

CITY OF CASCADE, IOWA
CITY COUNCIL MEETING AGENDA & PUBLIC NOTICE
Monday, December 9, 2024, 2024, 6:00 P.M
CITY HALL, 320 1ST AVE WEST

NOTICE: Notice is hereby given that the Cascade City Council will hold a meeting at 6:00 PM on Monday, December 9, 2024, at City Hall. Any visually or hearing-impaired person with special accessibility needs should contact the City Clerk at 563-852-3114.

Meetings are live streamed at www.cityofcascade.org and Facebook Live

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approve Agenda**
- 5. Public Comment (Limit 3 minutes per person-Agenda Items and Local Government Issues)**
- 6. Consent Agenda – Review and approve the following:**
 - 1. City Council Minutes 11/25/24**
 - 2. Cascade Park Board Minutes 12/2/24**
 - 3. Cascade Library Board Minutes 12/4/24**
 - 4. FEH Design – Field Report Cascade Public Library 11/19/24**
 - 5. Liquor License Change of Name for Corner Taproom Previously Textile Brewery**
 - 6. December 9, 2024 Claims**
- 7. Consideration of Resolution #119-24- Resolution Approving A Temporary Position for the Cascade Public Library Beginning December 10, 2024 and Ending April, 2025 for the City of Cascade, Iowa**
- 8. Consideration of Resolution #120-24 – Resolution Approving Pay Application No. 7 for the IA 136/Johnson Street Reconstruction Project in the City of Cascade, Iowa for \$100,926.38**
- 9. Consideration of Resolution #113-24 Resolution Authorizing the City Clerk to Transfer Funds for Fiscal year 2025 for Internal Transfers for the City of Cascade, Iowa**
- 10. Consideration of Resolution #121-24 Resolution Approving Change Order #5 to the Midwest Concrete, Inc. Construction Contract for Highway 136 South**
- 11. Consideration of Ordinance #25-24 – An Ordinance Amending Title VI Physical Environment of the Code of Ordinances of the City of Cascade, Iowa (Water Rates) (1st Reading)**
- 12. Consideration of Ordinance #24-24 – An Ordinance Amending Title III Community Protection of the Code of Ordinances of the City of Cascade, Iowa (Snow Removal) (3rd Reading)**
- 13. Reports – Police Chief and City Administrator**
- 14. Adjournment**

November 25th, 2024
City Council Meeting Minutes

The November 25th, 2024 Regular City Council meeting was called to order at 6:00PM by Mayor Steve Knepper. The Pledge of Allegiance was recited. Weber, Delaney, Gehl, Hosch, and Oliphant answered roll call.

Motion Oliphant, second Hosch to approve the agenda. Five Ayes. Motion carried.

Motion Delaney, second Oliphant to approve the consent agenda items: City Council Minutes 11/12/24, Cascade Library Board Minutes 11/12/24, FEH Design – Field Report Cascade Public Library 11/12/24, Cascade Economic Development Corporation Minutes 10/16/24, Liquor License Renewal Dollar General, Liquor License Renewal Brothers Market, Inc, Liquor License Renewal McDermott Oil Co, Liquor License Ownership Update Dollar General, November 25, 2024 Claims. Five Ayes. Motion Carried.

Jake Deaver from MSA provided updates to council and staff regarding the Highway 136 Project.

Motion Weber, second Oliphant to approve Resolution #114-24 – Annual Disbursement of a Business Incentive Using Property Tax Increment Finance Funds for the Cascade Lumber Company in the 2025 Fiscal Year for \$4,000. Roll call vote, five ayes, motion carried.

Motion Oliphant, second Delaney to approve #117-24 – Resolution Authorizing Internal Advance for Funding of Urban Renewal Administration and Professional Support Program for the Cascade Urban Renewal Area. Roll call vote, five ayes, motion carried.

Ken McDermott spoke on behalf of CEDC in regards to hiring MSA for the Downtown Master Plan. After reviewing multiple proposals, the CEDC requested approval from council to hire MSA for the Downtown. Motion Delaney, second Oliphant. Five Ayes. Motion carried.

Motion Delaney, second Gehl to approve Resolution #115-24 – Obligating and Appropriating Urban Renewal Tax Revenue Funds for the Reimbursement of Incremental Property Taxes and Business Incentives, Which Shall Come Due in the 2026 Fiscal Year and Submitting the TIF Indebtedness Form and Annual Urban Renewal Report. Roll call vote, five ayes, motion carried.

Motion Weber, second Gehl to approve and submit the Annual Financial Report for FY24. Five Ayes. Motion carried.

Motion Oliphant, second Hosch to approve the Purchase of a Joma Blade System for the Snowplow. Five Ayes. Motion carried.

Motion Oliphant, second Weber to approve Resolution #118-24 – Resolution Approving Pay Application No. 10 for the Cascade Public Library Project in the City of Cascade, Iowa. Roll call vote, five ayes, motion carried.

Motion Hosch, second Delaney to approve Consideration of Ordinance #24-24 – An Ordinance Amending Title III Community Protection of the Code of Ordinances of the City of Cascade, Iowa (Snow Removal) (2nd Reading). Roll call vote, five ayes, motion carried.

Motion Oliphant, second Weber to approve Consideration of Ordinance #23-24 – An Ordinance Amending the Code of Ordinances of the City of Cascade, Iowa by Amending Title VI Physical Environment, Chapter 5 Utilities – Billing Charges, Section 9 Refuse Collection Rates (3rd and Final Reading). Roll call vote, five ayes, motion carried.

Police Chief Heim had no updates to report. City Administrator provided updates to council and staff.

Motion Hosch, second Weber to adjourn at 6:28pm. All ayes.

Park Board Meeting Minutes

December 2, 2024

The December 2, 2024, Cascade Park Board meeting was called to order by Chairman Rausch at 5:00 p.m. at the Cascade City Hall with Orr, McLees, Manternach, Rausch and Hailey Rausch answering roll.

Chairman Rausch welcomed the new board member, Hailey Rausch.

Motion Orr, second Manternach to approve the agenda – all ayes, motion carried.

Motion McLees, second Orr to approve the meeting minutes from November 4, 2024 – all ayes, motion carried.

Motion Manternach, second Orr to approve the October 2024 financials – all ayes, motion carried.

The board briefly discussed pool pass prices for the 2025 season. Comparison prices are being compiled by park and recreation director for the City of Dyersville so we will review at the January meeting.

The board reviewed the FY26 park and pool budgets. In conjunction, the 5-10 year maintenance plan was reviewed, which included adding water fountains to the parks. The board also wants to keep the \$55,000 under park improvements for FY25. We will be putting the 5-10 year maintenance in a spreadsheet and then review the budget needs for FY26 at the January meeting.

Motion Hailey Rausch, second Manternach to adjourn the meeting at 6:04 p.m. – all ayes, motion carried.

Respectfully submitted by
Deanna McCusker, Interim City Administrator

Cascade Public Library Board of Trustees Minutes
Wednesday, December 4, 2024 (4:30pm)
Cascade City Hall Council Chambers
320 1st Avenue W, Cascade Iowa
Present: Kane, Recker, Gleason, Balster, Brindle, Funke

Call to Order: Recker called the meeting to order at 4:29pm.

Approval of the Agenda: Balster motioned to approve the agenda; Brindle seconded. All approved.

Recommendation of a person to hire to fill temporary Library Assistant position. There were 7 total applicants! Balster & Kane interviewed them all and both agreed on their #1 choice, Allison Hutchins. She had great qualifications & the personality that would fit the position. It will be 10-15 hrs/wk, \$12/hr. Tentative start date of 12-10-24.

Library Board approval of recommendation. Balster motioned to approve this applicant, Gleason seconded. All approved.

Adjournment: Brindle moved to adjourn, everyone seconded unanimously.

FIELD REPORT

DATE	19 November 2024	TIME	1:30 PM – 3:00 PM
FEH PROJECT NUMBER	2021310		
PROJECT NAME	Cascade Public Library		
ADDRESS	108 2 nd Ave SW Cascade, IA 52033		
REPORTED BY	Ellie Wigginton		
THOSE PRESENT	Ellie Wigginton – FEH Design Michael Svatosch – Garling Construction Joe Johnson – Garling Construction Steve Knepper – City of Cascade Monica Recker – City of Cascade Melissa Kane – City of Cascade, Library		
WEATHER	Partly cloudy	TEMP.	55 F
COPIES TO	Owner, Garling Construction, Delta 3 Engineering		
PURPOSE	Visited the site to observe the general progress of construction and observe general conformance to the Contract Documents. This report shall not be construed as a complete tabulation of all items required for correction or for project completion. This report does not relieve the contractor of work specified in the Contract Documents, including Addendums and Change Orders.		
OBSERVATIONS			

The drive-up book drop was discussed. It was decided that the driveway would remain as is. Garling will price out a sign to be added indicating that patrons should exit their vehicle to deposit return materials.

The steel at the shade structure was painted P-7. These to remain as is. The hanger will be removed and also be painted P-7.

The lights at the shade structure will be rotated 90-degrees so that the fixtures and conduit are in one continuous line on each side.

The casework was being installed. The undercabinet lights will be wired to the occupancy sensors, no switch needed. In the staff workroom, the drop ceiling elevation will be flush with the top of the casework.

The corridor window frames will all be painted P-2 (Pavestone). Only the gypsum board returns in the Children's area will be painted with accent colors.

The thermostat on the west wall of Children's is to be relocated to the wall south of the Children's restroom door.

It was decided that the row of lighting that would intersect the HVAC duct is to be modified so that it avoids the duct. The install angle will not be affected.



View of the drive up book drop.



Staff workroom casework – under cabinet lighting



View of painted steel at shade structure.



View of the shade structure lighting. To be rotated.



View of the silo from the Adult Collection.



Meeting room casework being installed.



