

CITY OF CASCADE, IOWA
COUNCIL MEETING AGENDA & PUBLIC NOTICE
Monday, June 24, 2024, 6:00 P.M
CITY HALL, 320 1ST AVE WEST

NOTICE: Notice is hereby given that the Cascade City Council will hold a meeting at 6:00 *PM* on Monday, June 24, 2024, at City Hall. Any visually or hearing-impaired person with special accessibility needs should contact the City Clerk at 563-852-3114.

Meetings are live streamed at www.cityofcascade.org and Facebook Live

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approve Agenda
5. Public Comment (Limit 3 minutes per person-Agenda Items and Local Government Issues)
 1. Daniel Lucas
 2. Nikki Manternach
6. Consent Agenda – Review and approve the following:
 1. Minutes: City Council 6/10/24, Library Board 6/11/24, Utility Board 6/13/24
 2. June 24, 2024 Claims
7. Discussion on Purchase of Camera System from Hawkeye Communication -City Hall, Pool and Parks
8. Consideration of Ordinance #13-24 Grass Height Restriction - 8” Maximum Height (Final Reading)
9. Consideration of Resolution #67-24 Approval -Change Order #2 Highway 136 Construction
10. Consideration of Resolution #68-24 Approval-Hire Work Monroe Street Re-Surfacing
11. Consideration of Resolution #60-24 Annual Disbursement of TIF Rebate - Callahan Construction
12. Consideration of Resolution #61-24 Annual Disbursement of TIF Rebate -Premium Plant Services
13. Consideration of Resolution #62-24 Annual Disbursement of TIF Rebate -Centro Inc
14. Consideration of Resolution #63-24 Annual Disbursement of TIF Rebate -AHECO Holdings LLC
15. Consideration of Resolution #64-24 Annual Disbursement of TIF Rebate -Cheryl’s Flour Garden and Coffee Shop
16. Consideration of Resolution #65-24 Annual Disbursement of TIF Rebate -Cascade Storage Facility LLC
17. Consideration of Resolution #66-24 Annual Disbursement of TIF Rebate – Beck Construction Inc
18. Consideration of Ordinance #15-24 Water Services-Abandoned Services and Lead Pipes (First of Three Readings)
19. Consideration of Resolution #69-24 Approval -Hire Eastern Iowa Asphalt Maintenance Line Painting
20. Reports – Police Chief, Library Furniture and City Administrator
21. Public Comment (Limit 3 Minutes per person-only items on this agenda)
22. Adjournment



June 24, 2024 Agenda

To: City Council, Mayor and Staff
From: Lisa Kotter, City Administrator
Date: June 21, 2024
Re: Public Comment Requests

Daniel Lucas

Daniel lives at 115 2nd Avenue SW. He recently purchased the property next door at 109 2nd Avenue SW. He has gotten a permit to replace the sidewalk. The utilities were not turned on for the past owner. The curb stop was not functional. However, it was also not being used when that owner had the property. Dan is making improvements to the property but intends to turn it into a shed instead of a house, which means it is back to being used. I am currently reviewing the City code and State building codes to get Dan an answer. I learned of his intentions when we spoke to him about the water service that needed to have repairs made to it now that the property is being used. The curb stop needed to be replaced so that it functions. When the sidewalk area was dug up, we then learned that the current pipe is lead. Lead services are required to be recorded once we know that is the material it is. This is not a simple situation as there are numerous questions that need to be answered. Some of those are the following: First, can someone change the use of a house to a shed, and is the structure compliant as a shed? He spoke of combining the lots, and can that be allowed. Is he allowed to say that he doesn't want a pipe because he doesn't want any water or sewer, only electric, based on the structure being built as a house. Next, if we were to determine that he can use it as a shed, and therefore doesn't have to have a water connection, we do know that the service must be removed all the way to the corporation cock per current City code. The State is also soon going to be sure each City has a plan to eliminate all lead services as they have been deemed unsafe for drinking water after the Flint Michigan situation. We have reached out to our IDNR representative to confirm the type of wording they want to see so that once we confirm a lead service we are creating an ordinance that will give a clear timeline to eliminate that pipe. When I spoke with Dan, he does not want to spend funds on the current water and sewer service lines. While, we appreciate the work he is doing to a run down property, we must also be sure that the work he is doing on the property is legally conforming to our city and state codes and that we are handing a lead or possibly abandoned service. It is unlikely that I will have all the answers from legal counsel and the building inspector by Monday, but I will report what I know at that time and continue to work to get Mr. Lucas answers.

Nikki Manternach

She informed me she will be attending the meeting.

She rented the City Park Large pavilion in July. The park parking lot will still be open as the paving will not be done and the south end of 136 will still be open. When she called City Hall she received incorrect information that the entrance was closed and wanted to cancel the reservation. She was also incorrectly told that the City would refund her entire deposit. When I spoke to her, I clarified both items that the park driveway and parking lot will be accessible during her event and that the refund is \$75 of the \$100 and if we rent it out on her day, she would get another \$12.50 back. The approved policy for refunds on canceled park reservations is as follows:

Cancellation Policy: Cancellation One Month or More Prior to Event - Refund 50% of the rental fee, Deposit Refunded Cancellation Less Than One Month Prior to the Event - No Refund of the rental fee, Deposit Refunded If the Facility is Rented Out by Another Person - 75% refund of the rental fee, Deposit Refunded

The other issue is that she was allowed, since it was hard for her to come in, to call in her reservation and our office filled out the form for her. She indicated she didn't need to see it. Part of her position on the refund was that she didn't know you wouldn't get all of her money back. She was given her \$75 already at the last claims approval. When I spoke to Nikki today, she indicated that Marlene Kremer was also planning to attend. I spoke to Marlene today and she does not intend to come to the meeting. She understood the policy, but did ask to cancel because she was also given incorrect information about the open driveway and parking lot. She said she would let me know if they still want to use it in July.

My position was that we are following the policy as the park, driveway and lot are still accessible. If someone cannot get in the lot during the two weeks that it is closed during paving, then it is like the park is closed. However, the timing of the construction will have the driveway open in July.

June 10, 2024
City Council Meeting Minutes

The June 10, 2024 Regular City Council meeting was called to order at 6:00PM by Mayor Steve Knepper. The Pledge of Allegiance was recited. Delaney, Gehl, Hosch, and Rausch answered roll call. Oliphant was excused.

Motion Rausch, second Gehl to approve the agenda. Four Ayes. Motion carried.

Shirley McDermott spoke during Public Comment about the noise at the City Pool.

Motion Delaney, second Rausch to approve the consent agenda items: City Council Minutes 5/28/24; June 10, 2024 Claims and May 2024 Monthly Reports; Liquor License Annual Renewal Moski's BBQ LLC; Annual Cigarette Permits for Casey's General Store, Dollar General, McDermott Oil Company and McDermott Oil Company dba Lyon's Service Center. Four Ayes. Motion carried.

Motion Rausch, second Delaney to Open Public Hearing on Development Agreement with NJCallahan, LLC. Roll Call vote. Four Ayes. Motion carried.

Public Hearing with no public comment.

Motion Rausch, second Hosch to Close Public Hearing. Roll Call vote. Four Ayes. Motion carried.

Motion Delaney, second Gehl to approve Resolution #60-24 Approving Development Agreement with NJCallahan, LLC., Authorizing Annual Appropriation Tax Increment Payments and Pledging Certain Tax Increment Revenues to the Payment of the Agreement. Roll Call vote. Four Ayes. Motion carried.

Motion Gehl, second Rausch to approve Ordinance #13-24 Grass Height Restriction – 8" Maximum Height (Second of Three Readings). Roll Call vote. Four Ayes. Motion carried.

Motion Rausch, second Gehl to approve Suspend the Rules and Adopt Ordinance #14-24 in One Meeting vs. Three. Roll Call vote. Four Ayes. Motion carried.

Motion Gehl, second Rausch to approve Ordinance #14-24 New EMS Fees for On-Scene BLS Care. Roll Call vote. Four Ayes. Motion carried.

Motion Gehl, second Delaney to approve Resolution #59-24 Appointment of Library Board Trustees. Roll Call vote. Four Ayes. Motion carried.

Police updates from Police Chief Heim, City Administrator Kotter, and Council Member Rausch announced that he will be resigning his position after the next Council Meeting June 24, 2024.

Motion Gehl, second Hosch to adjourn at 6:39pm. Four Ayes. Motion carried.

The elected officials gathered at the new City Library Construction site for a short tour. No action was taken.

Kathy Goerdts, City Clerk

Steven J. Knepper, Mayor

Cascade Public Library Board of Trustees Minutes
June 11, 2024
Cascade City Hall Council Chambers

Present: Kane, Brindle, Howard, Recker, Brickley

1. Call to Order: Recker called the meeting to order at 4:30pm.
2. Approval of the Agenda: Howard motioned to approve the agenda; Brindle seconded. All approved. The agenda was approved with the addition of a site visit to the new library construction site upon adjournment.
3. Approval of the Minutes of the May 14, 2024, library board meeting: Brickley moved to approve Howard seconded. All approved.
4. Public Comment: No public comment.
5. Budget Reports: Budget reports were reviewed. The Foundation Endowment report was not included in the packet. Kane will obtain and email the report to the Library Board.
6. Bills: Bills were reviewed. Brindle moved to pay the bills, Brickley seconded. All approved. The subscription to Encyclopedia Britannica will be discontinued, as it increased from \$455 to \$1000.
7. Circulation Statistics: 4130 materials were circulated and or used in the library in the month of May. 1564 people came into the library in May.
8. Future Building Project: A furniture meeting is being held Wednesday, May 15 at Piggot in downtown Dubuque to view some seating options. The building is on schedule to be completed in February 2025. Usage of library services increased from the month of April.
9. Friends of the Library update: The Friends of the Library will have a lemonade stand for Hometown Days. Members have signed up to assist at Summer Reading Programs.
10. Programming/Upcoming Events/Librarians Calendar: Kane reported on the programs offered in the month of June.
11. Moving plans were discussed. Kane provided a quote from LFI for the movement of materials. The library board has some follow up questions for LFI. Kane will email and share responses to those questions. Kane is meeting with Coakley on Thursday for them to look at the current library holdings to repair a quote for moving. Brindle suggested Kane talk with the student council about having students volunteer for moving.
12. Summer Reading Program: Kane reported that we have record sign up for Summer Reading this year. In years past we have averaged 125. This year we have had 181 participants sign up for the program. The library board agreed to add an additional program to the Summer Reading program due to the great interest, and the need to reschedule one of the programs.
13. Library Board Members Last Meeting and Future Board Member appointments: Brickley and Howard are thanked for their service on the Library Board. New members will start at the July meeting. The new members appointed are Kathryn Balster and Tom Gleason.
14. Adjournment: Howard moved to adjourn. Brickley seconded. All approved. Next meeting is Tuesday, July 9 at 4:30pm.
15. The Library Board adjourned to visit the new library construction site. No action will be taken at this site visit.

