

CITY OF CASCADE, IOWA
CITY COUNCIL MEETING AGENDA & PUBLIC NOTICE
Monday, September 9, 2024, 6:00 P.M
CITY HALL, 320 1ST AVE WEST

NOTICE: Notice is hereby given that the Cascade City Council will hold a meeting at 6:00 PM on Monday, September 9, 2024, at City Hall. Any visually or hearing-impaired person with special accessibility needs should contact the City Clerk at 563-852-3114.

Meetings are live streamed at www.cityofcascade.org and Facebook Live

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approve Agenda**
- 5. Public Comment (Limit 3 minutes per person-Agenda Items and Local Government Issues)**
 - 1. S Keyron McDermott-Biennial Election for the Approval of the City Administrator position**
- 6. Consent Agenda – Review and approve the following:**
 - 1. Minutes: City Council 8/26/24**
 - 2. September 9, 2024 Claims and August Financial Reports**
- 7. Reminder Next City Council Meeting is September 30**
- 8. Open Public Hearing -Vacation of Buchanan Street SW Right of Way**
- 9. Close Public Hearing**
- 10. Consideration of Ordinance #21-24 Vacating a portion of Buchanan Street SW adjacent to 500, 505 and 506 Buchanan Street SW**
 - 1. Consideration to Suspend the Three Separate Meetings Adoption Rule and Adopt the Ordinance at this Second Meeting**
- 11. Consideration of Ordinance #19-24 Fences Heights, Fence Post and Location from Lot Line (Second Third Final Reading)**
 - 1. Consideration to Suspend the Three Separate Meetings Adoption Rule and Adopt the Ordinance at this Second Meeting**
- 12. Consideration of Ordinance #20-24 Correction of Election Terms of Office (Second, Third and Final Reading)**
 - 1. Consideration to Suspend the Three Separate Meetings Adoption Rule and Adopt the Ordinance at this Second Meeting**
- 13. Consideration of Resolution #83-24 Encroachment of Fence on DeLong St ROW Between Thomas and Washington Streets**
- 14. Consideration of Resolution #87-24 Approval of Fall 2024 Earthwork and Gravel Installation - Pickleball Courts**
- 15. Consideration of Resolution #88-24 Approval to Proceed with Library Furniture Order(Pigott Not to Exceed \$195,000)**
- 16. Consideration of Resolution # 94-24 Direction to Proceed with Urban Renewal Plan Amendment and TIF Tax Incentive for BLM Rentals at 1714 1st Avenue East Strip Mall Commercial Development**
- 17. Consideration of Resolution #90-24 Façade Grant 206 1st Ave W - Cascade Storage (\$2,906.33)**
- 18. Consideration of Resolution #91-24 Façade Grant 221 1st Ave W - Three B Properties LLC (\$20,000)**

- 19. Consideration of Resolution #92-24 Authorize Monica Recker As City Rep for Library Project**
- 20. Reports – Police Chief, Library Furniture and City Administrator**
 - 1. August 2024 Police Report Offer**
- 21. Public Comment (Limit 3 Minutes per person-only items on this agenda)**
- 22. Adjourn into Closed Session Adjourn into closed session pursuant to Iowa Code 21.5 (1) (i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session. No Action will be taken related to closed session. City Clerk and Interim City Administrator Appointment**
- 23. Reconvene into Open Session**
- 24. Possible Action After Closed Session – (1) Resolution #94-24 Appointment of City Clerk, (2) Resolution #95-24 Appointment of Interim City Administrator and (3) Consideration of Resolution # 93-24 Approval of Bank Signature Names**
- 25. Adjournment**

City of Cascade

320 1st Avenue W
PO Box 400
Cascade IA 52033
563.852.3114

AGENDA REQUEST

Name: S. Keyron McDermott _____

Address: 209 Tyler St., _____

Contact Number: (563) 451-8523 _____

Council Meeting Date: (Mon. 28 March 2022) Mon. 9 Sept. 2024
(Return form by Noon Wednesday preceding Council Meeting)

Topic of Discussion:

Proposed ordinance relating to city administrator:

The city administrator will be subject to voter approval in every biennial election. Citizens will be able to assess his/her/their performance by answering yes or no to the following question to be placed on each biennial ballot: Shall City Administrator _____ (insert name of current administrator) be retained for another two years?

Supporting Information: The packed council meeting on 12 Aug. 2024 and the number of citizens lodging complaints at it. Citizens feel they should be the beneficiaries of governance, not the victims. Citizens are unhappy with the number of ordinances and fee changes and various other that have robbed them of Cascade's small town character.

Signature: S. Keyron McDermott _____

Date: Wed. 28 August 2024 _____

August 26, 2024
City Council Meeting Minutes

The August 26, 2024 Regular City Council meeting was called to order at 6:00PM by Mayor Steve Knepper. The Pledge of Allegiance was recited. Delaney, Gehl, Hosch, Weber and Oliphant answered roll call.

Motion Oliphant, second Weber to approve the agenda. Five Ayes. Motion carried.

A few individuals spoke during public comment on various topics and concerns: water and sewer refunds and Hometown Days and thanks to Lisa Kotter for the work she has done in Cascade.

Motion Hosch, second Oliphant to approve the consent agenda items: City Council Minutes 8/12/24 and 8/19/24 and August 26, 2024 Claims. Five Ayes. Motion carried.

City Administrator Lisa Kotter announced her resignation as of September 11, 2024. She thanked Cascade for the opportunity to serve the past 2.5 years.

Motion Oliphant, second Weber to open the public hearing on a fence ordinance to include a new height restriction, location of the fence and fence posts. Roll call vote, five ayes, motion carried.

Al Knepper spoke about the proposed ordinance.

Motion Gehl, second Delaney to close the public hearing. Five ayes, Motion carried.

Motion Oliphant, second Delaney to approve the first reading of Ordinance #19-24 Fence Heights, Fence Posts and Fence Location and to request the Planning and Zoning Commission address the possibility of a 10-foot fence allowance in C-1, M-1, M-2 in the near future. Roll call vote, five ayes, motion carried.

Motion Gehl, second Oliphant to approve Resolution #76-24 Approval to Purchase Security Cameras from Comelec for City Hall, EMS Center, Riverview Park and City Park in the amount of \$25,438 which includes \$1,859 in annual fees. Roll Call vote, five Ayes, motion carried.

Kotter explained that the terms of office for City Council members that was changed in 2022 was deemed not legal by the Secretary of State's office and the City Attorney as it was not approved with an election of the people. An election would have been required by State Code. Therefore, the January 2022 ordinance adopted during the recodification process was never valid. The new proposed 2024 ordinance will change the code back to four years and correct the wording even though the two year code wasn't valid.

Motion Oliphant, second Weber to approve Resolution #79-24 Appointing Erik Honda to the Board of Adjustment for a vacated term ending June 30, 2028. Roll Call vote, five Ayes, motion carried.

Motion Delaney, second Hosch to approve Resolution #81-24 to Set A Public Hearing on Vacation of Right of Way – Buchanan Street SW between 5th and Riverside Drive. Roll Call vote, five Ayes, motion carried.

Motion Oliphant, second Hosch to Approve Resolution #82-24 City Hall Gym Wall Padding Purchase (\$18,015 total, Cascade Youth Basketball will donate \$15,015 to the City, the City will donate \$3,000 from City Hall capital funds). Roll call, five ayes Motion carried.

Motion Delaney, second Oliphant to approve Resolution #84-24 Approval to Hire Weber Surveying – Langworthy Street Plat (\$1,200) once Delaneys agrees to a purchase price that is calculated pursuant to Resolution 43-21. Roll call vote, five ayes, motion carried.

The Council, property owners and neighbor discussed the encroachment of a Fence on DeLong St ROW Between Thomas and Washington Streets. The issue was tabled until survey markers confirm the number of feet the encroachment is with the fence.

Motion Gehl, second Delaney to approve Resolution #86-24 a contract with Kluesner Construction Inc for Road Improvements to 2nd Avenue SW– Pierce to Buchanan Streets for \$27,965. Roll call, four ayes, one abstention (Weber), Motion carried.

Motion Oliphant, second Hosch to approve Resolution #85-24 to Approve the New Personnel Policy Handbook. Roll call vote, five ayes, motion carried.

Reports were given by Police Chief Heim and Administrator Kotter, and Heim thanked everyone for their work on Hometown Days.

Motion Gehl, second Delaney to adjourn at 7:55 pm. All Ayes. Motion carried.

Lisa A. Kotter, City Administrator

Steven J. Knepper, Mayor

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
0245969-in	ACCO	LIQUID CONCENTRATE		1,112.00		
12292022	ADVANTAGE ADMINISTRATORS	PSF BUY DOWNS				
09162024	ALLIANT ENERGY	HWY 151 248TH SIGN		26.46		
36143	AMERICAN LEGAL PUBLISHING	AUGUST BILLING		264.00		
2038440198	BAKER & TAYLOR BOOKS	1 HARDCOVER & 4 PAPERBACKS	98.98			
2038441941	BAKER & TAYLOR BOOKS	6 HARDCOVER & 7 PAPERBACKS	149.83			
2038467263	BAKER & TAYLOR BOOKS	3 HARDCOVER & 3 PAPERBACKS	86.63			
2038477154	BAKER & TAYLOR BOOKS	14 HARDCOVER & 6 PAPERBACKS	287.55	622.99		
85448303	BOUND TREE MEDICAL LLC	EMS SUPPLIES	1,346.07			
85458357	BOUND TREE MEDICAL LLC	CURAPLEX COLD PACK	38.16	1,384.23		
RES 78-24	CASCADE AREA CHAMBER	FY2025 CONTRIBUTION		8,000.00		
992375	CASCADE LUMBER CO	BULB 300W I/S FROST	26.36			
992405	CASCADE LUMBER CO	LEATHER GLOVE	16.49			
994730	CASCADE LUMBER CO	PAPER TOWELS	7.96			
994920	CASCADE LUMBER CO	UPS SHIPPING CHARGES	13.08	63.89		
90-24	CASCADE STORAGE LLC	FACADE GRANT REIMBURSEMENT		2,906.33		
84394762	CENGAGE LEARNING	THORNDIKE PRESS 050224		27.20		
2108032	CENTER POINT LARGE PRINT	BOOK BY LISA SEE		26.62		
12060	CITY OF DUBUQUE	WATER TESTS		64.00		
CONSUMER REPORT	COLLEGE SUBSCRIPTION SERVICE	CONSUMER REPORTS RENEWAL		35.00		
AQUIN	COYLE CONCRETE CONST INC	CURB MULBERRY OAK HILL AQUIN		3,913.50		
SUMMER 2024	DAVIS MANTERNACH	MILEAGE REIMBURSE:POOL MYERS C		165.49		
7521124	DEMCO INC	BOOK COVERS		153.47		
3973738	DORSEY & WHITNEY LLP	P-2022 GO LIBRARY BOND COUNSEL		11,000.00		
FY25-SMART911	DUBUQUE COUNTY SHERIFF	SMART E911		421.78		
IVC000023358	ECIA	BUILDING INSPECTIONS COSTS		114.50		
62966	ELLIS IMPLEMENT & OUTDOOR LLC	BAD BOY MOWER SERVICE		210.25		
287309338483X8272024	FIRST NET-AT&T MOBILITY	TELEPHONE/INTERNET CHARGES		679.71		
34857	GASSER FARM & HARDWARE LLC	EMS HOOKS AND GARBAGE BAGS		13.98		
1568	GRAVEL GRADING & EXCAV LLC	JACK OAK DR STORM SEWER REPAIR		56,002.16		
114988	HERITAGE PRINTING COMPANY	LAMINATING PAGES FOR STORYWALK		33.00		
505843581	HOOPLA	151 DIGITAL ITEMS		381.72		
2408843-IN	J&R SUPPLY INC	200 3/4 METER COUPLING GASKET		90.00		
718267081424	LAKESHORE	FISHING POLES SET		21.98		
09042024	LINDA BETSINGER MCCANN	SPEAKING EVENT AT LIBRARY		140.00		
24139	MAQUOKETA VALLEY COOP	PROJECT #24139		3,124.11		
CLAIM	MEDICAL ASSOCIATES CLINIC PC	AUGUST CLAIM-FELL IN RIVER HOL		272.25		
855970-1	MICRO MARKETING LLC	BIG TRUCK/OCTOPANTS AND MISSIN	37.58			
915317-1	MICRO MARKETING LLC	ON THE SAVAGE SIDE	30.80			
922153-1	MICRO MARKETING LLC	WEDDING PLANNER	3.00			
945577-1	MICRO MARKETING LLC	STRANGER IN HER HOUSE	33.99			
951529-1	MICRO MARKETING LLC	TRUTH ABOUT THE COUCH	22.99			
952884-1	MICRO MARKETING LLC	ULTIMATE GARDENING	21.00	149.36		
008042	MSA PROFESSIONAL SERVICES	CITY ENGINEER	680.00			
008043	MSA PROFESSIONAL SERVICES	JOHNSON ST SW RECONSTRUCTION	18,711.52	19,391.52		
0918273-IN	MUNICIPAL SUPPLY INC	3" OMNI COMP REGISTER 1000G		525.00		
588622	MYERS-COX	PARKS TOILET PAPER		161.64		
73232931001	ORIENTAL TRADING	BUBBLE GUM/BALLOON RACERS		55.60		
39692525	QUILL CORP	ELECTRONICS DUSTER/BINDERS	62.69			
39797867	QUILL CORP	BAKING SODA	3.14			
39808899	QUILL CORP	GLUE	3.68			
39811212	QUILL CORP	POST-IT/WINDEX/CARDSTOCK	76.05	145.56		
09262024	STATE LIBRARY OF IOWA	2024 LEARNING CIRCUIT REGISTRA		25.00		
AUG 2024	CINDY STOLL	CLEANING SERVICES		860.00		

CLAIMS REPORT
Vendor Checks: 9/11/2024- 9/11/2024

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
3100144214	TEST AMERICA LABORATORIES INC	WASTEWATER TESTING		1,250.00		
17239	THE NORTHWAY CORPORATION	WELL #6		188,000.06		
09042024	THREE B PROPERTIES LLC	FACADE IMPROVEMENTS		20,000.00		
09242024	VISA	GO DADDY EMAIL ARCHIVE	282.23			
09262024	VISA	VISA CREDIT CARD CHARGES	2,893.69	3,175.92		
		Accounts Payable Total		<u>325,010.28</u>		
		Payroll Checks				
		Report Total		<u>325,010.28</u>		

CLAIMS REPORT
CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT
001	GENERAL	79,794.12
016	PARTIAL SELF-FUND	
110	ROAD USE TAX	3,956.45
125	TAX INCREMENT FINANCING	20,000.00
200	DEBT SERVICE	11,000.00
323	HIGHWAY 136	18,711.52
600	WATER	189,985.49
610	SEWER	1,562.70

	TOTAL FUNDS	325,010.28

VISA Detail

I apologize as I don't have a better summary. I know how to get the details into a spreadsheet during the month. Now that we are in to September, I cannot figure out how to go back to August transactions. If anyone has questions on these transactions, I can bring the details to the meeting or call me in advance.