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS
THE CORNER TAPROOM LLC	Corner Taproom	(563) 852-3700

ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
201 1st Avenue West		Cascade	Dubuque	52033

MAILING ADDRESS	CITY	STATE	ZIP
512 Tyler Street Southeast	Cascade	Iowa	52033

Contact Person

NAME	PHONE	EMAIL
Zachary Nothdorf	(563) 258-2112	zach@textilebrews.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Class C Retail Alcohol License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Jan 1, 2025	Dec 31, 2025	

SUB-PERMITS

Class C Retail Alcohol License



PRIVILEGES

Outdoor Service

Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

No Ownership information found

Insurance Company Information

INSURANCE COMPANY	POLICY EFFECTIVE DATE	POLICY EXPIRATION DATE
Illinois Casualty Co	Jan 1, 2025	Jan 1, 2026
DRAM CANCEL DATE	OUTDOOR SERVICE EFFECTIVE DATE	OUTDOOR SERVICE EXPIRATION DATE
BOND EFFECTIVE DATE	TEMP TRANSFER EFFECTIVE DATE	TEMP TRANSFER EXPIRATION DATE

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
12292022	ADVANTAGE ADMINISTRATORS	PSF BUY DOWNS				
635628	ALL FLAGS LLC	3US 6IOWA 4X6 FLAGS		230.96		
112224	ALLIANT ENERGY	WHY 151 248TH SIGN		27.25		
2036470859A	BAKER & TAYLOR BOOKS	8PAP 6HRD 1SAL	160.58			
2036484650	BAKER & TAYLOR BOOKS	9HRD 2SAL 2PAP	176.73			
2036504801	BAKER & TAYLOR BOOKS	2PAP 6HRD	106.27			
2036528689A	BAKER & TAYLOR BOOKS	5PAPER 4HRD 1SAL	122.10			
2038650619	BAKER & TAYLOR BOOKS	3HRD	50.15			
2038692895	BAKER & TAYLOR BOOKS	4 PAPER 2 HARD	84.51			
H60209580A	BAKER & TAYLOR BOOKS	TAKEN 3 MOVIE COLLECTION	13.99	714.33		
85552428	BOUND TREE MEDICAL LLC	CURAPLEX SUCTION CATHETERS		3.12		
S104254104.001	BROWN SUPPLY CO	WATER VALVE PLUGS		406.35		
000164 A0072	CASCADE COMMUNICATIONS CO	DECEMBER 2024 PHONE/INTERNET		892.08		
NOVEMBER24 STATEMENT	CASCADE LUMBER CO	NOVEMBER24 STATEMENT		102.92		
NOV 24	CASCADE MUNICIPAL UTILITIES	NOV 2024 UTILITY BILLS		7,236.02		
11244036	CASCADE PIONEER	PUBLICATION FEES		416.97		
6382	CENTRAL IOWA TELEVISIONING LLC	FY 25 SEWER MAINTENANCE		18,476.20		
808864	COMPLETE OFFICE OF WISCONSIN	OIL PASTELS		6.79		
7568265	DEMCO INC	BAR CODE LABLS		81.50		
2024-00010655	DUBUQUE COUNTY RECORDER	CASCADE INDUST PARK 4TH ADD	27.00			
2024-00010724	DUBUQUE COUNTY RECORDER	BECK CONSTRUCTION GIFTING	42.00	69.00		
IVC000023086A	ECTIA	MEMBERSHIP DUES 2ND INSTALL	727.73			
IVC000023618	ECTIA	BUILDING INSPECTIONS	494.29	1,222.02		
2019-26621	gWORKS	ANNUAL LICENSE FEE		7,440.00		
6915159	HAWKINS INC	CHLORINE CYLINDERS		40.00		
28109	HERB GREEN FORD INC	POLICE OIL CHANGE		55.25		
115940	HERITAGE PRINTING COMPANY	STORYWALK LAMINATE PAGES		89.00		
506273670	HOOPLA	173 DIGITAL ITEMS		410.76		
10469	IOWA LIBRARY ASSOCIATION	2025 MEMBERSHIP DUES		115.00		
267217	IOWA ONE CALL	EMAIL		33.30		
2411756-IN	J&R SUPPLY INC	COUPLINGS, ADAPTERS, TRACERBX		1,610.00		
112124	KERPS SERVICE CENTER INC	3 ORDERS 2 VEHICLES		2,600.22		
120124	MCALUER WATER CONDITIONIN	EMS WATER SOFT RENT	23.50			
120524	MCALUER WATER CONDITIONIN	LIB WATER SFT RENT	27.50	51.00		
5711	MCDERMOTT OIL CO	EMS PROPANE	421.57			
925672	MCDERMOTT OIL CO	STREETS 20LB LP TANK	16.00	437.57		
4748	MENARDS	GALVANIZED PIPE		1,050.80		
3608	MERCY MEDICAL CENTER	DRUG BOXES		65.00		
PAY APP 7	MIDWEST CONCRETE INC	HWY 136 PAY APP 7		100,926.38		
INV24289	MOBILE CITIZEN, LLC	HOTSPOT RENEWAL		360.00		
120524	OUR IOWA	OUR IOWA MAG RENEW-LIB		24.98		
120624	POST MASTER	ANNUAL PO BOX RENEWAL	110.00			
123124	POST MASTER	ANNUAL LIB PO BOX RENEWAL	74.00	184.00		
41317123	QUILL CORP	CRAYOLA OIL PASTELS X2	11.72			
41329185	QUILL CORP	2K P60 SI 1.38X2.94	75.18	86.90		
0897-001040127	BFI WASTE SERVICES LLC	MONTHLY REPUBLIC SERVICE BILL		26,039.59		
12012024	CINDY STOLL	NOVEMBER 2024 CLEANING SERVICE		560.00		

CLAIMS REPORT
Vendor Checks: 12/10/2024-12/10/2024

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
3100148569	TEST AMERICA LABORATORIES INC	WASTER WATER TESTING		2,717.00		
		Accounts Payable Total		<u>174,782.26</u>		
		Payroll Checks				
		Report Total		<u>174,782.26</u>		



Date: December 9, 2024
To: Mayor, City Council and Staff
RE: Temporary Library Position
From: Deanna McCusker, Interim City Administrator

The Cascade Public Library made the decision to hire a temporary library employee since they are down staff and will be preparing for the transition to the new library. The temporary library position was posted and 7 applications received. Interviews were held and a recommendation was presented to the Library Board at their December 4th meeting. At the December 4th meeting, it was approved by the Library Board to offer the temporary position to Alison Hutchins at \$12 per hour for 10-15 hours per week from December 10, 2024 to April, 2025. If this would become a permanent part-time position, Alison Hutchins would like to be considered for the position.

I would recommend that Council approve the hire of Alison Hutchins for the temporary library position based on the recommendation of the Library Board.

RESOLUTION #119-24

A RESOLUTION APPROVING A TEMPORARY POSITION FOR THE CASCADE PUBLIC LIBRARY BEGINNING DECEMBER 10, 2024 AND ENDING APRIL, 2025 FOR THE CITY OF CASCADE, IOWA

WHEREAS, the Cascade Library is not fully staffed at this time, at least temporarily, and;

WHEREAS, the Cascade Library would like to have a person who can fill in hours as needed, as well as, work a few hours, and;

WHEREAS, the Cascade Library had posted the temporary position for the required 10 days on the Cascade website and Facebook and received 7 applications, and;

WHEREAS, the Cascade Library conducted interviews and are making the recommendation to the City Council to offer temporary employment to Alison Hutchins, with the caveat that if the temporary position becomes a permanent position that Alison Hutchins will be considered.

NOW THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CASCADE:

Section 1. That the City Council authorizes the hiring of Alison Hutchins as a temporary library employee to be paid \$12.00 per hour for 10-15 hours per week from December 10, 2024 until April 2025.

PASSED AND APPROVED this 9th day of December, 2024.

Steven J. Knepper, Mayor

ATTEST:

Samie Simon, City Clerk



Date: December 9, 2024
To: Mayor, City Council and Staff
RE: Hwy 136 Pay Application #7
From: Deanna McCusker, Interim City Administrator

Council is being presented with Pay Application #7 for the Hwy 136 project for \$100,926.38. This pay application is for the remainder of the sidewalks, finish grading, erosion control, seeding, striping, signing, etc. The engineer is recommending Council approve this payment.

There will be a final retainage pay application coming once the DOT performs their audit of the project and reviews quantities and everything is approved.

Once we have paid the final pay application, I will reconcile the project.

RESOLUTION NO. 120-24

A RESOLUTION APPROVING PAY APPLICATION NO. 7 FOR THE IA 136/JOHNSON STREET RECONSTRUCTION PROJECT IN THE CITY OF CASCADE, IOWA

WHEREAS, Midwest Concrete, Inc., Peosta, Iowa, was awarded the IA 136/Johnson Street Reconstruction Project by the City Council at its regular meeting on February 12, 2024 by Resolution 15-24 in the amount of \$1,654,872.30; and,

WHEREAS, the project engineer has tabulated the project costs through December 9, 2024 for the IA 136/Johnson Street Reconstruction Project; and,

WHEREAS, the contract engineer does recommend approval of Pay Application No. 7 for the project in the amount of \$100,926.38, with a balance to finish including retainage of \$76,600.10.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA, that:

Section 1. That Payment No. 7, IA 136/Johnson Street Reconstruction Project, dated December 9, 2024 in the amount of \$100,926.38 is made part of this resolution.

Section 2. That the City Council accepts and approves Contractor's Application for Payment No. 7 as presented.

Section 3. That the Mayor is hereby authorized and directed to execute Payment No. 7 on behalf of the City of Cascade and the City Clerk shall issue payment upon approval by the City Council and execution by the Mayor.


PASSED AND APPROVED this 9th day of December 2024.

