

# Cascade Public Library Board of Trustees Minutes

Tuesday, April 1, 2025 (4:30pm)

Cascade Public Library Conference Room

108 2nd Avenue SW, Cascade Iowa

Present: Kane, Recker, Brindle, Balster, Gleason, Funke

1. Call to Order: Recker called the meeting to order at 4:37pm.
2. Approval of the Agenda: Balster motioned to approve the agenda; Gleason seconded. All approved.
3. Approval of the Minutes of March 4, 2025 library board meetings: Brindle moved to approve, Balster seconded. All approved.
4. Public Comment: None.
5. Alisha Smith & Horticulture Class Presentation: The Library would supply the pots & potting soil. Recker will price out pots. The class will provide flowers, plant around mid-May & take care of the plants throughout the summer.
6. Budget Reports: Budget reports were reviewed. Kane was going to ask for a few account reports. Kane will try to get Sheila (from the endowment fund) to come speak next meeting. Kane is also going to check on the computer that is supposed to go in the kid's area & she mentioned another hot spot needs replaced.
7. Bills: Bills were discussed and reviewed. Kane is checking to see if the Access Systems bill is still quarterly. Note the bill for the coffee maker is actually for 2 coffee makers. Balster moved to pay the bills; Funke seconded; all approved.
8. Circulation Statistics: Lots of activity - 63 new cards! Kane will get with Mike Delaney about tracking WiFi usage.
9. Facility Updates: The kids's bathroom lock needs fixed. Artwork looks good. Some minor issues with older kids wanting to rough house in the silo.
10. Friends of the Library update: Providing refreshments for the Grand Opening.
11. Grand Opening of the new library discussion: April 12th from 10a-2p. Opening remarks, flag dedication by the American Legion, a band, thank you speeches, ribbon cutting, refreshments, cello player, balloon artist.
12. Programming/Upcoming Events/Librarians Calendar: Lots of upcoming programming & events.
13. Patio door: Review & approve door buzzer proposal from McAllister Electrical Services. Brindle moved & Gleason seconded the motion to approve the proposal to put a buzzer on the door going out to the patio. This is not to be used as a main entrance. Motion carries.
14. Bylaws Review: Brindle moved & Balster seconded to edit the bylaws to say the meetings are held on the first Tuesday of the month at the Cascade Public Library Conference Room.
15. Other: Should we eliminate the stuffed animals in the kids section due to sanitary reasons?
16. Adjournment: Brindle moved to adjourn, Funke seconded. All approved.

Respectfully submitted,  
Bret Funke, Cascade Public Library Board Secretary