Cardholder Account Summary					
LISA ANN KOTTER #####		Payments & Other Credits	Purchases & Other Charges	Cash Advances	Total Activity
		\$29.95-	\$1,704.46	\$0.00	\$1,674.51
Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
08/02	08/04	PBUS01	24445004216400113755380	SAMS CLUB #4973 563-587-0576 IA	\$158.29 ✓
08/02	08/04	PBUS01	24692164215107860036145	AMZN Mktp US*RF70I9ZG0 Amzn.com/bill WA	\$55.45 ✓
08/02	08/04	PBUS01	24692164215107898900239	AMAZON MKTPL*RV5BE6Y91 Amzn.com/bill WA	\$599.97 ✓
08/04	08/05	PBUS01	24692164217109682798660	AMAZON MKTPL*RF73D1AE1 Amzn.com/bill WA	\$44.79 ✓
08/04	08/05	PBUS01	24692164217100005461524	AMAZON MKTPL*RF3FV7Q12 Amzn.com/bill WA	\$27.23 ✓
08/04	08/05	PBUS01	24692164217100114084878	AMAZON MKTPL*RF1I05PQ1 Amzn.com/bill WA	\$121.14 ✓
08/05	08/06	PBUS01	24226384219001392962222	SAMSClub #4973 DUBUQUE IA	\$168.36 ✓
08/05	08/06	PBUS01	24455014218141002784693	WAL-MART #2004 DUBUQUE IA	\$34.29 ✓
08/08	08/11	PBUS01	24445004222300317739119	CASEYS #0077 CASCADE IA	\$39.57 ✓
08/11	08/12	PBUS01	24692164224106102624592	AMAZON MKTPL*RM9W588M0 Amzn.com/bill WA	\$29.95 ✓
08/12	08/13		74692164225106571946553	CREDIT VOUCHER AMAZON MKTPL*ACE PMTS Amzn.com/bill WA	\$29.95 ✓
08/21	08/22	PBUS01	24906414234207282618575	DNH*GODADDY#3254510521 480-5058855 AZ	\$282.23 ✓
08/21	08/22	PBUS01	24445004235000685818678	DOLLAR GENERAL #17628 CASCADE IA	\$21.40 ✓
08/24	08/26	PBUS01	24445004238000697436565	DOLLAR GENERAL #17628 CASCADE IA	\$24.00 ✓
08/28	08/29	PBUS01	24692164241100275926453	AMAZON MKTPL*RK9C434YO Amzn.com/bill WA	\$19.98 ✓
08/30	09/01	PBUS01	74657374244000541980344	REALVNC LIMITED CAMBRIDGE	\$65.04 ²⁵
08/31	09/01	PBUS01	24445004245000646893594	DOLLAR GENERAL #17628 CASCADE IA	\$10.95 ²⁴
08/30	09/01	PBUS01	74657374244000541980344	INTERNATIONAL TRANS FEE	\$1.82 ²⁷

↳ must be from REALVNC no rcpt

Cardholder Account Summary					
KATHY M GOERDT #####		Payments & Other Credits	Purchases & Other Charges	Cash Advances	Total Activity
		\$0.00	\$47.99	\$0.00	\$47.99 ✓
Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
08/15	08/16	PBUS01	24692164228109125860553	AMAZON MKTPL*RU3DC4411 Amzn.com/bill WA	\$47.99

Cardholder Account Summary					
FRED HEIM #####		Payments & Other Credits	Purchases & Other Charges	Cash Advances	Total Activity
		\$0.00	\$170.38	\$0.00	\$170.38
Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
08/15	08/16	PBUS01	24692164228109086517945	AMZN Mktp US*RU3FD24A1 Amzn.com/bill WA	\$159.98 ✓
08/30	09/01	PBUS01	24137464244001277536486	USPS PO 1814402033 CASCADE IA	\$10.40 ✓

Cardholder Account Summary					
KIMBERLY M LYNCH #####		Payments & Other Credits	Purchases & Other Charges	Cash Advances	Total Activity
		\$0.00	\$87.55	\$0.00	\$87.55 ✓
Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
08/09	08/11	PBUS01	24122544223054081391813	BP#9349390MCDERMOTT OIL CASCADE IA	\$87.55

Cardholder Account Summary

PHIL GEHL #### #### ####	Payments & Other Credits \$0.00	Purchases & Other Charges \$1,195.49	Cash Advances \$0.00	Total Activity \$1,195.49
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Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
08/24	08/25	PBUS01	24011344237000122999802	AMAZON MARK* R42ML2XNO HTTPSAMAZON.C WA	\$7.99
08/24	08/25	PBUS01	24692164237107083998828	Amazon.com*R42MY4X50 Amzn.com/bill WA	\$447.96
08/27	08/27	PBUS01	24692164240108910945292	AMAZON MKTPL*RK9VW8012 Amzn.com/bill WA	\$19.54
08/28	08/30	PBUS01	24750764242900014703716	IOWA RURAL WATER ASSOCIAT 641-7870330 IA	\$180.00
08/29	09/01	PBUS01	24750764243900014803804	IOWA RURAL WATER ASSOCIAT 641-7870330 IA	\$540.00

25
29
600-8106507

Additional Information About Your Account

THANK YOU FOR YOUR RECENT PAYMENT, HOWEVER YOUR ACCOUNT REMAINS ONE PAYMENT PAST DUE. PLEASE BRING IT UP TO DATE IMMEDIATELY TO AVOID ANY LATE CHARGES.

cRewards Bonus Points Information as of 08/30/2024

Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance
0	0	0	0	0

Finance Charge Summary / Plan Level Information

Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
PBUS01 001	PURCHASE	G	\$3,724.99	2.27000%(M)	27.2400%(V)	\$84.56	\$0.00	27.2408%	\$3,363.22
Cash									
CBUS01 001	CASH	A	\$0.00	2.52000%(M)	30.2400%(V)	\$0.00	\$0.00	0.0000%	\$0.00

* Periodic Rate (M)=Monthly (D)=Daily

** includes cash advance and foreign currency fees

Days In Billing Cycle: 31

APR = Annual Percentage Rate

¹ FCM = Finance Charge Method

(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.

INVOICE # LINE	DUE DATE	REFERENCE	NET	GL ACCOUNT #	GL ACCOUNT NAME	DIST ID

0245969-in 1	09/04/2024	166 ACCO LIQUID CONCENTRATE ** ACH ** INVOICE TOTAL	1,112.00 1,112.00 1,112.00	001-460-6507	MIS OPERATING SUPPLIES ACH	001
		VENDOR TOTAL	1,112.00			
36143 1	09/04/2024	727 AMERICAN LEGAL PUBLISHING AUGUST BILLING INVOICE TOTAL	264.00 264.00	001-620-6419	SOFTWARE	001
		VENDOR TOTAL	264.00			
09162024 1	09/04/2024	785 ALLIANT ENERGY HWY 151 248TH SIGN INVOICE TOTAL	26.46 26.46	110-230-6376	STREET LIGHTING	110
		VENDOR TOTAL	26.46			
85458357 1	09/04/2024	15 BOUND TREE MEDICAL LLC CURAPLEX COLD PACK ** ACH ** INVOICE TOTAL	38.16 38.16 38.16	001-160-6507	OPER SUPPLIES/MATERIALS MI ACH	001
85448303 1	09/04/2024	EMS SUPPLIES ** ACH ** INVOICE TOTAL	1,346.07 1,346.07 1,346.07	001-160-6507	OPER SUPPLIES/MATERIALS MI ACH	001
		VENDOR TOTAL	1,384.23			
90-24 1	09/04/2024	805 CASCADE STORAGE LLC FACADE GRANT REIMBURSEMENT INVOICE TOTAL	2,906.33 2,906.33	001-510-6413	PAYMENTS - OTHER AGENCIES	001
		VENDOR TOTAL	2,906.33			
AQUIN 1	09/04/2024	171 COYLE CONCRETE CONST INC CURB MULBERRY OAK HILL AQUIN INVOICE TOTAL	3,913.50 3,913.50	110-210-6417	STREET MAINTENANCE	110
		VENDOR TOTAL	3,913.50			

INVOICE # LINE	DUE DATE	REFERENCE	NET	GL ACCOUNT #	GL ACCOUNT NAME	DIST ID

		171 COYLE CONCRETE CONST INC				
AQUIN	09/04/2024					
		42 CASCADE LUMBER CO				
994730	09/04/2024					
1		PAPER TOWELS	7.96	600-810-6507	OPER SUPPLIES/MATERIALS	MI 600
		INVOICE TOTAL	7.96			
994920	09/04/2024					
1		UPS SHIPPING CHARGES	13.08	600-810-6508	POSTAGE	600
		INVOICE TOTAL	13.08			
992375	09/04/2024					
1		BULB 300W I/S FROST	26.36	001-210-6507	OPERATING SUPPLIES	001
		INVOICE TOTAL	26.36			
992405	09/04/2024					
1		LEATHER GLOVE	16.49	110-210-6505	TOOLS & EQUIPMENT	110
		INVOICE TOTAL	16.49			
		VENDOR TOTAL	63.89			
		192 CASCADE AREA CHAMBER				
RES 78-24	09/04/2024					
1		FY2025 CONTRIBUTION	8,000.00	001-650-6413	DONATIONS TO LOCAL AGENCIES	001
		INVOICE TOTAL	8,000.00			
		VENDOR TOTAL	8,000.00			
		33 DUBUQUE COUNTY SHERIFF				
FY25-SMART911	09/04/2024					
1		SMART E911	421.78	001-110-6373	TELEPHONE/INTERNET	001
		INVOICE TOTAL	421.78			
		VENDOR TOTAL	421.78			
		226 CITY OF DUBUQUE				
12060	09/04/2024					
1		WATER TESTS	64.00	600-810-6507	OPER SUPPLIES/MATERIALS	MI 600
		INVOICE TOTAL	64.00			
		VENDOR TOTAL	64.00			
		418 DORSEY & WHITNEY LLP				
3973738	09/04/2024					
1		P-2022 GO LIBRARY BOND COUNSEL	11,000.00	200-210-6458	MISC EXPENSE	200
		** ACH **	11,000.00		ACH	
		INVOICE TOTAL	11,000.00			
		VENDOR TOTAL	11,000.00			

INVOICE # LINE	DUE DATE	REFERENCE	NET	GL ACCOUNT #	GL ACCOUNT NAME	DIST ID
3973738	09/04/2024	418 DORSEY & WHITNEY LLP				
IVC000023358	09/04/2024	34 ECIA				
1		BUILDING INSPECTIONS COSTS	114.50	001-650-6491	CONTRACT LABOR	001
		** ACH **	114.50		ACH	
		INVOICE TOTAL	114.50			
		VENDOR TOTAL	114.50			
62966	09/04/2024	710 ELLIS IMPLEMENT & OUTDOOR LLC				
1		BAD BOY MOWER SERVICE	210.25	001-430-6507	MISC OPERATING SUPPLIES	001
		INVOICE TOTAL	210.25			
		VENDOR TOTAL	210.25			
287309338483X8272024	09/04/2024	698 FIRST NET-AT&T MOBILITY				
1		TELEPHONE/INTERNET CHARGES	41.27	001-160-6373	TELEPHONE/INTERNET	001
2		TELEPHONE/INTERNET CHARGES	296.19	001-110-6373	TELEPHONE/INTERNET	001
3		TELEPHONE/INTERNET CHARGES	134.75	001-650-6373	TELEPHONE/INTERNET	001
4		TELEPHONE/INTERNET CHARGES	69.16	001-210-6373	TELEPHONE/INTERNET	001
5		TELEPHONE/INTERNET CHARGES	69.16	600-810-6373	TELEPHONE/INTERNET	600
6		TELEPHONE/INTERNET CHARGES	69.18	610-815-6373	TELEPHONE/INTERNET	610
		INVOICE TOTAL	679.71			
		VENDOR TOTAL	679.71			
1568	09/04/2024	76 GRAVEL GRADING & EXCAV LLC				
1		JACK OAK DR STORM SEWER REPAIR	56,002.16	001-210-6764	STORM SEWER REPAIRS	001
		INVOICE TOTAL	56,002.16			
		VENDOR TOTAL	56,002.16			
34857	09/04/2024	556 GASSER FARM & HARDWARE LLC				
1		EMS HOOKS AND GARBAGE BAGS	13.98	001-160-6507	OPER SUPPLIES/MATERIALS	MI 001
		INVOICE TOTAL	13.98			
		VENDOR TOTAL	13.98			
2408843-IN	09/04/2024	116 J&R SUPPLY INC				
1		200 3/4 METER COUPLING GASKET	90.00	600-810-6507	OPER SUPPLIES/MATERIALS	MI 600
		** ACH **	90.00		ACH	
		INVOICE TOTAL	90.00			
		VENDOR TOTAL	90.00			