Meeting Minutes June 13, 2024
Cascade Municipal Utilities Board

Chairman Gross called the June 2024 regular meeting of the Cascade Municipal Utilities Board of Trustees to order on the special day of Thursday, June 13, 2024 at 4:45 pm. Present were Trustees Barb Gross, Greg VanderLugt, Sue Knepper and Utility Manager Shontele Orr.

Motion VanderLugt, second Knepper to approve the meeting agenda. Motion carried 3-0.

Motion Gross, 2nd VanderLugt to approve Resolution 185-24 FY 24-25 Wages. All ayes by rollcall vote.

The board discussed consideration of rebate changes for the 2024-2025 fiscal year. Motion Knepper, 2nd VanderLugt to approve updates to the rebates as presented. Motion carried 3-0.

The board discussed updates to the CMU personnel policy.

Motion Gross, 2nd Knepper to approve the May 8th meeting minutes, May Financial Statements and Fund Balances, and the June bill list & claims for payment. Motion carried 3-0.

Under correspondence the board discussed the May plant summary & metrics and energy efficiency reports. Motion VanderLugt, 2nd Knepper to approve correspondence. Motion carried 3-0.

Manager/Team Lead Report - discussion was held regarding past & future workload.

Motion Gross, 2nd Knepper to adjourn meeting at 5:26 pm. Motion carried 3-0.

Vendor Name	Check Amount	Vendor Name	Check Amount
ADVANTAGE ADMINS (BUYDOWN)	674.25	KLEITSCH ELECTRIC	147.77
ADVANTAGE ADMINISTRATORS	52.20	KRISTYN KALNES	368.37
AHLERS & COONEY PC	4,096.00	MADISON NATIONAL LIFE INS CO	220.28
AMERICAN LEGION POST 528	250.00	MARY JANE BOYLE	100.00
AT&T	10.05	MCDERMOTT OIL CO.	476.18
B&L CONSTRUCTION	1,500.00	MEDICAL ASSOCIATES CLINIC	27.00
C J COOPER & ASSOCIATES	60.00	MIKE GEHL LAWN SERVICE	150.00
CASCADE CHAMBER COMMERCE	667.00	MISSION SQUARE RETIREMENT	185.00
CASCADE COMMUNICATIONS COMPANY	102.00	MISSION SQUARE RETIREMENT	185.00
CASCADE GARDEN CLUB	667.00	MISSION SQUARE RETIREMENT	185.00
CASCADE HOMETOWN DAYS	667.00	MUNICIPAL SUPPLY INC	8,844.94
CASCADE LIONS CLUB	667.00	NICUSA - IOWA DIVISION	1,191.13
CASCADE LUMBER CO	236.21	PARKER TRUMM	325.00
CASCADE MUNICIPAL UTILITIES	696.72	PAYROLL	9,214.93
CASCADE MUNICIPAL UTILITIES	920.21	PAYROLL	10,127.58
CITY OF CASCADE	2,829.68	PAYROLL	10,161.69
CLAYTON ENERGY CORPORATION	12,641.37	PETER SMITH	50.00
COMELEC INTERNET SERVICES	45.00	ROCKIN ON THE RIVER	667.00
COMMAND SECURITY SOLUTIONS	118.74	RYAN WEST	50.00
CROSSROADS MOBILE MAINTENANCE	2,613.27	SCHNEIDER GEOSPATIAL	4,110.00
DELANEY'S PC REPAIR & RECYCLE	173.43	SHERRIE RIES	50.00
EFTPS	2,331.83	SIMECA	80,629.97
EFTPS	2,600.78	STEVE PEIFFER	100.00
FLETCHER-REINHARDT CO	454.86	STUART C IRBY CO	24,324.31
GASSER FARM & HARDWARE LLC	58.80	TERRY DURIN COMPANY	27,561.06
GORDON FLESCH COMPANY	148.01	TREASURER STATE OF IOWA	958.00
HERB QUINT	50.00	TREASURER STATE OF IOWA	5,615.88
IOWA BASE INC	4,684.00	TRI-COUNTY HISTORICAL SOCIETY	667.00
IOWA ONE CALL	45.00	VISA	46.93
JACKIE WEST	50.00	WELLMARK BC BS OF IOWA	2,884.05
JASON FAGAN	100.00	WILLIAM CARPENTER	85.99
JEAN RECKER	100.00	WOODWARD COMMUNITY MEDIA	104.72
JOE KOPPES	50.00	ZACH AND MERCIDES MOODY	282.29
KEVIN FAGAN	100.00	ZACH FAGAN	50.00
			230,607.48

ELECTRIC REVENUE	148,675.05
GAS REVENUE	60,940.69

Secretary, Shontele Orr

Chairman, Barb Gross

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
243298-IN	ACCO	LIQUID CHLORINATING SOLUTION		772.90		
6072024	ADVANTAGE ADMINISTRATORS	BENEFITS PAID-GEHL	80.00		14016281	6/13/24
6142024	ADVANTAGE ADMINISTRATORS	BENEFITS PAID-KOTTER	15.00		14016282	6/21/24
12292022	ADVANTAGE ADMINISTRATORS	PSF BUY DOWNS		95.00		
RES#63-24	AHECO HOLDINGS LLC	TIF PAYMENT-2ND ANNUAL PAYMENT		1,796.79		
4AY2024	AM DESIGN & CO	SIGNS-DOG PARK/PICKELBALL/POOL		368.00		
2178463817	AT&T	AT&T INVOICE		21.86		
RES#66-24	BECK CONSTRUCTION INC	TIF 1ST ANNUAL PYMT OF 7		8,923.32		
15658	BIG RIVER SIGN CO	OAK HILL PARK/DOG PARK FENCE		2,411.93		
4611	BILL MILLER WOOD PRODUCTS	OAK HILL PARK	1,260.00			
4612	BILL MILLER WOOD PRODUCTS	OAK HILL PARK	1,400.00	2,660.00		
3269	BROTHERS MARKET INC	POOL CONCESSIONS	4.29			
3537	BROTHERS MARKET INC	POOL CONCESSIONS	33.92			
3596	BROTHERS MARKET INC	POOL CONCESSIONS	8.58	46.79		
RES#60-24	CALLAHAN CONSTRUCTION INC	5TH ANNUAL TIF PAYMENT OF 7 YR		40,762.66		
357975	CASCADE LUMBER CO	PAINT CITY HALL EXTERIOR DOORS	52.99			
360115	CASCADE LUMBER CO	AMPHITHEATRE MTNC	212.64			
364845	CASCADE LUMBER CO	SHOP TOWELS	44.69			
366035	CASCADE LUMBER CO	POOL-FLEX HOSE	42.99	353.31		
CITYSHAREDEXPENSES	CASCADE MUNICIPAL UTILITIES	CITY SHARED EXPENSES		6,555.50		
JULY 2024	CASCADE STORAGE LLC	JULY 2024 EMS RENT	1,500.00			
RES#65-24	CASCADE STORAGE LLC	1ST TIF PYMT OF 10 YEAR	5,985.32	7,485.32		
RES#62-24	CENTRO, INC	12K INCENTIVE/2ND YR TIF 10 YR		16,970.66		
RES#64-24	CHERYL'S FLOUR GARDEN BAKERY	3RD TIF PYMT OF 10 YEAR		3,325.26		
11320	CITY OF DUBUQUE	SALT HANDLING/STORAGE FEE	32.83			
11335	CITY OF DUBUQUE	WATER TESTS	44.00	76.83		
IVC000023086	ECIA	MEMBERSHIP DUES		727.73		
114396	FEH DESIGN	LIBRARY CONSTRUCTION ADMINISTR		1,982.73		
303191	GARLING CONSTRUCTION	LIBRARY; PAY APP #05		429,385.45		
33237	GASSER FARM & HARDWARE LLC	EMS NEW GARAGE CONNECTORS	41.98			
33317	GASSER FARM & HARDWARE LLC	NEW EMS GARAGE	13.48			
33344	GASSER FARM & HARDWARE LLC	PARKS-FABRIC PINS	25.98			
33372	GASSER FARM & HARDWARE LLC	OAKHILL PARK-FABIC PINS	12.99			
33386	GASSER FARM & HARDWARE LLC	SIGNS FOR 136	9.58			
33389	GASSER FARM & HARDWARE LLC	POOL-FLY RIBBONS	16.68			
33390	GASSER FARM & HARDWARE LLC	POOL-EXTENSION CORD/STRAPS	35.48			
33432	GASSER FARM & HARDWARE LLC	POOL-HOSE MENDER & TAPER FILE	14.98			
33481	GASSER FARM & HARDWARE LLC	NEW EMS KITCHEN GARBAGE BAGS	11.99	183.14		
06052024	GEHL LAWN SERVICE	WEED CONTROL		500.00		
I00929311	GORDON FLESCH COMPANY INC	1/2 COPIER/PRINTER LEASE	148.00			
IN14718550	GORDON FLESCH COMPANY INC	COPIER/PRINTER LISA'S OFFICE	14.82	162.82		
6771396	HAWKINS INC	CHLORINE		1,574.91		
06042024	HOLLOW TREE	GREEN PLANT-JOE MERFELD		41.99		
102096	IOWA LEAGUE OF CITIES	MEMBER DUES 7/1/24-6/30/25		1,791.00		
PR20240606	IRS W/H	FED/FICA TAX		8,157.95	14016280	6/14/24
2404652-IN	J&R SUPPLY INC	WELL PUMP POLY	539.96			
2406386-IN	J&R SUPPLY INC	OAK HILL PARK-NEW STRAW	250.00			
245691-IN	J&R SUPPLY INC	WASTERWATER SEWER CHECK	757.34	1,547.30		
060824 REFUND	KLUESNER KAYLA	6/8/24 PAVILION DEPOSIT REFUND		50.00		
072024 REFUND	KREMER, MARLENE	REFUND PARK RENTAL FOR 7/20		75.00		
20370064	LIME ROCK SPRINGS CO	POOL CONCESSIONS	426.49			
20370810	LIME ROCK SPRINGS CO	POOL CONCESSIONS	37.38			
20371515	LIME ROCK SPRINGS CO	POOL CONCESSIONS	483.63	947.50		
217676	LYNCH DALLAS P.C.	CITY ADMIN:ANNEX 151 SPEED CAM	240.50			

