.00	.00	.00	.00
	STREET EQUIP TOTAL	.00	.00	.00	.00
	LIBRARY TOTAL	.00	.00	89,678.00	89,678.00
	1ST AVENUE TOTAL	.00	.00	.00	.00
	TRAIL TOTAL	.00	.00	.00	.00
	AMBULANCE TOTAL	.00	.00	.00	.00
	ROAD USE TAX TOTAL	65,847.31	394,507.82	319,768.00	74,739.82-
	ARP (AMERI RESUCUE PLAN) TOTA	.00	.00	.00	.00

REVENUE & EXPENSE REPORT
CALENDAR 4/2024, FISCAL 10/2024

PCT OF FISCAL YTD 83.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	EMPLOYEE BENEFITS TOTAL	25,000.00	25,000.00	129,018.00	104,018.00
	LOCAL OPTION TOTAL	228,825.00	228,825.00	207,150.00	21,675.00-
	TAX INCREMENT FINANCING TOTAL	.00	12,459.50	195,369.00	182,909.50
	DEBT SERVICE TOTAL	3,294.47	35,163.94	347,234.00	312,070.06
	LIBRARY PROJ TOTAL	.00	.00	.00	.00
	HOUSING REHAB TOTAL	.00	.00	.00	.00
	1ST AVE TRAIL PROJECT TOTAL	.00	.00	.00	.00
	STREET IMPROVEMENTS TOTAL	.00	.00	.00	.00
	HIGHWAY 136 TOTAL	13,585.79	51,000.04	225,000.00	173,999.96
	WATER SYSTEM IMPROVEMENT TOTA	.00	.00	.00	.00
	WWTP IMPROVEMENT PROJECT TOTA	.00	.00	.00	.00
	TRAIL WATER MAIN REPLACEM TOTA	.00	.00	.00	.00
	MCKINLEY ST & 1ST AVE CUR TOTA	.00	.00	.00	.00
	SWIMMING POOL PROJECT TOTAL	.00	.00	.00	.00
	LIBRARY CAPITAL PROJECT TOTAL	189,215.36	491,489.26	2,800,000.00	2,308,510.74
	WATER TOTAL	44,739.07	328,317.22	382,573.00	54,255.78
	DEPOSITS-WATER/SEWER TOTAL	.00	260.00	.00	260.00-

REVENUE & EXPENSE REPORT
CALENDAR 4/2024, FISCAL 10/2024

PCT OF FISCAL YTD 83.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	WELL PUMP TOTAL	.00	.00	.00	.00
	2021A BOND TOTAL	.00	.00	.00	.00
	2021A BOND SINKING TOTAL	.00	.00	.00	.00
	SEWER TOTAL	74,213.29	428,879.32	406,184.00	22,695.32-
	SEWER SINKING TOTAL	.00	.00	526,341.00	526,341.00
	GARBAGE TOTAL	.00	.00	.00	.00
	GARBAGE TRUCK TOTAL	.00	.00	.00	.00
	TOTAL EXPENSES BY FUND	<u>1,347,824.61</u>	<u>4,190,311.27</u>	<u>8,653,341.00</u>	<u>4,463,029.73</u>

REVENUE REPORT
CALENDAR 4/2024, FISCAL 10/2024

PCT OF FISCAL YTD 83.3% *APRIL 2024*

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	REVENUE UNCOLLECTED
	GENERAL TOTAL	2,731,955.00	952,417.31	2,166,203.30	79.29	565,751.70
	OLD ARPA DONT USE TOTAL	.00	.00	.00	.00	.00
	POLICE TOTAL	1,000.00	7,401.28	10,793.07	1,079.31	9,793.07-
	FIRE TRUCK TOTAL	33,000.00	31,454.08	43,744.54	132.56	10,744.54-
	RIVERVIEW PARK TOTAL	200.00	49.37	466.69	233.35	266.69-
	FIRE EQUIPMENT TOTAL	10,000.00	10,000.00	10,000.00	100.00	.00
	PUBLIC WORKS TRUCK TOTAL	5,600.00	5,219.76	7,077.25	126.38	1,477.25-
	PARTIAL SELF-FUND TOTAL	20,200.00	20,087.13	20,823.56	103.09	623.56-
	SWIMMING POOL TOTAL	5,000.00	5,074.60	5,705.12	114.10	705.12-
	CABLE TOTAL	200.00	33.57	317.35	158.68	117.35-
	PARKS/PLAYGROUND TOTAL	300.00	107.31	1,014.32	338.11	714.32-
	STREET EQUIP TOTAL	41,000.00	33,523.48	37,948.10	92.56	3,051.90
	LIBRARY TOTAL	2,000.00	684.43	6,469.52	323.48	4,469.52-
	1ST AVENUE TOTAL	8,000.00	1.14	10.80	.14	7,989.20
	TYLER BRIDGE TOTAL	.00	.00	.00	.00	.00
	TRAIL TOTAL	1.00	.22	2.08	208.00	1.08-
	SIREN TOTAL	40.00	11.63	109.94	274.85	69.94-

REVENUE REPORT
CALENDAR 4/2024, FISCAL 10/2024

PCT OF FISCAL YTD 83.3%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	BICENTENNIAL TOTAL	50.00	24.22	228.97	457.94	178.97-
	AMBULANCE TOTAL	22,000.00	20,900.00	28,507.15	129.58	6,507.15-
	ROAD USE TAX TOTAL	333,000.00	39,477.74	388,996.86	116.82	55,996.86-
	ARP (AMERI RESUCUE PLAN) TOTA	.00	.00	.00	.00	.00
	EMPLOYEE BENEFITS TOTAL	1,350.00	61,544.86	166,791.15	2,354.90	165,441.15-
	LOCAL OPTION TOTAL	425,000.00	29,267.18	327,827.93	77.14	97,172.07
	TAX INCREMENT FINANCING TOTAL	324,209.00	86,401.62	329,350.90	101.59	5,141.90-
	DEBT SERVICE TOTAL	347,234.00	272,142.10	363,126.12	104.58	15,892.12-
	LIBRARY PROJ TOTAL	.00	.00	.00	.00	.00
	HOUSING REHAB TOTAL	.00	.00	.00	.00	.00
	1ST AVE TRAIL PROJECT TOTAL	.00	.00	.00	.00	.00
	STREET IMPROVEMENTS TOTAL	.00	.00	.00	.00	.00
	HIGHWAY 136 TOTAL	500,000.00	.00	.00	.00	500,000.00
	WATER SYSTEM IMPROVEMENT TOTA	.00	.00	.00	.00	.00
	WWTP IMPROVEMENT PROJECT TOTA	.00	.00	.00	.00	.00
	TRAIL WATER MAIN REPLACEM TOTA	.00	.00	.00	.00	.00
	MCKINLEY ST & 1ST AVE CUR TOTA	.00	.00	.00	.00	.00

REVENUE REPORT
CALENDAR 4/2024, FISCAL 10/2024

PCT OF FISCAL YTD 83.3%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	SWIMMING POOL PROJECT TOTAL	.00	.00	.00	.00	.00
	LIBRARY CAPITAL PROJECT TOTAL	2,049,678.00	104,240.29	377,105.54	18.40	1,672,572.46
	WATER TOTAL	382,100.00	28,674.04	303,882.76	79.53	78,217.24
	DEPOSITS-WATER/SEWER TOTAL	.00	.00	.00	.00	.00
	WELL PUMP TOTAL	500.00	271.34	2,564.81	512.96	2,064.81-
	2021A BOND TOTAL	.00	.00	.00	.00	.00
	2021A BOND SINKING TOTAL	200.00	367.72	3,475.87	1,737.94	3,275.87-
	SEWER TOTAL	915,000.00	71,365.57	742,040.18	81.10	172,959.82
	SEWER SINKING TOTAL	.00	.00	.00	.00	.00
	GARBAGE TOTAL	.00	.00	.00	.00	.00
	GARBAGE TRUCK TOTAL	.00	.00	.00	.00	.00
	TOTAL REVENUE BY FUND	=====	=====	=====	=====	=====
		8,158,817.00	1,780,741.99	5,344,583.88	65.51	2,814,233.12
		=====	=====	=====	=====	=====

Lisa Kotter

From: Kathy Goerdt
Sent: Monday, May 6, 2024 3:31 PM
To: Lisa Kotter
Subject: FW: Application App-200496 Pending Dramshop Review

From: noreply@salesforce.com <noreply@salesforce.com> **On Behalf Of** IOWA ABD Licensing Support
Sent: Monday, May 6, 2024 3:14 PM
To: Kathy Goerdt <clerk@citycascade.com>
Cc: licensingnotification@iowaabd.com
Subject: Application App-200496 Pending Dramshop Review

Hello,

Application Number App-200496 has been set to "Pending Dramshop Review" status and is currently awaiting verification from the Applicant's designated Insurance Company. Once that has happened, you will receive a notification indicating that this Application will be ready for your review.

Corp Name: Biloani, LLC

DBA: Bent-Rim, The

License Number: LC0033207

Application Number: App-200496

Tentative Effective Date: 6/1/2024

License Type: Class C Retail Alcohol License (LC)

Application Type: Renewal

Amendment Type:

Thank you.



May 13, 2024 Agenda

To: City Council, Mayor and Staff
From: Lisa Kotter, City Administrator
Date: May 10, 2024
Re: Water and Sewer Repairs ROW

At the last City Council meeting the Council approved the first reading as recommended. This will be consideration of the second reading.

Background Information from April Meeting:

we were reviewing the water and sewer ordinances it was not clear what material can be used for patches to a road after pipe repairs are completed. Since all repairs are the responsibility of the property owner, we want to be clear that if the road is concrete, concrete must be used in the patch. The proposed ordinance #09 and #11 both clarify that like materials must be used. In addition, the water language includes “100%” for who is responsible, and the sewer side does not. The language still is that both are fully responsible but since we are changing the material portion, I also added the “100%” to the sewer language. I am making these two recommendations simply to be clear prior to any issue coming forward.