INVOICE # LINE	DUE DATE	REFERENCE	NET	GL ACCOUNT #	GL ACCOUNT NAME	DIST ID
2408843-IN	09/04/2024	116 J&R SUPPLY INC				
008043	09/04/2024	425 MSA PROFESSIONAL SERVICES				
1		JOHNSON ST SW RECONSTRUCTION	18,711.52	323-210-6721	CAP OUTLAY-FURN/FIXTURES	323
		** ACH **	18,711.52		ACH	
		INVOICE TOTAL	18,711.52			
008042	09/04/2024					
1		CITY ENGINEER	255.00	001-650-6490	PROFESSIONAL FEES	001
		** ACH **	255.00		ACH	
2		CITY ENGINEER	425.00	001-430-6490	PROFESSIONAL FEES	001
		** ACH **	425.00		ACH	
		INVOICE TOTAL	680.00			
		VENDOR TOTAL	19,391.52			
588622	09/04/2024	141 MYERS-COX				
1		PARKS TOILET PAPER	161.64	001-430-6507	MISC OPERATING SUPPLIES	001
		** ACH **	161.64		ACH	
		INVOICE TOTAL	161.64			
		VENDOR TOTAL	161.64			
0918273-IN	09/04/2024	662 MUNICIPAL SUPPLY INC				
1		3" OMNI COMP REGISTER 1000G	525.00	600-810-6507	OPER SUPPLIES/MATERIALS	MI 600
		INVOICE TOTAL	525.00			
		VENDOR TOTAL	525.00			
24139	09/04/2024	179 MAQUOKETA VALLEY COOP				
1		PROJECT #24139	3,124.11	001-210-6764	STORM SEWER REPAIRS	001
		** ACH **	3,124.11		ACH	
		INVOICE TOTAL	3,124.11			
		VENDOR TOTAL	3,124.11			
CLAIM	09/04/2024	238 MEDICAL ASSOCIATES CLINIC PC				
1		AUGUST CLAIM-FELL IN RIVER HOL	272.25	600-810-6507	OPER SUPPLIES/MATERIALS	MI 600
		INVOICE TOTAL	272.25			
		VENDOR TOTAL	272.25			

INVOICE # LINE	DUE DATE	REFERENCE	NET	GL ACCOUNT #	GL ACCOUNT NAME	DIST ID

		238 MEDICAL ASSOCIATES CLINIC PC				
CLAIM	09/04/2024					
		TMP V 245 DAVIS MANTERNACH				
SUMMER 2024	09/04/2024					
1		MILEAGE REIMBURSE:POOL MYERS C	165.49	001-460-6507	MIS OPERATING SUPPLIES	001
		INVOICE TOTAL	165.49			
		VENDOR TOTAL	165.49			
		371 THE NORTHWAY CORPORATION				
17239	09/04/2024					
1		WELL #6	188,000.06	600-810-6491	CONTRACT LABOR	600
		INVOICE TOTAL	188,000.06			
		VENDOR TOTAL	188,000.06			
		218 CINDY STOLL				
AUG 2024	09/04/2024					
1		CLEANING SERVICES	150.00	001-410-6310	BUILDING REPAIR/MAINT	001
		** ACH **	150.00		ACH	
2		CLEANING SERVICES	400.00	001-430-6310	BUILDING REPAIR/MAINT	001
		** ACH **	400.00		ACH	
3		CLEANING SERVICES	120.00	001-650-6310	REPAIR & MAINT. OF BUILDING	001
		** ACH **	120.00		ACH	
4		CLEANING SERVICES	30.00	001-650-6310	REPAIR & MAINT. OF BUILDING	001
		** ACH **	30.00		ACH	
5		CLEANING SERVICES	60.00	001-650-6310	REPAIR & MAINT. OF BUILDING	001
		** ACH **	60.00		ACH	
6		CLEANING SERVICES	100.00	001-160-6310	BUILDING REPAIR/MAINT	001
		** ACH **	100.00		ACH	
		INVOICE TOTAL	860.00			
		VENDOR TOTAL	860.00			
		271 TEST AMERICA LABORATORIES INC				
3100144214	09/04/2024					
1		WASTEWATER TESTING	1,250.00	610-815-6490	PROFESSIONAL FEES	610
		** ACH **	1,250.00		ACH	
		INVOICE TOTAL	1,250.00			
		VENDOR TOTAL	1,250.00			
		800 THREE B PROPERTIES LLC				
09042024	09/04/2024					
1		FACADE IMPROVEMENTS	20,000.00	125-525-6458	MISC TIF EXPENSES	125
		INVOICE TOTAL	20,000.00			
		VENDOR TOTAL	20,000.00			

INVOICE #	DUE DATE	REFERENCE	NET	GL ACCOUNT #	GL ACCOUNT NAME	DIST ID

09042024	09/04/2024	800 THREE B PROPERTIES LLC				
09262024	09/04/2024	490 VISA				
1		SAMS CLUB-POOL	91.17	001-460-6507	MIS OPERATING SUPPLIES	001
2		SAMS CLUB-POOL	67.12	001-460-6514	POOL CONCESSIONS	001
3		AMAZON-PARK WASTE STATION	599.97	001-430-6701	PARK IMPROVEMENTS	001
4		AMAZON-POOL TIMECARDS	55.45	001-460-6507	MIS OPERATING SUPPLIES	001
5		AMAZON-POOL PARTY DECOR	121.14	001-460-6507	MIS OPERATING SUPPLIES	001
6		AMAZON-POOL BEACH BALLS	27.23	001-460-6507	MIS OPERATING SUPPLIES	001
7		AMAZON-POOL CLEANING SIGNS	44.79	001-460-6507	MIS OPERATING SUPPLIES	001
8		SAMS CLUB-POOL CONCESSION	168.36	001-460-6514	POOL CONCESSIONS	001
9		WALMART-POOL	34.29	001-460-6514	POOL CONCESSIONS	001
10		MCDERMOTT OIL-FUEL AFTER HRS	87.55	001-160-6331	FUEL	001
11		CASEY GEN STORE-POOL PIZZA X3	39.57	001-460-6514	POOL CONCESSIONS	001
12		POOL REFUND ON BASH ITEMS	29.95-	001-460-6507	MIS OPERATING SUPPLIES	001
13		EXTRA LARGE OUTDOOR GARBAGE BA	47.99	001-430-6507	MISC OPERATING SUPPLIES	001
14		AMAZON-POLICE UNIFORM	159.98	001-110-6181	UNIFORM ALLOWANCE	001
15		DOLLAR GENERAL-POOL	21.40	001-460-6507	MIS OPERATING SUPPLIES	001
16		AMAZON-PW TONER	223.98	600-810-6507	OPER SUPPLIES/MATERIALS	MI 600
17		AMAZON-PW TONER	223.98	610-815-6507	OPER SUPPLIES/MATERIALS	MI 610
18		AMAZON-SPIRAL NOTEBOOK	7.99	001-620-6506	OFFICE SUPPLIES	001
19		DOLLAR GENERAL-POOL TOTES	24.00	001-460-6507	MIS OPERATING SUPPLIES	001
20		AMAZON-OTTERBOX CASE	19.54	610-815-6507	OPER SUPPLIES/MATERIALS	MI 610
21		IA RURAL WATER ASSOC	180.00	600-810-6507	OPER SUPPLIES/MATERIALS	MI 600
22		IA RURAL WATER ASSOC	540.00	600-810-6507	OPER SUPPLIES/MATERIALS	MI 600
23		AMAZON-POOL BASH ITEMS ORIGINA	29.95	001-460-6507	MIS OPERATING SUPPLIES	001
24		USPS SHIPPING CHARGE	10.40	001-110-6507	OPER SUPPLIES/MATERIALS	MI 001
25		AMZ	19.98	001-620-6507	OPERATING SUPPLIES	001
26		VISA CREDIT CARD CHARGES	65.04	001-620-6507	OPERATING SUPPLIES	001
27		VISA CREDIT CARD CHARGES	10.95	001-620-6507	OPERATING SUPPLIES	001
28		VISA CREDIT CARD CHARGES	1.82	001-620-6507	OPERATING SUPPLIES	001
		INVOICE TOTAL	2,893.69			
09242024	09/04/2024					
1		GO DADDY EMAIL ARCHIVE	282.23	001-620-6419	SOFTWARE	001
		INVOICE TOTAL	282.23			
		VENDOR TOTAL	3,175.92			
		GRAND TOTAL	323,192.78			
		TOT ACH	38,488.00			

ACCOUNT NUMBER	ACCOUNT TITLE	DEBITS	CREDITS	NET
001-050-2020	ACCOUNTS PAYABLE	29.95	78,006.57	77,976.62-
001-110-6181	UNIFORM ALLOWANCE	159.98	.00	159.98
001-110-6373	TELEPHONE/INTERNET	717.97	.00	717.97
001-110-6507	OPER SUPPLIES/MATERIALS MISC.	10.40	.00	10.40
001-160-6310	BUILDING REPAIR/MAINT	100.00	.00	100.00
001-160-6331	FUEL	87.55	.00	87.55
001-160-6373	TELEPHONE/INTERNET	41.27	.00	41.27
001-160-6507	OPER SUPPLIES/MATERIALS MISC.	1,398.21	.00	1,398.21
001-210-6373	TELEPHONE/INTERNET	69.16	.00	69.16
001-210-6507	OPERATING SUPPLIES	26.36	.00	26.36
001-210-6764	STORM SEWER REPAIRS	59,126.27	.00	59,126.27
001-410-6310	BUILDING REPAIR/MAINT	150.00	.00	150.00
001-430-6310	BUILDING REPAIR/MAINT	400.00	.00	400.00
001-430-6490	PROFESSIONAL FEES	425.00	.00	425.00
001-430-6507	MISC OPERATING SUPPLIES	419.88	.00	419.88
001-430-6701	PARK IMPROVEMENTS	599.97	.00	599.97
001-460-6507	MIS OPERATING SUPPLIES	1,692.62	29.95	1,662.67
001-460-6514	POOL CONCESSIONS	309.34	.00	309.34
001-510-6413	PAYMENTS - OTHER AGENCIES	2,906.33	.00	2,906.33
001-620-6419	SOFTWARE	546.23	.00	546.23
001-620-6506	OFFICE SUPPLIES	7.99	.00	7.99
001-620-6507	OPERATING SUPPLIES	97.79	.00	97.79
001-650-6310	REPAIR & MAINT. OF BUILDINGS	210.00	.00	210.00
001-650-6373	TELEPHONE/INTERNET	134.75	.00	134.75
001-650-6413	DONATIONS TO LOCAL AGENCIES	8,000.00	.00	8,000.00
001-650-6490	PROFESSIONAL FEES	255.00	.00	255.00
001-650-6491	CONTRACT LABOR	114.50	.00	114.50
110-050-2020	ACCOUNTS PAYABLE	.00	3,956.45	3,956.45-
110-210-6417	STREET MAINTENANCE	3,913.50	.00	3,913.50
110-210-6505	TOOLS & EQUIPMENT	16.49	.00	16.49
110-230-6376	STREET LIGHTING	26.46	.00	26.46
125-050-2020	ACCOUNTS PAYABLE	.00	20,000.00	20,000.00-
125-525-6458	MISC TIF EXPENSES	20,000.00	.00	20,000.00
200-050-2020	ACCOUNTS PAYABLE	.00	11,000.00	11,000.00-
200-210-6458	MISC EXPENSE	11,000.00	.00	11,000.00
323-050-2020	ACCOUNTS PAYABLE	.00	18,711.52	18,711.52-
323-210-6721	CAP OUTLAY-FURN/FIXTURES	18,711.52	.00	18,711.52
600-050-2020	ACCOUNTS PAYABLE	.00	189,985.49	189,985.49-
600-810-6373	TELEPHONE/INTERNET	69.16	.00	69.16
600-810-6491	CONTRACT LABOR	188,000.06	.00	188,000.06
600-810-6507	OPER SUPPLIES/MATERIALS MISC.	1,903.19	.00	1,903.19
600-810-6508	POSTAGE	13.08	.00	13.08
610-050-2020	ACCOUNTS PAYABLE	.00	1,562.70	1,562.70-
610-815-6373	TELEPHONE/INTERNET	69.18	.00	69.18
610-815-6490	PROFESSIONAL FEES	1,250.00	.00	1,250.00
610-815-6507	OPER SUPPLIES/MATERIALS MISC.	243.52	.00	243.52
TRANSACTION TOTALS		323,252.68	323,252.68	.00

FUND	NAME	DEBITS	CREDITS
001	GENERAL	78,036.52	78,036.52
110	ROAD USE TAX	3,956.45	3,956.45
125	TAX INCREMENT FINANCING	20,000.00	20,000.00
200	DEBT SERVICE	11,000.00	11,000.00
323	HIGHWAY 136	18,711.52	18,711.52
600	WATER	189,985.49	189,985.49
610	SEWER	1,562.70	1,562.70
	TOTALS	323,252.68	323,252.68