Steve Knepper, Mayor

ATTEST:

Samie Simon, City Clerk

Contractor's Application for Payment No. 7

To (Owner): City of Cascade 320 1st Ave. W Cascade, Iowa 52033	Application Period: 10/11/24-12/9/24	Application Date: 12/19/2024
Project: PCC PAVEMENT-REPLACE IA 136 Project No: STPN-136-2(42)--2J-53	From (Contractor): MIDWEST CONCRETE, INC.	Consultant Engineer: MSA Professional Services, Inc.
Contractor Address: Peosta, Iowa 52068	Engineer's Project No.: 00447040	

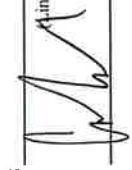
Number	Approved Change Orders	Additions	Deductions	Description
1	\$292,931.00	\$292,931.00		1. ORIGINAL CONTRACT PRICE..... \$ \$1,654,872.30
2	\$74,530.00	\$44,435.00		2. Net change by Change Orders..... \$ \$50,540.90
3	\$5,886.10	\$0.00		3. Current Contract Price (Line 1 + 2)..... \$ \$1,705,413.20
4	\$68,785.00	\$76,385.00		4. TOTAL COMPLETED AND STORED TO DATE (Column F or I total on Progress Estimates)..... \$ \$1,658,813.10
5	\$27,649.80	\$5,490.00		5. RETAINAGE:
				a. 3% X \$1,658,813.10 Work Completed..... \$ \$30,000.00
				b. 0% X \$0.00 Stored Material..... \$ \$0.00
				c. Total Retainage (Line 5.a + Line 5.b)..... \$ \$30,000.00
				6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ \$1,628,813.10
				7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ \$1,527,886.72
				8. AMOUNT DUE THIS APPLICATION..... \$ \$100,926.38
				9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)..... \$ \$76,600.10
TOTALS	\$469,781.90	\$419,241.00		
NET CHANGE BY CHANGE ORDERS		\$50,540.90		

Contractor's Certification
The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Payment of: \$100,926.38 is recommended by:  (Engineer) Date: 12/15/24	Payment of: \$100,926.38 is approved by: _____ (Owner) Date: _____ (Date)
Approved by: _____ Funding or Financing Entity (if applicable) _____ Date: _____ (Date)	

Contractor Signature

By: 

Date: 12/15/24

Progress Estimate

Contractor's Application for Payment No. 7

Application Period		Application Date		Contractor Address		Contractor Name		Contractor License No.		Contractor State	
10/1/23-12/31/23		12/29/2023		9855 Midwest Lane Pella, Iowa 52468		MSA Professional Services, Inc.		Iowa 52468		Iowa	
Item		Contract Information		Work Completed to Date		Materials Presently Stored (net m ³)		Total Completed and Stored to Date (G + H)		% (I/J)	
Item Code	Description	Units	Unit Price	Total Value of Item (G)	Quantities from Previous Payers	Quantities from Inspected this Payment	Value of Work Installed	Total Inspected Quantity	Total Completed and Stored to Date (G + H)	Total Completed and Stored to Date (I + J)	% (I/J)
DIVISION 2 TOTALS											
				\$216,896.50			\$207,144.75		\$207,144.75		95.9%
DIVISION 3											
8001	Manhole Storm Sewer SW-401, 18IN	1.0	\$4,500.00	\$ 4,500.00	1.00	0.00	\$4,500.00	1.00	\$4,500.00	\$4,500.00	100.0%
8002	Manhole Storm Sewer SW-401, 60IN	1.0	\$6,250.00	\$ 6,250.00	1.00	0.00	\$6,250.00	1.00	\$6,250.00	\$6,250.00	100.0%
8003	Manhole Storm Sewer SW-401, 72IN	1.0	\$7,500.00	\$ 7,500.00	1.00	0.00	\$7,500.00	1.00	\$7,500.00	\$7,500.00	100.0%
8004	Manhole Storm Sewer SW-401, 72IN	8.0	\$1,200.00	\$ 9,600.00	8.00	0.00	\$9,600.00	8.00	\$9,600.00	\$9,600.00	100.0%
8005	Manhole Storm Sewer SW-401, 72IN	3.0	\$5,500.00	\$ 16,500.00	3.00	0.00	\$16,500.00	3.00	\$16,500.00	\$16,500.00	100.0%
8006	Manhole Storm Sewer SW-405	7.0	\$5,750.00	\$ 40,250.00	7.00	0.00	\$40,250.00	7.00	\$40,250.00	\$40,250.00	100.0%
8007	Manhole Storm Sewer SW-406	1.0	\$7,500.00	\$ 7,500.00	1.00	0.00	\$7,500.00	1.00	\$7,500.00	\$7,500.00	100.0%
8008	Manhole Storm Sewer SW-512, 36IN	1.0	\$4,000.00	\$ 4,000.00	1.00	0.00	\$4,000.00	1.00	\$4,000.00	\$4,000.00	100.0%
8009	Manhole Adjustment, Minor	1.0	\$1,650.00	\$ 1,650.00	1.00	0.00	\$1,650.00	1.00	\$1,650.00	\$1,650.00	100.0%
8010	Connection to Existing Manhole	1.0	\$1,000.00	\$ 1,000.00	1.00	0.00	\$1,000.00	1.00	\$1,000.00	\$1,000.00	100.0%
8011	Subdrain, Longitudinal, 18in x 18in x 18in	157.60	\$1,500.00	\$ 236,400.00	157.60	0.00	\$236,400.00	157.60	\$236,400.00	\$236,400.00	100.0%
8012	Subdrain Outlet, DRC-303	17.0	\$1,500.00	\$ 25,500.00	17.00	0.00	\$25,500.00	17.00	\$25,500.00	\$25,500.00	100.0%
8013	Storm Sewer Gravit. Man. Trenched, Reinforced Concrete Pipe (RCP), 2000D(Class III), 24IN	18.0	\$600.00	\$ 10,800.00	29.00	0.00	\$17,400.00	29.00	\$17,400.00	\$17,400.00	100.0%
8014	Storm Sewer Gravit. Man. Trenched, Reinforced Concrete Pipe (RCP), 2000D(Class III), 18IN	357.0	\$600.00	\$ 214,200.00	184.00	0.00	\$110,600.00	184.00	\$110,600.00	\$110,600.00	100.0%
8015	Storm Sewer Gravit. Man. Trenched, Reinforced Concrete Pipe (RCP), 2000D(Class III), 18IN	308.0	\$600.00	\$ 184,800.00	153.00	0.00	\$91,800.00	153.00	\$91,800.00	\$91,800.00	100.0%
8016	Storm Sewer Gravit. Man. Trenched, Reinforced Concrete Pipe (RCP), 2000D(Class III), 24IN	227.0	\$600.00	\$ 136,200.00	215.00	0.00	\$129,000.00	215.00	\$129,000.00	\$129,000.00	100.0%
8017	Storm Sewer Gravit. Man. Trenched, Reinforced Concrete Pipe (RCP), 2000D(Class III), 24IN	137.0	\$600.00	\$ 82,200.00	117.00	0.00	\$70,200.00	117.00	\$70,200.00	\$70,200.00	100.0%
8018	Storm Sewer Gravit. Man. Trenched, Reinforced Concrete Pipe (RCP), 2000D(Class III), 24IN	137.0	\$600.00	\$ 82,200.00	117.00	0.00	\$70,200.00	117.00	\$70,200.00	\$70,200.00	100.0%
8019	Storm Sewer Gravit. Man. Trenched, Reinforced Concrete Pipe (RCP), 2000D(Class III), 24IN	315.0	\$1,100.00	\$ 346,500.00	315.00	0.00	\$346,500.00	315.00	\$346,500.00	\$346,500.00	100.0%
8020	Storm Sewer Gravit. Man. Trenched, Reinforced Concrete Pipe (RCP), 2000D(Class III), 24IN	1135.0	\$1,100.00	\$ 1,248,500.00	1135.00	0.00	\$1,248,500.00	1135.00	\$1,248,500.00	\$1,248,500.00	100.0%
DIVISION 3 TOTALS											
				\$2,221,231.00			\$2,201,109.00		\$2,201,109.00		99.1%
CHANGE ORDERS											
CO2											
39	Sanitary Sewer Gravit. Man. Trenched, Polypropylene Chloride Pipe (PCCP), 18IN	-73.00	\$65.00	\$ -4,745.00	-73.00	0.00	\$ -4,745.00	-73.00	\$ -4,745.00	\$ -4,745.00	100.0%
40	Sanitary Sewer Gravit. Man. Trenched, Polypropylene Chloride Pipe (PCCP), 18IN	-411.00	\$90.00	\$ -36,990.00	-411.00	0.00	\$ -36,990.00	-411.00	\$ -36,990.00	\$ -36,990.00	100.0%
8021	Sanitary Sewer Gravit. Man. Trenched, Polypropylene Chloride Pipe (PCCP), 12IN	514.00	\$145.00	\$ 74,530.00	514.00	0.00	\$74,530.00	514.00	\$74,530.00	\$74,530.00	100.0%
CO3											
8022	Ultra Traffic Control Signage	3350.00	\$1.10	\$ 3,685.00	3350.00	0.00	\$3,685.00	3350.00	\$3,685.00	\$3,685.00	100.0%
8023	Ultra Traffic Control Signage	1.00	\$1.10	\$ 1.10	1.00	0.00	\$1.10	1.00	\$1.10	\$1.10	100.0%
CO4											
8024	Manhole Storm Sewer SW-401, 18IN	1.0	\$4,500.00	\$ 4,500.00	1.00	0.00	\$4,500.00	1.00	\$4,500.00	\$4,500.00	100.0%
8025	Manhole Storm Sewer SW-401, 60IN	1.0	\$6,250.00	\$ 6,250.00	1.00	0.00	\$6,250.00	1.00	\$6,250.00	\$6,250.00	100.0%
8026	Manhole Storm Sewer SW-401, 72IN	1.0	\$7,500.00	\$ 7,500.00	1.00	0.00	\$7,500.00	1.00	\$7,500.00	\$7,500.00	100.0%
8027	Manhole Storm Sewer SW-401, 72IN	8.0	\$1,200.00	\$ 9,600.00	8.00	0.00	\$9,600.00	8.00	\$9,600.00	\$9,600.00	100.0%
8028	Manhole Storm Sewer SW-401, 72IN	3.0	\$5,500.00	\$ 16,500.00	3.00	0.00	\$16,500.00	3.00	\$16,500.00	\$16,500.00	100.0%
8029	Manhole Storm Sewer SW-405	7.0	\$5,750.00	\$ 40,250.00	7.00	0.00	\$40,250.00	7.00	\$40,250.00	\$40,250.00	100.0%
8030	Manhole Storm Sewer SW-406	1.0	\$7,500.00	\$ 7,500.00	1.00	0.00	\$7,500.00	1.00	\$7,500.00	\$7,500.00	100.0%
8031	Manhole Storm Sewer SW-512, 36IN	1.0	\$4,000.00	\$ 4,000.00	1.00	0.00	\$4,000.00	1.00	\$4,000.00	\$4,000.00	100.0%
8032	Connection to Existing Manhole	1.0	\$1,650.00	\$ 1,650.00	1.00	0.00	\$1,650.00	1.00	\$1,650.00	\$1,650.00	100.0%
8033	Subdrain, Longitudinal, 18in x 18in x 18in	157.60	\$1,500.00	\$ 236,400.00	157.60	0.00	\$236,400.00	157.60	\$236,400.00	\$236,400.00	100.0%
8034	Subdrain Outlet, DRC-303	17.0	\$1,500.00	\$ 25,500.00	17.00	0.00	\$25,500.00	17.00	\$25,500.00	\$25,500.00	100.0%
8035	Storm Sewer Gravit. Man. Trenched, Reinforced Concrete Pipe (RCP), 2000D(Class III), 24IN	18.0	\$600.00	\$ 10,800.00	29.00	0.00	\$17,400.00	29.00	\$17,400.00	\$17,400.00	100.0%
8036	Storm Sewer Gravit. Man. Trenched, Reinforced Concrete Pipe (RCP), 2000D(Class III), 18IN	357.0	\$600.00	\$ 214,200.00	184.00	0.00	\$110,600.00	184.00	\$110,600.00	\$110,600.00	100.0%
8037	Storm Sewer Gravit. Man. Trenched, Reinforced Concrete Pipe (RCP), 2000D(Class III), 18IN	308.0	\$600.00	\$ 184,800.00	153.00	0.00	\$91,800.00	153.00	\$91,800.00	\$91,800.00	100.0%
8038	Storm Sewer Gravit. Man. Trenched, Reinforced Concrete Pipe (RCP), 2000D(Class III), 24IN	227.0	\$600.00	\$ 136,200.00	215.00	0.00	\$129,000.00	215.00	\$129,000.00	\$129,000.00	100.0%
8039	Storm Sewer Gravit. Man. Trenched, Reinforced Concrete Pipe (RCP), 2000D(Class III), 24IN	137.0	\$600.00	\$ 82,200.00	117.00	0.00	\$70,200.00	117.00	\$70,200.00	\$70,200.00	100.0%
8040	Storm Sewer Gravit. Man. Trenched, Reinforced Concrete Pipe (RCP), 2000D(Class III), 24IN	137.0	\$600.00	\$ 82,200.00	117.00	0.00	\$70,200.00	117.00	\$70,200.00	\$70,200.00	100.0%
8041	Storm Sewer Gravit. Man. Trenched, Reinforced Concrete Pipe (RCP), 2000D(Class III), 24IN	315.0	\$1,100.00	\$ 346,500.00	315.00	0.00	\$346,500.00	315.00	\$346,500.00	\$346,500.00	100.0%
8042	Storm Sewer Gravit. Man. Trenched, Reinforced Concrete Pipe (RCP), 2000D(Class III), 24IN	1135.0	\$1,100.00	\$ 1,248,500.00	1135.00	0.00	\$1,248,500.00	1135.00	\$1,248,500.00	\$1,248,500.00	100.0%
DIVISION 3 TOTALS											
				\$2,221,231.00			\$2,201,109.00		\$2,201,109.00		99.1%
CHANGE ORDER TOTALS											
				\$96,549.90			\$16,844.00		\$16,844.00		88.1%
CONTRACT TOTALS											
				\$1,785,413.20			\$1,658,813.10		\$1,658,813.10		97.3%
CHANGE ORDER TOTALS				\$96,549.90			\$16,844.00		\$16,844.00		88.1%
CONTRACT TOTALS				\$1,785,413.20			\$1,658,813.10		\$1,658,813.10		97.3%