This would be the second reading of three if approved by the City Council.

ORDINANCE #09-24

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF
CASCADE, IOWA, BY AMENDING**

**CHAPTER 6-3 UTILITIES-WATER SYSTEM SPECIFICALLY
RESPONSIBILITY FOR WATER SERVICE PIPE 6-3-13**

NOW, THEREFORE, BE IT ENACTED, by the City Council of the City of Cascade, Iowa, as follows:

Section I. Section Modified. Title VI Physical Environment, Chapter 3 Utilities – Water System, of the Code of Ordinances of the City of Cascade, Iowa, is repealed and the following adopted in lieu thereof:

6-3-13 RESPONSIBILITY FOR WATER SERVICE PIPE

1. Installation. All costs and expenses incident to the installation and connection of the water service pipe from the curb stop to the building served shall be borne by the owner. The owner shall indemnify the City from any loss or damage that may directly or indirectly be occasioned by the installation of said water service pipe. The cost to repair the water service pipe from the city water main to the curb box and from the curb box to the residence shall be paid by the property owner 100%. The materials used to repair the right of way must be the same original material such as concrete or asphalt, unless otherwise pre-approved by the City.

Section II. Severability Clause. If any section, provision or part of the ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section III. When Effective. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED, ADOPTED AND APPROVED this 28th day of May, 2024.

Steven J. Knepper, Mayor

ATTEST:

Kathy Goerd, City Clerk

First Reading: April 22, 2024

Second Reading:

Third Reading:

Publication:

Sent to American Legal:

ORDINANCE #11-24

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF
CASCADE, IOWA, BY AMENDING**

**CHAPTER 6-2 UTILITIES-SANITARY SYSTEMS SPECIFICALLY
RESPONSIBILITY FOR BUILDING SEWERS AND CONNECTIONS 6-2-4-14**

NOW, THEREFORE, BE IT ENACTED, by the City Council of the City of Cascade, Iowa, as follows:

Section I. Section Modified. Title VI Physical Environment, Chapter 2 Utilities – Sanitary System, of the Code of Ordinances of the City of Cascade, Iowa, is repealed and the following adopted in lieu thereof:

6-2-4-14 BUILDING SEWERS AND CONNECTIONS

The Owner of the property served by a building sewer shall be 100% responsible for the operation, maintenance, repair, blockage, surface replacement, and any damage resulting from operation, maintenance repair and blockage of said building sewer, from the point of connection with the building drain to the Public Sewer. The materials used to repair the right of way must be the same original material such as concrete or asphalt, unless otherwise pre-approved by the City.

Section II. Severability Clause. If any section, provision or part of the ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section III. When Effective. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED, ADOPTED AND APPROVED this 28th day of May, 2024.

Steven J. Knepper, Mayor

ATTEST:

Kathy Goerd, City Clerk

First Reading: April 22 2024

Second Reading:

Third Reading:

Publication:

Sent to American Legal:



May 13, 2024 Agenda

To: City Council, Mayor and Staff

From: Lisa Kotter, City Administrator

Date: May 10, 2024

Re: Water, Sewer and Garbage Billing Adjustments

At the April meeting the City Council approved the first reading as recommended below. This will be consideration of the second reading.

Background information from April:

There are times when billing errors occur. The error can be over or under billing a customer. We have the right by State law to collect the charges if services were provided. We would also like to add a section to the ordinance that further clarifies how the charges will be handled when billing errors occur. In the packet is a draft of Ordinance #10-24, which covers this area of consideration. This draft specifies that the back bill or refund can go as far as three years. For repayment it states lump sums or payments over time and allows for repayment plans. It also clarifies that CMU is acting as our billing agent. It also clarifies that people have a duty to report discrepancies they find. Finally, it states that we will not charge interest on back billed amounts due to the City underbilling a customer.

This would be the second of three readings if approved by the City Council.

ORDINANCE NO. 10-24

AN ORDINANCE AMENDING TITLE VI, CHAPTER 5 OF THE CODE OF ORDINANCES OF THE CITY OF CASCADE, IOWA, BY CREATING A NEW SECTION 6-5-13 FOR THE PURPOSE OF ESTABLISHING A POLICY FOR UTILITY BILLING ERRORS AND ADJUSTMENTS

Be It Ordained by the City Council of the City of Cascade, Iowa, that:

SECTION 1. AMENDMENT. Title VI, Chapter 5, of the Code of Ordinances, is amended by creating the following new section 6-5-13:

6-5-13 – Utility Billing Errors and Adjustments Policy

1. Intent and Purpose. This policy is intended to establish the maximum time period for (1) the collection of billing undercharges, and (2) the refund or credit for billing overcharges. This rule shall supplement all other applicable rules and policies of the City of Cascade that may pertain to the calculation of utility service billing errors, overcharges and undercharges, the recovery of undercharges, and the refund or credit for overcharges.

2. Joint Billing for Combined Services. The City Council is the governing body of the City of Cascade and its water, sewer utilities and garbage services. The City Council is solely responsible for the establishment, imposition, adjustment, and collection of rates and charges, including billing adjustments relating to overcharges and undercharges. However, pursuant to Iowa Code section 384.84(8)(b), two or more city utilities, including board-governed city utilities under Iowa Code chapter 388, may contract for the joint billing or collection of combined service accounts. The City Council of Cascade, which governs the city’s water and sewer utilities, and the Board of Trustees of the Cascade Municipal Utilities (“CMU”), which governs the city’s gas and electric utilities, have agreed that CMU will undertake the billing and collection of combined service accounts for all of the city-owned utility services.

3. Duty to Review Usage and Notify. Customers and ratepayers (“Customers”) of the City’s water and sewer utilities shall have a duty to review all billing invoices and other billing communications sent to them, whether from the City or from CMU, to monitor their utility usage, and to notify the City or CMU promptly if the usage appears out of the ordinary, whether deficient or excessive in general or relative to prior billings and usage. Such notification shall be given to the City or to CMU, if there is an agreement to undertake joint billing for combined service accounts. Failure to promptly notify the City or CMU of a potential or suspected billing error may be a basis for denial of a request for a refund or credit for an overcharge for the time period after the Customer was aware of or suspected the potential overcharge.

4. Time Period for Billing Adjustments. If for any reason the City or CMU determines there has been a billing error with regard to the amounts due and owing for water or sewer service, the City or CMU may adjust the amount due and owing as provided in this rule or may authorize CMU to do so under the joint billing agreement. The time period for recovery of undercharges and for a refund or credit of overcharges shall be limited as follows:

- The maximum time period for which an undercharge may be recovered from the Customer is three (3) years. The maximum time period for which an overcharge may be refunded or credited to the Customer is also three (3) years.

- There shall be no recovery of an undercharge, nor a refund or credit for an overcharge, for a time period that is more than three (3) years prior to the time notification was given, whether by the Customer or by the City or CMU, as applicable.

- In the case of a failure by the Customer to promptly notify the City or CMU, or by the City or CMU to promptly notify the Customer, of a potential or suspected overcharge or undercharge, there shall be no recovery of an undercharge or refund or credit for an overcharge for the time period after the Customer suspected or was aware of the potential overcharge or the City or CMU suspected or was aware of the potential undercharge.

- No interest shall be applied to undercharges or overcharges.

- CMU shall include the City Administrator in large payment arrangements when there are undercharge billing adjustment payment arrangements and in all cases inform the City of undercharges and overcharges involving the water, sewer and garbage billing.

Examples:

- If a meter error results in a Customer being overcharged by 10% for each bill for the most recent two-year period and the Customer gives the City Utility prompt notice once the Customer suspects the overcharge, the Customer will receive a full refund or credit of the overcharge.

- If the 10% overcharge has occurred for the most recent 7 years and the Customer gives prompt notice to the City Utility once the Customer suspects the overcharge, the Customer will receive a refund or credit for the most recent 3 years of the overcharge.

- If the 10% overcharge occurred for a 7-year period which began 10 years ago and stopped 3 years ago, and the Customer gives prompt notice to the Utility once the Customer suspects the overcharge, the Customer will not receive a refund or credit for the overcharge because the overcharge was more than 3 years ago. The outcome is the same without regard to whether the Customer knew, should have known, or could have known of the overcharge.

Recovery of Undercharges. Undercharges payable under this rule may be recovered by the City or CMU by applying the amount of the undercharge to the Customer's bill in a lump sum or by applying it monthly over a period of time up to one year. The Customer and the City or CMU may enter into a payment plan the terms of which are established by contract, though the offering of a payment plan is solely at the City or CMU's discretion. A Customer's failure to pay an undercharge, or failure to enter into a payment plan, or a breach of a payment plan, may result in a disconnection of service or in a lien upon the property as provided by law.

Refund or Credit of Overcharges. Overcharges payable to a Customer may be refunded or credited to the Customer as provided in this rule, in the City or CMU's discretion. If the City or CMU provides a refund, it may be paid in a lump sum or monthly over a period of time up to one year. If the City or CMU provides a credit, the credit shall be applied to the Customer's account balance for the applicable utility for each billing cycle thereafter until the credit has been used in full.

If a Customer gives notice of a suspected or potential overcharge and the City or CMU does not agree, and if the source of the overcharge involves the meter, the Customer's sole remedy is to request a meter test pursuant to the rules of the applicable utility service.

This rule shall not be construed to require a cash refund to a current customer if the amount is less than five dollars nor to a previous customer in an amount less than ten dollars.

