

# CITY OF CASCADE, IOWA PARK BOARD AGENDA MONDAY, JUNE 2, 2025, 5:00PM Cascade City Hall. 320 1st Ave West

- 1. Call Meeting to Order
- 2. Roll Call
- 3. Approve the Agenda
- 4. Public Comment
- 5. Approve Meeting Minutes from May 5, 2025
- 6. Approve April 2025 Financials
- 7. Discuss Options to Run Electricity To Oak Hill Park and the Pickleball Courts
- 8. Review Oak Hill Park Survey Questions
- 9. Other Business
- 10. Adjournment

# Park Board Meeting Minutes May 5, 2025

The May 5, 2025, Cascade Park Board meeting was called to order by Chairman Rausch at 5:00 p.m. at the Cascade City Hall with Orr, Rausch, McLees and Hailey Rausch answering roll. Manternach came a little late.

Motion Orr, second Hailey to approve the agenda – all ayes, motion carried.

No public comments.

Motion McLees, second Orr to approve the meeting minutes from April 7, 2025 - all ayes, motion carried.

Motion Orr, second Hailey to approve the March 2025 financials – all ayes, motion carried.

Terry Rausch and Dale Mescher were present from the Pickleball group to present a design for a shade structure to be located near the pickleball courts. It is a 24'x36' shelter with an estimated cost of \$40,000. The group will apply for grants to fund this cost. The pickleball project is waiting on bids from contractors, but they hope to start soon. Terry Frasher thanked the Park Board for their donation to the project. Motion Manternach, second McLees to approve that the Pickleball group move forward with a shade structure near the pickleball courts – all ayes, motion carried.

The Park Board started discussing a master plan for the Oak Hill Park and ideas for a pavilion with restrooms. The City Administrator mentioned that it might be a good time to get the public's input on what else they would like to see at the park. A survey will be drafted and a QR code will be added with the survey attached. Fliers will be made letting people know to take the survey. At the next meeting the board will review the survey questions.

EMC Insurance completed their inspection of the three parks and the only concern was that more pea rock should be added to the fall area under the playground at the New City park. The new water fountains are installed at the three locations. The sixth graders will finish the cleanup at Riverview Park. It was discussed placing 1 or 2 port-a-potties in Oak Hill Park.

The Board discussed purchasing new black garbage cans for New City Park similar to the ones downtown. Motion Hailey, second Orr to purchase 6 new garbage cans for New City Park and to move the old ones to the Oak Hill Park – all ayes, motion carried.

Motion McLees, second Manternach to adjourn the Park Board meeting at 5:28 p.m. - all ayes, motion carried.

Respectfully submitted by Deanna McCusker, City Administrator

# Page 1

130.39

# G/L REVENUE HISTORY REPORT FROM 04/01/2025 TO 4/30/2025

Park Revenue

ACCOUNT NUMBER	ACCOUNT NAME	rank noverige	
	RECEIVED FROM/ALPHA ID	RECEIPT NO REF/DESCRIPTION	AMOUNT
013-430-4300 4/30/25 GL1802	INTEREST OHNWARD	INTEREST SVGS 1 APRIL 25 INTEREST SAVINGS 1	41.03
	ACCOUNT TOTAL		41.03
019-430-4300 4/30/25 GL1802	INTEREST OHNWARD	INTEREST SVGS 1 APRIL 25 INTEREST SAVINGS 1	89.18
	ACCOUNT TOTAL	Pi .	89.18
025-430-4300 4/30/25 GL1802	INTEREST OHNWARD	INTEREST SVGS 2 APRIL 25 INTEREST SAVINGS 2	.18
	ACCOUNT TOTAL		.18
		REPORT TOTAL	=======================================

# G/L EXPENSE HISTORY REPORT FROM 04/01/2025 TO 4/30/2025

Page 1

Park Expenses

CCOUNT NUMBER ACCOUNT NAME	, 64 (-	•	
DATE JRNL NAME/OTHER REFERENCE	PO NUMBER INVOICE	CHECK NO REF/DESCRIPTION	AMOUNT
01-430-6160 WORKERS' COMPENSATI 4/15/25 AP2339 INSURANCE ASSOCIATES IN		170 2025 INSURANCE PREMIUMS WC	175.53
ACCOUNT TOTAL			175.53
01-430-6320 PARKS/EQUIP-REPAIR/ 1/29/25 AP2347 KERPS	/MAINT 9590	••••	31.88
ACCOUNT TOTAL			31.88
1-430-6331 FUEL /15/25 AP2339 MCDERMOTT OIL	MARCH2025	66373 MARCH 25 FUEL	8.66 
ACCOUNT TOTAL			8.66
1-430-6371 UTILITIES /15/25 AP2339 CASCADE MUNICIPAL UTILI	ITI 04152025	66357 MARCH 25 UTILITY BILLS	200.96
ACCOUNT TOTAL			200.96
1-430-6408 INSURANCE-GENERAL /15/25 AP2339 INSURANCE ASSOCIATES IN	NC 115		8249.86
ACCOUNT TOTAL			8,249.86
01-430-6507 MISC OPERATING SUPP 4/15/25 AP2339 CASCADE LUMBER 4/15/25 AP2339 GEHL LAWN 4/15/25 AP2339 GASSER FARM & HARDWARE 4/15/25 AP2339 PARTS AUTHORITY 4/29/25 AP2347 DUBUQUE HOSE&HYDRAULIC 4/29/25 AP2347 ELLIS IMPLEMENT & OUTDO 4/29/25 AP2347 ROEDER IMPLEMENT INC	1063615 03222025 38448 433-239421 862472	66390 PARK LAWN CARE 66364 LAND FABRIC 175 OIL FILTER GATOR 66394 FUEL PADDLE GRINDER 66395 BAD BOY MOWER SERVICE 66405 PARTS FOR LAWN MOWER	77172
ACCOUNT TOTAL			1,293.61
		REPORT TOTAL ===	
		KLI VIII TOTAL	9,960.50