Date: December 9, 2024
To: Mayor, City Council and Staff
RE: Transfer to Water Fund
From: Deanna McCusker, Interim City Administrator

The Water Fund has been carrying a negative balance as can be seen from the FY23 yearend cash report. This was due to funds not being transferred to the water fund for the water main project. It has continued to be negative due to the increase cost of operating expenses for the City. The water rates will also be increased to ensure that there is adequate revenue to cover operating expenses, bond payments and for maintenance projects.

I am asking Council to consider approving a transfer of \$200,000 from Local Option Sales Tax to the Water Fund in association with increased water rates to see a positive Water Fund at the end of FY25. The Local Option Sales Tax fund has a balance of \$716,196 as of the end of October 2024 and there is \$197,552 budgeted to be transferred to Debt Service before the end of the fiscal year. With the estimated revenue to the Local Option Sales Tax Fund, even with the transfer of \$200,000 to the Water Fund, the balance in the fund should be \$700,000 at FY25 yearend.

RESOLUTION #113-24

A RESOLUTION AUTHORIZING THE CITY CLERK TO TRANSFER FUNDS FOR FISCAL YEAR 2025 FOR INTERNAL TRANSFERS FOR THE CITY OF CASCADE, IOWA

WHEREAS, the Water Fund 600 has been carrying a negative balance as shown on the cash report since FY22; and

WHEREAS, the negative balance started when funds weren't transferred to the Water Fund to cover the water main project in FY22 and has continued due to increasing operating costs; and,

WHEREAS, along with this transfer of funds, water rates will also be increased to ensure there is adequate revenue to cover the operating expenses, debt payment and maintenance items for the water department; and,

WHEREAS, it is in the City best financial interest to make transfers to correct the negative Water Fund Balance.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Cascade, Iowa, that:

Section I. That the City Council approves the transfers from Local Option Sales Tax Fund 121-910-6910 to Water Fund 600 in the amount of \$200,000.

Section II. That the City Clerk is hereby authorized and directed to execute these transfers on behalf of the City of Cascade, Iowa.

PASSED AND APPROVED this 9th day of December, 2024.

Steven Knepper, Mayor

ATTEST:

Samie Simon, City Clerk

BANK CASH REPORT 2022

BANK NAME FUND GL NAME	MAY CASH BALANCE	JUNE RECEIPTS	JUNE DISBURSMENTS	JUNE CASH BALANCE	OUTSTANDING TRANSACTIONS	JUN BANK BALANCE
OHWARD CHECKING ACCT						
BANK OHWARD CHECKING ACCT						1,455,793.22
001 CASH - GENERAL	282,512.97	123,214.35	143,808.15	261,919.17	5,577.47	
002 CASH- ARP COVID 19 GRANT	98,274.20	173,538.06-	75,263.86-	0.00		
011 CASH - POLICE	0.00	0.00	0.00	0.00		
012 CASH - FIRE	0.00	0.00	0.00	0.00		
013 CASH - RIVERVIEW PARK	0.00	0.00	0.00	0.00		
014 CASH - FIRE EQUIPMENT	67,500.00	0.00	0.00	67,500.00		
015 CASH - PUBLIC WORKS TRUCK	0.00	0.00	0.00	0.00		
016 CASH - PARTIAL SELF-FUND	28,280.86	0.00	909.19	27,371.67		
017 CASH - SWIMMING POOL	30,027.59	0.00	0.00	30,027.59		
018 CASH - CABLE	0.00	0.00	0.00	0.00		
019 CASH - PARKS/PLAYGROUND	0.00	0.00	0.00	0.00		
020 CASH - STREET EQUIP	0.00	0.00	0.00	0.00		
021 CASH - LIBRARY	21,024.55	5,000.00	0.00	26,024.55		
022 CASH - 1ST AVENUE	307,232.35	0.00	0.00	307,232.35		
023 CASH - 1ST AVE BRIDGE	0.00	0.00	0.00	0.00		
024 CASH - TYLER BRIDGE	0.00	0.00	0.00	0.00		
025 CASH - TRAIL	0.00	0.00	0.00	0.00		
026 CASH - SIREN	0.00	0.00	0.00	0.00		
027 CASH - BICENTENNIAL	0.00	0.00	0.00	0.00		
028 CASH - AMBULANCE	0.00	0.00	0.00	0.00		
110 CASH - ROAD USE TAX	73,794.34	43,444.38	13,487.69	103,751.03		
111 ARPA CHECKING	0.00	173,538.06	76,073.96	97,464.10		
112 CASH - EMPLOYEE BENEFITS	23,227.22	94.32	0.00	23,321.54		
121 CASH - LOST	386,617.72	30,552.21	0.00	417,169.93		
125 CASH - TIF	122,997.96	1,910.82	384,537.25	259,628.47-		
200 CASH - DEBT SERVICE	320,662.03-	418,113.86	42,075.00	55,376.83		
220 CASH - SPECIAL ASSESSMENT	0.00	0.00	0.00	0.00		
310 CASH - HOUSING REHAB	13,603.74	0.00	0.00	13,603.74		
312 CASH - 1ST AVE TRAIL PROJECT	9,990.32	0.00	0.00	9,990.32		
322 CASH - STREET IMPROVEMENTS	165,636.34-	0.00	0.00	165,636.34-		
323 CASH - HIGHWAY 136	88,676.19	0.00	0.00	88,676.19		
360 CASH - WATER SYS IMPROVEMENT	700.53	0.00	0.00	700.53		
363 CASH - WWTP IMPROVEMENT PROJ	358,669.62-	0.00	0.00	358,669.62-		
364 CASH - TRAIL WATER MAIN REPLAC	0.00	0.00	0.00	0.00		
365 CASH - MCKINLEY ST & 1ST AVE	0.00	0.00	0.00	0.00		
366 CASH - SWIMMING POOL PROJ	0.00	0.00	0.00	0.00		
NO PREVIOUS YEAR RECORD EXISTS	0.00	0.00	0.00	0.00		
600 CASH - WATER	1,001.48-	83,566.93	133,953.67	51,388.22-		
601 CASH - DEPOSITS	1,723.43	0.00	0.00	1,723.43		
603 CASH - WELL PUMP	0.00	0.00	0.00	0.00		
604 CASH - 2021A BOND	0.00	0.00	0.00	0.00		
605 CASH - 2021A BOND SINKING	0.00	0.00	0.00	0.00		
610 CASH - SEWER	587,165.27	75,649.81	476,265.65	186,549.43		
611 CASH - SEWER SINKING	567,136.00	0.00	0.00	567,136.00		
620 CASH - GARBAGE	0.00	0.00	0.00	0.00		
621 CASH - GARBAGE TRUCK	0.00	0.00	0.00	0.00		
OHWARD CHECKING ACCT TOTALS	1,864,515.77	781,546.68	1,195,846.70	1,450,215.75	5,577.47	1,455,793.22