5. Authority: This policy is adopted under the authority reserved for and granted to the City or CMU by applicable law, including the following:

- Municipal Home Rule authority under the Iowa Constitution, as amended (at the time of adoption of this Policy, Article III, Section 38A of the Iowa Constitution) and its statutory implementation in Iowa Code chapter 364;
- Iowa Code section 384.84, as amended regarding the establishment, imposition, adjustment, and collection of rates and charges by the governing body of the city utility; and
- Iowa Code Chapter 388;

6. Non-Applicability and Waiver. The provisions of this policy are not subject to and shall not be subject to or modified by the discovery rule or theories of continuing violations, statutory law (unless expressly regulating municipal utility ratemaking authority), provisions or theories of general contract law, equitable principles, or other common law theories or remedies which might otherwise have the effect of extending the time period for or the amount of collection of underpayments and refunds or credit for overpayments. By accepting utility service from the City, the customer expressly waives, holds harmless from, and agrees not to assert any of the aforementioned claims, causes of action, or theories against the City, or in relation to its sewer service, water service, or financial management, in any forum whatsoever.

7. Severability. If any part or provision of this rule is legally declared invalid or unenforceable by a court of law with proper jurisdiction, that part or provision of the rule will be construed consistent with applicable law as nearly as possible, and the remaining parts and provisions will remain in full force and effect. Such invalidity or non-enforceability will not invalidate or render unenforceable any other part or provision of this Policy.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and approved by the City Council the 28th day of May, 2024.

Steven Knepper, Mayor

ATTEST:

Kathy Goerdts, City Clerk

1st Reading: April 22 2024

2nd Reading:

3rd Reading:

Published:

Sent to American Legal:



May 13, 2024 Agenda

To: City Council, Mayor and Staff
From: Lisa Kotter, City Administrator
Date: May 10, 2024
Re: Fire Truck Surplus

Last year the City Council authorized the joint purchase of a new fire truck in partnership with the Farm Board. The truck will be owned jointly by all municipalities being served by the Department. This truck is the last one that is owned solely by the City. Therefore, when sold the revenue would be retained by the City. The Council is required to declare a piece of equipment as surplus in order for staff to place it up for sale. We are not exactly sure when the new truck will arrive but it will be soon. We will not release it to any new buyer until we have our new one in service from Toyne. Resolution #49-24 is in the packet for consideration.

Some additional details from the existing truck are: Engine: Cummins C8.3 300 HP, Auto Shift Transmission, 17,404 Approximate Miles, 5 Passenger with 3 SCBA Seats, Top Mount pump controls, 1250 gpm Darley pump
1000 Gallon Tank and Onboard Generac NP75D Mobile Generator / 233 approximate hours.



RESOLUTION #49-24

**A RESOLUTION DECLARING AS SURPLUS AND AUTHORIZING THE DISPOSAL
OF A FIRE DEPARTMENT TRUCK FOR THE CITY OF CASCADE**

WHEREAS, the City and Cascade Fire Department are preparing to receive a new Fire Truck from Toyne in Spring 2024; and,

WHEREAS, the City is no longer in need of the 1998 4DR Freightliner Pumper, VIN: 1FV6JLCB8XH973813, with the following features: Engine: Cummins C8.3 300 HP, Auto Shift Transmission, 17,404 Approximate Miles, 5 Passenger with 3 SCBA Seats, Top Mount pump controls, 1250 gpm Darley pump, 1000 Gallon Tank and Onboard Generac NP75D Mobile Generator / 233 approximate hours; and,

WHEREAS, the City would like to advertise for the sale of this City owned truck at the time a date is received for the new truck.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Cascade, Iowa, authorizes the City staff to dispose of the 1998 4Dr Freightliner Pumper used by the Fire Department by the best means possible to include a public auction/sale service or advertised in Iowa.

PASSED, APPROVED AND ADOPTED this 13th day of May, 2024.

Steve Knepper, Mayor

ATTEST:

Kathy Goerdts, City Clerk



May 13, 2024 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: May 10, 2024
Re: CEDC Request for Additional Funds

As you recall the FY24 funding for the CEDC was a minimum of \$10,000 and the possibility of an additional \$7,500. The \$10,000 was provided in February. In January, the Council heard a presentation from Holly and Brad about the CEDC. Their Board has requested to attend the meeting to ask for additional funds. At the time that the lower amount was discussed, \$10,000, \$17,500 or \$20,000, it first started with the idea that we were creating a new position and looking for funding sources. We discussed the idea of the City staff providing some level of support via employees versus solely providing funding. The \$20,000 amount the City has been paying in the past decade or so matches the amount paid to ECIA for their services. The CEDC decided it wanted to retain the ECIA services as they have been in the past and therefore continues to have the expense of \$20,000. They also have expenses in property taxes, insurance, and projects they contribute to.

During the discussions last summer, the CEDC stated its intent to move dirt in the industrial park. This was another reason for needing funding. The CEDC also applied for and received a DRA grant in 2022 and most of those funds were used for the Downtown Assessment from the IEDA, one of the new billboards, a KCRG video during the Our Town promotion and a portion of the downtown banners. The CEDC's DRA grant request was not approved in 2023. The CEDC used some of their own funds to make up the balance of those expenses that the DRA Grant did not cover.

Regarding the dirt, the CEDC hired Jake Deaver and the MSA team to calculate the costs of moving dirt on all the industrial park land owned by the CEDC. This was an analysis of how many cubic yards need to be cut and how many cubic yards need to be filled. The plans included a U-shaped road in the middle of the deeper piece of land and ideas on how it might be platted. The total cost given by MSA to move all dirt and include erosion control was \$712,800. The CEDC Board went back to MSA and said that they wanted to understand what could be done to spend less money. Jake presented a second plan that would focus on moving dirt more on the front lots and not act on the back eastern most areas. That amount totaled \$247,995. I then expressed to the Board my concern about spending that amount without having prospects, while also recognizing that some preparation work is appropriate. We have also discussed the fact that some businesses in Cascade have not been expanding as planned due to a lack of workforce. That is obviously not an issue unique to Cascade but is happening in most places. I also suggested that we may need to first focus (or also focus) on additional housing options and a more diverse housing choice to grow our population prior to a large amount of money being spend on land prep. This does not mean we are giving up or not focusing on industrial and commercial growth but we are being sure to do our best to complete tasks in the best order that will hopefully lead to success.

When I was asked to place this on the agenda, I suggested that the Board prepare some history of the past year's finances or plans for dirt removal to present to the City Council as a basis for consideration for additional funding above the \$10,000 already provided. My suggestion was not taken well as it led to a feeling by the CEDC Board that this meant I don't trust them or that I am trying to remove them all together. I assured the Board that this was not my intent and that they are an important partner. However, asking the Council to invest public funds is a job that must come with information on how the funds will be used. I explained how the State has much higher expectations that are now placed on the Council to review and approve funds given to private organizations. In the past it was often a decision that a group was worthy of funding and an amount was given without much detail on how the funds would be used and proof of those expenses. I explained how I provide the same type of information when I am asking the Council to decide something. As the Council is aware, I will provide as much background information as possible to assist in decision making. I was not provided with any additional information between that request and the packet time.

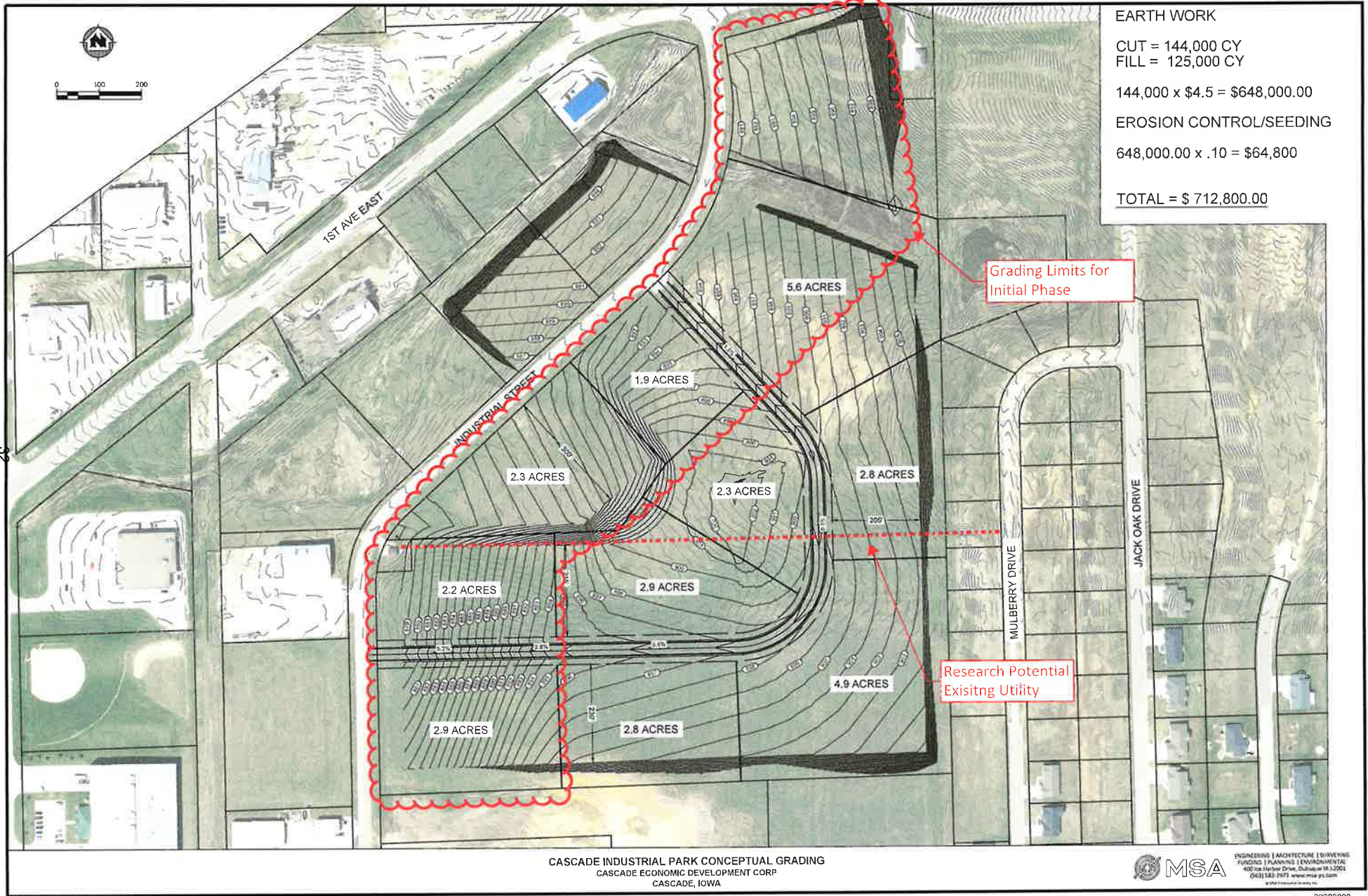
Bill Hosch was also in attendance at the meeting described above when this discussion took place and can provide his input at the Council meeting regarding additional funding.