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
17677	LYNCH DALLAS P.C.	CITY ADMIN:HWY SPEED CAMERAS	37.00			
17678	LYNCH DALLAS P.C.	CITY ADMIN:102 & 209 1ST AVE W	129.50	407.00		
6/10/24	MAQUOKETA VALLEY COOP	STREET LIGHTS	167.73			
61024	MAQUOKETA VALLEY COOP	HWY 151 & REITER ROAD SIGN	41.45	209.18		
08565	MARTIN EQUIPMENT	2020 JOHN DEERE 5247		1,612.45		
UNE 2024	MCALDER WATER CONDITIONIN	EMS NEW BUILDING		23.50		
	MIDWEST CONCRETE INC	HWY 136 PAY APP #2		45,160.28		
R20240606	MISSION SQUARE RETIRE-#303939	ICMA PERCENTAGE		1,229.20	65759	6/14/24
3361	MM MECHANICAL	POOL-BACK FLOW TEST		130.00		
61424-11	MONTICELLO SPORTS	EMS-EMT OF THE YEAR PLAQUE		58.85		
909941-IN	MUNICIPAL SUPPLY INC	WATER METERS		2,480.00		
83050	MYERS-COX	POOL CONCESSIONS	691.36			
83604	MYERS-COX	POOL CONCESSIONS	401.84			
83723	MYERS-COX	POOL CONCESSIONS	101.08			
84026	MYERS-COX	POOL CONCESSIONS	380.72			
84187	MYERS-COX	POOL CONCESSIONS	297.07	1,872.07		
8081-39	O'TOOLE OFFICE SUPPLY	PARKS NAME PLATE		33.90		
8034	PARTS AUTHORITY	KUBOTA OIL FILTER	76.02			
8097	PARTS AUTHORITY	BAD BOY MOWER-PREMIUM GUARD	4.68			
8102	PARTS AUTHORITY	SHOP	8.20	88.90		
ES#61-24	PREMIUM PLANT SERVICES INC	12K JOB CREATION/TAX REBATE		24,523.50		
015721717-001	RECREONICS	OUTDOOR CLOCK		276.54		
897-001022988	BFI WASTE SERVICES LLC	GARBAGE HAULER FOR 07152024		25,382.53		
79210	STATE HYGIENIC LABORATORY	TESTING		71.50		
41630002138	WELLMARK BC/BS OF IA	JULY 2024 PREMIUMS		10,948.05		
Accounts Payable Total				654,261.10		
Invoices: Paid				9,482.15		
Invoices: Scheduled				644,778.95		
Payroll Checks				30,377.98		
Report Total				684,639.08		

**CLAIMS REPORT
CLAIMS FUND SUMMARY**

FUND	NAME	AMOUNT
001	GENERAL	73,596.19
016	PARTIAL SELF-FUND	95.00
110	ROAD USE TAX	7,123.11
125	TAX INCREMENT FINANCING	102,287.51
323	HIGHWAY 136	45,160.28
370	LIBRARY CAPITAL PROJECT	431,368.18
600	WATER	13,699.67
610	SEWER	11,309.14

	TOTAL FUNDS	684,639.08



June 24, 2024 Agenda

To: City Council, Mayor and Staff
From: Lisa Kotter, City Administrator
Date: June 21, 2024
Re: Camera System

Discussion Only

As the Council is aware, we have been discussing the installation of a camera system at various City facilities over the past year. Mike Delaney has been researching various camera systems for the past few months. He has concluded that the Hawkeye System would be ideal for our needs. The quote for City Hall, City Park, Riverview Park and the Pool is in the packet. Based on the installation date, we think delaying the pool until next summer is best. Mike will explain his research and reasoning at the meeting. Mike is planning to attend the July 1 Park Board meeting and walk them through his research. We plan to bring it back again to Council in July.



Providing Peace of Mind with Unique Technology Solutions

Cameras

Quote #MF003034 v1

Prepared For:
City of Cascade
320 1st Avenue W
PO Box 400
Cascade, IA 52033

P: (563) 663-9142
E: michael@delaneyspcmac.com

Prepared by:
Hawkeye Communication
Mike Freeman
97 N Center Point Rd
Hiawatha, IA 52233

P: 319-362-4300
M: 319-450-4079
E: mikef@hawkeye-communication.com

Date Issued:
06.12.2024
Expires:
07.12.2024

Riverside Park Cameras

Product Description	Quantity
Avigilon 5MP, 30 Day, 4 Head H5A Multisensor Camera	1
Avigilon 5MP, 30 Day, Alta, 3 head H5A Multisensor Camera	1
Avigilon Wall Mount Arm	2
Avigilon Outdoor Pendant Mount Adapter for H5A Cameras	2
Category 6 Plenum, Blue	1
Installation Materials	1
Installation Labor	1
Camera Locations:	
<ul style="list-style-type: none"> • (1) Covering Park Area (Quad Camera, mounted on pole) (1 lens will have license plate recognition) • (1) Covering Backside of Amphitheater (270 degree camera, mounted on bathrooms) 	
Project Notes:	
<ul style="list-style-type: none"> • Assumes internet and POE+ switches to be provided by the city at each camera location. • This solution would be a cloud native, server-less solution with end to end encryption. • Access to cameras would be done through the Avigilon Alta App or web security portal. • Cameras would require annual licensing for Avigilon Alta cloud access 	
Subtotal:	\$6,443.17

Riverside Park - Annual Licensing Fees

Product Description	Quantity	Annual Price	Annual Total
Avigilon Alta 1 Year Camera License	2	\$134.00	\$268.00
Avigilon Alta 1 Year License Plate Recognition License	1	\$299.00	\$299.00
Annual Subtotal:			\$567.00



Providing Peace of Mind with Unique Technology Solutions

New City Park

Product Description	Quantity
Avigilon 5MP, 30 Day, Alta, 3 head H5A Multisensor Camera	3
Avigilon Wall Mount Arm	3
Avigilon Outdoor Pendant Mount Adapter for H5A Cameras	3
Category 6 Plenum, Blue	1
Installation Materials	1
Installation Labor	1
Camera Locations:	
<ul style="list-style-type: none"> • (1) Covering SW Side of Park/Ball Fields (270 degree camera, mounted on pavilion) • (1) Covering NW Side of Park/Courts (270 degree camera, mounted on pavilion) • (1) Covering East Side of Park/Parking Lot (270 degree camera, mounted on pavilion) (1 lens will have license plate recognition) 	
Project Notes:	
<ul style="list-style-type: none"> • Assumes internet and POE+ switches to be provided by the city at each camera location. • <i>This solution would be a cloud native, server-less solution with end to end encryption.</i> • <i>Access to cameras would be done through the Avigilon Alta App or web security portal.</i> • <i>Cameras would require annual licensing for Avigilon Alta cloud access</i> 	
Subtotal:	\$8,940.36

New City Park - Annual Licensing Fees

Product Description	Quantity	Annual Price	Annual Total
Avigilon Alta 1 Year Camera License	3	\$134.00	\$402.00
Avigilon Alta 1 Year License Plate Recognition License	1	\$299.00	\$299.00
Annual Subtotal:			\$701.00

City Hall

Product Description	Quantity
Avigilon 5MP, 30 Day, Alta, 3 head H5A Multisensor Camera	1
Avigilon 5MP, H6SL, Outdoor Dome Camera, WDR, IR, 3.4-10, 30 Day	2
Avigilon Alta Compact Dome White - 5MP - 30 days	2
Avigilon Wall Mount Arm	1
Avigilon Wall Pendant Arm	2
Avigilon Outdoor Pendant Mount Adapter for H5A Cameras	1
Avigilon NPT Adapter for H6SL Dome Cameras	2
Genesis CAT 6 Plenum Cable, Unshielded, CMP, Blue	1
Installation Materials	1
Installation Labor	1
Camera Locations:	
<ul style="list-style-type: none"> • (1) Covering Main Entrance (270 degree camera) (1 lens will have license plate recognition) • (1) Covering Police Entrance • (1) Covering Side Entrance • (1) Covering Main Entrance Lobby (Interior) • (1) Covering Side Entrance Lobby (Interior) 	
Project Notes:	
<ul style="list-style-type: none"> • Assumes internet and POE+ switches to be provided by the city. • <i>This solution would be a cloud native, server-less solution with end to end encryption.</i> • <i>Access to cameras would be done through the Avigilon Alta App or web security portal.</i> • <i>Cameras would require annual licensing for Avigilon Alta cloud access</i> 	
Subtotal:	\$8,156.18

City Hall - Annual Licensing Fees

Product Description	Quantity	Annual Price	Annual Total
Avigilon Alta 1 Year Camera License	5	\$134.00	\$670.00
Avigilon Alta 1 Year License Plate Recognition License	1	\$299.00	\$299.00
Annual Subtotal:			\$969.00