BANK CASH REPORT 2023

BANK NAME FUND GL NAME	MAY CASH BALANCE	JUNE RECEIPTS	JUNE DISBURSMENTS	JUNE CASH BALANCE	OUTSTANDING TRANSACTIONS	JUN BANK BALANCE
OHWARD CHECKING ACCT						
BANK OHWARD CHECKING ACCT						1,424,769.02
001 CASH - GENERAL	293,422.24	96,128.60	158,590.38	230,960.46	30,057.64	
002 CASH- ARP COVID 19 GRANT	0.00	0.00	0.00	0.00		
011 CASH - POLICE	0.00	0.00	0.00	0.00		
012 CASH - FIRE	0.00	0.00	0.00	0.00		
013 CASH - RIVERVIEW PARK	0.00	0.00	0.00	0.00		
014 CASH - FIRE EQUIPMENT	77,500.00	0.00	0.00	77,500.00		
015 CASH - PUBLIC WORKS TRUCK	0.00	0.00	0.00	0.00		
016 CASH - PARTIAL SELF-FUND	24,960.98	0.00	792.20	24,168.78		
017 CASH - SWIMMING POOL	31,027.59	0.00	0.00	31,027.59		
018 CASH - CABLE	0.00	0.00	0.00	0.00		
019 CASH - PARKS/PLAYGROUND	0.00	0.00	0.00	0.00		
020 CASH - STREET EQUIP	0.00	0.00	0.00	0.00		
021 CASH - LIBRARY	112,038.55	0.00	0.00	112,038.55		
022 CASH - 1ST AVENUE	312,982.23	0.00	0.00	312,982.23		
023 CASH - 1ST AVE BRIDGE	0.00	0.00	0.00	0.00		
024 CASH - TYLER BRIDGE	0.00	0.00	0.00	0.00		
025 CASH - TRAIL	0.00	0.00	0.00	0.00		
026 CASH - SIREN	0.00	0.00	0.00	0.00		
027 CASH - BICENTENNIAL	0.00	0.00	0.00	0.00		
028 CASH - AMBULANCE	0.00	0.00	0.00	0.00		
110 CASH - ROAD USE TAX	182,089.52	36,834.80	22,695.35	196,228.97	2,090.16	
111 ARPA CHECKING	63,379.64	0.00	0.00	63,379.64		
112 CASH - EMPLOYEE BENEFITS	799.83-	2.06	0.00	797.77-		
121 CASH - LOST	404,481.21	33,417.51	0.00	437,898.72		
125 CASH - TIF	198,498.25-	417.00	69,828.45	267,909.70-	30,518.56	
200 CASH - DEBT SERVICE	55,979.20	265.30	850.00	55,394.50		
220 CASH - SPECIAL ASSESSMENT	0.00	0.00	0.00	0.00		
310 CASH - HOUSING REHAB	13,603.74	0.00	0.00	13,603.74		
312 CASH - 1ST AVE TRAIL PROJECT	9,990.32	0.00	0.00	9,990.32		
322 CASH - STREET IMPROVEMENTS	0.00	0.00	0.00	0.00		
323 CASH - HIGHWAY 136	88,676.19	0.00	0.00	88,676.19		
360 CASH - WATER SYS IMPROVEMENT	713.63	0.00	0.00	713.63		
363 CASH - WWTP IMPROVEMENT PROJ	0.00	0.00	0.00	0.00		
364 CASH - TRAIL WATER MAIN REPLAC	0.00	0.00	0.00	0.00		
365 CASH - MCKINLEY ST & 1ST AVE	0.00	0.00	0.00	0.00		
366 CASH - SWIMMING POOL PROJ	0.00	0.00	0.00	0.00		
370 CASH - LIBRARY CAP PROJECT	287,299.62-	97.00	26,115.64	313,318.26-	99.00	
600 CASH - WATER	41,727.97-	27,460.17	83,887.62	98,155.42-	2,210.59	
601 CASH - DEPOSITS	1,303.43	0.00	0.00	1,303.43		
603 CASH - WELL PUMP	0.00	0.00	0.00	0.00		
604 CASH - 2021A BOND	0.00	0.00	0.00	0.00		
605 CASH - 2021A BOND SINKING	0.00	0.00	0.00	0.00		
610 CASH - SEWER	236,376.27	66,968.85	489,070.11	185,724.99-	3,207.97	
611 CASH - SEWER SINKING	567,136.00	0.00	0.00	567,136.00		
620 CASH - GARBAGE	0.00	0.00	0.00	0.00		
621 CASH - GARBAGE TRUCK	0.00	0.00	0.00	0.00		
DEPOSITS					511.51	
OHWARD CHECKING ACCT TOTALS	1,947,335.07	261,591.29	851,829.75	1,357,096.61	67,672.41	1,424,769.02

BANK CASH REPORT
2024

BANK NAME FUND GL NAME	MAY CASH BALANCE	JUNE RECEIPTS	JUNE DISBURSMENTS	JUNE CASH BALANCE	OUTSTANDING TRANSACTIONS	JUN BANK BALANCE
OHNWARD CHECKING ACCT						

BANK OHNWARD CHECKING ACCT						3,684,094.87
001 CASH - GENERAL	690,870.43	111,258.08	137,199.32	664,929.19	15,961.95	
002 CASH- ARP COVID 19 GRANT	0.00	0.00	0.00	0.00		
011 CASH - POLICE	0.00	0.00	0.00	0.00		
012 CASH - FIRE	0.00	0.00	0.00	0.00		
013 CASH - RIVERVIEW PARK	0.00	0.00	0.00	0.00		
014 CASH - FIRE EQUIPMENT	87,500.00	0.00	0.00	87,500.00		
015 CASH - PUBLIC WORKS TRUCK	0.00	0.00	0.00	0.00		
016 CASH - PARTIAL SELF-FUND	26,469.70	0.00	336.95	26,132.75		
017 CASH - SWIMMING POOL	31,027.59	0.00	0.00	31,027.59		
018 CASH - CABLE	0.00	0.00	0.00	0.00		
019 CASH - PARKS/PLAYGROUND	0.00	0.00	0.00	0.00		
020 CASH - STREET EQUIP	0.00	0.00	0.00	0.00		
021 CASH - LIBRARY	112,038.55	0.00	0.00	112,038.55		
022 CASH - 1ST AVENUE	312,982.23	0.00	0.00	312,982.23		
023 CASH - 1ST AVE BRIDGE	0.00	0.00	0.00	0.00		
024 CASH - TYLER BRIDGE	0.00	0.00	0.00	0.00		
025 CASH - TRAIL	0.00	0.00	0.00	0.00		
026 CASH - SIREN	0.00	0.00	0.00	0.00		
027 CASH - BICENTENNIAL	0.00	0.00	0.00	0.00		
028 CASH - AMBULANCE	0.00	0.00	0.00	0.00		
110 CASH - ROAD USE TAX	211,842.30	38,042.86	14,180.44	235,704.72	2,070.74	
111 ARPA CHECKING	63,379.64	0.00	0.00	63,379.64		
112 CASH - EMPLOYEE BENEFITS	28,716.67	264.06	0.00	28,980.73		
121 CASH - LOST	550,958.41	26,682.42	0.00	577,640.83		
125 CASH - TIF	60,778.80	2,789.68	102,287.51	38,719.03-	69,267.16	
200 CASH - DEBT SERVICE	113,234.92	425.73	14,703.83	98,956.82		
220 CASH - SPECIAL ASSESSMENT	0.00	0.00	0.00	0.00		
310 CASH - HOUSING REHAB	13,603.74	0.00	0.00	13,603.74		
312 CASH - 1ST AVE TRAIL PROJECT	9,990.32	0.00	0.00	9,990.32		
322 CASH - STREET IMPROVEMENTS	0.00	0.00	0.00	0.00		
323 CASH - HIGHWAY 136	665,400.22	0.00	60,013.15	605,387.07		
360 CASH - WATER SYS IMPROVEMENT	713.63	0.00	0.00	713.63		
363 CASH - WWTP IMPROVEMENT PROJ	0.00	0.00	0.00	0.00		
364 CASH - TRAIL WATER MAIN REPLAC	0.00	0.00	0.00	0.00		
365 CASH - MCKINLEY ST & 1ST AVE	0.00	0.00	0.00	0.00		
366 CASH - SWIMMING POOL PROJ	0.00	0.00	0.00	0.00		
370 CASH - LIBRARY CAP PROJECT	861,783.45	200,000.00	435,895.34	625,888.11		
600 CASH - WATER	128,112.86-	27,718.56	73,979.07	174,373.37-	6,352.34	
601 CASH - DEPOSITS	803.43	0.00	0.00	803.43		
603 CASH - WELL PUMP	0.00	0.00	0.00	0.00		
604 CASH - 2021A BOND	0.00	0.00	0.00	0.00		
605 CASH - 2021A BOND SINKING	0.00	0.00	0.00	0.00		
610 CASH - SEWER	151,428.15	70,587.26	484,812.67	262,797.26-	4,015.97	
611 CASH - SEWER SINKING	567,136.00	0.00	0.00	567,136.00		
620 CASH - GARBAGE	0.00	0.00	0.00	0.00		
621 CASH - GARBAGE TRUCK	0.00	0.00	0.00	0.00		
DEPOSITS					478.98	
OHNWARD CHECKING ACCT TOTALS	4,432,545.32	477,768.65	1,323,408.28	3,586,905.69	97,189.18	3,684,094.87