While not directly related to this decision, I also would suggest we have discussions on the responsibilities that go along with sales of land, development incentives, zoning, and anything else that impacts business growth. By this I mean what roles are covered by the CEDC, the City, ECIA or other groups involved in our growth. I am not suggesting that this be done at this Council meeting, but soon. I think it would be beneficial for there to be more defined expectations on the roles.

The language we have in our funding agreements states:

Accounting. Provider (CECD) agrees to allocate said funds in accordance with its operational goals to provide the Services to area residents, including residents of Cascade, and to provide an annual accounting to the City showing that the funds were so applied. Annual accounting will include a summary of funds received and spent and receipts totally at least the total amount contributed by the City.

When we provided the \$10,000 in funding, we received past bills that totaled over \$10,000 and copies of checking account bank statements from July 23 to January 24. This gives a partial picture of what is required above, although I believe there are also investments that do not show in these statements. It does not show funds received and spent such as sales of land, grant funding.



EARTH WORK

CUT = 144,000 CY
 FILL = 125,000 CY

144,000 x \$4.5 = \$648,000.00

EROSION CONTROL/SEEDING

648,000.00 x .10 = \$64,800

TOTAL = \$ 712,800.00

CASCADE INDUSTRIAL PARK CONCEPTUAL GRADING
 CASCADE ECONOMIC DEVELOPMENT CORP
 CASCADE, IOWA

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 400 W. Market Drive, Chicago, IL 60606
 (630) 582-3173 www.msa-px.com



EARTH WORK
 CUT = 50,100 CY
 FILL = 49,400 CY

50,100 x \$4.5 = \$225,450.00

EROSION CONTROL/SEEDING
 225,450.00 x .10 = \$22,545.00

TOTAL = \$ 247,995.00

CASCADE INDUSTRIAL PARK CONCEPTUAL GRADING
 CASCADE ECONOMIC DEVELOPMENT CORP
 CASCADE, IOWA

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 400 Lee Warner Drive, Dubuque IA 52001
 563.242.2972 www.msa-ia.com



May 13, 2024 Agenda

To: City Council, Mayor and Staff

From: Lisa Kotter, City Administrator

Date: May 10, 2024

Re: Industrial Court and Detention Basin in Oak Hill

The street that we maintain as Industrial Court is still owned by Mike Beck. This is the street that runs east and west where his shop is located. This road was built with RISE grant funds, City funds and Beck funds. It is required that the City own roads that used public funds. This step of transferring ownership was overlooked and so I would like to get it corrected. Prior to taking further steps for approval, I want to be sure that the Council is supportive of me proceeding to get this ready for Council consideration.

The second item, while not always as easy, is storm water detention ponds in subdivisions. The reality of City staffing is that we do not really have the time or funding to best care for these areas. However, it also is not practical for a subdivision large group of residents to care for them either. Mike is requesting the City take over the lot on the NW side of the subdivision. There is already one on the east side that we own.

These are both for discussion only for Council input.





May 13, 2024 Agenda

To: City Council, Mayor and Staff
From: Lisa Kotter, City Administrator
Date: May 10, 2024
Re: Planning and Zoning Commission

We have one vacancy on the Commission. We readvertised and have found one candidate willing to serve a 3-year term until September 30, 2027. The resolution is filled out to appoint Gayle Walter and her letter of interest is included in the packet.

RESOLUTION #51-24

RESOLUTION APPROVING A PLANNING AND ZONING COMMISSION MEMBER APPOINTMENT TO FILL A NEW TERM THROUGH SEPTEMBER 30, 2027 IN THE CITY OF CASCADE, IA

WHEREAS, Chapter 2-8 of the Code of Ordinances of the City of Cascade grants authority to the City Council to appoint members of the Planning and Zoning Commission; and,

WHEREAS, the Planning and Zoning has a vacancy for a term, effective immediately and expiring September 30, 2027; and,

WHEREAS, one person expressed interest in the vacant position.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA, that Gayle Walter is appointed to fill the vacant term from May 14, 2024 until September 30, 2027 for the Planning and Zoning Commission.

PASSED, APPROVED AND ADOPTED this 13th day of May, 2024.

Steve Knepper, Mayor

ATTEST:

Kathy Goerd, City Clerk

April 25, 2024

City of Cascade
320 1st Avenue West
Cascade, IA 52033

Dear City of Cascade:

I have been a resident of Cascade for almost a year now and would like to become more involved in serving on a city board. I was recently informed by Chad Gehl that there may be a vacancy on the Planning and Zoning Commission. I previously served on the Environmental Stewardship Advisory Committee for the city of Dubuque when I lived there several years ago.

To provide you with some background information, my husband and I recently relocated here from the Cedar Rapids area. I previously worked for the University of Iowa as a faculty member and now work from home as a Program Director for South College. My background is in public health, but I understand the importance of planning and zoning in keeping communities safe and healthy, for example, the movement of traffic and the segregation of residential and business districts. I earned my PhD in Public Health, and my Master of Public Health, from Walden University. My undergraduate degree is in Health Services Administration. My husband, Carl, is employed by Opening Specialists in Dubuque.

I do not have any experience in Planning and Zoning, but I would be interested in learning more and contributing to the Commission. If you feel there is a better fit for me on another Board, I would be interested in that opportunity as well.

If you need additional information, please contact me.

Best,



Gayle Walter

203 Monroe Street, SE

Phone: 563-580-2920

Email: gtwalter1409@gmail.com



May 13, 2024 Agenda

To: City Council, Mayor and Staff

From: Lisa Kotter, City Administrator

Date: May 10, 2024

Re: Grass Weed Height

As we approach lawn mowing season, we noticed that the nuisance code has a conflict in it. Section L states no more than 6 inches. Section OO states 8 inches. Before proposing a change to one of the codes I am looking for the Council's preference to 6 or 8 inches. The conflicting two sections are included in the packet.

h. Cotton-bearing cottonwood trees and all other cotton-bearing poplar trees in the City.

i. Any object or structure hereafter erected within 1,000 feet of the limits of any municipal or regularly established airport or landing place, which may endanger or obstruct aerial navigation, including take-off and landing.

(Code of Iowa, Sec. 657.2(8))

j. The depositing or storing of inflammable junk, such as old rags, rope, cordage, rubber, bones, and paper, by any person, including a dealer in such articles, unless it be in a building of fire resistant construction.

(Code of Iowa, Sec. 657.2(9))

k. The emission of dense smoke, noxious fumes, or fly ash.

(Code of Iowa, Sec. 657.2(10))

l. Weeds, brush. Any condition relating to weeds which is described as a nuisance in the Cascade Municipal Code of Ordinances or under state law. Dense growth of all weeds, grasses, vines, brush, or other vegetation including grass over 6" in height in the City so as to constitute a health, safety, or fire hazard including any City owned property between the abutting property line and the street right-of-way. Any condition related to weeds described or defined as a nuisance under the Code of Iowa or the City Municipal Code.

(Code of Iowa, Sec. 657.2(11))

(ECIA Model Code Amended in 2017)

(Ord 7-18, July 9, 2018)

m. Trees infected with Dutch elm disease.

(Code of Iowa, Sec. 657.2(12))

n. Effluent from septic tank or drain field running or ponding on the ground in the open.

o. Any article or substance placed upon a street, alley, sidewalk, public ground, or in any ditch, waterway, or gutter so as to obstruct the drainage.

(Code of Iowa, Sec. 716.1)

p. Accumulations of rubbish or trash tending to harbor vermin, rodents, and rank growth of weeds or other vegetation and plants, which is conducive to hazard.