Providing Peace of Mind with Unique Technology Solutions

Pool

Product Description	Quantity
Avigilon 5MP, 30 Day, Alta, 3 head H5A Multisensor Camera	1
Avigilon 5MP, H6SL, Outdoor Dome Camera, WDR, IR, 3.4-10, 30 Day	1
Avigilon Alta Compact Dome White - 5MP - 30 days	1
Avigilon Wall Mount Arm	1
Avigilon Wall Pendant Arm	1
Avigilon Outdoor Pendant Mount Adapter for H5A Cameras	1
Avigilon NPT Adapter for H6SL Dome Cameras	1
Genesis CAT 6 Plenum Cable, Unshielded, CMP, Blue	1
Installation Materials	1
Installation Labor	1
Camera Locations:	
<ul style="list-style-type: none"> • (1) Covering Pool Area (270 degree camera) • (1) Covering Front Sidewalk • (1) Covering Concession/Main Entrance (Interior) 	
Project Notes:	
<ul style="list-style-type: none"> • Assumes internet and POE+ switches to be provided by the city. • This solution would be a cloud native, server-less solution with end to end encryption. • Access to cameras would be done through the Avigilon Alta App or web security portal. • Cameras would require annual licensing for Avigilon Alta cloud access 	
Subtotal:	\$5,596.68

Pool - Annual Licensing Fees

Product Description	Quantity	Annual Price	Annual Total
Avigilon Alta 1 Year Camera License	3	\$134.00	\$402.00
Annual Subtotal:			\$402.00

Quote Summary	Recurring	One-Time
Riverside Park Cameras	\$0.00	\$6,443.17
Riverside Park - Annual Licensing Fees	\$567.00	\$0.00
New City Park	\$0.00	\$8,940.36
New City Park - Annual Licensing Fees	\$701.00	\$0.00
City Hall	\$0.00	\$8,156.18
City Hall - Annual Licensing Fees	\$969.00	\$0.00
Pool	\$0.00	\$5,596.68
Pool - Annual Licensing Fees	\$402.00	\$0.00
Subtotal:	\$2,639.00	\$29,136.39
Total:	\$2,639.00	\$29,136.39

Shipping & handling fees are subject to change.



Providing Peace of Mind with Unique Technology Solutions

Acceptance

Hawkeye Communication

City of Cascade

Mike Freeman

Signature / Name

06/12/2024

Date

Michael Delaney

Signature / Name

Initials

Date



June 24, 2024 Agenda

To: City Council, Mayor and Staff

From: Lisa Kotter, City Administrator

Date: June 21, 2024

Re: Grass Weed Height 8 inches

We noticed that the nuisance code had a conflict in it. Section L states no more than 6 inches. Section OO states 8 inches. At the last few meetings the Council approved the first and second of three readings to change the 6-inch reference to 8 inches. Ordinance #13-24 correct the 6 inches so that there will no longer be a conflict in the code. This will be the third and final reading.

ORDINANCE NO. 13-24

AN ORDINANCE AMENDING TITLE III, CHAPTER 2 (NUISANCES) OF THE CODE OF ORDINANCES OF THE CITY OF CASCADE, IOWA

WHEREAS, the City Council of the City of Cascade, Iowa, has determined it is necessary to amend Title III, Chapter 2 (Nuisances) of the Code of Ordinances of the City of Cascade, Iowa (“City Code”), to expand upon the City’s enumerated nuisances.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA that City Code §3-2-1(l) be adopted as follows:

1. Weeds, brush. Any condition relating to weeds which is described as a nuisance in the Cascade Municipal Code of Ordinances or under state law. Dense growth of all weeds, grasses, vines, brush, or other vegetation including grass over 6” **8 in** height in the City so as to constitute a health, safety, or fire hazard including any City owned property between the abutting property line and the street right-of-way. Any condition related to weeds described or defined as a nuisance under the Code of Iowa or the City Municipal Code.

SECTION 3. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. SEVERABILITY. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of this ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 5. EFFECTIVE DATE. This ordinance shall be effective after its passage and publication as required by law.

PASSED AND APPROVED this 24th day of June, 2024.

Steve Knepper, Mayor

ATTEST:

Kathy Goerdts, City Clerk

First Reading: May 28, 2024
Second Reading: June 10, 2024
Third Reading:

Publication Date:
Sent to American Legal:



June 24, 2024 Agenda

To: City Council, Mayor and Staff
From: Lisa Kotter, City Administrator
Date: June 21, 2024
Re: Change Order #2 Hwy 136 South

First, Change Order #1 was not voted on by the City Council as it was a change to show the storm water being paid for by the State, so it was not a change in amounts, just who was paying for what. That is how we got to a Change Order #2 without the Council reviewing #1.

When the contract was written, it was planned that most of the sewer main was 10 inches. When the road was dug up it was discovered it was 12-inch. The change order amounts to \$30,095. In the packet are the details of the numbers. While it was higher than I would have expected, MSA has gone through the breakdown and deemed it to be justified. Resolution #67-24 is for consideration to approve the change.

RESOLUTION #67-24

RESOLUTION APPROVING CHANGE ORDER #2 TO THE MIDWEST CONCRETE, INC CONSTRUCTION CONTRACT FOR HIGHWAY 136 SOUTH

WHEREAS, the City Council of the City of Cascade, Iowa, approved a construction contract with Midwest Concrete Inc to reconstruct Highway 136 South in Cascade in Resolution #15-24; and,

WHEREAS, there was a required change order to change a significant amount of a proposed 10-inch sewer main to a necessary 12-inch sewer main to match existing pipe; and,

WHEREAS, City Engineers at MSA have reviewed the requested change order amount of \$30,095 and are recommending approval of the request.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA, as follows:

That the Change Order #2 to the Highway 136 South construction contract is approved as listed on Exhibit A contingent on Iowa DOT approval as well in the amount of \$30,095. The City Administrator is authorized to sign and execute all necessary documentation.

PASSED AND APPROVED this 24th day of June, 2024.

Steve Knepper, Mayor

ATTEST:

Kathy Goerd, City Clerk



June 24, 2024

Honorable Mayor Knepper and City Council
City of Cascade
320 1st Ave W
Cascade, IA 52033

Re: Contractor's Application for Payment No. 2 and Change Order No. 2
IA 136/Johnson Street Reconstruction Project
MSA Project No. 00447040

Dear Mayor Knepper and City Council:

Attached please find three (3) originals of the Contractor's Application for Payment No.2 and Change Order No. 2 for the IA 136/Johnson Street Reconstruction Project.

Requested payment by Midwest Concrete, Inc. is in the amount of **\$45,160.28**. The requested payment by the Contractor during this pay period is to pay for sanitary sewer pipe and manhole installation.

Change Order No. 2 is in the amount of **\$30,095.00**. This change order is to pay for upsizing portions of the sanitary main from 10" pipe to 12" pipe. During design, both the GIS map of the city sanitary sewer (attached) and the survey data was used to determine the existing sanitary main was 10". After digging up the main during construction, it was found the main was actually 12" pipe. See breakdown from contractor attached showing justification of costs.

It is our recommendation that the City Council approve Pay Application No.2 and Change Order No.2 for Midwest Concrete, Inc. at the next regular Council meeting.

Please do not hesitate to contact me with any questions or comments regarding the information presented herein.

Sincerely,
MSA Professional Services, Inc.

A handwritten signature in blue ink, appearing to read "Cody Lawler", is written over a faint, larger version of the same signature.

Cody Lawler, PE
Engineer - MSA Dubuque

400 Ice Harbor Drive
Suite 110
Dubuque, IA 52001

P (563) 582-3973
TF (888) 869-1214
F (563) 582-4020

www.msa-ps.com



Contractor's Application for Payment No. 2

To (Owner): City of Cascade
 320 1st Ave. W
 Cascade, Iowa 52033
 Project: PCC PAVEMENT-REPLACE IA 136
 Project No.: STPN-136-2(42)-2J-53

Application Period: 5/17/24-6/14/24
 Application Date: 5/25/2024

From (Contractor): MIDWEST CONCRETE, INC.
 Consultant Engineer: MSA Professional Services, Inc.
 Contractor Address: 9836 Midwest Lane
 Peosta, Iowa 52068
 Engineer's Project No.: 00447040

Approved Change Orders	
Number	Deductions
1	\$292,931.00
TOTALS	\$292,931.00
NET CHANGE BY CHANGE ORDERS	\$0.00

1. ORIGINAL CONTRACT PRICE..... \$ 31,654,872.30

2. Net change by Change Orders..... \$ 30.00

3. Current Contract Price (Line 1 ± 2)..... \$ 31,654,872.30

4. TOTAL COMPLETED AND STORED TO DATE (Column F or I total on Progress Estimates)..... \$ 551,107.25

5. RETAINAGE:

a. 3% X \$72,232.25 Work Completed..... \$ 57,166.97

b. 0% X \$0.00 Stored Material..... \$ 0.00

c. Total Retainage (Line 5.a + Line 5.b)..... \$ 57,166.97

6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ 549,940.28

7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 33,880.00

8. AMOUNT DUE THIS APPLICATION..... \$ 545,160.28

9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)..... \$ 51,605,832.02

Contractor's Certification
 The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature:
 By: Date: 6/19/24

Payment of: \$ 545,160.28
 (Line 8 or other - attach explanation of the other amount) 6/19/24
 is recommended by:
 (Engineer) (Date)

Payment of: \$ 545,160.28
 (Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Owner) (Date)

Approved by: _____ Funding or Financing Entity (if applicable) (Date)

Progress Estimate

To (Customer): City of Cascade
 2901 145th Ave SW
 Cascade, WA 98242
 Project: PCC PAVEMENT REPAIR - LA 136
 Project No: SIPS-19-20-40-22-2-3-3-1

Application Detail: 8/17/2024 (10:24)
 Application Date: 8/29/2024

Contract Information:
 Contract Name: MIDWEST CONCRETE, INC
 Contract Address: 9835 Midwest Lane, Peosta, Iowa 52068

Contractor Information:
 Contractor Name: MSA Professional Services, Inc
 Engineer's Project: 163221

Contractor's Application for Payment No. 2

Contractor's Address: 9835 Midwest Lane, Peosta, Iowa 52068

Contract Information:
 Contract Name: MIDWEST CONCRETE, INC
 Contract Address: 9835 Midwest Lane, Peosta, Iowa 52068

Contractor Information:
 Contractor Name: MSA Professional Services, Inc
 Engineer's Project: 163221

Contractor's Address: 9835 Midwest Lane, Peosta, Iowa 52068

Contract Information:
 Contract Name: MIDWEST CONCRETE, INC
 Contract Address: 9835 Midwest Lane, Peosta, Iowa 52068