TREASURER'S REPORT
CALENDAR 8/2024, FISCAL 2/2025

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	468,038.76	62,200.37	142,768.40	.00	387,470.73
002 OLD ARPA DONT USE	.00	.00	.00	.00	.00
011 POLICE	91,837.18	422.30	.00	.00	92,259.48
012 FIRE TRUCK	97,991.10	450.60	.00	.00	98,441.70
013 RIVERVIEW PARK	10,425.71	47.94	.00	.00	10,473.65
014 FIRE EQUIPMENT	87,500.00	.00	.00	.00	87,500.00
015 PUBLIC WORKS TRUCK	51,476.86	236.71	.00	.00	51,713.57
016 PARTIAL SELF-FUND	44,144.76	84.60	6,015.46	.00	38,213.90
017 SWIMMING POOL	51,850.87	95.75	.00	.00	51,946.62
018 CABLE	7,089.86	32.60	.00	.00	7,122.46
019 PARKS/PLAYGROUND	22,660.37	104.20	.00	.00	22,764.57
020 STREET EQUIP	144,008.60	662.20	.00	.00	144,670.80
021 LIBRARY	256,569.00	664.60	.00	.00	257,233.60
022 1ST AVENUE	313,223.68	1.11	.00	.00	313,224.79
023 1ST AVE BRIDGE	.00	.00	.00	.00	.00
024 TYLER BRIDGE	.00	.00	.00	.00	.00
025 TRAIL	46.29	.21	.00	.00	46.50
026 SIREN	2,455.76	11.29	.00	.00	2,467.05
027 BICENTENNIAL	5,115.19	23.52	.00	.00	5,138.71
028 AMBULANCE	210,334.56	967.19	.00	.00	211,301.75
110 ROAD USE TAX	250,479.43	25,058.17	24,178.19	4.90	251,364.31
111 ARP (AMERI RESUCUE PLAN	63,379.64	.00	.00	.00	63,379.64
112 EMPLOYEE BENEFITS	29,076.28	508.52	.00	.00	29,584.80
121 LOCAL OPTION	614,002.77	36,120.77	.00	.00	650,123.54
125 TAX INCREMENT FINANCING	20,505.73-	417.00	.00	.00	20,088.73-
200 DEBT SERVICE	99,338.70	482.59	.00	.00	99,821.29
220 SPECIAL ASSESSMENT	.00	.00	.00	.00	.00
300 LIBRARY PROJ	.00	.00	.00	.00	.00
310 HOUSING REHAB	13,603.74	.00	.00	.00	13,603.74
312 1ST AVE TRAIL PROJECT	9,990.32	.00	.00	.00	9,990.32
322 STREET IMPROVEMENTS	.00	.00	.00	.00	.00
323 HIGHWAY 136	363,820.05	23,730.70	321,336.29	.00	66,214.46
360 WATER SYSTEM IMPROVEMEN	713.63	.00	.00	.00	713.63
363 WWTP IMPROVEMENT PROJEC	.00	.00	.00	.00	.00
364 TRAIL WATER MAIN REPLAC	.00	.00	.00	.00	.00
365 MCKINLEY ST & 1ST AVE C	.00	.00	.00	.00	.00
366 SWIMMING POOL PROJECT	.00	.00	.00	.00	.00
370 LIBRARY CAPITAL PROJECT	507,412.71	393,027.16	492,405.74	.00	408,034.13
600 WATER	46,012.71	33,314.41	29,900.91	28.22	49,454.43
601 DEPOSITS-WATER/SEWER	4,303.43	.00	.00	.00	4,303.43
603 WELL PUMP	57,298.15	263.48	.00	.00	57,561.63
604 2021A BOND	.00	.00	.00	.00	.00
605 2021A BOND SINKING	77,651.76	357.07	.00	.00	78,008.83
610 SEWER	50,011.50-	77,520.00	23,887.62	6.88	3,627.76
611 SEWER SINKING	567,136.00	.00	.00	.00	567,136.00
620 GARBAGE	.00	.00	.00	.00	.00
621 GARBAGE TRUCK	.00	.00	.00	.00	.00
Report Total	4,498,470.64	656,805.06	1,040,492.61	40.00	4,114,823.09

TREASURER'S REPORT
CALENDAR 8/2024, FISCAL 2/2025

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	468,038.76	62,200.37	142,768.40	.00	387,470.73
002 OLD ARPA DONT USE	.00	.00	.00	.00	.00
011 POLICE	91,837.18	422.30	.00	.00	92,259.48
012 FIRE TRUCK	97,991.10	450.60	.00	.00	98,441.70
013 RIVERVIEW PARK	10,425.71	47.94	.00	.00	10,473.65
014 FIRE EQUIPMENT	87,500.00	.00	.00	.00	87,500.00
015 PUBLIC WORKS TRUCK	51,476.86	236.71	.00	.00	51,713.57
016 PARTIAL SELF-FUND	44,144.76	84.60	6,015.46	.00	38,213.90
017 SWIMMING POOL	51,850.87	95.75	.00	.00	51,946.62
018 CABLE	7,089.86	32.60	.00	.00	7,122.46
019 PARKS/PLAYGROUND	22,660.37	104.20	.00	.00	22,764.57
020 STREET EQUIP	144,008.60	662.20	.00	.00	144,670.80
021 LIBRARY	256,569.00	664.60	.00	.00	257,233.60
022 1ST AVENUE	313,223.68	1.11	.00	.00	313,224.79
023 1ST AVE BRIDGE	.00	.00	.00	.00	.00
024 TYLER BRIDGE	.00	.00	.00	.00	.00
025 TRAIL	46.29	.21	.00	.00	46.50
026 SIREN	2,455.76	11.29	.00	.00	2,467.05
027 BICENTENNIAL	5,115.19	23.52	.00	.00	5,138.71
028 AMBULANCE	210,334.56	967.19	.00	.00	211,301.75
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GENERAL FUNDS:	1,864,768.55	66,005.19	148,783.86	.00	1,781,989.88
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110 ROAD USE TAX	250,479.43	25,058.17	24,178.19	4.90	251,364.31
111 ARP (AMERI RESUCUE PLAN	63,379.64	.00	.00	.00	63,379.64
112 EMPLOYEE BENEFITS	29,076.28	508.52	.00	.00	29,584.80
121 LOCAL OPTION	614,002.77	36,120.77	.00	.00	650,123.54
125 TAX INCREMENT FINANCING	20,505.73-	417.00	.00	.00	20,088.73-
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SPECIAL REVENUES:	936,432.39	62,104.46	24,178.19	4.90	974,363.56
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200 DEBT SERVICE	99,338.70	482.59	.00	.00	99,821.29
220 SPECIAL ASSESSMENT	.00	.00	.00	.00	.00
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DEBT SERVICE TOTALS	99,338.70	482.59	.00	.00	99,821.29
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300 LIBRARY PROJ	.00	.00	.00	.00	.00
310 HOUSING REHAB	13,603.74	.00	.00	.00	13,603.74
312 1ST AVE TRAIL PROJECT	9,990.32	.00	.00	.00	9,990.32
322 STREET IMPROVEMENTS	.00	.00	.00	.00	.00
323 HIGHWAY 136	363,820.05	23,730.70	321,336.29	.00	66,214.46
360 WATER SYSTEM IMPROVEMEN	713.63	.00	.00	.00	713.63
363 WWTP IMPROVEMENT PROJEC	.00	.00	.00	.00	.00
364 TRAIL WATER MAIN REPLAC	.00	.00	.00	.00	.00
365 MCKINLEY ST & 1ST AVE C	.00	.00	.00	.00	.00
366 SWIMMING POOL PROJECT	.00	.00	.00	.00	.00
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CAPITAL PROJECTS TOT	388,127.74	23,730.70	321,336.29	.00	90,522.15
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370 LIBRARY CAPITAL PROJECT	507,412.71	393,027.16	492,405.74	.00	408,034.13
600 WATER	46,012.71	33,314.41	29,900.91	28.22	49,454.43
601 DEPOSITS-WATER/SEWER	4,303.43	.00	.00	.00	4,303.43
603 WELL PUMP	57,298.15	263.48	.00	.00	57,561.63

TREASURER'S REPORT
CALENDAR 8/2024, FISCAL 2/2025

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
604 2021A BOND	.00	.00	.00	.00	.00
605 2021A BOND SINKING	77,651.76	357.07	.00	.00	78,008.83
610 SEWER	50,011.50-	77,520.00	23,887.62	6.88	3,627.76
611 SEWER SINKING	567,136.00	.00	.00	.00	567,136.00
620 GARBAGE	.00	.00	.00	.00	.00
621 GARBAGE TRUCK	.00	.00	.00	.00	.00
ENTERPRISE FUNDS:	1,209,803.26	504,482.12	546,194.27	35.10	1,168,126.21
GRAND TOTAL:	4,498,470.64	656,805.06	1,040,492.61	40.00	4,114,823.09
Report Total	4,498,470.64	656,805.06	1,040,492.61	40.00	4,114,823.09

BANK CASH REPORT
2024

FUND	BANK NAME	JULY CASH BALANCE	AUGUST RECEIPTS	AUGUST DISBURSMENTS	AUGUST CASH BALANCE	OUTSTANDING TRANSACTIONS	AUG BANK BALANCE
OHNWARD CHECKING ACCT							
BANK	OHNWARD CHECKING ACCT						3,127,163.23
001	CASH - GENERAL	334,596.70	61,844.24	143,042.00	253,398.94	27,404.63	
002	CASH- ARP COVID 19 GRANT	0.00	0.00	0.00	0.00		
011	CASH - POLICE	0.00	0.00	0.00	0.00		
012	CASH - FIRE	0.00	0.00	0.00	0.00		
013	CASH - RIVERVIEW PARK	0.00	0.00	0.00	0.00		
014	CASH - FIRE EQUIPMENT	87,500.00	0.00	0.00	87,500.00		
015	CASH - PUBLIC WORKS TRUCK	0.00	0.00	0.00	0.00		
016	CASH - PARTIAL SELF-FUND	25,746.55	0.00	6,015.46	19,731.09		
017	CASH - SWIMMING POOL	31,027.59	0.00	0.00	31,027.59		
018	CASH - CABLE	0.00	0.00	0.00	0.00		
019	CASH - PARKS/PLAYGROUND	0.00	0.00	0.00	0.00		
020	CASH - STREET EQUIP	0.00	0.00	0.00	0.00		
021	CASH - LIBRARY	112,038.55	0.00	0.00	112,038.55		
022	CASH - 1ST AVENUE	312,982.23	0.00	0.00	312,982.23		
023	CASH - 1ST AVE BRIDGE	0.00	0.00	0.00	0.00		
024	CASH - TYLER BRIDGE	0.00	0.00	0.00	0.00		
025	CASH - TRAIL	0.00	0.00	0.00	0.00		
026	CASH - SIREN	0.00	0.00	0.00	0.00		
027	CASH - BICENTENNIAL	0.00	0.00	0.00	0.00		
028	CASH - AMBULANCE	0.00	0.00	0.00	0.00		
110	CASH - ROAD USE TAX	250,479.43	25,058.17	24,173.29	251,364.31	6,191.33	
111	ARPA CHECKING	63,379.64	0.00	0.00	63,379.64		
112	CASH - EMPLOYEE BENEFITS	29,076.28	508.52	0.00	29,584.80		
121	CASH - LOST	614,002.77	36,120.77	0.00	650,123.54		
125	CASH - TIF	20,505.73-	417.00	0.00	20,088.73-	3,981.00	
200	CASH - DEBT SERVICE	99,338.70	482.59	0.00	99,821.29		
220	CASH - SPECIAL ASSESSMENT	0.00	0.00	0.00	0.00		
310	CASH - HOUSING REHAB	13,603.74	0.00	0.00	13,603.74		
312	CASH - 1ST AVE TRAIL PROJECT	9,990.32	0.00	0.00	9,990.32		
322	CASH - STREET IMPROVEMENTS	0.00	0.00	0.00	0.00		
323	CASH - HIGHWAY 136	363,820.05	23,730.70	321,336.29	66,214.46	321,336.29	
360	CASH - WATER SYS IMPROVEMENT	713.63	0.00	0.00	713.63		
363	CASH - WWTP IMPROVEMENT PROJ	0.00	0.00	0.00	0.00		
364	CASH - TRAIL WATER MAIN REPLAC	0.00	0.00	0.00	0.00		
365	CASH - MCKINLEY ST & 1ST AVE	0.00	0.00	0.00	0.00		
366	CASH - SWIMMING POOL PROJ	0.00	0.00	0.00	0.00		
370	CASH - LIBRARY CAP PROJECT	507,412.71	393,027.16	492,405.74	408,034.13	3,226.41	
600	CASH - WATER	47,133.50-	32,886.09	29,872.69	44,120.10-	4,076.16	
601	CASH - DEPOSITS	803.43	0.00	0.00	803.43		
603	CASH - WELL PUMP	0.00	0.00	0.00	0.00		
604	CASH - 2021A BOND	0.00	0.00	0.00	0.00		
605	CASH - 2021A BOND SINKING	0.00	0.00	0.00	0.00		
610	CASH - SEWER	209,273.78-	76,787.66	23,880.74	156,366.86-	4,075.41	
611	CASH - SEWER SINKING	567,136.00	0.00	0.00	567,136.00		
620	CASH - GARBAGE	0.00	0.00	0.00	0.00		
621	CASH - GARBAGE TRUCK	0.00	0.00	0.00	0.00		
OHNWARD CHECKING ACCT TOTALS		3,146,735.31	650,862.90	1,040,726.21	2,756,872.00	370,291.23	3,127,163.23