BANK CASH REPORT 2024

BANK NAME FUND GL NAME	SEPTEMBER CASH BALANCE	OCTOBER RECEIPTS	OCTOBER DISBURSMENTS	OCTOBER CASH BALANCE	OUTSTANDING TRANSACTIONS	OCT BANK BALANCE
OHNWARD CHECKING ACCT						
BANK OHNWARD CHECKING ACCT						3,506,562.91
001 CASH - GENERAL	286,969.76	439,261.18	147,717.89	578,513.05	10,104.24	
002 CASH- ARP COVID 19 GRANT	0.00	0.00	0.00	0.00		
011 CASH - POLICE	0.00	0.00	0.00	0.00		
012 CASH - FIRE	0.00	0.00	0.00	0.00		
013 CASH - RIVERVIEW PARK	0.00	0.00	0.00	0.00		
014 CASH - FIRE EQUIPMENT	87,500.00	0.00	0.00	87,500.00		
015 CASH - PUBLIC WORKS TRUCK	0.00	0.00	0.00	0.00		
016 CASH - PARTIAL SELF-FUND	18,652.10	60.90	632.87	18,080.13		
017 CASH - SWIMMING POOL	31,027.59	0.00	0.00	31,027.59		
018 CASH - CABLE	0.00	0.00	0.00	0.00		
019 CASH - PARKS/PLAYGROUND	0.00	0.00	0.00	0.00		
020 CASH - STREET EQUIP	0.00	0.00	0.00	0.00		
021 CASH - LIBRARY	112,038.55	0.00	0.00	112,038.55		
022 CASH - 1ST AVENUE	312,982.23	0.00	0.00	312,982.23		
023 CASH - 1ST AVE BRIDGE	0.00	0.00	0.00	0.00		
024 CASH - TYLER BRIDGE	0.00	0.00	0.00	0.00		
025 CASH - TRAIL	0.00	0.00	0.00	0.00		
026 CASH - SIREN	0.00	0.00	0.00	0.00		
027 CASH - BICENTENNIAL	0.00	0.00	0.00	0.00		
028 CASH - AMBULANCE	0.00	0.00	0.00	0.00		
110 CASH - ROAD USE TAX	277,773.75	26,726.48	17,277.91	287,222.32	878.25	
111 ARPA CHECKING	63,379.64	0.00	0.00	63,379.64		
112 CASH - EMPLOYEE BENEFITS	54,372.49	83,528.85	0.00	137,901.34		
121 CASH - LOST	679,845.60	36,351.28	0.00	716,196.88		
125 CASH - TIF	33,700.19	191,199.45	0.00	157,499.26	3,981.00	
200 CASH - DEBT SERVICE	113,645.22	93,073.13	0.00	206,718.35		
220 CASH - SPECIAL ASSESSMENT	0.00	0.00	0.00	0.00		
310 CASH - HOUSING REHAB	13,603.74	0.00	0.00	13,603.74		
312 CASH - 1ST AVE TRAIL PROJECT	9,990.32	0.00	0.00	9,990.32		
322 CASH - STREET IMPROVEMENTS	0.00	0.00	0.00	0.00		
323 CASH - HIGHWAY 136	47,502.94	1,102,823.79	1,514,167.69	363,840.96	486,956.64	
360 CASH - WATER SYS IMPROVEMENT	713.63	0.00	0.00	713.63		
363 CASH - WWTP IMPROVEMENT PROJ	0.00	0.00	0.00	0.00		
364 CASH - TRAIL WATER MAIN REPLAC	0.00	0.00	0.00	0.00		
365 CASH - MCKINLEY ST & 1ST AVE	0.00	0.00	0.00	0.00		
366 CASH - SWIMMING POOL PROJ	0.00	0.00	0.00	0.00		
370 CASH - LIBRARY CAP PROJECT	15,654.17	368,036.51	489,350.60	105,659.92	425,555.59	
600 CASH - WATER	222,444.26	32,884.96	24,334.35	213,893.65	371.73	
601 CASH - DEPOSITS	803.43	0.00	240.00	563.43	120.00	
603 CASH - WELL PUMP	0.00	0.00	0.00	0.00		
604 CASH - 2021A BOND	0.00	0.00	0.00	0.00		
605 CASH - 2021A BOND SINKING	0.00	0.00	0.00	0.00		
610 CASH - SEWER	99,553.68	79,917.82	19,578.93	39,214.79	138.32	
611 CASH - SEWER SINKING	567,136.00	0.00	0.00	567,136.00		
620 CASH - GARBAGE	0.00	0.00	0.00	0.00		
621 CASH - GARBAGE TRUCK	0.00	0.00	0.00	0.00		
OHNWARD CHECKING ACCT TOTALS	2,337,893.03	2,453,864.35	2,213,300.24	2,578,457.14	928,105.77	3,506,562.91



Date: December 9, 2024
To: Mayor, City Council and Staff
RE: Hwy 136 Change Order #5
From: Deanna McCusker, Interim City Administrator

Council is being presented with Change Order #5 for the Hwy 136 project for \$22,159.80. Of this amount, the DOT will cover \$14,433.60 and the City will cover \$7,726.20. This change order is for additional signage for the center lane, additional erosion control due to the steep slopes, and import topsoil since the topsoil onsite was not adequate.

The engineer is recommending Council approve this change order since the project is complete. There will be another change order that will reflect any changes in quantities from the DOT audit.

RESOLUTION NO. 121-24

RESOLUTION APPROVING CHANGE ORDER #5 TO THE MIDWEST CONCRETE, INC CONSTRUCTION CONTRACT FOR HIGHWAY 136 SOUTH

WHEREAS, the City Council of the City of Cascade, Iowa, approved a construction contract with Midwest Concrete Inc to reconstruct Highway 136 South in Cascade in Resolution #15-24; and,

WHEREAS, there was a required change order to cover the additional signage for the center turn lane, additional erosion control measures and import topsoil; and,

WHEREAS, the amount of topsoil onsite was not sufficient to cover all the areas, the steep slopes required additional erosion control, four new turn lane signs were added; and,

WHEREAS, City Engineers at MSA have reviewed the requested change order amount of \$22,159.80, DOT portion \$14,433.60 and City portion \$7,726.20 and are recommending approval of the request.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA, as follows:

That the Change Order #5 to the Highway 136 South construction contract is approved as listed on Exhibit A contingent on Iowa DOT approval as well in the amount of \$22,159.80. The City Administrator is authorized to sign and execute all necessary documentation.

PASSED AND APPROVED this 9th day of December, 2024.

Steve Knepper, Mayor

ATTEST:

Samie Simon, City Clerk

CHANGE ORDER
For Local Public Agency Projects

No.: 05

Non-Substantial:

Substantial:

Administering Office
Concurrence Date

Accounting ID No. (5-digit number): _____

Project Number: STPN-136-2(42)--2J-53

Contract Work Type: PCC PAVEMENT-REPLACE

Local Public Agency: CITY OF CASCADE

Contractor: MIDWEST CONCRETE, INC.

Date Prepared: November 5, 2024

You are hereby authorized to make the following changes to the contract documents.

A - Description of change to be made:

DIVISION 1-DECREASE ITEM 0020 Topsoil, Strip, Salvage and Spread-DECREASE 610.00 CY
DIVISION 1-ADD ITEM 8025 Topsoil, Furnish and Spread-ADD 610.00 CY
DIVISION 1-ADD ITEM 8026 Perimeter and Slope Sediment Control Device, 9 In. Dia.-ADD 492.00 LF

DIVISION 2-ADD ITEM 8027 Sidewalk, P.C.Concrete, 8 In.-ADD 22.40 SY
DIVISION 2-ADD ITEM 8028 Perforated Square Steel Tube Posts-ADD 126.00 LF
DIVISION 2-ADD ITEM 8029 Type A Signs, Sheet Aluminum-ADD 16.00 SF

DIVISION 3-ADD ITEM 8030 Manhole Adjustment, Major-ADD 1.00 EA

B - Reason for change:

ITEMS 0020 AND 8025: TOPSOIL MATERIAL QUANTITY ONSITE WAS NOT SUFFICIENT TO COVER ALL NEEDED AREAS. 15 LOADS WERE ABLE TO BE SALVAGED. REMAINING TOPSOIL TO COME OFF SITE AND ACCOMPANIED BY SCALE TICKETS TO CALCULATE ADDITIONAL TOPSOIL USED.

ITEM 8026: ITEM ADDED FOR EROSION CONTROL ON STEEP SLOPES.

ITEM 8027: ITEM ADDED TO REPLACE THICKENED SIDEWALK AT APARTMENTS PARKING LOT.

ITEM 8028: ITEM ADDED TO REPLACE OLD GALVANIZED TUBES ON EXISTING SIGNS AND FR POSTS ON NEW SIGNS.

ITEM 8029: ITEM ADDED FOR FOUR NEW CENTER TURN LANE SIGNS.