Contractor Information:
 Contractor Name: MSA Professional Services, Inc
 Engineer's Project: 163221

Contractor's Address: 9835 Midwest Lane, Peosta, Iowa 52068

Contract Information:
 Contract Name: MIDWEST CONCRETE, INC
 Contract Address: 9835 Midwest Lane, Peosta, Iowa 52068

Contractor Information:
 Contractor Name: MSA Professional Services, Inc
 Engineer's Project: 163221

Contractor's Address: 9835 Midwest Lane, Peosta, Iowa 52068

Contract Information:
 Contract Name: MIDWEST CONCRETE, INC
 Contract Address: 9835 Midwest Lane, Peosta, Iowa 52068

Contractor Information:
 Contractor Name: MSA Professional Services, Inc
 Engineer's Project: 163221

Contractor's Address: 9835 Midwest Lane, Peosta, Iowa 52068

Contract Information:
 Contract Name: MIDWEST CONCRETE, INC
 Contract Address: 9835 Midwest Lane, Peosta, Iowa 52068

Contractor Information:
 Contractor Name: MSA Professional Services, Inc
 Engineer's Project: 163221

Contractor's Address: 9835 Midwest Lane, Peosta, Iowa 52068

Contract Information:
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 Contractor Name: MSA Professional Services, Inc
 Engineer's Project: 163221

Contractor's Address: 9835 Midwest Lane, Peosta, Iowa 52068

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 Contractor Name: MSA Professional Services, Inc
 Engineer's Project: 163221

Contractor's Address: 9835 Midwest Lane, Peosta, Iowa 52068

Contract Information:
 Contract Name: MIDWEST CONCRETE, INC
 Contract Address: 9835 Midwest Lane, Peosta, Iowa 52068

Contractor Information:
 Contractor Name: MSA Professional Services, Inc
 Engineer's Project: 163221

CHANGE ORDER
For Local Public Agency Projects

No.: 02

Non-Substantial:

Substantial:

Administering Office
Concurrence Date

Accounting ID No. (5-digit number): _____

Project Number: STPN-136-2(42)--2J-53

Contract Work Type: PCC PAVEMENT-REPLACE

Local Public Agency: CITY OF CASCADE

Contractor: MIDWEST CONCRETE, INC.

Date Prepared: June 11, 2024

You are hereby authorized to make the following changes to the contract documents.

A - Description of change to be made:

DIVISION 2-Decrease Item 39-Sanitary Sewer Gravity Main, Trenched, Polyvinyl Chloride Pipe, (PVC), 8IN-Decrease 73LF

DIVISION 2-Decrease Item 40-Sanitary Sewer Gravity Main, Trenched, Polyvinyl Chloride Pipe, (PVC), 10IN-Decrease 441LF

DIVISION 2-Add Item 8021-Sanitary Sewer Gravity Main, Trenched, Polyvinyl Chloride Pipe, (PVC), 12IN-Add 514LF

B - Reason for change:

Size of sanitary sewer was based off of field measurement during survey and off of city sanitary maps. Both were incorrect.

C - Settlement for cost(s) of change as follows with items addressed in Sections F and/or G:

EXISTING UNIT PRICES FOR ITEMS 39 and 40 WILL BE USED.

CONTRACTOR PROVIDED PRICE FOR ADDED ITEM 8021 IS BROKEN DOWN IN ATTACHED DOCUMENTATION.

D - Justification for cost(s) (See I.M. 6.000, Attachment D, Chapter 2.36, for acceptable justification):

EXISTING UNIT PRICES FOR ITEMS 39 and 40 WILL BE USED.

CONTRACTOR PROVIDED PRICE FOR ADDED ITEM 8021 IS BROKEN DOWN IN ATTACHED DOCUMENTATION.

WHILE THE COST IS HIGHER THAN DOT AVERAGES, THE FOLLOWING IS INCLUDED IN THE PER FOOT PRICE FOR THE 12" ITEM: CORE DRILLING 5 OF THE HOLES IN THE EXISTING MANHOLES, PROVIDING NEW BOOTS FOR THE BIGGER HOLES, MORE BACKFILL AND BEDDING MATERIAL DUE TO A LARGER TRENCH, ETC.

E - Contract time adjustment: No Working Days added

Working Days added: _____ Unknown at this time

Justification for selection:

NO SUBSTANTIAL CHANGE IN WORK.

F - Items included in contract:

Participating		Line Number	Item Description	For deductions enter as "-x.xx"		Amount .xx
Federal-aid	State-aid			Unit Price .xx	Quantity .xxx	
		39	Sanitary Sewer Gravity Main, Trenched, Polyvinyl Chloride Pipe, (PVC), 8IN	\$65.00	-73.000	-\$4,745.00
		40	Sanitary Sewer Gravity Main, Trenched, Polyvinyl Chloride Pipe, (PVC), 10IN	\$90.00	-441.000	-\$39,690.00
				Add Row	Delete Row	TOTAL
						-\$44,435.00

G - Items not included in contract:

Participating		Change Number	Item Number	Item Description	For deductions enter as "-x.xx"		Amount .xx
Federal-aid	State-aid				Unit Price .xx	Quantity .xxx	
		8021	2504-0114012	Sanitary Sewer Gravity Main, Trenched, Polyvinyl Chloride Pipe, (PVC), 12IN	\$145.00	514.000	\$74,530.00
				Add Row	Delete Row	TOTAL	
						\$74,530.00	

H. Signatures

Agreed:

Scott Bogardis
Contractor

6/19/24
Date

Accounting ID No.(5-digit number): _____

Change Order No.: _____

Recommended:

[Signature]
Project Engineer

6/19/24
Date

Approved:

Person in Responsible Charge

Date

Other (optional)

Title

Date

Contracting Authority (optional)

Date

Other (optional)

Title

Date

Iowa DOT Administering Office

Date

Approval is contingent upon funds being available under the existing project agreement or upon additional Federal-aid funds being made available by a modified project agreement.

FHWA Concurrence:

Federal Highway Division Administration
(if required)

Date

DISTRIBUTION (after fully executed on LPA projects): Original - Finance; Copies - Contractor, Project Engineer, Contracting Authority, Administering Office.

Date distributed: _____

Initials: _____



2013 2023
10 Year Anniversary

MIDWEST CONCRETE INC.

9835 Midwest Lane
Peosta, IA 52068

P: 563.845.0947

F: 563.583.1007

E: office@midwest-concrete.net

Bid Date: 6/18/2024

Project Number:

CASCADE--STPN-136-2(42)--2J-53

SANITARY SEWER CHANGE ORDER

BID ITEM NO	DESCRIPTION	QTY	UNIT	UNIT PRICE BID	EXTENSION
39	SANITARY SEWER GRAVITY MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 8 IN.	-73	LF	\$65.00	-\$4,745.00
40	SANITARY SEWER GRAVITY MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 10 IN.	-446	LF	\$90.00	-\$40,140.00
EXTRA	SANITARY SEWER GRAVITY MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 12 IN.	519	LF	\$145.00	\$75,255.00

THE CONTRACT PRICES FOR 8" AND 10" SANITARY WILL BE HONORED FOR THEIR NEW RUNS
THE 12" PRICE INCLUDES ALL ADJUSTMENTS, MODIFICATIONS, CORRECTIONS, ETC. TO CHANGE THE PIPE RUNS FROM 10" TO 12".

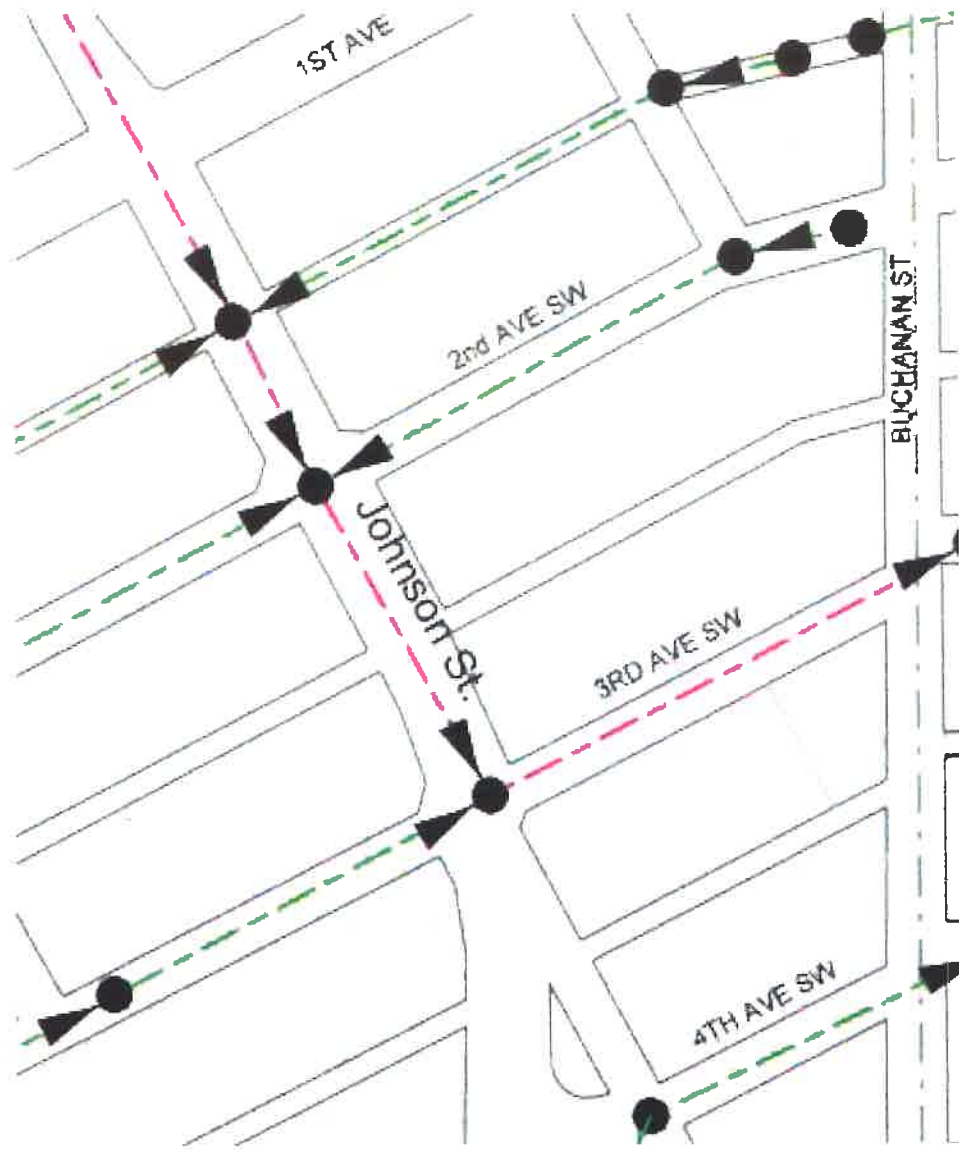
TOTAL \$30,370.00

(Words)