(Code of Iowa, Sec. 657.2)

q. Causing or suffering any refuse, garbage, obnoxious substances, hazardous wastes, junk or salvage materials to be collected or to remain in any place to the prejudice to others; causing or suffering any refuse, garbage, obnoxious substances, hazardous wastes, junk or salvage materials or other offensive or disagreeable substances to be thrown, left or deposited in or upon any street, avenue, alley, sidewalk, park, public square, public enclosure, lot, vacant or occupied, or upon any pond or pool of water; except for compost piles established and maintained with written permission from the County Public Health Department and junk or salvage materials property stored in accordance with the Cascade Municipal Code;

r. Diseased or damaged trees or shrubs. Any dead, diseased or damaged trees or shrubs, which may harbor insects or diseased pests or diseases injurious to other trees or shrubs or any healthy tree which is in such a state of deterioration that any part of such tree may fall and damage property or cause injury to persons.

t. Any ditch, drain or water course which is now or hereafter may be constructed so as to prevent surface water and overflow water from adjacent lands entering or draining into and through the same; any storm water detention basin not maintained in an appropriate manner so as to allow its proper function.

u. Stagnant water standing on any property, any property, container or material kept in such condition that water can accumulate and stagnate.

v. Conditions which are conducive to the harborage or breeding of vermin.

w. Infestations of vermin such as rats, mice, skunks, snakes, starlings, pigeons, bees, wasps, cockroaches or flies.

x. Facilities for the storage or processing of sewage, such as privies, vaults, sewers, private drains, septic tanks, cesspools and drainage fields, which have failed or do not function properly or which are overflowing, leaking or emanating odors; septic tanks, cisterns and cesspools which are abandoned or no longer in use unless they are empty and cleaned with clean fill; an evolved cesspools or septic tank which does not comply with the County Department of Health regulation.

y. Unoccupied buildings or unoccupied portions of buildings which are unsecured.

z. Dangerous buildings or structures.

hazards include, but are not limited to, open holes, open wells, open foundation, dangerous trees or limbs, abandoned and unsecured refrigerators or trapping devices.

cc. The storage, parking, leaving or permitting the storage, parking or leaving of any inoperable or obsolete vehicle upon private property within the City unless exempted herein. This section shall not apply to any vehicle enclosed within a building on private property or to any vehicle held in connection with a legal junk yard or automobile or truck-oriented use operated in the appropriate zone and in compliance with the Cascade Municipal Code of Ordinances.

dd. All junk yard or salvage operations except those permitted by ordinance and operating in full compliance with the Cascade Municipal Code of Ordinances.

ee. The open burning of trash, refuse, garbage, junk or salvage materials, yard waste, leaves and tree trimmings shall be prohibited within the City limits, provided, however, the City Council may designate up to three weekends each year to allow City residents to burn leaves and tree trimmings in accordance with the City's Open Burning Policy. Outdoor cooking or burning of wood is permitted if performed in a container constructed of steel, brick or masonry and the fire is no larger than two feet in diameter. Additional open burning may be permitted upon written request, only with the special permission of the City Council provided the burning is in compliance with Open Burning Policy guidelines established by the City in consultation with the Fire Department.

ff. Any accumulations of ice, water and snow on public sidewalks, or the failure to remove said accumulations within 48 hours after the creation of such accumulations exist, shall constitute a nuisance and shall be abated pursuant to the provisions specified in the Cascade Municipal Code of Ordinances.

gg. The parking of motor vehicles on private property without the consent of the property owner or responsible party.

hh. Any nuisance described as such or declared by Chapter 657 of the Code of Iowa.

ii. The sounding of any horn or other signaling device on any vehicle on any street, public or private place within the City, except as a danger warning, which makes a loud or harsh sound to the disturbance or annoyance of any person and can be plainly audible at a distance of 50 feet.

jj. The use of amplified sound creating a disturbance or annoyance to others and can be plainly heard 50 feet from the source of the amplified sound.

kk. Yelling, shouting, hooting, whistling or singing at any time or place so as to annoy or disturb the quiet, comfort or repose of persons in the vicinity.

ll. The erection, excavation, demolition, alteration, repair or construction of any building or other property between the hours of 7:00 a.m. and 9:00 p.m., except in the case of an emergency of a public health and safety nature, with the approval of the City.

mm. No person shall obstruct, deface, destroy or injure any public right-of-way in any manner by breaking up, plowing or digging within the right-of-way without City permission.

nn. No person shall throw or deposit on any public or private property any glass bottle, glass, nails, tacks, wire, cans, trash, garbage, rubbish, litter or any other debris or like substance which may injure or damage any person, animal or vehicle or which may annoy, injure or become dangerous to the health, comfort or property of individuals or the public.

oo. No person shall allow any plants to grow uncultivated and out of context with the surrounding plant life when such plant has a seed head formed or forming and with a height of 8 inches or more, nor shall any person allow their grass to grow unattended with a consistent height above 8 inches.

pp. Causing or suffering any refuse, garbage, obnoxious substances, hazardous wastes, junk or salvage materials to be collected or to remain in any place that prejudices others.

qq. Causing or suffering any refuse, garbage, obnoxious substances, hazardous wastes, junk or salvage materials or other offensive or disagreeable substances to be thrown, left or deposited in or upon any street, alley, avenue, sidewalk, park, public square, public enclosure, lot, vacant or occupied.

rr. The storage of any appliances, scrap metal, indoor furniture, broken furniture, used building material, unstacked wood, broken toys, broken bicycles and tricycles, bathroom fixtures and similar objects visible from the public right-of-way or adjoining property.

ss. Pools and ponds containing stagnant water.

tt. Pipes, lumber, drywall, flooring, roofing shingles and other building material left on the property visible from the public right-of-way or adjoining property for a period of time exceeding 72 hours.

uu. Rusty, deteriorated, dilapidated or unusable play equipment visible from any adjoining property.

vv. Dilapidated dwelling units exhibiting peeling paint, untreated wood, broken gutters, broken windows, dry rot, missing banisters, railings and spindles, broken doors and the like creating an eyesore and offending members of the public.



May 13, 2024 Agenda

To: City Council, Mayor and Staff

From: Lisa Kotter, City Administrator

Date: May 10, 2024

Re: IDOT Hwy 136 Addendum #1 to Contract

The Council may recall that we were originally going to get \$120,000 from the RPA 8 Board to help fund storm water improvements. It was then discovered that our project was not eligible for that funding source as we had done a locally let project instead of one let by the State. In order to accommodate this unintentional mistake or oversight, the State was gracious enough to allocate other state funds so as to still provide funding toward the project in a similar amount. The IDOT staff were also able to assist in sidewalk funding due to the non-ADA sidewalks we have now. This addendum does two things: one is that it updates the additional funding the IDOT is willing to provide. Second, since the bid price was much less than the engineering estimates, the prices were changed to reflect contract prices more accurately. I would recommend Council approval of the addendum with direction to the Mayor and Clerk to sign the document.

I also want to inform the City Council and the public that we are going to create a weekly newsletter with project updates.

Anyone can sign up to receive the newsletter via email or check it out on our website.

To sign up go to

Cityofcascade.org

City Government

City Administration

Highway 136 Construction Info

Go to the bottom of this page and enter your email address

A reminder the project will begin Tuesday May 28. The north side will start first. The south end will likely be untouched until late July or early August.

RESOLUTION #52-24

**A RESOLUTION APPROVING AN ADDENDUM TO THE COOPERATIVE AGREEMENT
BETWEEN THE IOWA DEPARTMENT OF TRANSPORTATION AND THE CITY OF
CASCASE FOR HIGHWAY 136 CONSTRUCTION PROJECT SOUTH OF 1ST AVENUE WEST**

Whereas, City of Cascade requested from the Iowa DOT a joint project to reconstruct Highway 136, south of 1st Avenue West to the south City limits; and,

Whereas, the Iowa DOT and the City have a Cooperative Agreement for Project STPN-136-2(42)-2J-53 that outlines the expectations for both parties which was approved by the Council in Resolution #49-23, and;

Whereas, the original agreement is being amended to reflect the accurate price of the construction after bids were received in February 2024 and due to a change in funding by both parties; and,

Whereas, the IDOT staff has shifted funding that was previously to be provided through ECIA and will now be provided directly from the IDOT in the amount of \$120,000; and,

Whereas, the amendment document is attached as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA, as follows:

The City Council approves the first addendum to Iowa Department of Transportation Cooperative Agreement for Primary Road Project, Jones County, City of Cascade, Project Number STPN-136-2(42)-2J-53, Agreement Number 2023-16-113 attached as Exhibit A between the Iowa DOT and City of Cascade and authorizes the Mayor and Clerk to sign and execute the amendment document.

PASSED, APPROVED AND ADOPTED this 13th day of May, 2024.

Steve Knepper, Mayor

ATTEST:

Kathy Goerd, City Clerk

IOWA DEPARTMENT OF TRANSPORTATION
Addendum to
Agreement No. 2023-16-113

County	Jones
City	Cascade
Project No.	STPN-136-2(42)--2J-53
Iowa DOT	
Addendum No.	2023-16-113B
Staff Action No.	

This Addendum is entered into by and between the Iowa Department of Transportation, hereinafter designated the "DOT", and the city of Cascade, Iowa, a Local Public Agency, hereafter designated the "LPA", in accordance with Iowa Code Chapters 28E, 306, 306A and 313.4 and 761 Iowa Administrative Code Chapter 150 as applicable;

The DOT proposes to establish or make improvements to Iowa 136 within Jones County, Iowa; and

The DOT and the LPA are willing to jointly participate in said project, in the manner hereinafter provided; and

The DOT and the LPA previously entered into the following Agreement and Addendum for the following funding sources related to the above referenced project:

Funding Source	Agreement No.	Project No.	Full Execution Date
Primary Road Funds	2023-16-113	STPN-136-2(42)--2J-53	July 5, 2023
N/A	2023-16-113A	STPN-136-2(42)--2J-53	December 8, 2023

Subsequent to execution of the above referenced Agreement and Addendum, it was determined that additional Primary Road Funds will be added to the project. The additional funding will be credited from the East Central Intergovernmental Association's (ECIA's) Federal-aid Swap funding distributions and shall be utilized in a manner consistent with Federal-aid Swap funding.

This Addendum reflects the current concept of this project which is subject to modification by mutual agreement between the LPA and the DOT; and

Now, therefore, it is agreed as follows:

1. Paragraph 2b. of Agreement No. 2023-16-113 shall be replaced with the following paragraph:
 - b. The DOT shall contribute an amount, which shall not exceed \$1,203,300, for eligible project costs plus approved change orders, or the dollar amount for eligible items determined by actual quantities in place at the time of project completion and the accepted bid unit price at contract letting, whichever is less. See Division 1 of Exhibit B for eligible costs.

2. Add the following Paragraph 2c. to Agreement No. 2023-16-113:
 - c. The DOT shall contribute an amount, which shall not exceed \$120,000, for eligible project costs. Costs incurred in excess of this amount shall be the responsibility of the LPA. See Division 3 of Exhibit B for eligible costs.