ITEM 8030: ITEM ADDED FOR ADJUSTMENT AND REPLACEMENT OF EXISTING MANHOLE TOP ON 5TH AVE. REVISED FROM A MINOR ADJUSTMENT TO A MAJOR ADJUSTMENT DUE TO THE NATURE OF WORK NEEDED FOR THE ADJUSTMENT.

C - Settlement for cost(s) of change as follows with items addressed in Sections F and/or G:

EXISTING UNIT PRICES FOR ITEM 0020 WILL BE USED.

CONTRACTOR PROVIDED PRICE FOR ADDED ITEMS 8025, 8026, 8027, 8028, 8029, 8030 IS COMPARABLE TO AVERAGE IOWA DOT BID PRICES.

D - Justification for cost(s) (See I.M. 6.000, Attachment D, Chapter 2.36, for acceptable justification):

EXISTING UNIT PRICES FOR ITEM 0020 WILL BE USED.

CONTRACTOR PROVIDED PRICE FOR ADDED ITEMS 8025, 8026, 8027, 8028, 8029, 8030 IS COMPARABLE TO AVERAGE IOWA DOT BID PRICES.

Accounting ID No.(5-digit number): _____

E - Contract time adjustment: No Working Days added

Working Days added: _____ Change Order No. _____
 Change Order No. _____

Justification for selection:
NO SUBSTANTIAL CHANGE IN WORK.

F - Items included in contract:

Participating					For deductions enter as "-x.xx"			
Federal-aid	State-aid	Line Number	Item Description		Unit Price .xx	Quantity .xxx	Amount .xx	
	X	0020	Topsoil, Strip, Salvage and Spread		\$9.00	-610.000	-\$5,490.00	
					Add Row	Delete Row	TOTAL	-\$5,490.00

G - Items not included in contract:

Participating					For deductions enter as "-x.xx"			
Federal-aid	State-aid	Change Number	Item Number	Item Description	Unit Price .xx	Quantity .xxx	Amount .xx	
	X	8025	2105-8425011	Topsoil, Furnish and Spread	\$30.00	610.000	\$18,300.00	
	X	8026	2602-0000309	Perimeter and Slope Sediment Control Device, 9 In. Dia.	\$3.30	492.000	\$1,623.60	
		8027	2511-7526008	Sidewalk, P.C.Concrete, 8 In.	\$85.00	22.400	\$1,904.00	
		8028	2524-9276010	Perforated Square Steel Tube Posts	\$7.70	126.000	\$970.20	
		8029	2524-9325001	Type A Signs, Sheet Aluminum	\$22.00	16.000	\$352.00	
		8030	2435-0600020	Manhole Adjustment, Major	\$4,500.00	1.000	\$4,500.00	
					Add Row	Delete Row	TOTAL	\$27,649.80

H. Signatures

Accounting ID No.(5-digit number): _____

Agreed:

Scott Bergendy
Contractor

12/5/24
Date

Change Order No.: _____

Recommended:

[Signature]
Project Engineer

12/5/24
Date

Approved:

Person in Responsible Charge

Date

Other (optional)

Title

Date

Contracting Authority (optional)

Date

Other (optional)

Title

Date

Iowa DOT Administering Office

Date

Approval is contingent upon funds being available under the existing project agreement or upon additional Federal-aid funds being made available by a modified project agreement.

FHWA Concurrence:

Federal Highway Division Administration
(if required)

Date

DISTRIBUTION (after fully executed on LPA projects): Original - Finance; Copies - Contractor, Project Engineer, Contracting Authority, Administering Office.

Date distributed: _____

Initials: _____

ORDINANCE #25-24

**AN ORDINANCE AMENDING TITLE VI PHYSICAL ENVIRONMENT OF THE CODE
OF ORDINANCES OF THE CITY OF CASCADE, IOWA**

**THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
CASCADE, IOWA, as follows:**

**SECTION 1. TITLE VI PHYSICAL ENVIRONMENT CHAPTER 5 UTILITIES –
BILLING CHARGES.** Title VI Physical Environment Chapter 5 Utilities – Billing Charges of
the City Code is hereby amended as follows.

6-5-8 WATER RATES OF SERVICE.

Each customer shall pay for water service provided by the City based upon use of water as determined by meters provided for in Section 6-3. Each location, building, premises or connection shall be considered a separate and distinct customer whether owned or controlled by the same person or not. Water shall be furnished at the following monthly rates per property serviced within the City.

1. Water Use Rates. In addition to the monthly meter charge, there shall be imposed the following water rate charges based on actual metered usage during the billing period, unless water has been shutoff at the curb box or a lockable tag added to the meter or water shutoff in the basement by city employees:

- a. ~~\$2.42 per 1,000 gallons of usage~~
- b. ~~\$25.00 per 1,000 gallons of usage for occasional or bulk water sales~~
- c. ~~\$4.84 per 1,000 gallons of usage for water outside the city limits.~~
 - A. First 1,000 gallons used per month @ \$17.00 (Minimum Bill for all customers).
 - B. Next 4,000 gallons used per month @ \$3.15 per 1,000 gallons.
 - C. Next 95,000 gallons used per month @ \$3.00 per 1,000 gallons.
 - D. All over 100,000 gallons used per month @ \$2.90 per 1,000 gallons.
 - E. Usage for occasional or bulk water sales @ \$37.50 per 1,000 gallons
 - F. Annual increase to the above rates is built into this water rate ordinance at three percent if needed. Council will approve the rate increase prior to the beginning of the upcoming fiscal year.



Date: December 9, 2024
To: Mayor, City Council and Staff
RE: Water Rate Increase
From: Deanna McCusker, Interim City Administrator

The Water Fund has been running in the negative since FY22. This is due to a water main capital project, other water projects and the increase of operating and maintenance expenses. The water rates have not increased since 2016. After reviewing many options with rates, the proposed ordinance will generate the necessary revenue to move the Water Fund forward.

The majority of our customers fall in the category the 1,000 to 10,000 gallons. There are only a few customers that are affected by the over 100,000 gallons.

How the new rate structure will affect our customers:

1,700 gallons used per month - Current bill is \$13.33 monthly meter charge plus \$2.42 per 1,000 gallons of usage for a total of \$17.45. Proposed rates: \$17 minimum bill for first 1,000 gallons and then \$3.15 for the 700 gallons for a total of \$19.21.

8,000 gallons used per month – Current bill is \$13.33 monthly meter charge plus \$2.42 per 1,000 gallons of usage for a total of \$32.69. Proposed rates: \$17 minimum bill for first 1,000 gallons, then \$3.15 for the next 4,000 gallons and \$3.00 for the gallons over 5,000 for a total of \$38.60.

15,000 gallons used per month – Current bill is \$13.33 monthly meter charge plus \$2.42 per 1,000 gallons of usage for a total of \$49.63. Proposed rates: \$17 minimum bill for first 1,000 gallons, then \$3.15 for the next 4,000 gallons and \$3.00 for the gallons over 5,000 for a total of \$59.60.

39,000 gallons used per month – Current bill is \$13.33 monthly meter charge plus \$2.42 per 1,000 gallons of usage for a total of \$107.71. Proposed rates: \$17 minimum bill for first 1,000 gallons, then \$3.15 for the next 4,000 gallons and \$3.00 for the gallons over 5,000 for a total of \$131.60.

We are transferring funds from Local Option Sales Tax and with the rate increase for 5 months the water fund is estimated to be positive \$7,236 at the end of FY25. There is a built in three percent increase to the rates if needed. It will be reviewed each year to see if the rate increase is needed. The rate increase will be approved prior to the beginning of the fiscal year.

The Water Cash Flow analysis takes into consideration purchasing a set # of meters each for changing out old meters, replacing lead service lines and eliminating double water mains.

For Fiscal Year 2025-2026, 2026-2027 and 2027-2028 has 3 percent increase to operating expenditures.

I recommend that Council approve the first reading of this ordinance to increase the water rates.

City of Cascade, Iowa
Water Enterprise Fund

Growth Assumptions	
Water Usage	0.00%
Operating Expenses	3.00%
Interest Rate	0.00%
Group Insurance & Utilities	3.5%

Water Revenue Adjustment	
7/1/2025	4.00%
6/15/2028	3.00%
6/15/2026	3.00%
6/15/2031	3.00%

	Audited	Audited	Unaudited	Budget	Projected	Projected	Projected
	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27
1	\$2,42	\$2,42	\$2,42	\$2,42	***	***	***
7	\$13,33	\$13,33	\$13,33	\$13,33	\$15,00	***	***
3	1,168	1,168	1,168	1,168	1,196	1,200	1,204
	2.70%	-1.29%	0.00%	0.00%	0.00%	0.00%	0.00%
				\$13,500	\$13,500	\$13,500	\$13,500

	Audited	Audited	Unaudited	Budget	Projected	Projected	Projected
	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27
6	\$318,145	\$317,369	\$314,868	\$329,759	\$473,815	\$482,556	\$491,298
7	\$3,910	\$626	\$2,303	\$4,928	\$1,500	\$1,500	\$1,500
8	\$350	\$475	\$2,615	\$2,142	\$3,000	\$3,000	\$3,000
9	\$3,253	\$4,076	\$2,079	\$809	\$4,000	\$4,000	\$4,000
10	\$107	\$380	\$113	\$0	\$1,000	\$1,000	\$1,000
11	\$18,421	\$18,376	\$18,172	\$18,878	\$20,000	\$22,000	\$27,000
12	\$727	\$11,605	\$3,808	\$5,779	\$5,000	\$5,000	\$5,000
13	\$344,913	\$352,907	\$346,048	\$362,295	\$510,315	\$522,056	\$532,798