(Numbers)

BREAKDOWN FOR 12" SANITARY SEWER (INCLUDING ALL MODIFICATIONS NEEDED)

MISC. COSTS				
DESCRIPTION	QTY	UNITS	UNIT PRICE	EXTENDED PRICE
CORE DRILL NEW HOLE FOR 12" SANITARY SEWER	4	EA	\$700.00	\$2,800.00
CORE DRILL NEW HOLE FOR 10" SANITARY SEWER	1	EA	\$700.00	\$700.00
DOWN TIME FOR PIPE CREW	5	HR	\$500.00	\$2,500.00
			MISC. SUBTOTAL	\$6,000.00
			MISC. SUBTOTAL/LF	\$11.56
MATERIAL COSTS				
12" PVC PIPE	532	LF	\$30.25	\$16,093.00
10" FERNCO	1	EA	\$105.00	\$105.00
12" FERNCO	2	EA	\$120.00	\$240.00
12" PRESS SEAL BOOTS	4	EA	\$90.00	\$360.00
10" PRESS SEAL BOOTS	1	EA	\$98.50	\$98.50
BEDDING MATERIAL PER LF	519	LF	\$8.00	\$4,152.00
BACKFILL MATERIAL PER LF	519	LF	\$50.00	\$25,950.00
			MATERIAL SUBTOTAL	\$46,998.50
			15% MARKUP	\$7,049.78
			MATERIAL TOTAL WITH MARKUP	\$54,048.28
			MATERIAL TOTAL WITH MARKUP/LF	\$104.14
SUBCONTRACTOR WORK				
CLEANING/CAMERA OF PIPE	519	LF	\$2.00	\$1,038.00
			SUBCONTRACTOR SUBTOTAL	\$1,038.00
			10% MARKUP	\$103.80
			SUB TOTAL WITH MARKUP	\$1,141.80
			SUB TOTAL WITH MARKUP/LF	\$2.20
LABOR AND EQUIPMENT				
PIPE CREW [225 LF/10 HR DAY]	23	HR	\$700.00	\$16,100.00
			TOTAL LABOR AND EQUIPMENT FOR PIPE INTSALL	\$16,100.00
			PIPE INSTALL/LF	\$31.02
OVERALL TOTAL				
			MISC. COSTS/LF	\$11.56
			MATERIAL COSTS/LF	\$104.14
			SUB TOTAL WITH MARKUP/LF	\$2.20
			LABOR AND EQUIPMENT FOR PIPE INSTALLATION/LF	\$31.02
			OVERALL TOTAL/LF	\$148.92



SANITARY SEWER SIZES

- SANITARY MANHOLE
- CLEAN-OUT
-  FORCE MAIN
-  4" P.V.C. SANITARY SEWER
-  6" P.V.C. SANITARY SEWER
-  8" VITRIFIED CLAY PIPE SANITARY SEWER
-  8" P.V.C. SANITARY SEWER
-  10" VITRIFIED CLAY PIPE SANITARY SEWER
-  10" P.V.C. SANITARY SEWER



June 24, 2024 Agenda

To: City Council, Mayor and Staff
From: Lisa Kotter, City Administrator
Date: June 21, 2024
Re: Monroe St NE

At the last Council meeting I explained that we had to do some bridge work on Monroe Street that came from our every other year bridge inspection report. We got two quotes for that work and Kluesner Construction Inc was low at \$12,920.

We are also presenting the idea of making improvements to the intersection between Casey's and the Fire Station on Monroe Street NE, just North of 1st Avenue East. We have gotten a price for asphalt and a price for concrete. The prices are very different, and the resurfacing material of asphalt will last significantly less time which is why it is cheaper, vs the concrete cost which is much higher but will last a significant number of more years. We believe we are looking at 5-8 years versus 20 or more years on concrete. The costs are \$14K vs \$52K. There really is not an option to not hire out the bridge work due to the inspection report. Regarding the intersection the three options are do nothing, do an asphalt replacement or a concrete replacement. Resolution #68-24 is included in the packet, for the Council to consider the bridge work and if there is an agreement to complete work at the intersection.

RESOLUTION #68-24

A RESOLUTION APPROVING A CONTRACT TO MAKE ROAD SURFACE IMPROVEMENTS ON MONROE STREET NE

WHEREAS, City of Cascade is required to have bridge inspections completed every two years on all three bridges in the City; and,

WHEREAS, the City received two quotes and Kluesner Construction Inc. has the lowest price for the Monroe Street NE bridge approach work that must be completed as directed by the inspector; and;

WHEREAS, the City also has two patches that need to be completed from water and sewer service that were replaced in the past few months on 3rd Avenue NW and 5th Avenue SE, and this cost will be assessed to the private property owners; and,

WHEREAS, the Monroe Street NE surface just North of 1st Avenue East has significant deterioration and while we are completing the bridge work it may be most economical to complete work on this part of Monroe Street NE as well; and,

WHEREAS, the City has received quotes from Kluesner Construction for this area to be re-surfaced with asphalt and one from Eastern Iowa Excavating and Concrete to complete the work with concrete; and,

WHEREAS, the cost of asphalt is much less, but the length that the surface will last is much less, and the cost of concrete is 3 ½ times higher but will last for a significantly longer time.

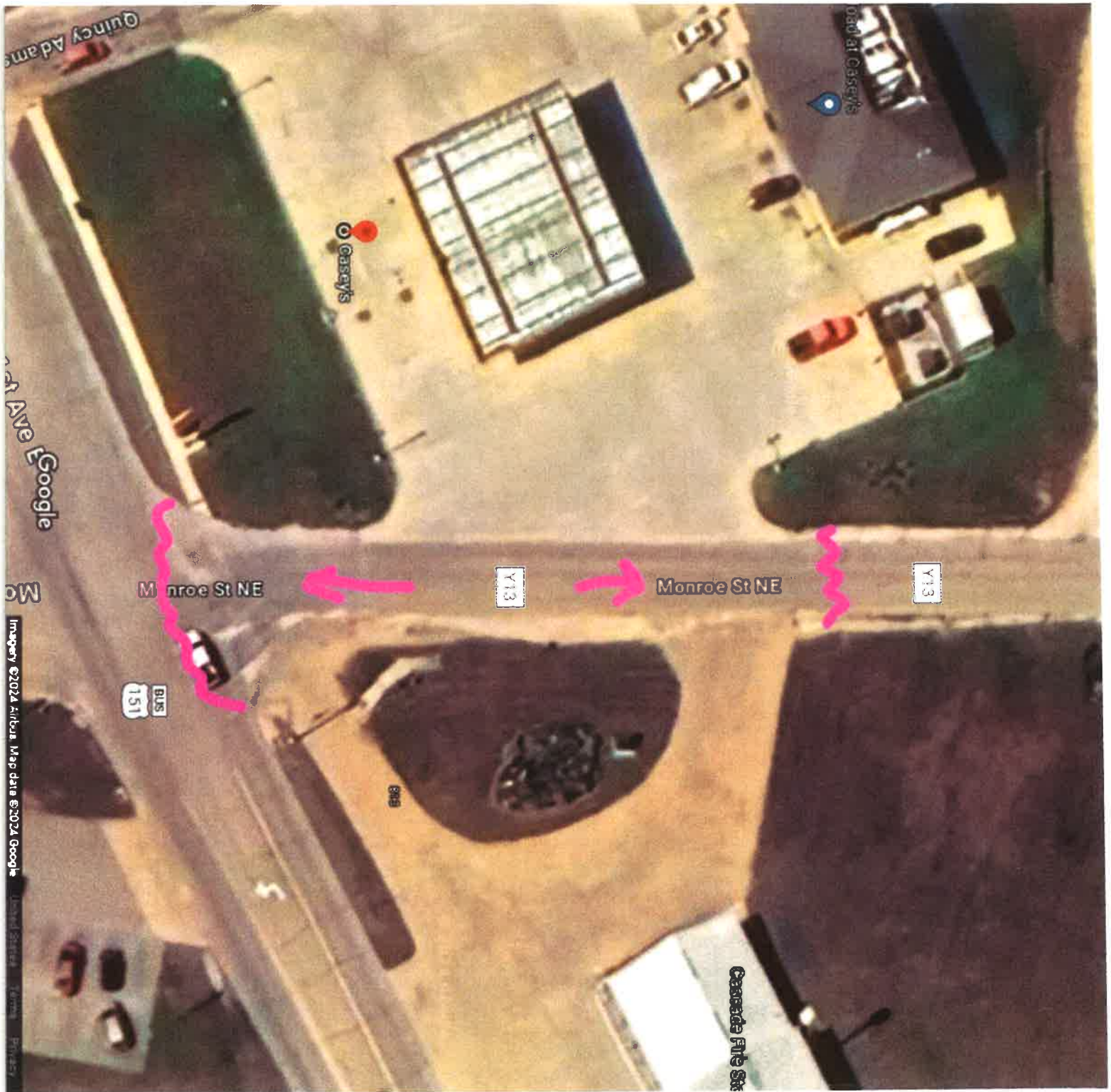
NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Cascade, Iowa, approves the contract with Kluesner Construction, Inc in the amount of \$12,920 (\$3,170 will be billed out) for the Monroe Street Bridge approaches and two patches and the contract with _____ in the amount of _____ for concrete or asphalt for the Monroe and 1st Avenue East intersection.

PASSED, APPROVED AND ADOPTED this 24th day of June, 2024.