BANK CASH REPORT
2024

BANK NAME FUND GL NAME	JULY CASH BALANCE	AUGUST RECEIPTS	AUGUST DISBURSMENTS	AUGUST CASH BALANCE	OUTSTANDING TRANSACTIONS	AUG BANK BALANCE
OHNWARD MONEY MARKET ACCT						
BANK OHNWARD MONEY MARKET ACCT						1,357,951.09
001 CDS/INVESTMENTS - GENERAL	133,442.06	629.73	0.00	134,071.79		
011 CDS/INVESTMENTS - POLICE CAR	91,837.18	422.30	0.00	92,259.48		
012 CDS/INVESTMENTS - FIRE TRUCK	97,991.10	450.60	0.00	98,441.70		
013 CDS/INVESTMENTS - RIVERVIEW	10,425.71	47.94	0.00	10,473.65		
015 CDS/INVESTMENTS - TRUCK RSRV	51,476.86	236.71	0.00	51,713.57		
016 CDS/INVESTMENTS - PARTIAL SELF	18,398.21	84.60	0.00	18,482.81		
017 CDS/INVESTMENTS - SWIMMING	20,823.28	95.75	0.00	20,919.03		
018 CDS/INVESTMENTS - CABLE RSRV	7,089.86	32.60	0.00	7,122.46		
019 CDS/INVESTMENTS - PARKS	22,660.37	104.20	0.00	22,764.57		
020 CDS/INVESTMENTS - STREET EQUIP	144,008.60	662.20	0.00	144,670.80		
021 CDS/INVESTMENTS - LIBRARY RSRV	144,530.45	664.60	0.00	145,195.05		
022 CDS/INVESTMENTS - 1ST AVE RSRV	241.45	1.11	0.00	242.56		
024 CDS/INVESTMENTS - TYLER BRIDGE	0.00	0.00	0.00	0.00		
025 CDS/INVESTMENTS - TRAIL RSRV	46.29	0.21	0.00	46.50		
026 CDS/INVESTMENTS - SIREN RSRV	2,455.76	11.29	0.00	2,467.05		
027 CDS/INVESTMENTS - BICENTENNIAL	5,115.19	23.52	0.00	5,138.71		
028 CD/INVESTMENTS - AMBULANCE RES	210,334.56	967.19	0.00	211,301.75		
110 CDS/INVESTMENTS - ROAD USE TAX	0.00	0.00	0.00	0.00		
112 CDS/INVESTMENTS - EMPLOYEE BEN	0.00	0.00	0.00	0.00		
125 CDS/INVESTMENTS - TIF	0.00	0.00	0.00	0.00		
200 CDS/INVESTMENTS - DEBT SERVICE	0.00	0.00	0.00	0.00		
600 CDS/INVESTMENTS - WATER	93,146.21	428.32	0.00	93,574.53		
601 CDS/INVESTMENTS - DEPOSITS	3,500.00	0.00	0.00	3,500.00		
603 CDS/INVESTMENTS - WELL PUMP	57,298.15	263.48	0.00	57,561.63		
605 CD's/INVESTMENTS-2021A SINKING	77,651.76	357.07	0.00	78,008.83		
610 CDS/INVESTMENTS - SEWER	159,262.28	732.34	0.00	159,994.62		
611 CDS/INVESTMENTS - SEWER SINKIN	0.00	0.00	0.00	0.00		
620 CDS/INVESTMENTS - GARBAGE	0.00	0.00	0.00	0.00		
621 CDS/INVESTMENTS - GARBAGE TRK	0.00	0.00	0.00	0.00		
OHNWARD MONEY MARKET ACCT TOTA	1,351,735.33	6,215.76	0.00	1,357,951.09	0.00	1,357,951.09
OHNWARD BANK CD						
BANK OHNWARD BANK CD						
019 CD - PARKS	0.00	0.00	0.00	0.00		
021 CD - LIBRARY	0.00	0.00	0.00	0.00		
022 CD - 1ST AVE	0.00	0.00	0.00	0.00		
600 CD - WATER	0.00	0.00	0.00	0.00		
OHNWARD BANK CD TOTALS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OF ALL BANKS	4,498,470.64	657,078.66	1,040,726.21	4,114,823.09	370,291.23	4,485,114.32

REVENUE & EXPENSE REPORT
CALENDAR 8/2024, FISCAL 2/2025

PCT OF FISCAL YTD 16.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	POLICE TOTAL	21,528.76	39,170.24	274,514.00	235,343.76
	EMERGENCY MANAGEMENT TOTAL	.00	.00	2,000.00	2,000.00
	FLOOD CONTROL TOTAL	.00	.00	500.00	500.00
	FIRE TOTAL	6,394.58	239,639.32	57,110.00	182,529.32-
	AMBULANCE TOTAL	8,261.15	13,618.54	170,700.00	157,081.46
	ANIMAL CONTROL TOTAL	.00	.00	.00	.00
	PUBLIC SAFETY TOTAL	36,184.49	292,428.10	504,824.00	212,395.90
	ROADS, BRIDGES, SIDEWALKS TOTA	15,731.25	54,497.20	599,022.71	544,525.51
	STREET LIGHTING TOTAL	1,434.81	2,442.11	21,000.00	18,557.89
	SNOW REMOVAL TOTAL	7,567.00	7,567.00	53,386.00	45,819.00
	RECYCLING/GARBAGE TOTAL	26,161.75	52,614.62	289,604.00	236,989.38
	PUBLIC WORKS TOTAL	50,894.81	117,120.93	963,012.71	845,891.78
	LIBRARY TOTAL	13,124.60	24,650.29	177,219.29	152,569.00
	PARKS TOTAL	4,401.81	7,289.60	86,025.00	78,735.40
	SWIMMING POOL TOTAL	38,845.12	84,783.95	178,617.50	93,833.55
	OTHER CULTURE/RECREATION TOTA	.00	.00	.00	.00
	CULTURE & RECREATION TOTAL	56,371.53	116,723.84	441,861.79	325,137.95
	COMMUNITY BEAUTIFICATION TOTA	.00	.00	24,000.00	24,000.00
	TIF REVOLVING FUND TOTAL	.00	.00	195,100.00	195,100.00
	COMMUNITY & ECONOMIC DEV TOTA	.00	.00	219,100.00	219,100.00
	MAYOR/COUNCIL/CITY MGR TOTAL	.00	.00	11,710.00	11,710.00
	EXECUTIVE ADMINISTRATION TOTA	.00	.00	.00	.00
	CLERK/TREASURER/ADM TOTAL	21,196.56	35,454.39	226,275.40	190,821.01
	ELECTIONS TOTAL	.00	.00	.00	.00
	LEGAL SERVICES/ATTORNEY TOTAL	880.00	1,731.00	15,000.00	13,269.00
	CITY HALL/GENERAL BLDGS TOTAL	7,434.66	25,592.46	276,975.00	251,382.54
	CABLE ACCESS CHANNEL TOTAL	.00	.00	.00	.00
	GENERAL GOVERNMENT TOTAL	29,511.22	62,777.85	529,960.40	467,182.55
	AMBULANCE TOTAL	.00	.00	.00	.00
	ROADS, BRIDGES, SIDEWALKS TOTA	.00	.00	205,153.33	205,153.33
	LIBRARY TOTAL	.00	.00	75,450.89	75,450.89
	DEBT SERVICES TOTAL	.00	.00	163,550.00	163,550.00
	DEBT SERVICE TOTAL	.00	.00	444,154.22	444,154.22

REVENUE & EXPENSE REPORT
CALENDAR 8/2024, FISCAL 2/2025

PCT OF FISCAL YTD 16.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	ROADS, BRIDGES, SIDEWALKS TOTA	321,336.29	562,903.31	2,000,000.00	1,437,096.69
	LIBRARY TOTAL	492,405.74	614,065.14	1,589,829.60	975,764.46
	CAPITAL PROJECTS TOTAL	.00	.00	.00	.00
	CAPITAL PROJECTS TOTAL	<u>813,742.03</u>	<u>1,176,968.45</u>	<u>3,589,829.60</u>	<u>2,412,861.15</u>
	WATER TOTAL	29,900.91	49,887.15	394,713.64	344,826.49
	SEWER TOTAL	23,887.62	46,936.39	939,744.00	892,807.61
	LANDFILL/GARBAGE TOTAL	.00	.00	.00	.00
	ENTERPRISE FUNDS TOTAL	<u>53,788.53</u>	<u>96,823.54</u>	<u>1,334,457.64</u>	<u>1,237,634.10</u>
	TRANSFERS IN/OUT TOTAL	.00	.00	614,405.22	614,405.22
	TRANSFER OUT TOTAL	.00	.00	614,405.22	614,405.22
	TOTAL EXPENSES	<u><u>1,040,492.61</u></u>	<u><u>1,862,842.71</u></u>	<u><u>8,641,605.58</u></u>	<u><u>6,778,762.87</u></u>

REVENUE & EXPENSE REPORT
CALENDAR 8/2024, FISCAL 2/2025

PCT OF FISCAL YTD 16.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	GENERAL TOTAL	142,768.40	546,189.13	2,329,413.90	1,783,224.77
	OLD ARPA DONT USE TOTAL	.00	.00	.00	.00
	POLICE TOTAL	.00	.00	.00	.00
	FIRE TRUCK TOTAL	.00	.00	.00	.00
	RIVERVIEW PARK TOTAL	.00	.00	.00	.00
	FIRE EQUIPMENT TOTAL	.00	.00	.00	.00
	PUBLIC WORKS TRUCK TOTAL	.00	.00	.00	.00
	PARTIAL SELF-FUND TOTAL	6,015.46	6,401.66	.00	6,401.66-
	SWIMMING POOL TOTAL	.00	.00	.00	.00
	PARKS/PLAYGROUND TOTAL	.00	.00	.00	.00
	STREET EQUIP TOTAL	.00	.00	.00	.00
	LIBRARY TOTAL	.00	.00	.00	.00
	1ST AVENUE TOTAL	.00	.00	.00	.00
	TRAIL TOTAL	.00	.00	.00	.00
	AMBULANCE TOTAL	.00	.00	.00	.00
	ROAD USE TAX TOTAL	24,178.19	36,459.93	284,245.00	247,785.07
	ARP (AMERI RESUCUE PLAN) TOTA	.00	.00	.00	.00

REVENUE & EXPENSE REPORT
CALENDAR 8/2024, FISCAL 2/2025

PCT OF FISCAL YTD 16.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	EMPLOYEE BENEFITS TOTAL	.00	.00	224,253.00	224,253.00
	LOCAL OPTION TOTAL	.00	.00	197,552.22	197,552.22
	TAX INCREMENT FINANCING TOTAL	.00	.00	226,100.00	226,100.00
	DEBT SERVICE TOTAL	.00	.00	444,154.22	444,154.22
	LIBRARY PROJ TOTAL	.00	.00	.00	.00
	HOUSING REHAB TOTAL	.00	.00	.00	.00
	1ST AVE TRAIL PROJECT TOTAL	.00	.00	.00	.00
	STREET IMPROVEMENTS TOTAL	.00	.00	.00	.00
	HIGHWAY 136 TOTAL	321,336.29	562,903.31	2,000,000.00	1,437,096.69
	WATER SYSTEM IMPROVEMENT TOTA	.00	.00	.00	.00
	WWTP IMPROVEMENT PROJECT TOTA	.00	.00	.00	.00
	TRAIL WATER MAIN REPLACEMENT TOTA	.00	.00	.00	.00
	MCKINLEY ST & 1ST AVE CUR TOTA	.00	.00	.00	.00
	SWIMMING POOL PROJECT TOTAL	.00	.00	.00	.00
	LIBRARY CAPITAL PROJECT TOTAL	492,405.74	614,065.14	1,589,829.60	975,764.46
	WATER TOTAL	29,900.91	49,887.15	401,313.64	351,426.49
	DEPOSITS-WATER/SEWER TOTAL	.00	.00	.00	.00

REVENUE & EXPENSE REPORT
CALENDAR 8/2024, FISCAL 2/2025

PCT OF FISCAL YTD 16.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	WELL PUMP TOTAL	.00	.00	.00	.00
	2021A BOND TOTAL	.00	.00	.00	.00
	2021A BOND SINKING TOTAL	.00	.00	.00	.00
	SEWER TOTAL	23,887.62	46,936.39	434,304.00	387,367.61
	SEWER SINKING TOTAL	.00	.00	510,440.00	510,440.00
	GARBAGE TOTAL	.00	.00	.00	.00
	GARBAGE TRUCK TOTAL	.00	.00	.00	.00
	TOTAL EXPENSES BY FUND	<u><u>1,040,492.61</u></u>	<u><u>1,862,842.71</u></u>	<u><u>8,641,605.58</u></u>	<u><u>6,778,762.87</u></u>

**REVENUE REPORT
CALENDAR 8/2024, FISCAL 2/2025**

PCT OF FISCAL YTD 16.6%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	2,074,745.90	62,200.37	147,576.71	7.11	1,927,169.19
	OLD ARPA DONT USE TOTAL	.00	.00	.00	.00	.00
	POLICE TOTAL	3,000.00	422.30	883.75	29.46	2,116.25
	FIRE TRUCK TOTAL	46,220.00	450.60	942.97	2.04	45,277.03
	RIVERVIEW PARK TOTAL	200.00	47.94	100.33	50.17	99.67
	FIRE EQUIPMENT TOTAL	10,000.00	.00	.00	.00	10,000.00
	PUBLIC WORKS TRUCK TOTAL	7,400.00	236.71	495.36	6.69	6,904.64
	PARTIAL SELF-FUND TOTAL	20,700.00	84.60	177.04	.86	20,522.96
	SWIMMING POOL TOTAL	5,600.00	95.75	200.38	3.58	5,399.62
	CABLE TOTAL	400.00	32.60	68.22	17.06	331.78
	PARKS/PLAYGROUND TOTAL	800.00	104.20	218.06	27.26	581.94
	STREET EQUIP TOTAL	44,500.00	662.20	1,385.79	3.11	43,114.21
	LIBRARY TOTAL	5,600.00	664.60	1,390.81	24.84	4,209.19
	1ST AVENUE TOTAL	.00	1.11	2.32	.00	2.32-
	TYLER BRIDGE TOTAL	.00	.00	.00	.00	.00
	TRAIL TOTAL	.00	.21	.44	.00	.44-
	SIREN TOTAL	90.00	11.29	23.63	26.26	66.37