3. Exhibit B of Agreement No. 2023-16-113 shall be replaced with the attached Exhibit B.

General Provisions

1. It is the intent of both (all) parties that no third-party beneficiaries be created by this Addendum.
2. If any section, provision, or part of this Addendum shall be found to be invalid or unconstitutional, such finding shall not affect the validity of the Addendum as a whole or any section, provision, or part thereof not found to be invalid or unconstitutional, except to the extent that the original intent of the Addendum cannot be fulfilled.
3. All previously executed agreement(s) and or addendum(s) will remain in effect except as amended herein.
4. This Addendum, as well as the unaffected provisions of any previous agreement(s), addendum(s), and/or amendment(s); represents the entire Agreement between the LPA and DOT regarding this project. All previously executed agreements will remain in effect except as amended herein. Any subsequent change or modification to the terms of this Agreement will be in the form of a duly executed amendment to this document.

IN WITNESS WHEREOF, each of the parties hereto has executed Addendum No. 2023-16-113B as of the date shown opposite its signature below.

CITY OF CASCADE:

By: _____ Date _____, 20__.
Title: Mayor

I, _____, certify that I am the Clerk of the City, and that _____, who signed said Agreement for and on behalf of the City was duly authorized to execute the same on the day of _____, 20__.

Signed: _____
City Clerk of Cascade, Iowa.

IOWA DEPARTMENT OF TRANSPORTATION:

By: _____ Date _____, 20__.
James R. Schnoebelen, P.E.
District Engineer
District 6

Exhibit B

DIVISION 1 - IOWA DOT						
Bid Item No.	Item Code	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)
1	2102-2710070	Excavation, Class 10, Roadway and Borrow	5,775.00	CY	\$ 8.00	\$ 46,200.00
2	2105-8425015	Topsoil, Strip, Salvage and Spread	760.00	CY	\$ 9.00	\$ 6,840.00
3	2113-0001100	Subgrade Stabilization Material, Polymer Grid	9,188.00	SY	\$ 1.75	\$ 16,079.00
4	2115-0100000	Modified Subbase	4,019.00	CY	\$ 30.50	\$ 122,579.50
5	2121-7425010	Granular Shoulders, Type A	123.00	TON	\$ 35.00	\$ 4,305.00
6	2122-5190009	Paved Shoulder, P C Concrete, 9IN	1,036.00	SY	\$ 61.00	\$ 63,196.00
7	2123-7450000	Shoulder Construction, Earth	41.20	STA	\$ 100.00	\$ 4,120.00
8	2210-0475290	Macadam Stone Base	1,000.00	TON	\$ 29.00	\$ 29,000.00
9	2301-1033060	Standard or Slip-Form Portland Cement Concrete Pavement, Class C, Class 3 Durability, 6IN	1,601.00	SY	\$ 49.50	\$ 79,249.50
10	2301-1033090	Standard or Slip-Form Portland Cement Concrete Pavement, Class C, Class 3 Durability, 9IN	7,312.00	SY	\$ 66.25	\$ 484,420.00
11	2301-6911722	Portland Cement Concrete Pavement Samples	1.00	LS	\$ 1,545.00	\$ 1,545.00
12	2301-7000110	Payment Adjustment Incentive/Disincentive for PCC Pavement Thickness (By Schedule)	8,489.00	EA	\$ 1.00	\$ 8,489.00
13	2303-0000100	Hot Mix Asphalt Mixture, Commercial Mix (includes asphalt binder), as per plan	204.00	SY	\$ 52.21	\$ 10,650.84
14	2303-9093010	Hot Mix Asphalt, Driveway	384.00	SY	\$ 51.82	\$ 19,898.88
15	2315-8275025	Driveway, Surfacing, Class A Crushed Stone	38.00	TON	\$ 21.00	\$ 798.00
16	2316-0000110	Payment Adjustment Incentive/Disincentive for PCC Pavement Smoothness (By Schedule)	5,442.00	EA	\$ 1.00	\$ 5,442.00
28	2502-8212034	Subdrain, Longitudinal, (Shoulder) 4IN Dia	2,464.00	LF	\$ 10.50	\$ 25,872.00
30	2502-8221306	Subdrain Outlet, DR-306	10.00	EA	\$ 200.00	\$ 2,000.00
42	2510-6745850	Removal of Pavement	9,187.00	SY	\$ 4.00	\$ 36,748.00
43	2510-6750600	Removal of Intakes and Utility and Accesses	15.00	EA	\$ 800.00	\$ 12,000.00
44	2511-6745900	Removal of Sidewalk	844.00	SY	\$ 10.00	\$ 8,440.00
45	2511-7526005	Sidewalk, P C Concrete, 5IN	893.00	SY	\$ 45.00	\$ 40,185.00
46	2511-7526006	Sidewalk, P C Concrete, 6IN	18.00	SY	\$ 200.00	\$ 3,600.00
47	2511-7528101	Detectable Warning	112.00	SF	\$ 45.00	\$ 5,040.00
48	2512-1725256	Curb & Gutter, P C Concrete, 2 5 Ft	187.00	LF	\$ 37.00	\$ 6,919.00
49	2515-2475006	Driveway, P C Concrete, 6IN	285.00	SY	\$ 55.00	\$ 15,675.00
50	2515-6745600	Removal of Paved Driveway	678.00	SY	\$ 8.00	\$ 5,424.00
52	2527-9263109	Painted Pavement Markings, Waterborne or Solvent-Based	65.04	STA	\$ 77.25	\$ 5,024.34
53	2527-9263137	Painted Symbols & Legends, Waterborne or Solvent-Based	7.00	EA	\$ 103.00	\$ 721.00
54	2527-9270111	Grooves Cut for Pavement Markings	65.04	STA	\$ 100.94	\$ 6,565.14
55	2527-9270120	Grooves Cut for Symbols and Legends	7.00	EA	\$ 216.30	\$ 1,514.10
56	2528-2518000	Safety Closure	8.00	EA	\$ 103.00	\$ 824.00
57	2528-8445110	Traffic Control	1.00	LS	\$24,668.50	\$ 24,668.50
58	2533-4980005	Mobilization	0.75	LS	\$40,000.00	\$ 30,000.00
68	2601-2636070	Hydraulic Seeding	1.00	ACRE	\$ 5,150.00	\$ 5,150.00
69	2602-0000150	Stabilized Construction Entrance, EC-303	100.00	LF	\$ 27.00	\$ 2,700.00
70	2602-0000530	Grate Intake Sediment Filter Bag	20.00	EA	\$ 103.00	\$ 2,060.00
71	2602-0000540	Maintenance of Grate Intake Sediment Filter Bag	20.00	EA	\$ 10.30	\$ 206.00
72	2602-0000550	Removal of Grate Intake Sediment Filter Bag	20.00	EA	\$ 10.30	\$ 206.00
73	2602-0010010	Mobilization, Erosion Control	1.00	EA	\$ 500.00	\$ 500.00
74	2602-0010020	Mobilization, Emergency Erosion Control	1.00	EA	\$ 1,000.00	\$ 1,000.00
DIVISION 1 TOTAL:						\$ 1,145,854.80

NOTE: The DOT will contribute up to 5% above the Division 1 cost of \$1.146 million as shown above and based upon actual quantities bid and accepted bid unit prices at time of letting.