Steven Knepper, Mayor

ATTEST:

Kathy Goerd, City Clerk





June 24, 2024 Agenda

To: City Council, Mayor and Staff

From: Lisa Kotter, City Administrator

Date: June 21, 2024

Re: FY24 TIF Rebates and Development Incentives

Each year the Council considers the TIF payments based that were agreed upon in various development agreements. This year we have Resolutions #60-24 through #66-24 for consideration.

Resolution #60-24 is Callahan Construction (Riverbend) \$40,762

Resolution #61-24 is Premium Plant \$24,523.50 (\$12,523.50 Taxes and \$12,000 Job Creation)

Resolution #62-24 Centro \$16,970.66 (\$4,970.66 Taxes and \$12,000 Job Creation)

Resolution #63-24 AHECO Holdings (The Corner Taproom and Happy Joes) \$1,796.79

Resolution #64-24 Cheryl's Flour Garden and Coffee Shop \$3,325.26

Resolution #65-24 Cascade Storage Facility (Eastern Iowa Excavating) \$5,985.32

Resolution #66-24 Beck Construction \$8,923.32

All seven resolutions are in the packet for consideration.

RESOLUTION #60-24

**ANNUAL DISBURSEMENT OF INCREMENTAL PROPERTY TAX REVENUE
REBATES FOR CALLAHAN CONSTRUCTION FOR RIVER BEND RETIREMENT
COMMUNITY FOR 2024 FISCAL YEAR**

WHEREAS, the City of Cascade, Iowa, pursuant to an in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the Cascade Urban Renewal Area; and,

WHEREAS, the City has obligated and appropriated funds in the amount \$40,762.66, which shall come due in the 2024 fiscal year, which begins July 1, 2023 and ends June 30, 2024, with respect to the City's October 9, 2017 development agreement with Callahan Construction, Inc., for the River Bend Retirement Community; and,

WHEREAS, it is now time to disburse the annual incremental property tax rebate amount for the entity for which a development agreement has been approved.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA, as follows:

SECTION I. That the City Council hereby approves the annual incremental property tax rebate for the 2024 Fiscal Year, which begins July 1, 2023 and ends June 30, 2024 for the following economic development project:

River Bend Retirement Community (5th year annual payment of a 7-year agreement, the original agreement called for semi-annual payments)\$40,762.66 total for FY24

SECTION II. The City Council is hereby directed to disburse the annual incremental property tax rebate based on the economic development agreement for the 2024 fiscal year, which has been appropriated and obligated on the Annual Urban Renewal Report on the 2024 Fiscal Year Budget for the City of Cascade.

PASSED AND APPROVED this 24th day of June, 2024.

Steven Knepper, Mayor

ATTEST:

Kathy Goerd, City Clerk

RESOLUTION #61-24

**ANNUAL DISBURSEMENT OF INCREMENTAL PROPERTY TAX REVENUE
REBATE FOR PREMIUM PLANT SERVICES FOR PREMIUM PLANT SERVICES
2024 FISCAL YEAR**

WHEREAS, the City of Cascade, Iowa, pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the Cascade Urban Renewal Area; and,

WHEREAS, the City has obligated and appropriated funds via the TIF Debt Certification process in the amount of \$24,523.50, which comes due in the 2024 fiscal year, which begins July 1, 2023 and ends June 30, 2024, with respect to the City's November 25, 2019 development agreement with Premium Plant Services; and,

WHEREAS, it is now time to disburse the annual incremental property tax rebate amount to the entity for which development agreements have been approved.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF CASCADE, IOWA, as follows:

SECTION I. The City Council hereby approves an annual incremental property tax rebate for the 2024 fiscal year, which begins July 1, 2023 and ends June 30, 2024 for the following economic development project:

Premium Plant Services (4th year payment of a 10-year agreement) \$24,523.50
(\$12,523.50 Tax Rebate and \$12,000 for Job Creation)

SECTION II. The City Clerk is hereby directed to disburse the annual incremental property tax rebate based on the economic development agreement for the 2024 fiscal year, which has been appropriated and obligated on the Annual Urban Renewal Report and on the 2024 Fiscal Year Budget for the City of Cascade.

PASSED AND APPROVED this 24th day of June, 2024.

Steven J. Knepper, Mayor

ATTEST:

Kathy Goerdts, City Clerk

RESOLUTION #62-24

**ANNUAL DISBURSEMENT OF INCREMENTAL PROPERTY TAX REVENUE
REBATES FOR CENTRO INC. FOR 2024 FISCAL YEAR**

WHEREAS, the City of Cascade, Iowa, pursuant to an in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the Cascade Urban Renewal Area; and,

WHEREAS, the City has obligated and appropriated funds in the maximum amount of \$16,970.66, which shall come due in the 2024 fiscal year, which begins July 1, 2023 and ends June 30, 2024, with respect to the City's October 9, 2017 development agreement with Centro Inc., for the Centro Development Agreement; and,

WHEREAS, it is now time to disburse the annual incremental property tax rebate amount for the entity for which a development agreement has been approved.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA, as follows:

SECTION I. That the City Council hereby approves incremental property tax rebate for the 2024 Fiscal Year, which begins July 1, 2023 and ends June 30, 2024 for the following economic development project:

Centro (2nd year annual payments of a 10-year agreement) ...\$16,970.66
(\$4,970.66 tax rebate and \$12,000 Business Incentive for Employment)

SECTION II. The City Council is hereby directed to disburse the annual incremental (annual for this year) property tax rebate based on the economic development agreement for the 2024 fiscal year, which has been appropriated and obligated on the Annual Urban Renewal Report on the 2024 Fiscal Year Budget for the City of Cascade.

PASSED AND APPROVED this 24th day of June, 2024.

Steve Knepper, Mayor

ATTEST:

Kathy Goerdts, City Clerk

RESOLUTION #63-24

**ANNUAL DISBURSEMENT OF INCREMENTAL PROPERTY TAX REVENUE
REBATES FOR AHECO HOLDINGS LLC FOR 2024 FISCAL YEAR**

WHEREAS, the City of Cascade, Iowa, pursuant to an in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the Cascade Urban Renewal Area; and,

WHEREAS, the City has obligated and appropriated funds in the maximum amount of \$1,796.79, which shall come due in the 2024 fiscal year, which begins July 1, 2023 and ends June 30, 2024, with respect to the City's October 12, 2020 development agreement with AHECO Holdings LLC; and,

WHEREAS, it is now time to disburse the annual incremental property tax rebate amount for the entity for which a development agreement has been approved.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA, as follows:

SECTION I. That the City Council hereby approves incremental property tax rebate for the 2024 Fiscal Year, which begins July 1, 2023 and ends June 30, 2024 for the following economic development project:

AHECO Holdings LLC (2nd year annual payments of a 10-year agreement...\$1,796.79

SECTION II. The City Council is hereby directed to disburse the annual incremental (annual for this year) property tax rebate based on the economic development agreement for the 2024 fiscal year, which has been appropriated and obligated on the Annual Urban Renewal Report on the 2024 Fiscal Year Budget for the City of Cascade.

PASSED AND APPROVED this 24th day of June, 2024.

Steve Knepper, Mayor

ATTEST:

Kathy Goerd, City Clerk

RESOLUTION #64-24

FISCAL YEAR 2024 ANNUAL DISBURSEMENT OF INCREMENTAL PROPERTY TAX REVENUE FOR CHERYLS FLOUR GARDEN AND COFFEE SHOP

WHEREAS, the City of Cascade, Iowa, pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the Cascade Urban Renewal Area; and,

WHEREAS, the City has obligated and appropriated funds in the amount of \$ which shall come due in the 2024 fiscal year, which begins July 1, 2023 and ends June 30, 2024, with respect to the City's June 2019 development agreement with Cheryl and Joel Woods, for the Cheryl's Flour Garden and Coffee Shop; and,

WHEREAS, as the Developer is to be reimbursed in an annual payment and the City will pay the incentive with full payment of \$3,325.26; and,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF CASCADE, IOWA, as follows:

SECTION I. The City Council hereby approves the annual incremental property tax rebates for the 2024 fiscal year, which begins July 1, 2023 and ends June 30, 2024 for the following economic development project:

Cheryl's Flour Garden and Coffee Shop Project (3rd yr annual payment of a 10-yr agreement)- \$3,325.26.

SECTION II. The City Clerk is hereby directed to disburse the semi-annual incremental property tax rebates based on the economic development agreement for the 2024 fiscal year, which have been appropriated and obligated on the Annual Urban Renewal Report and on the 2024 Fiscal Year Budget for the City of Cascade.

PASSED AND APPROVED this 24th day of June, 2024.

Steven J. Knepper, Mayor

ATTEST:

Kathy Goerdts, City Clerk

RESOLUTION #65-24

**FISCAL YEAR 2024 SEMI-ANNUAL DISBURSEMENT OF INCREMENTAL
PROPERTY TAX REVENUE FOR CASCADE STORAGE FACILITY LLC**

WHEREAS, the City of Cascade, Iowa, pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the Cascade Urban Renewal Area; and,

WHEREAS, the City has obligated and appropriated funds in the amount of \$5,985.32 which shall come due in the 2024 fiscal year, which begins July 1, 2023 and ends June 30, 2024, with respect to the City's September 2022 development agreement with Cascade Storage Facility LLC; and,

WHEREAS, as the Developer is to be reimbursed in an annual payments the City will pay the incentive with full payment \$5,985.32; and,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF CASCADE, IOWA, as follows:

SECTION I. The City Council hereby approves the annual incremental property tax rebates for the 2024 fiscal year, which begins July 1, 2023 and ends June 30, 2024 for the following economic development project:

Cascade Storage Facility LLC (1st yr annual payment of a 10-yr agreement)- \$5,985.32.

SECTION II. The City Clerk is hereby directed to disburse the semi-annual incremental property tax rebates based on the economic development agreement for the 2024 fiscal year, which have been appropriated and obligated on the Annual Urban Renewal Report and on the 2024 Fiscal Year Budget for the City of Cascade.

PASSED AND APPROVED this 24th day of June, 2024.