	Audited	Audited	Unaudited	Budget	Projected	Projected	Projected
	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27
14	\$96,850	\$114,576	\$132,508	\$140,474	\$128,808	\$136,652	\$140,752
15	\$2,082	\$18,602	\$15,805	\$15,752	\$15,786	\$16,260	\$17,250
16	\$0	\$0	\$0	\$530	\$5,000	\$5,000	\$5,000
	\$1,319	\$1,660	\$4,369	\$3,892	\$3,500	\$3,605	\$3,713
	\$24,485	\$9,137	\$2,582	\$5,595	\$10,000	\$5,000	\$5,000
	\$25,767	\$26,115	\$27,277	\$27,091	\$26,400	\$27,000	\$27,610
	\$10,687	\$11,039	\$15,542	\$18,706	\$18,375	\$19,294	\$20,258
	\$18,497	\$18,640	\$18,360	\$19,576	\$21,000	\$22,729	\$22,947
	\$38,118	\$48,855	\$26,154	\$19,564	\$14,000	\$25,000	\$25,000
	\$4,330	\$278,588	\$9,462	\$65,448	\$189,850	\$85,000	\$85,000
	\$32,958	\$39,939	\$56,752	\$44,359	\$30,000	\$40,000	\$40,000
	\$35	\$93	\$0	\$0	\$5,000	\$5,000	\$5,000
	\$5,246	\$3,649	\$12,882	\$4,948	\$6,000	\$7,000	\$7,000
	\$50,794	\$2,372	\$2,710	\$12,000	\$7,500	\$7,500	\$7,500
	\$2,131	\$2,404	\$2,163	\$4,462	\$3,000	\$3,120	\$3,325
	\$332,499	\$575,669	\$325,516	\$370,397	\$487,844	\$409,240	\$416,550
	\$12,414	(\$222,762)	\$18,532	(\$8,102)	(\$47,749)	\$108,153	\$112,816

Net Operating Income

FY24-25
\$17.00 First 1000 gallons min bill
\$3.15 Next 4000 gallons
\$3.00 Next 95,000 gallons
\$2.90 All over 100,000 gallons

FY25-26
\$17.00 First 1000 gallons min bill
\$3.25 Next 4000 gallons
\$3.09 Next 95,000 gallons
\$2.99 All over 100,000 gallons

FY26-27
\$17.00 First 1000 gallons min bill
\$3.35 Next 4000 gallons
\$3.19 Next 95,000 gallons
\$3.08 All over 100,000 gallons

replace set # of meters each year

	Audited		Unaudited		Budget		Projected		Projected	
	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30
Water Debt Service										
Series 2020 G.O										
Total Water Debt Service										
	28	\$755,519	\$96,090	\$56,220	\$56,220	\$56,720	\$56,720	\$56,720	\$56,720	\$56,720
	37	\$755,519	\$96,090	\$56,220	\$56,720	\$56,720	\$56,720	\$56,720	\$56,720	\$56,720
Debit Service Coverage										
Net Revenues/Revenue Debt	38	NA	NA	0.33 NA	NA	NA	2.88	2.96	3.02	3.02
Net Revenues/All Debt	39	NA	NA	0.33 NA	NA	NA	2.88	2.96	3.02	3.02
SRF loans must have at least 1.10x Coverage										
Cashflow After Debt	40	(\$745,105)	(\$320,850)	(\$57,688)	(\$64,322)	(\$104,469)	\$51,433	\$56,096	\$59,528	\$59,528
Capital Outlays	41	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G.O. Bond Proceeds	42	\$602,740	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SRF Bond Proceeds	43	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Cash Adjustments	44	\$0	\$81	(\$87)	(\$368)	\$0	\$0	\$0	\$0	\$0
Transfers (to)/from Restricted	45	\$219,707	\$0	\$0	\$0	\$200,000	\$0	\$0	\$0	\$0
Transfer (to)/from Indust. Dev	46	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfers (to)/from Other Funds	47	(\$224,707)	(\$5,000)	(\$5,000)	(\$5,000)	(\$6,600)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)
Annual Surplus/(Deficit)	48	(\$145,365)	(\$325,769)	(\$42,775)	(\$69,690)	\$88,931	\$46,433	\$51,096	\$54,528	\$54,528
Beginning Operating Cash Balance	49	\$901,904	\$356,539	\$30,770	(\$12,005)	(\$81,695)	\$7,236	\$53,669	\$104,765	\$104,765
Annual Surplus/(Deficit)	50	(\$145,365)	(\$325,769)	(\$42,775)	(\$69,690)	\$88,931	\$46,433	\$51,096	\$54,528	\$54,528
Ending Operating Cash Balance	51	\$356,539	\$30,770	(\$12,005)	(\$81,695)	\$7,236	\$53,669	\$104,765	\$159,293	\$159,293

Contract Labor/Capital Projects										
Replace set amount of meters annually										
2nd Ave SE Water Main										
Well #6 repair										
Lead Service line Replacement										
Eliminate Double Water Main										
		\$0	\$278,400.00					\$30,000.00	\$30,000.00	\$30,000.00
		\$0	\$0					\$188,000.00		
		\$0	\$0							
		\$0	\$0							
		\$0	\$0					\$30,000.00	\$30,000.00	\$30,000.00
		\$0	\$0					\$25,000.00	\$25,000.00	\$25,000.00
		\$0	\$0							
		\$0	\$0							

ORDINANCE NO. 24-24

AN ORDINANCE AMENDING TITLE III COMMUNITY PROTECTION OF THE CODE OF ORDINANCES OF THE CITY OF CASCADE, IOWA

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA as follows:

SECTION 1. TITLE III COMMUNITY PROTECTION CHAPTER 16 SNOW REMOVAL. Title III Chapter 16 Snow Removal of the City Code is hereby amended as follows.

3-16-2 SNOW EMERGENCY DECLARATION.

A snow emergency is defined as a snowfall event of any amount of snow combined with ice, rain, sleet, freezing rain and/or wind or just wind that creates blowing and drifting of the newly accumulated snow which the City deems appropriate to declare a snow emergency. The Mayor, the City Administrator and/or his/her designee may declare a snow emergency. A snow emergency may be declared in advance of an anticipated storm, during a storm, or after a storm. A snow emergency will normally not last more than 24 hours past the end of the last snowfall or the end of the snow event; but may be extended or shortened when conditions warrant. The public will be informed of a snow emergency through mass media outlets as deemed necessary by the Mayor or City Administrator.

3-16-5 REMOVAL OF SNOW AND ICE ACCUMULATIONS ON SIDEWALKS.

It is the responsibility of the abutting property owners to remove snow and ice accumulations promptly from sidewalks. Sidewalks include any ADA accessible ramps. If a property owner does not remove snow and ice accumulations within twenty-four (24) hours after deposit of accumulation following the conclusion of a snow event, the City may do so and assess the actual costs, in addition to a \$50 administrative fee, against the property owner, for collection in the same manner as a property tax. The City will first attempt to make contact with the property owner.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of this ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. EFFECTIVE DATE. This ordinance shall be effective after its passage and publication as required by law.

PASSED AND APPROVED this ____ day of _____, 2024.

Steve Knepper, Mayor

ATTEST:

Samie Simon, City Clerk

CASCADE

MONTHLY INCIDENT COUNT REPORT Statistics from Reported Date: 11/1/2024 12:00:00AM to 11/30/2024 11:59:00PM

Case Report POLICE DEPARTMENT

[IMPORTED] : FAILURE TO MAINTAIN CONTROL: 1 2%

[IMPORTED] : OWI: 1 2%

Grand Total: 4 44% Total # of Incident Types Reported: 2

Field Interview POLICE DEPARTMENT

ACCIDENT: 1 2%

ACCIDENT CAR VS DEER: 1 2%

ANIMAL AT LARGE: 1 2%

ANIMAL COMPLAINT-INJURED/SICK: 1 2%

ASSIST AMBULANCE: 2 4%

ASSIST DUBUQUE COUNTY: 6 13%

ASSIST ISP: 1 2%

ASSIST JONES COUNTY: 1 2%

ATTEMPTED BURGLARY: 1 2%

BAR CHECK: 1 2%

CIVIL DISPUTE: LANDLORD/TENANT: 1 2%

D.A.R.E. PRESENTATION: 9 20%

DEATH INVESTIGATION: 1 2%

Field Interview

POLICE DEPARTMENT

DISTURBANCE:	1	2%
EQUIPMENT VIOLATION:	1	2%
INFORMATIONAL REPORT:	1	2%
LOCKDOWN-DRILL:	1	2%
OPEN DOOR:	1	2%
RECORDS CHECK:	1	2%
REGISTRATION VIOLATION-EXPIRED:	1	2%
SPEED WARNING:	6	13%
THEFT: OTHER:	1	2%
VEHICLE UNLOCK:	2	4%

Grand Total: 95.56% Total # of Activity Types Reported: 43

CITY ADMINISTRATOR REPORT

12/09/24 City Council Meeting

- Submitted FY24 Annual Report for the CAT grant for the library project
- Month end information note to council: We did not receive everything needed to complete month end. December month end will be ready for council at the first meeting in January, along with December month end.
- We are reviewing options to have a more efficient method of communicating with the public that involves text messages.
- All the reports that were due on December 1st were submitted
- Proceedings to update the urban renewal area and approve a development agreement for BLM Rentals will be on agendas in January.
- Gworks invoice is on the claims to be paid. The reason that was offered by the company on the very high increase to the annual rate was that by the end of 2025 everyone needs to be on the cloud version of Gworks. So in essence we are paying for a service we do not have yet any may not have. We have viewed one software demo and have a couple more scheduled. We hope to have the companies ranked and prices for each to discuss with Council in January as we start the budget process.
- I have started working on the FY26 budget. I met with EMS and went through their budget. They will present to Council in January. I will be getting the information to Fire and the Library next week. Then getting budgets to the remaining departments. I will have a proposed budget calendar out to council next week.
- We had an IPERS audit this past week. Everything was in compliance.
- Reminder that City Hall will be closed on Monday, December 23, Tuesday, December 24 and Wednesday, December 25 and Tuesday, December 31 and Wednesday, January 1 for the Christmas/New Year holiday.