DIVISION 2 - CITY OF CASCADE						
Bid Item No.	Item Code	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)
17	2435-0130148	Manhole, Sanitary Sewer, SW-301, 48IN	3.0	EA	\$ 6,000.00	\$ 18,000.00
18	2435-0140148	Manhole, Storm Sewer, SW-401, 48IN	0.0	EA	\$ 4,500.00	\$ -
19	2435-0140160	Manhole, Storm Sewer, SW-401, 60IN	0.0	EA	\$ 6,250.00	\$ -
20	2435-0140172	Manhole, Storm Sewer, SW-401, 72IN	0.0	EA	\$ 7,500.00	\$ -
21	2435-0250100	Intake, SW-501	0.0	EA	\$ 4,200.00	\$ -
22	2435-0250300	Intake, SW-503	0.0	EA	\$ 5,550.00	\$ -
23	2435-0250500	Intake, SW-505	0.0	EA	\$ 5,250.00	\$ -
24	2435-0250600	Intake, SW-506	0.0	EA	\$ 7,350.00	\$ -
25	2435-0251236	Intake, SW-512, 36IN	0.0	EA	\$ 4,000.00	\$ -
26	2435-0600010	Manhole Adjustment, Minor	0.0	EA	\$ 1,650.00	\$ -
27	2435-0700010	Connection to Existing Manhole	0.0	EA	\$ 1,000.00	\$ -
28	2502-8212034	Subdrain, Longitudinal, (Shoulder) 4IN Dia	0.0	LF	\$ 10.50	\$ -
29	2502-821303	Subdrain Outlet, DR-303	0.0	EA	\$ 150.00	\$ -
31	2503-0114212	Storm Sewer Gravity Main, Trenched, Reinforced Concrete Pipe (RCP), 2000D (Class III), 12IN	0.0	LF	\$ 80.00	\$ -
32	2503-0114215	Storm Sewer Gravity Main, Trenched, Reinforced Concrete Pipe (RCP), 2000D (Class III), 15IN	0.0	LF	\$ 60.00	\$ -
33	2503-0114218	Storm Sewer Gravity Main, Trenched, Reinforced Concrete Pipe (RCP), 2000D (Class III), 18IN	0.0	LF	\$ 64.00	\$ -
34	2503-0114221	Storm Sewer Gravity Main, Trenched, Reinforced Concrete Pipe (RCP), 2000D (Class III), 21IN	0.0	LF	\$ 80.00	\$ -
35	2503-0114224	Storm Sewer Gravity Main, Trenched, Reinforced Concrete Pipe (RCP), 2000D (Class III), 24IN	0.0	LF	\$ 83.00	\$ -
36	2503-0114230	Storm Sewer Gravity Main, Trenched, Reinforced Concrete Pipe (RCP), 2000D (Class III), 30IN	0.0	LF	\$ 120.00	\$ -
37	2503-0114236	Storm Sewer Gravity Main, Trenched, Reinforced Concrete Pipe (RCP), 2000D (Class III), 36IN	0.0	LF	\$ 133.00	\$ -
38	2503-0200036	Remove Storm Sewer Pipe Less Than or Equal to 36IN	0.0	LF	\$ 17.00	\$ -
39	2504-0114008	Sanitary Sewer Gravity Main, Trenched, Polyvinyl Chloride Pipe (PVC), 8IN	365.0	LF	\$ 65.00	\$ 23,725.00
40	2504-0114010	Sanitary Sewer Gravity Main, Trenched, Polyvinyl Chloride Pipe (PVC), 10IN	519.0	LF	\$ 90.00	\$ 46,710.00
41	2504-0200404	Sanitary Sewer Service Stub, Polyvinyl Chloride Pipe (PVC), 4IN	65.0	LF	\$ 65.00	\$ 4,225.00
51	2524-6765010	Remove and Reinstall Sign As Per Plan	22.0	EA	\$ 386.25	\$ 8,497.50
58	2533-4980005	Mobilization	0.3	LS	\$40,000.00	\$ 10,000.00
59	2552-0000210	Trench Foundation	200.0	TON	\$ 34.00	\$ 6,800.00
60	2552-0000300	Trench Compaction Testing	1.0	LS	\$ 5,150.00	\$ 5,150.00
61	2554-0112008	Water Main, Trenched, Ductile Iron Pipe (DIP), 8IN	397.0	LF	\$ 90.00	\$ 35,730.00
62	2554-0114008	Water Main, Trenched, Polyvinyl Chloride Pipe (PVC), 8IN	252.0	LF	\$ 66.00	\$ 16,632.00
63	2554-0203000	Fittings By Weight, Ductile Iron	698.0	LBS	\$ 24.00	\$ 16,752.00
64	2554-0205107	Water Service Stub, Copper, 3/4-IN	20.0	LF	\$ 45.00	\$ 900.00
65	2554-0205120	Water Service Stub, Copper, 2-IN	135.0	LF	\$ 59.00	\$ 7,965.00
66	2554-0207008	Valve, Gate, DIP, 8IN	4.0	EA	\$ 2,500.00	\$ 10,000.00
67	2554-0210201	Fire Hydrant Assembly, WM-201	2.0	EA	\$ 2,500.00	\$ 5,000.00
DIVISION 2 TOTAL:						\$ 216,086.50

DIVISION 3 - IOWA DOT (ECIA)						
Bid Item No.	Item Code	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)
8001	2435-0140148	Manhole, Storm Sewer, SW-401, 48IN	1.0	EA	\$ 4,500.00	\$ 4,500.00
8002	2435-0140160	Manhole, Storm Sewer, SW-401, 60IN	1.0	EA	\$ 6,250.00	\$ 6,250.00
8003	2435-0140172	Manhole, Storm Sewer, SW-401, 72IN	1.0	EA	\$ 7,500.00	\$ 7,500.00
8004	2435-0250100	Intake, SW-501	8.0	EA	\$ 4,200.00	\$ 33,600.00
8005	2435-0250300	Intake, SW-503	3.0	EA	\$ 5,550.00	\$ 16,650.00
8006	2435-0250500	Intake, SW-505	7.0	EA	\$ 5,250.00	\$ 36,750.00
8007	2435-0250600	Intake, SW-506	1.0	EA	\$ 7,350.00	\$ 7,350.00
8008	2435-0251236	Intake, SW-512, 36IN	1.0	EA	\$ 4,000.00	\$ 4,000.00
8009	2435-0600010	Manhole Adjustment, Minor	3.0	EA	\$ 1,650.00	\$ 4,950.00
8010	2435-0700010	Connection to Existing Manhole	1.0	EA	\$ 1,000.00	\$ 1,000.00
8011	2502-8212034	Subdrain, Longitudinal, (Shoulder) 4IN Dia	1,576.0	LF	\$ 10.50	\$ 16,548.00
8012	2502-821303	Subdrain Outlet, DR-303	17.0	EA	\$ 150.00	\$ 2,550.00
8013	2503-0114212	Storm Sewer Gravity Main, Trenched, Reinforced Concrete Pipe (RCP), 2000D (Class III), 12IN	18.0	LF	\$ 80.00	\$ 1,440.00
8014	2503-0114215	Storm Sewer Gravity Main, Trenched, Reinforced Concrete Pipe (RCP), 2000D (Class III), 15IN	357.0	LF	\$ 60.00	\$ 21,420.00
8015	2503-0114218	Storm Sewer Gravity Main, Trenched, Reinforced Concrete Pipe (RCP), 2000D (Class III), 18IN	308.0	LF	\$ 64.00	\$ 19,712.00
8016	2503-0114221	Storm Sewer Gravity Main, Trenched, Reinforced Concrete Pipe (RCP), 2000D (Class III), 21IN	153.0	LF	\$ 80.00	\$ 12,240.00
8017	2503-0114224	Storm Sewer Gravity Main, Trenched, Reinforced Concrete Pipe (RCP), 2000D (Class III), 24IN	227.0	LF	\$ 83.00	\$ 18,841.00
8018	2503-0114230	Storm Sewer Gravity Main, Trenched, Reinforced Concrete Pipe (RCP), 2000D (Class III), 30IN	137.0	LF	\$ 120.00	\$ 16,440.00
8019	2503-0114236	Storm Sewer Gravity Main, Trenched, Reinforced Concrete Pipe (RCP), 2000D (Class III), 36IN	315.0	LF	\$ 133.00	\$ 41,895.00
8020	2503-0200036	Remove Storm Sewer Pipe Less Than or Equal to 36IN	1,135.0	LF	\$ 17.00	\$ 19,295.00
DIVISION 3 TOTAL:						\$ 292,931.00
CONTRACT TOTAL:						\$ 1,654,872.30



May 13, 2024 Agenda

To: City Council, Mayor and Staff
From: Lisa Kotter, City Administrator
Date: May 10, 2024
Re: Oak Hill Subdivision Park Name

As we prepare to time of more active use of the park adjacent to the Oak Hill subdivision, I discussed with the Park Board the idea of a name. The Board is recommending to the Council to name the park Oak Hill Park. I am also planning to order a nice sign for the entrance off of Mulberry Drive which was another reason I would appreciate a naming decision. The attached Resolution #53-24 is for consideration on the name.



RESOLUTION #53-24

**A RESOLUTION APPROVING THE NAME OF THE NEWLY DEVELOPED PARK
ADJACENT TO THE OAK HILL SUBDIVISION IN CITY OF CASCADE**

Whereas, the City of Cascade owns parcel #1932326006 that was donated by Mike Beck and Beck Construction for the purpose of parkland adjacent to the Oak Hill subdivision; and,

Whereas, the City has now begun the development of the park with the first phase being the installation of playground equipment, and;

Whereas, the City's Park Board is recommending the name of the park land to be Oak Hill Park; and,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA, that the City Council approves the naming of this parkland as Oak Hill Park.

PASSED, APPROVED AND ADOPTED this 13th day of May, 2024.

Steve Knepper, Mayor

ATTEST:

Kathy Goerdts, City Clerk



May 13, 2024 Agenda

To: City Council, Mayor and Staff
From: Lisa Kotter, City Administrator
Date: May 10, 2024
Re: Second GIS Employee

As the Council is aware, it was approved to hire one 40-hour summer maintenance employee and a one 8-hour GIS employee. We have both been hired. However, we thought it was likely that only one person, who has experience with the utility, would apply. He did apply and is the one we hired. However, we have another City resident that has utility and GIS experience working in another area municipality. He would also be able to assist us on another day per week this summer. My recommendation is that the person who has worked for us before be the one assigned to work with Marty to get the under ground items located on his day per week. The second person could help with above ground things like curb stops, hydrants etc. This would not require a current employee to go with him. We can also work a different day to be sure they each have access to the reader and locator. I think this is a cost-effective way to get more data into our GIS system as we would like to be able to use it more effectively. That is only possible with data entry. Each employee would be approximately \$2,000 and charged to water and sewer. Resolution #54-24 is in the packet for consideration.

RESOLUTION #54-24

**A RESOLUTION APPROVING A SECOND SEASONAL, SUMMER ONE DAY A WEEK GIS
TECHNICIAN POSITION FOR THE STREET, WATER AND SEWER DEPARTMENTS
BEGINNING MAY 15, 2024 AND ENDING AUGUST 30, 2024 FOR THE CITY OF
CASCADE, IOWA**

Whereas, the City Water and Sewer Utilities have a Geographic Information System (GIS) mapping system that is not well populated with data, and;

Whereas, the City wants to increase the amount of data in the system from those long term employees that have knowledge of the data not yet inputted, and;

Whereas, the City previously approved a one-day per week GIS Summer Technician in Resolution #27-24; and,

Whereas, the City received applications from two qualified candidates and in both cases if two were hired, each would work only one day per week.

Now therefore be it resolved that the City Council of the City of Cascade authorizes the hiring of a second one-day per week seasonal GIS employee at \$20 per hour for the period of May 15-August 30, 2024.

PASSED AND APPROVED this 13th day of May, 2024.

Steven J. Knepper, Mayor

ATTEST:

Kathy Goerdts, City Clerk



05502171



May 13, 2024 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: May 10, 2024
Re: Interfund Transfers

In April the Council approved several interfund transfers. There are two more that were part of the approved FY24 budget that we still need to ask for Council consideration. The Resolution outlines the two transfers. See Resolution #55-24 and the Exhibit A Spreadsheet.