Steven J. Knepper, Mayor

ATTEST:

Kathy Goerd, City Clerk

RESOLUTION #66-24

**FISCAL YEAR 2024 SEMI-ANNUAL DISBURSEMENT OF INCREMENTAL
PROPERTY TAX REVENUE FOR BECK CONSTRUCTION INC**

WHEREAS, the City of Cascade, Iowa, pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the Cascade Urban Renewal Area; and,

WHEREAS, the City has obligated and appropriated funds in the amount of \$8,923.32 which shall come due in the 2024 fiscal year, which begins July 1, 2023 and ends June 30, 2024, with respect to the City's June 2021 development agreement with Beck Construction Inc; and,

WHEREAS, as the Developer is to be reimbursed in an annual payments the City will pay the incentive with full payment \$8,923.32; and,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF CASCADE, IOWA, as follows:

SECTION I. The City Council hereby approves the annual incremental property tax rebates for the 2024 fiscal year, which begins July 1, 2023 and ends June 30, 2024 for the following economic development project:

Beck Construction Inc (1st yr annual payment of a 7-yr agreement)- \$8,923.32.

SECTION II. The City Clerk is hereby directed to disburse the semi-annual incremental property tax rebates based on the economic development agreement for the 2024 fiscal year, which have been appropriated and obligated on the Annual Urban Renewal Report and on the 2024 Fiscal Year Budget for the City of Cascade.

PASSED AND APPROVED this 24th day of June, 2024.

Steven J. Knepper, Mayor

ATTEST:

Kathy Goerdts, City Clerk



June 24, 2024 Agenda

To: City Council, Mayor and Staff
From: Lisa Kotter, City Administrator
Date: June 21, 2024
Re: Lead Service Lines and Abandoned Services

Currently our ordinance requires that abandoned water services be turned off at the Corporation Cock and made watertight. We do not give a current timeline for when that must be completed. To accommodate winter weather, we are proposing a clearer required timeline to complete the work. We are recommending six months to be sure it would not fall in a frozen ground time. The current code requires the same thing work be done; this is just adding a notice to the property owner that they have six months. In addition, it makes it clear that the work will be done if not and assessed.

In addition, since we are in this Chapter, we are required under State and Federal law to take inventory of lead services. Once the inventory is submitted to the IDNR, we will await further direction on expectations. We are in the process of completing the required work for the IDNR. We do know that cities will begin being required to start eliminating all lead and galvanized water services. To be sure this work is being taken seriously, the IDNR is asking that each City require that lead services be replaced. This is to assure safe drinking water for all residents. This code states that once we know that a service is lead or galvanized or when it needs repair that it must be replaced or when it needs repair that it also be replaced. In speaking to our IDNR rep, she indicated that the key will be for cities to be working diligently to eliminate all these types of water service pipes. If we are working to get them eliminated there will not likely be a final deadline. However, if we have not updated the code and are allowing lead service lines to stay in service, we may receive violations from IDNR. Therefore, since we have confirmed at least one now, we believe this is the time to address the code change. I have sent the revised ordinance to the IDNR for review as well.

ORDINANCE #15-24

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF
CASCADE, IOWA, BY AMENDING**

**CHAPTER 6-3 UTILITIES-WATER SYSTEM SPECIFICALLY
RESPONSIBILITY FOR WATER SERVICE PIPE 6-3-14**

NOW, THEREFORE, BE IT ENACTED, by the City Council of the City of Cascade, Iowa, as follows:

Section I. Section Modified. Title VI Physical Environment, Chapter 3 Utilities – Water System, of the Code of Ordinances of the City of Cascade, Iowa, is repealed and the following adopted in lieu thereof:

6-3-14 OTHER REGULATIONS.

1. Abandoned Connections. When an existing water service is abandoned or a service is renewed with a new tap in the main, all abandoned connections with the mains shall be turned off at the corporation cock and made absolutely watertight. Abandoned Service Lines: All service lines which are no longer used must be permanently closed off at the distribution water main at the expense of the property owner. This work shall be completed within six-months from the date of abandonment. If not completed in the required time, the city or its agent, after written notice to the owner, shall complete the work and bill the property owner.

10. Repair Or Reconnection Prohibited: Repair, partial replacement, or reconnection of a lead or galvanized service line to a distribution water main is prohibited and must be replaced at which time any part of the service or items like the curb stop are in need of repair or when a lead or galvanized line is visually observed or confirmed.

11. Lead or Galvanized Service Line Replacement Requirement: Any lead or galvanized service line that develops a leak or other defect shall require a full lead or galvanized service line replacement in lieu of repair. The method of connection at the distribution water main shall comply with the City's adopted tapping policies and approved materials. The owner shall report to the Water Department any planned lead or galvanized service line replacement prior to commencing work. The cost of such replacement shall be the responsibility of the property owner.

Section II. Severability Clause. If any section, provision or part of the ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section III. When Effective. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED, ADOPTED AND APPROVED this 28th day of May, 2024.

Steven J. Knepper, Mayor

ATTEST:

Kathy Goerdts, City Clerk

First Reading:

Second Reading:

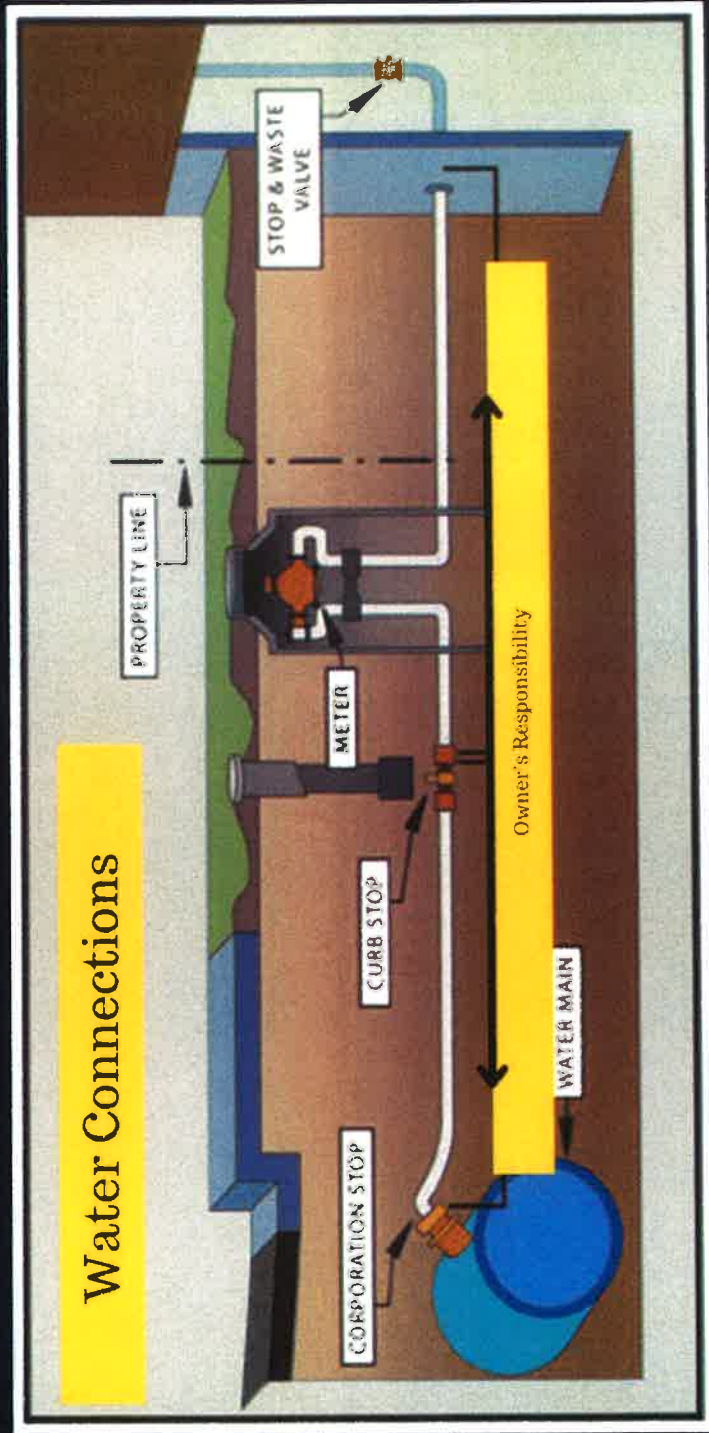
Third Reading:

Publication:

Sent to American Legal:

CITY OF CASCADE

Water Connections





June 24, 2024 Agenda

To: City Council, Mayor and Staff

From: Lisa Kotter, City Administrator

Date: June 21, 2024

Re: Street Line Painting Contract

The City used Eastern Iowa Asphalt Maintenance Inc to paint the stripes at the new parking area for the pool earlier this Spring. We recommend hiring the company to do all the street line painting except for the 1st Avenue center line. The equipment and crew can do the work much quicker and more efficiently than our staff. With all the construction going on it would be helpful to get the work done quickly with the least disruption to traffic flow. This is something we can consider going forward in future years. The cost is \$4,965.47.

RESOLUTION #69-24

**A RESOLUTION APPROVING A CONTRACT WITH EASTERN IOWA ASPHALT
MAINTENANCE INC FOR STREET LINE PAINTING**

WHEREAS, City of Cascade has numerous locations that need yellow and white painted lines for crosswalks, parking stall, no parking areas; and,

WHEREAS, the City hired Eastern Iowa Asphalt Maintenance to complete the work at the new parking area by the municipal pool earlier this Spring; and;

WHEREAS, the City staff would like to hire the company to complete the painting this year with the exception of the center yellow lines on 1st Avenue as they have equipment to get the work done well and efficiently, especially in a year with lots of traffic limitations due to construction; and,

WHEREAS, if it goes well, it may become an annual item to consider in the budget to have this work hired out; and,

WHEREAS, the company has presented a price of \$4,965.47 to complete all the painting with the exception of the center lines of 1st Avenue.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Cascade, Iowa, approves the contract with Eastern Iowa Asphalt Maintenance Inc to complete the painting work in the City for crosswalks, parking stalls, yellow curb markings in no-parking areas for \$4,965.47.

PASSED, APPROVED AND ADOPTED this 24th day of June, 2024.

Steven Knepper, Mayor

ATTEST:

Kathy Goerdts, City Clerk