REVENUE REPORT
CALENDAR 8/2024, FISCAL 2/2025

PCT OF FISCAL YTD 16.6%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	BICENTENNIAL TOTAL	300.00	23.52	49.22	16.41	250.78
	AMBULANCE TOTAL	7,500.00	967.19	2,024.04	26.99	5,475.96
	ROAD USE TAX TOTAL	325,000.00	25,058.17	52,207.07	16.06	272,792.93
	ARP (AMERI RESUCUE PLAN) TOTA	.00	.00	.00	.00	.00
	EMPLOYEE BENEFITS TOTAL	234,269.00	508.52	604.07	.26	233,664.93
	LOCAL OPTION TOTAL	400,000.00	36,120.77	72,482.71	18.12	327,517.29
	TAX INCREMENT FINANCING TOTAL	369,351.00	417.00	6,630.30	1.80	362,720.70
	DEBT SERVICE TOTAL	444,154.22	482.59	864.47	.19	443,289.75
	LIBRARY PROJ TOTAL	.00	.00	.00	.00	.00
	HOUSING REHAB TOTAL	.00	.00	.00	.00	.00
	1ST AVE TRAIL PROJECT TOTAL	.00	.00	.00	.00	.00
	STREET IMPROVEMENTS TOTAL	.00	.00	.00	.00	.00
	HIGHWAY 136 TOTAL	1,255,000.00	23,730.70	23,730.70	1.89	1,231,269.30
	WATER SYSTEM IMPROVEMENT TOTA	.00	.00	.00	.00	.00
	WWTP IMPROVEMENT PROJECT TOTA	.00	.00	.00	.00	.00
	TRAIL WATER MAIN REPLACEM TOTA	.00	.00	.00	.00	.00
	MCKINLEY ST & 1ST AVE CUR TOTA	.00	.00	.00	.00	.00

REVENUE REPORT
CALENDAR 8/2024, FISCAL 2/2025

PCT OF FISCAL YTD 16.6%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	SWIMMING POOL PROJECT TOTAL	.00	.00	.00	.00	.00
	LIBRARY CAPITAL PROJECT TOTAL	1,955,438.00	393,027.16	396,611.16	20.28	1,558,826.84
	WATER TOTAL	382,100.00	33,314.41	180,570.57	47.26	201,529.43
	DEPOSITS-WATER/SEWER TOTAL	.00	.00	.00	.00	.00
	WELL PUMP TOTAL	2,000.00	263.48	551.38	27.57	1,448.62
	2021A BOND TOTAL	.00	.00	.00	.00	.00
	2021A BOND SINKING TOTAL	3,000.00	357.07	747.24	24.91	2,252.76
	SEWER TOTAL	915,000.00	77,520.00	155,198.01	16.96	759,801.99
	SEWER SINKING TOTAL	.00	.00	.00	.00	.00
	GARBAGE TOTAL	.00	.00	.00	.00	.00
	GARBAGE TRUCK TOTAL	.00	.00	.00	.00	.00
	TOTAL REVENUE BY FUND	=====	=====	=====	=====	=====
		8,512,368.12	656,805.06	1,045,736.75	12.28	7,466,631.37
		=====	=====	=====	=====	=====



September 9, 2024 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: September 6, 2024
Re: Vacating Right of Way

At the August 26 the Council adopted a Resolution that set the public hearing date to go over the vacation of the right of way on Buchanan Street SW for September 9. We will hold that hearing and then can consider the vacating of this Right of Way. The notice was published.

I have discovered after working with Mike Weber that there is a third property owner. Phil Koob just south of Doug Cannon also has a small piece that is not his. I am trying to meet with him prior to the meeting. If approved by the Council, the property owners must agree to pay the cost to purchase the land and prepare the deed. If they choose not to it will sit in the ownership of the City forever or if someone changes their mind. It will only transfer if a quit claim deed is recorded. On the attached map Aschtgen is the X, Cannon is the Y and Koob is the Z.

Background from August 12

It has to come my attention that the front yard (39') of 505 Buchanan St SW was given to the City after many decades of being owned for the State to facilitate a future expansion. At the time the front yard land was IDOT land, it was intended that someday the highway 136 could expand and this was the old Hwy 136. Once 136 got located to where it is now, the IDOT staff decided it no longer was needed and it was given back to the City. We are being asked to give the 39 feet back. If the Council agrees to this, the City has a number of steps to take prior to vacating land. I would appreciate direction on this issue. We also found out in doing this research, the across the street house at the corner of Buchanan St and 5th Avenue, it is also still listed as public land when it may be time to consider selling it back to the abutting property owner. See the map.

ORDINANCE NO. 21-24

**AN ORDINANCE PROVIDING FOR THE VACATION
AND DISPOSITION OF TWO PORTIONS OF BUCHANAN STREET SW**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA:

Section 1. Purpose. The purpose of this ordinance is to vacate and provide for the conveyance of two portions of Buchanan Street SW described and delineated as (1) the West 39 feet of Lots 10, 15, 16 and 21 in Sunnyside Addition and (2) the East 20' Lots 1 and N ½ Lot 2 Shaffer 1st Addition (Jones County Tax Parcel 0301236007) and (3) East 20' of the South ½ of Lot 2 of Schaffer's 1st Addition.

Section 2. Facts Found. The City Council of the City of Cascade, Iowa, upon recommendation of the Plan Commission, and following a City Council public hearing held on September 9, 2024 on the proposed vacation and conveyance of these Buchanan Street SW lots, finds the two front yard areas at 500 and 505 Buchanan Street SW are not needed for the use of the public, the maintenance of the same at public expense is no longer justified, the street will not be widened at these two locations, and vacation and conveyance of the same will not deny owners of property abutting the Buchanan Street SW area reasonable access to their properties.

Section 3. Vacation. In accordance with the factual findings set forth in this ordinance, the Buchanan Street SW as described and delineated as (1) the West 39 feet of Lots 10, 15, 16 and 21 in Sunnyside Addition, (2) Eastern 20' Lots 1 and N ½ Lot 2 Shaffer's 1st Addition (Jones County Parcel 0301236007) and (3) East 20' of the South ½ of Lot 2 of Schaffer's 1st Addition.

are hereby vacated.

Section 4. Disposal/Conveyance. The City shall dispose of the Buchanan Street SW by conveyance by quit claim deeds as follows:

- (a) The portion of the current Buchanan Street SW described as the West 39 feet of Lots 10, 15, 16 and 21 in Sunnyside Addition to Dorothy Aschtgen, for the sum of \$1,500.00.
- (b) The portion of the current Buchanan Street SW described as the East 20' Lots 1 and N ½ of Lot 2 Sheffer's 1st Addition (Jones County Tax Parcel 0301236007), to Douglas Cannon, for the sum of \$2000.00.
- (c) The portion of the current Buchanan Street SW described as the East 20' of the South ½ of Lot 2 of Scheffer's 1st Addition to Phil Koob for \$660.

The Mayor and City Clerk are hereby authorized and directed to execute a quit claim deed for the identified parcels to those property owners willing to execute the documents and pay the above listed prices and to further execute such further documentation as may be required to facilitate the conveyances.

Section 5 Utility Easement. The vacation and conveyance of the designated Buchanan Street SW shall be subject to upcoming recorded utility easements for water, sewer, electric, gas, fiber or telephone.

Section 6. Severability Clause. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 7. Repealer. Any ordinance or parts of ordinances in conflict herewith are hereby repealed.

Section 8. Effective Date. This ordinance shall be in full force and effect from and after its adoption and publication as provided by law.

Passed this 9th day of September, 2022

Steven Knepper, Mayor

ATTEST:

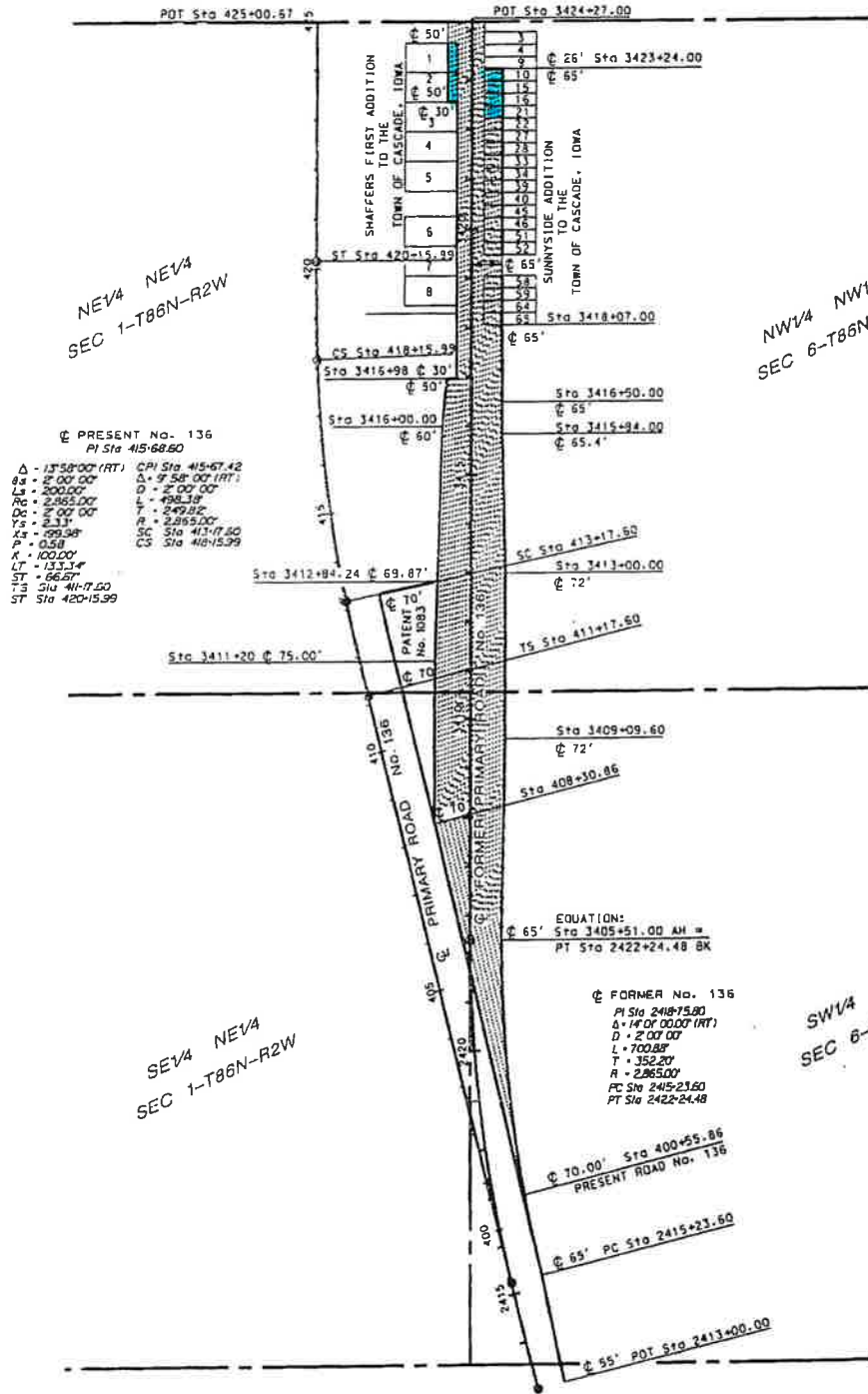
Lisa A. Kotter, City Administrator

IOWA DEPARTMENT OF TRANSPORTATION

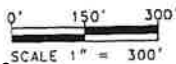
GRAPHIC
EXHIBIT "A"



COUNTY JONES STATE CONTROL NO. 1300
 PROJECT NO. FN-136-3(3)--21-53 PARCEL NO. _____
 SECTION 1 and 6 TOWNSHIP B6N RANGE 2W and 1W
 ROW - FEE _____ AC. EASE _____ AC. EXCESS - FEE _____ AC
 ACQUIRED FROM conveyed to the City of Cascade, Iowa



= QUIT CLAIM AREA



DATE DRAWN DECEMBER 16, 1997

CITY OF CASCADE

Buchanan Street SW Vacation of ROW





September 9, 2024 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: September 6, 2024
Re: 8ft fence Proposed Ordinance

A public hearing was held August 26 for this proposed zoning code change. Planning and Zoning held their hearing August 15. The first reading was approved by the City Council on the 26th as well. To complete this prior to my departure, it is posted for consideration to suspend the rules and adopt the second and third readings at this September 9 meeting. The Council did direct Planning and Zoning to consider recommending 10 foot fences in the commercial and industrial parcels. That will have to go back for a new hearing.

The City currently allows a maximum height of 6 feet for all fences in any zoning district. However, somehow either 8 ft fence permits were improperly issued, or no permits were acquired at all. We have several 8 ft fences in more Industrial districts. It seems reasonable that due to the nature of the work being done in Industrial areas, that we consider allowing an 8ft fence instead of a maximum of 6ft. This 8 ft fence is being proposed only for M-1, M-2 and C-2.

The Planning and Zoning Commission, as required, held a public hearing on the proposed ordinance. No one attended in favor or opposition. The Commission is recommending proceeding with the 8-foot change. In addition, they added a few extra stipulations for Council consideration. The first is to have fences located at least 2 feet away from the property line to allow for maintenance without trespassing. The second is that if there are fence posts on one side of the fence, that the post, or what some consider the ugly side, it must face the fence owners' side, not the neighbors. Finally, they want to encourage any business constructing a fence that is adjacent to a residential property, use a fence material that provides shading into the commercial space. This would not be required but encouraged. I have drafted an ordinance that is in the packet. I have listed this as a first reading. I would also recommend that the next meeting we consider a second and third reading to get this completed prior to my departure.

The draft ordinance is included in the packet.