RESOLUTION #55-24

A RESOLUTION AUTHORIZING THE CITY CLERK TO TRANSFER FUNDS FOR FISCAL YEAR 2024 FOR THE BENEFITS LEVY AND OTHER INTERNAL TRANSFERS FOR THE CITY OF CASCADE, IOWA

WHEREAS, the City Council adopted the Fiscal Year 2024 budget with a number of transfers to allocate funds for the Debt obligations and between various funds; and

WHEREAS, the City Council desires to direct the City Clerk to perform these transfers prior to final budget amendments are considered in May of 2024; and

WHEREAS, the City Council previously approved a number of transfers in Resolution #46-24; and,

WHEREAS, a summary of the planned transfers is attached as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Cascade, Iowa, that:

Section I. That the City Council approves the transfers from Local Option Sales Tax Fund 121 and Employee Benefits Fund 112 to use for General Fund expenses such as employee benefits and storm water improvements in the City of Cascade, Iowa.

Section II. That the City Council approves the transfers to move funds internally between various City Funds.

Section III. That the City Clerk is hereby authorized and directed to execute these transfers listed in Exhibit A on behalf of the City of Cascade, Iowa.

PASSED AND APPROVED this 13th day of May, 2024.

Steven Knepper, Mayor

ATTEST:

Kathy Goerd, City Clerk

Transfers to Reserves, Capital Project & Debt Service Funds

RESOLUTION 55-24
EXHIBIT A

SECOND TRANSFER FOR FY24

Transfer Out				Transfer In			
Fund	Department	Amount	Reason for transfer	Fund	Department	Amount	Reason for transfer
121	Local Option	\$ 21,675.00	Storm Water Projects	1	General Fund	\$ 21,675.00	Storm Sewer Work
112	Employee Benefits	\$ 121,018.00	Taxes for Benefits	1	General	\$ 121,018.00	for health ins
TOTAL TRANSFERS		<u>\$ 142,693.00</u>		TOTAL TRANSFERS		<u>\$ 142,693.00</u>	

5/13/2024



07/15/2021



May 13, 2024 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: May 10, 2024
Re: Library Change Orders

As promised, I said that I wanted to regularly review things that we have needed to change for the library construction. The Garling Construction price includes \$75,000 in contingency or dollars that can be used for changes. I have asked FEH to summarize the changes we have made so far and want the Council's input and approval on how we want to handle the changes. One idea is we just keep working within the \$75,000 and not change the contract price. A second idea is to take the two changes that are more street and utility issues and pull those out as separate and leave the \$75,000 for more items that are truly connected to the library. Some items we have prices for, some prices are still forthcoming. My recommendation would be to keep the library items with the \$75,000. That would mean that the \$9,328.44 would be separated and the resurfacing of the alley, cost pending, would also be separate. The memo from FEH is included. With the six items that have prices that we have so far we are at a positive \$11,831.17, meaning we have used that amount from the \$75,000. If we take out the improvements to the Pierce Street catch basin, which really isn't due to the library construction, we would be at a positive \$2,502.73. Resolution #56-24 approves all changes and then we can fill in if the Council wants to include all changes in the \$75,000 or just those associated with the library.

RESOLUTION #93-23

**RESOLUTION APPROVING CHANGES TO THE FROM GARLING
CONSTRUCTION INC CONSTRUCTION CONTRACT
FOR THE NEW CASCADE PUBLIC LIBRARY**

WHEREAS, the City Council of the City of Cascade, Iowa, approved a construction contract with Garling Construction Inc to construct the Cascade Public Library and Community Center in Resolution #96-23; and,

WHEREAS, there is a contingency fund of \$75,000 built into the contract price; and,

WHEREAS, the first list of changes is attached as Exhibit A and totala net increase in the amount of \$11,831.17; and,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA, as follows:

That the first changes to the Public Library construction contract are approved as listed on Exhibit A. The total amount of _____ shall come from the \$75,000 contingency and the remainder of _____ shall be an amendment to the original contract totaling \$2,923,000. The Mayor and City Clerk are authorized to sign and execute the contract.

PASSED AND APPROVED this 13th day of May, 2024.

Steve Knepper, Mayor

ATTEST:

Kathy Goerd, City Clerk



MEMO – CASCADE PUBLIC LIBRARY COST ITEMS

DATE	9 May 2024
DESCRIPTION	Cost Considerations
PROJECT NAME	Cascade Public Library
FEH PROJECT NUMBER	2021310
PROJECT ADDRESS	108 Second Ave SW, Cascade, IA 52033
COMPANY	City of Cascade
ATTENTION	City Council
ADDRESS	320 1 st Avenue W, Cascade, IA 52033
COMMENTS	

Construction has begun on the Cascade Public Library! The project has been able to achieve some efficiencies during construction, but revisions were requested by the state code official and poor soils were identified by the geotechnical engineer that required removal and replacement which had cost impacts.

Below is the list of credits and costs related to the project, for your review and input. The project includes a contingency allowance of \$75,000, for use at the Owner's discretion. The costs below can either impact the project contract amount with the general contractor, or these can impact the contingency allowance.

We are seeking input from the council on which of the above costs are contingency allowance items and which are charge order items that impact the project contract amount.

Red Sands Brick Substitution Credit	-\$4,573.00	Opportunities of Economies
Reduction in Full Height Cavity Mortar Control	-\$7,656.00	Opportunities of Economies
Ceiling Baffle Revisions by Code Review	-\$685.00	Official Required
State Code Review Revisions	\$14,950.85	Official Required
<ul style="list-style-type: none"> • Fire Rated Egress Corridor Details • ADA Door into Silo 		
Existing Storm and Sewer Items	\$9,328.44	Unforeseen Conditions
Resurfacing of Alley	Pending Cost	Owner Directed Design Change
Key Fobs in lieu of Key Cards	\$465.88	Owner Directed Design Change
Parking lot Overexcavation	Pending Cost	Unforeseen Conditions
Building Slab and Footing Overexcavation	Pending Cost	Unforeseen Conditions
Door Hardware Revisions	Pending Credit	Owner Directed Design Change
Net Total	\$11,831.17	

WRITTEN BY Christy Monk



May 13, 2024 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, City Administrator

Date: May 10, 2024

Re: FY 24 Budget Amendments

At packet time we are still finalizing the public hearing notice. I am going to send the final recommended ad on Monday in a separate email. We will go over the increases at the meeting.

The City Council must amend the budget prior to May 30 according to State Code if expenses are to go over what was planned in March 2023. The first step is to consider a resolution that sets the public hearing date. The draft resolution sets the hearing for the next regular City Council meeting on May 28. The draft hearing notice is also in the packet and lists the reason for the proposed amendment. There are reasons for increases and decreases in almost all categories.

Public Safety \$ increase

Changes in Ambulance Service, wages, the move, the consultant

Public Works \$ increase

Street Sweeper Purchase

Culture and Recreation \$ Increase

Gazebo Payment and Playground at Oak Hill

General Government \$

Salary and Benefits of Additional Position and Insurance Increases

Debt Service \$

Sweeper Payment

Enterprise Funds \$ Increase

Increased Operational Expenses

RESOLUTION #50-24

**A RESOLUTION SETTING A PUBLIC HEARING DATE FOR
MAY 28, 2024 TO APPROVE THE FY 2024 BUDGET AMENDMENT**

WHEREAS, the City Council must hold a public hearing and pass a resolution approving the budget amendment for the FY 2024 fiscal year.

NOW, THEREFORE, BE IT RESOLVED, that the City of Cascade, City Council will conduct a public hearing on the above on the 28th day of May, 2024 at the hour of 6:00 pm in the Cascade City Hall, 320 1st Avenue W., Cascade, Iowa, 52033, and the City Council understands that said hearing notice, attached as Exhibit A, will be published on May 15, 2024 in the Cascade Pioneer newspaper in Cascade, Iowa, in conformance with the City Code and Iowa State Law.

PASSED AND APPROVED this 13th day of May, 2024.

Steve Knepper, Mayor

ATTEST:

Kathy Goerdts, City Clerk

CASCADE

MONTHLY INCIDENT COUNT REPORT Statistics from Reported Date: 4/1/2024 12:00:00AM to 4/30/2024 11:59:00PM

Case Report POLICE DEPARTMENT

[IMPORTED] : ALCOHOL OFFENSES: 1 3%

[IMPORTED] : SPEEDING CITATION: 1 3%

Grand Total: 5.26% Total # of Incident Types Reported: 2

Field Interview POLICE DEPARTMENT

ANIMAL BITE: 1 3%

ANIMAL COMPLAINT: 2 5%

ANIMAL COMPLAINT-INJURED/SICK: 1 3%

ASSIST AMBULANCE: 4 11%

ASSIST DUBUQUE COUNTY: 4 11%

ASSIST FIRE DEPARTMENT: 1 3%

ASSIST ISP: 2 5%

ASSIST MONTICELLO POLICE DEPARTMENT: 1 3%

CARELESS DRIVING: 1 3%

FAIL TO DISPLAY LICENSE PLATE: 1 3%

HARASSMENT/THREATS: 1 3%

INCIDENT REPORT - THEFT: 1 3%

INFORMATIONAL REPORT: 3 8%

Field Interview

POLICE DEPARTMENT

PRESENTATION/SCHOOL: DE: 2 5%

RECORDS CHECK: 1 3%

REGISTRATION VIOLATION-WARNING: 1 3%

SPEED WARNING: 5 13%

STOP SIGN-WARNING: 1 3%

THEFT: 1 3%

USE OF ELECTRONIC DEVICE-WARNING: 1 3%

VEHICLE UNLOCK: 1 3%

Grand Total: 94.74% Total # of Activity Types Reported: 36