ORDINANCE NO. 19-24

AN ORDINANCE AMENDING TITLE IV, CHAPTER 165 (ZONING) OF THE CODE OF ORDINANCES OF THE CITY OF CASCADE, IOWA

WHEREAS, the City Council of the City of Cascade, Iowa, has determined it is necessary to amend Title IV, Chapter 165 (Zoning) of the Code of Ordinances of the City of Cascade, Iowa (“City Code”), to establish different fence height restrictions for various special exceptions for certain encroaching porch additions.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA as follows:

SECTION 1. CITY CODE §165.12(12). City Code §165.12 (12) is hereby added as follows:

12. Hedges And Fences. In any residential district (R-1, R-2, R-3, and R-4 or General Retail (C-2), fences or hedges shall not exceed four (4) feet in height in any required front yard and shall not exceed six (6) feet in height in any required side or rear yard, subject to the further restriction of Section 165.12(1).

In any Manufacturing district or Highway Commercial district (M-1 and M-2 and C-1), fences or hedges shall not exceed eight (8) feet in height, subject to the further restriction of Section 165.12(1).

All fences must be erected at least 2 feet back behind the private property line so as to allow for the proper maintenance of the fence on both sides without trespassing.

All fence posts, if on one side, must face the fence owners side, not the neighboring property.

The City encourages shaded fencing when a business or manufacturing facility abuts a neighboring residential facility.

SECTION 3. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. SEVERABILITY. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of this ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 5. EFFECTIVE DATE. This ordinance shall be effective after its passage and publication as required by law.

PASSED AND APPROVED this 9th day of September, 2024.

Steve Knepper, Mayor

ATTEST:

Lisa A. Kotter, City Administrator

First Reading: August 26, 2024

Third Reading:

Sent to American Legal:

Second Reading:

Publication:



September 9, 2024 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: September 6, 2024
Re: City Council Terms of Office

To complete this ordinance change prior to my departure, it is posted for consideration to suspend the rules and adopt the second and third readings at this September 9 meeting.

From August 26: Good news to share.

After a number of meetings with our City Attorney and Dubuque County Auditor office staff we have determined that the change made in the code book was not legal according to state law. This was determined by the Secretary of State's office. There are cities called home charter cities that could have made the change the way we did. However, we are not a home charter City. Very few cities are, one close to us is Clinton.

Therefore, since we are not a home charter City, the Council did not have the authority to change the terms of office from 4 to 2 years without a vote of the people in 2021 and 2022. That means that even though we changed the code, the change was not legal. The terms must then stay four years for the five people in office now because legally or technically the four years never really changed. However, since we technically have a code book that says 2 years, we must still adopt a new ordinance to get the book itself changed. Our City Attorney Pat O'Connell has drafted the new code for consideration. I have listed this as a first reading on the agenda. I would suggest you consider adopting both the second and third readings at the September 9 meeting so this can be resolved prior to my departure.

In conclusion, the terms of office for the five current council members are for four years and so Megan, Mike and Mark will be up in November 2025. Bill and Chad will be up in November 27.

The draft ordinance is in the packet.

ORDINANCE NO. 20-24

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CASCADE, IOWA, TO CORRECT ERROR AND REVERTING THE TERM OF COUNCIL MEMBERS FROM TWO TO FOUR YEARS

Whereas, in the City’s recodification of January 24, 2022, City Code Chapter 2-1-4 was changed, without the specific notice of the City Council, to reflect two-year terms for Council, instead of the long-standing four-year terms; and

Whereas, Iowa Code Section 376.2 (2) plainly requires that said changes to the term of Council Members must be changed “by petition and election”; and

Whereas, said recodification change to Chapter 2-1-4 was void and ineffective as a matter of law, due to the absence of a petition and election on the issue; and

Whereas, the City Council is obligated by law to correct the wording of the Code to reflect the original, pre-codification language of Chapter 2-1-4;

SECTION I

THEREFORE, BE IT ENACTED that Chapter 2-1-4 of the Code of is amended as follows:

~~2-1-4 NUMBER AND TERM OF CITY COUNCIL. The City Council consists of five City Council members elected at large, elected for terms of two years.~~

2-1-4 NUMBER OF TERM OF CITY COUNCIL. The City Council consists of five City Council members elected at large for overlapping terms of four (4) years.

SECTION II

All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III

If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of this ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION IV

This ordinance shall be effective after its passage and publication as required by law.

PASSED AND APPROVED this 9th day of September, 2024.

Steve Knepper, Mayor

ATTEST:

Lisa A. Kotter, City Administrator

First Reading: August 26, 2024

Third Reading:

Sent to American Legal:

Second Reading:

Publication:



September 9, 2024 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: September 6, 2024
Re: DeLong Street Encroachment

September 9 Update

Jason hired Dan Schneider the surveyor to place pins all around on his land and the abutting right of ways. It appears now the new fence in question is 8 to 8.5 feet into the City's DeLong Street Right of Way. I am also waiting on the info on the surrounding streets. Since Jason's surveyor was already marking things and the Right of Way buyer has to pay the cost of the surveyor, I asked Mike Weber to hold off on doing the survey work for Langworthy. I am waiting for the information and will hopefully have a preliminary plat map Monday.

August 26 info

We issued a permit for Delaney's for their building and that included a perimeter fence. We discussed that the North side along DeLong has to be in the right place as it is along public right of way. We discussed a 50 foot right of way. When the fence was put up, it is encroaching in the right of way approximately 10-11 feet. I met with them today and am not going to make the decision. I have been working with Jason and Ralph on the clean up of the exterior since the new building is much closer to being done. They have been making progress and I appreciate that. I think overall the fence is an improvement to contain their things and to create a visual barrier for the neighbors. They are going to be putting the slats in the chain link.

There are approximately 50 fence posts concreted into the ground along this side. We obviously have the right to require them to move the fence back. We also could say that since it is an unimproved right of way that they have mowed on the west end, that we could create an agreement that they can stay there until we improve the street, if that ever happens. At that time, they would be required to move it. If they do not move them, the agreement would say that the City can move them and place a special assessment for the cost. I have prepared a resolution with both options for Council to pick from. I will look for direction from the Council.

RESOLUTION #83-24

**A RESOLUTION ADDRESSING THE ENCROACHMENT OF A
FENCE ON THE DELONG STREET SE UNIMPROVED RIGHT OF WAY**

WHEREAS, the City of Cascade owns unimproved right of way called DeLong Street SE between Thomas Street SE and Washington Street SE that abuts the Delaney Auto and Ag business location; and,

WHEREAS, the City Administrator issued a fence permit for the perimeter of the property owned by Delaney Auto and Ag and made it clear that the right of way was 50 feet in width and that the fence must stay south of that line; and,

WHEREAS, Delaney Auto and Ag is working to clean up the exterior of their business parcels and has agreed to put up a fence to not only protect their property from theft but to also create a visual barrier to those residents and property owners that abut the parcels; and,

WHEREAS, Delaney Auto and Ag erred in the placement of the fence and the City staff has determined that the fence along the South side of DeLong Street SE is encroaching in the unimproved right of way by approximately 8 feet; and,

WHEREAS, the fence that is in the right of way contains approximately 50 posts that are concreted in and a chain link fence.

#1 NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Cascade, Iowa, agrees to allow the fence to remain in its current location until which time the right of way is improved by the City and at that time the fence structure must come down at the expense of the owner. If the owner does not remove the fence as directed, the City will have the right to remove the fence and assess the cost of removal to the parcel owner as a tax assessment. City staff is directed to have the City Attorney write up an agreement to be recorded and that the cost of those legal fees shall be billed to the Delaneys.

#2 NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Cascade, Iowa, directs Delaney Auto and Ag to immediately remove the fence from the DeLong Street SE right of way and relocate it to a location within the privately owned land.

APPROVED AND ADOPTED this 9th day of September, 2024.

Steven Knepper, Mayor

ATTEST:

Lisa A. Kotter, City Administrator

Delaney Auto Ag Encroachment

Encroachment





September 9, 2024 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, City Administrator

Date: September 6, 2024

Re: Pickleball Land Earthwork and Gravel

As you know we are allowing the Pickleball group to fundraise for four new courts at Oak Hill Park. They are about 50% of the way to the goal of \$180K. They have requested to be able to do earthwork and lay down the gravel this Fall. The Park Board met and is recommending this be approved. If you want the best chance at a successful pad/surface, you want to allow the ground and rock to settle. So, it is advised to get this work done months ahead of construction. In addition, this work should not cost anything, as the rock and excavating are being donated. I have prepared a Resolution for Council consideration if willing to approve the Fall work.

RESOLUTION #87-24

RESOLUTION TO ALLOW EARTHWORK AND GRAVEL INSTALLATION FOR THE PICKLEBALL COURTS AT THE OAK HILL PARK

WHEREAS, the City has given permission to the Pickleball Group to raise funds for four new courts in Oak Hill Park and they are halfway to their goal of \$180,000; and,

WHEREAS, the Pickleball group is hopeful that they will have finished fundraising by Spring 2025 and be able to return to the City to ask permission to begin construction of the courts in 2025; and,

WHEREAS, the Pickleball Courts will have a more solid foundation if the earthwork and gravel are set this Fall 2024 and allowed to settle over the winter; and,

WHEREAS, the Pickleball Group will receive in-kind and product donations so that the earthwork and gravel will not be an out of pocket monetary expense; and.

WHEREAS, the Park Board is recommending to the City Council to allow the Pickelball group to proceed to have this work done this Fall 2024.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA, as follows:

Section I. The City Council grants permission to the Pickleball group to begin the earthwork and installation of gravel at the Oak Hill Park Pickeball courts.

PASSED AND APPROVED this 9th day of September, 2024.

Steven Knepper, Mayor

ATTEST:

Lisa A. Kotter, City Administrator



September 9, 2024 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, City Administrator

Date: September 6, 2024

Re: Library Furniture Permission to Proceed

The timing of library furniture with the volume we need is important to order with enough lead time. We are prepared to proceed with Council consideration as the first pieces needed to be ordered very soon. At this time the Committee is recommending proceeding with Pigott and give a not to exceed approval for the budgeted line item amount of \$195,000. I have prepared a resolution that would approve a letter of agreement with Pigott. They have helped us go from our first number of \$40,000 over the budget to within budget. We are pleased with all the furniture choices.

The areas for furniture are divided into:

Children's Center, Sitting/Lounge Area, Teen Center, Conference Room, Study Room 1, Study Room 2, Adult Area, Technology Center, Director's Office, Work Area and Meeting Center.

RESOLUTION #88-24

A RESOLUTION AUTHORIZING THE APPROVAL OF THE PURCHASE OF LIBRARY FURNITURE FROM PIGOTT IN AN AMOUNT NOT TO EXCEED \$195,000 FOR THE CITY OF CASCADE, IOWA

WHEREAS, the City Council has entered into an agreement with the FEH Design Team to assist in the plans for new library furniture, and;

WHEREAS, the City had a Furniture Design Committee that was assigned the duty to determine the necessary furniture and stay within the budget line-item of \$195,000, and;

WHEREAS, the library furniture purchase will include furnishings in the following areas: Children's Center, Sitting/Lounge Area, Teen Center, Conference Room, Study Room 1, Study Room 2, Adult Area, Technology Center, Director's Office, Work Area and Meeting Center.

WHEREAS, the Furniture Design Committee has met for the past 6 months reviewing the plans and is recommending that the team at Pigott from Dubuque be approved as the furniture consultant and authorized to purchase furniture on the City's behalf in an amount not to exceed \$195,000; and,

WHEREAS, the furniture must be ordered in the Fall 2024 to facilitate arrival the first week of February 2025; and,

WHEREAS, the Letter of Agreement between the City and Pigott is attached as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Cascade, Iowa, approves the Letter of Agreement with Pigott which authorizes the Furniture Committee to proceed to order the furniture with Pigott in an amount not to exceed \$195,000 and authorizes the City Administrator to sign the Letter of Agreement attached as Exhibit A.

PASSED, APPROVED AND ADOPTED this 9th day of September, 2024.

Steve Knepper, Mayor

ATTEST:

Lisa A. Kotter, City Clerk



Letter of Agreement

Client: City of Cascade for the Cascade Library
Project#: 45000
Date: 09.03.2024
Contact: Lisa Kotter

This letter of agreement secures a partnership between the City of Cascade and Pigott for furniture needs during the Cascade Library Renovation. This includes providing furniture and shelving for the library. Not to exceed the established budget of \$195,000.

Pigott will support the Cascade Library with the following:

- Children's Center
- Sitting/Lounge Area
- Teen Center
- Conference Room
- Study Room 1
- Study Room 2
- Adult Area
- Technology Center
- Director's Office
- Work Area
- Meeting Center

The City of Cascade and Pigott will utilize the Omnia pre-negotiated discounts and rates for design and project management services and procurement of new furniture. By accepting this agreement, the City of Cascade agrees to pay for services rendered monthly and will commit new product purchases to Pigott.

Cascade Library

Pigott

Lisa Kotter Date 09.03.2024
City of Cascade
City Administrator

Courtney Hackett Date 09.03.2024
Interiors Consultant

Jeannette Smith Date 09.03.2024
Vice President of Sales & Marketing



September 9, 2024 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: September 6, 2024
Re: Urban Renewal and BLM Rentals

I have been working with the CEDC and BLM Rentals on a project two lots west of the laundromat on 1st Avenue East. The land is about to be sold for the purpose of a three-unit commercial strip mall. One of the units will be rented when it is complete. They have not yet secured the other two tenants. I am recommending a 10-year 60% tax rebate for the project. The reasons for this are one with all the City TIF Projects I recommend we do not spend 100% on any projects. Second, if there are businesses that come to the property that create jobs, they may want a small incentive. By leaving some TIF revenue capacity by only considering 60%, it gives the City some room to negotiate with the tenants.

I am bringing this to the City Council since I will be leaving, and I want to be sure there is support to proceed with the legal side of amending our plan and getting a development agreement with BLM. It takes approximately 90 days to complete the process. I have prepared a resolution that directs staff to start the legal process for future final consideration.

RESOLUTION #94-24

A RESOLUTION AUTHORIZING TO PROCEED WITH AN URBAN RENEWAL PLAN AMENDMENT AND DEVELOPMENT AGREEMENT WITH BLM RENTALS FOR A COMMERCIAL BUILDING AT 1714 1ST AVENUE EAST

WHEREAS, the City of Cascade, Iowa, pursuant to and in strict compliance with all laws applicable to the City, has an Urban Renewal Area which includes vacant commercially zoned land located on the Dubuque County Tax Parcel ID 1932126004 with a future address of 1714 1st Avenue East; and,

WHEREAS, the current owner the Cascade Economic Development Corporation has negotiated a sale of this parcel of vacant land to BLM Rentals; and,

WHEREAS, the City has been in discussions with the developer BLM Rentals regarding a TIF Tax Rebate Incentive for a proposed three unit commercial space for retail and service businesses; and,

WHEREAS, the land is zoned C-1 Highway Commercial which would allow this type of development; and,

WHEREAS, the City Administrator is recommending to begin the process of amending the Urban Renewal Plan and create a development agreement with BLM Rentals that would provide a 10-year 60% tax rebate incentive to the developer.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF CASCADE, IOWA, as follows:

SECTION I. The City Council hereby directs City staff to proceed with legal counsel at Dorsey Whitney to begin the Urban Renewal Amendment process to consider a development tax rebate incentive for 10 years at 60% for Council consideration in the next few months.

PASSED AND APPROVED this 9th day of September, 2024.

Steven J. Knepper, Mayor

ATTEST:

Lisa A. Kotter, City Administrator





September 9, 2024 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, City Administrator

Date: September 6, 2024

Re: Cascade Storage Facade Grant Request

The City has a Façade Grant program for building owners in the downtown area to do improvements to the front side of their buildings. Demmers and Cascade Storage LLC have submitted a request for a 20% reimbursement. The total exterior investment was \$14,531.65 and 20% will be \$2,906.33. They invested an additional \$100,000 in the interior. This location will now be the Hempstead Salon. I have included the program guidelines for your review. They have provided and I have reviewed all the invoices and checks for the front exterior costs. I have prepared a resolution for Council consideration on this request and included the check if approved in the claims to be paid at this meeting to be sure this gets completed prior to my departure.

RESOLUTION #90-24

A RESOLUTION AUTHORIZING A FAÇADE GRANT FOR CASCADE STORAGE LLC FOR 206 1ST AVENUE WEST IN THE AMOUNT OF \$2,906.33

WHEREAS, the City of Cascade, Iowa, pursuant to and in strict compliance with all laws applicable to the City, has adopted a Façade Grant Reimbursement Program; and,

WHEREAS, the City has designated and appropriated funds in the Community Beautification Fund in the Fiscal Year 2025 for the Façade Grant program; and,

WHEREAS, Cascade Storage LLC, located at 206 1st Avenue West, operating the Hempstead Salon, has presented a list of expenses that follow the program guidelines that total \$14,531.65, the application is attached as Exhibit A; and,

WHEREAS, the program allows up to a 20% reimbursement which equals \$2,906.33 for Cascade Storage LLC.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF CASCADE, IOWA, as follows:

SECTION I. The City Council hereby approves the Façade Grant reimbursement to Cascade Storage LLC in the amount of \$2,906.33 for the front side façade work to include a new awning, exterior doors and windows, exterior lighting and the labor to complete this work to be paid from account 001-510-6413:

SECTION II. The City Clerk is hereby directed to disburse the funds which have been appropriated and obligated in the 2025 Fiscal Year Budget for the City of Cascade.

PASSED AND APPROVED this 9th day of September, 2024.

Steven J. Knepper, Mayor

ATTEST:

Lisa A. Kotter, City Administrator

Downtown Façade Renovation Reimbursement Program

City of Cascade

General Purpose

The purpose of this program is to give building owners in the Downtown District an incentive to update, improve or enhance the facades, to create a more aesthetically appealing atmosphere and to preserve historic assets in the downtown. The acceptable projects would include painting, tuck pointing, brick/stone replacement, doors, windows, lighting, awnings, signage, etc.

Façade Definition

Any building fronting a public roadway in the downtown area as designated below.

Program Eligibility

1. To be eligible for a **Downtown Façade Renovation Reimbursement**, a building must be located on 1st Ave W from Pierce Street SW west to the start of the business district, including Lyons Service Center and Cooper Financial.
2. Applicant shall be the property owner.
3. The program will be a reimbursement, and will require the building owner or business to provide an invoice for the renovation(s) and a cancelled check providing proof of payment.
4. Reimbursements are given for specific purposes. Requests will be reviewed and if approved, award will be made only one-time per property per owner. Applications will be subject to City Council approval.
5. The reimbursement of a project will not exceed 20% of the project acceptable invoices or up to a maximum of \$20,000, whichever is less. To be eligible to submit an application project must be a minimum of \$2,000.
6. Priority will be given to projects that restore a building to its original condition.
7. The City of Cascade will annually budget funds for this program. Reimbursement will be approved only if funds are available.
8. Eligible projects from calendar year 2019 will be eligible to apply until June 30, 2021.

9. Eligible projects completed in a calendar year (Jan – Dec) will be eligible to apply until the following June or end of the fiscal year

10. If budgeted funds are exhausted in a fiscal year (July 1 – June 30), the application will be held over until the following fiscal year.



September 9, 2024 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, City Administrator

Date: September 6, 2024

Re: Three B Façade Grant Request (TIF Funds)

The City has a Façade Grant program for building owners in the downtown area to do improvements to the front side of their buildings. When we applied for a catalyst grant for 221 1st Avenue West and Rob Knepper and Three B Properties, we agreed to contribute \$20,000 from this program if \$20,000 was spent on the exterior of the building. In this case, unlike the regular Façade grants, funds are allowed to come from TIF funds. The State Catalyst grant we received is \$100,000. We have done one draw so far for \$60,000. Rob has provided and I have reviewed all the invoices and checks for the front exterior costs. I have prepared a resolution for Council consideration on this request and included the check if approved in the claims to be paid at this meeting to be sure this gets completed prior to my departure.

RESOLUTION #91-24

**A RESOLUTION AUTHORIZING A FAÇADE GRANT FOR THREE B PROPERTIES
LLC FOR 221 1ST AVENUE WEST IN THE AMOUNT OF \$20,000**

WHEREAS, the City of Cascade, Iowa, pursuant to and in strict compliance with all laws applicable to the City, has adopted a Façade Grant Reimbursement Program; and,

WHEREAS, the City has a development agreement approved in Resolution #66-22 in which the City agrees to allocate TIF funds in the amount of \$20,000 for Façade improvements once the developer has spent at least \$20,000 in this area of construction; and,

WHEREAS, Three B Properties LLC, owner of the building at 221 1st Avenue West, has presented a list of expenses that follow the Façade program guidelines that total over \$20,000, and the application is attached as Exhibit A; and,

WHEREAS, the program normally allows up to a 20% reimbursement, however, the TIF agreement with the developer allowed for the \$20,000 reimbursement once that same amount was expended.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF CASCADE, IOWA, as follows:

SECTION I. The City Council hereby approves the Façade Grant reimbursement using TIF funds to Three B Properties in the amount of \$20,000 for the front side façade work to include demo of the front, a new front wall, new windows, doors and brick, brick tuck pointing and repair of the brick and the labor to complete this work to be paid from account 125-525-6453.

SECTION II. The City Clerk is hereby directed to disburse the funds which have been appropriated and obligated in the 2025 Fiscal Year Budget for the City of Cascade.

PASSED AND APPROVED this 9th day of September, 2024.

Steven J. Knepper, Mayor

ATTEST:

Lisa A. Kotter, City Administrator

Downtown Façade Renovation Reimbursement Program

Applicant Information

Business Name: Three B Properties LLC Phone: 563-599-8510

Address: PO BOX 926 (221 1st Ave W)

City: CASCADE State: IA Zip: 52033

Owner Name: Rob Knepper Phone: 563-599-8510

Address: PO BOX 926

City: CASCADE State: IA Zip: 52033

Project Information

Identify the improvement that was done.

Demo front of building, build new wall and
install new windows, doors and brick, TUCK point
and repair upper level brick work.

Total Cost of Renovations: _____

Copy of Invoice(s): _____ Copy of Cancelled Check: _____

Applicant's Certification

I hereby certify that the above information is true and accurate.

Rob Knepper
Signature

8/30/2024
Date

___ Approved Amount of Reimbursement: _____

___ Denied

Mayor

Date



September 9, 2024 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, City Administrator

Date: September 6, 2024

Re: Monica Recker Library Rep

Due to my departure, it is critical that we have a point person for the contractors and architects as there are often daily decisions that need our input or ok. Monica has been heavily involved in all decisions since I have been here. I am recommending that she be appointed by the City Council to represent the City in this role. She would still come before the council with any decisions that change the financial part of the project, as I would. Monica is willing to accept this role for the remainder of the project.

I have prepared a Resolution for council consideration.

RESOLUTION #92-24

RESOLUTION APPROVING MONICA RECKER AS THE CITY'S REPRESENTATIVE DURING THE REMAINDER OF THE LIBRARY CONSTRUCTION FOR CITY OF CASCADE, IOWA

WHEREAS, Monica Recker has been involved in the development, design and construction of the new Public Library for many years and is the current Library Board of Trustees President; and,

WHEREAS, the City must have someone assigned as the City's representative to make day to day decisions on the design and construction questions that arise; and,

WHEREAS, throughout the past 30 months Monica Recker has been heavily involved in all meetings and decisions in partnership with City Administrator Ms. Kotter throughout the library construction process; and,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA, due to the departure of Ms., Kotter on September 11, 2024 that Monica Recker is assigned to be the City's representative as it pertains to the final construction phase of the new library and may make day to day decisions that do not impact the financial commitment of the City. Monica Recker can call on the Interim City Administrator or Council Member Megan Oliphant as liaisons to the City during this time. Any additional financial impacts shall be presented to the City Council for approval.

PASSED, APPROVED AND ADOPTED this 9th day of September, 2024.

Steve Knepper, Mayor

ATTEST:

Lisa A. Kotter, City Administrator

CASCADE

MONTHLY INCIDENT COUNT REPORT Statistics from Reported Date: 8/1/2024 12:00:00AM to 8/31/2024 11:59:00PM

Case Report POLICE DEPARTMENT

[IMPORTED] : ALCOHOL OFFENSES: 1 3%

[IMPORTED] : DRIVING WHILE SUSPENDED/ REVOKED/BARRED: 1 3%

[IMPORTED] : FRAUD & DECEIT: BY CHECK, CREDIT CARD, MONEY ORDER, ETC.: 1 3%

[IMPORTED] : IMPROPER USE OF LANES: 1 3%

[IMPORTED] : INTERFERENCE WITH OFFICIAL ACTS: 1 3%

[IMPORTED] : NO CONTACT ORDER VIOLATION: 1 3%

[IMPORTED] : OPEN CONTAINER-DRIVER: 1 3%

[IMPORTED] : SPEEDING CITATION: 1 3%

Grand Total: 20.51% Total # of Incident Types Reported: 8

Field Interview

POLICE DEPARTMENT

ACCIDENT CAR VS DEER: 1 3%

ANIMAL AT LARGE: 1 3%

ASSAULT: 1 3%

ASSIST AMBULANCE: 8 21%

ASSIST CITY: 2 5%

ASSIST DUBUQUE COUNTY: 5 13%

ASSIST FIRE DEPARTMENT: 1 3%

ASSIST JONES COUNTY: 1 3%

EQUIPMENT VIOLATION: 1 3%

GOLF CART INSPECTION: 1 3%

HEADLIGHT VIOLATION: 1 3%

JCERT CALL OUT: 1 3%

OPEN DOOR: 1 3%

PEDDLERS PERMIT-ISSUED: 1 3%

SPEED WARNING: 1 3%

SUSPICIOUS ACTIVITY: 1 3%

TRAFFIC CONTROL: 2 5%

USE OF ELECTRONIC DEVICE-WARNING: 1 3%

Grand Total: 79.49% Total # of Activity Types Reported: 31



September 9, 2024 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: September 6, 2024
Re: Closed Session

We will conduct a closed session on a potential City Clerk and Interim City Administrator. If any action is warranted, I will have resolutions prepared for hiring consideration.



September 9, 2024 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: September 6, 2024
Re: Banking Signatures Resolution

With the potential to hire a new City Clerk and/or Interim City Administrator, it is important that we transition the bank accounts to add these individuals with the banking and financial responsibilities assigned to them. It is required that the City Council authorize the signatures in the form of a resolution. A draft resolutions with blanks is included in the packet. If anyone is appointed, we can add their names then.

RESOLUTION #93-24

**A RESOLUTION DECLARING AUTHORIZED SIGNERS ON ALL CITY BANK
ACCOUNTS FOR THE CITY OF CASCADE**

WHEREAS, the City Council has funds in the Ohnward Bank in Cascade, and;

WHEREAS, the City Council must authorize who has the authority to conduct banking business.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Cascade, Iowa, authorizes City Clerk _____ to be added to the bank along with Mayor Steven Knepper and Interim Administrator _____ as the three authorized signers on all City bank accounts and to have the authority to conduct the City's business. Ms Kotter and Ms. Goerdts should also be removed from the accounts.

PASSED, APPROVED AND ADOPTED this 9th day of September, 2024.

Steve Knepper, Mayor

ATTEST:

Lisa A. Kotter, City Administrator