Page 1

### G/L REVENUE HISTORY REPORT FROM 04/01/2025 TO 4/30/2025



ACCOUNT NUMBER	ACCOUNT NAME	1001 NEVERYE	
		RECEIPT NO REF/DESCRIPTION	AMOUNT
001-460-4595	POOL PASS		
4/16/25 GL1792 C	IMU	UTILITY XFER	830.00
		UTILITY XFER,POOL PASS, BANNER Check Number 830503	
4/18/25 RM0348 H	HOFFMANN	1008 SWIMMING POOL	370.00
1) 10) 13 14103 10 1		2 FAMILY POOL PASSES	
4/23/25 GL1 <b>7</b> 93 C	CMU	UTILITY XFER	395.00
		UTILITY XFER, POOL, LIBRARY DP Check Number 832601	
		CHECK Hulliper 032001	
A	ACCOUNT TOTAL		1,595.00
017-460-4300	INTEREST		e e
4/30/25 GL1802 (		INTEREST SVGS 1	81.95
., ,		APRIL 25 INTEREST SAVINGS 1	
	ACCOUNT TOTAL		91 00
F	ACCOUNT TOTAL		81.95
		REPORT TOTAL	1 070 05
			1,676.95

# G/L EXPENSE HISTORY REPORT FROM 04/01/2025 TO 4/30/2025

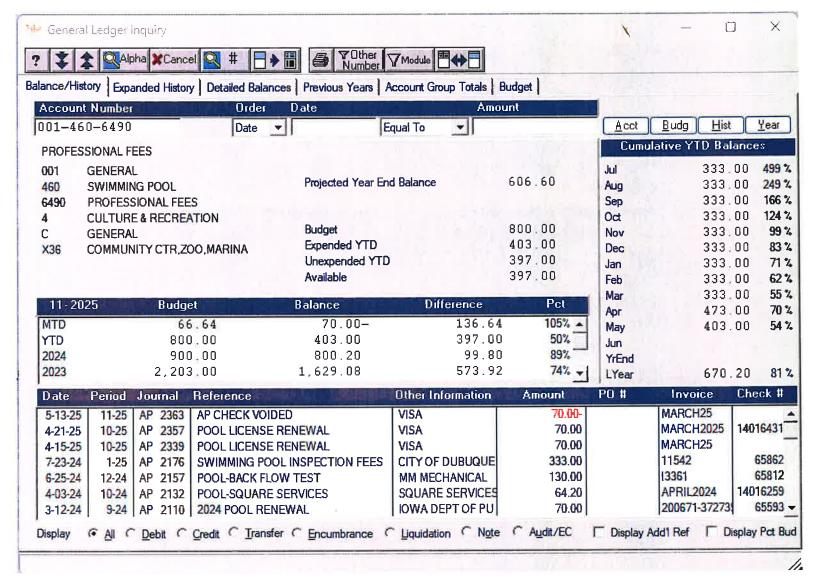
Page 1

Pool Expenses

CCOUNT NUMBER DATE 3RNL NA		PO NUMBER INVOICE	CHECK NO REF/DESCRIPTION	AMOUNT
	WORKERS' COMPENSATION ISURANCE ASSOCIATES INC	115	170 2025 INSURANCE PREMIUMS WC	2000.26
AC	COUNT TOTAL			2,000.26
01-460-6371 4/15/25 AP2339 CA	UTILITIES ASCADE MUNICIPAL UTILITI	04152025	66357 MARCH 25 UTILITY BILLS	12.09
AC	CCOUNT TOTAL			12.09
	INSURANCE-GENERAL NSURANCE ASSOCIATES INC	115	170 2025 INSURANCE PREMIUMS	18253.68
AC	CCOUNT TOTAL			18,253.68
01-460-6490 4/15/25 AP2339 VI 4/21/25 AP2357 VI		MARCH25 MARCH2025		70.00
AC	CCOUNT TOTAL		272325	140.00
4/02/25 AP2353 SC 4/02/25 AP2353 SC 4/02/25 AP2353 SC 4/29/25 AP2347 DE 4/30/25 GL1795 RE	QUARE SERVICES QUARE SERVICES EPT OF INSPECTIONS & APP	04022025 04022025 04022025 042525	14016426 APRIL 25 POOL MONTHLY SERVICE 14016426 APRIL 25 POOL MONTHLY SERVICE 14016426 APRIL 25 POOL MONTHLY SERVICE 66393 FOOD LICENSE RENEWAL/POOL	S 64.20-
AC	CCOUNT TOTAL			278.40
			REPORT TOTAL ====	20,684.43

# GENERAL LEDGER HISTORY REPORT FROM 1/01/2025 TO 4/30/2025

ACCOUNT JOURNAL			JOB/PO ACCO ACCT NO	OUNT TITLE Name	INVOICE NO		CHECK NO	REFERENCE	DEBITS	CREDITS	NET CHANGE ENDING BAL
001-410	-6507		MTSC OPF	RATING SUPPLIES	 S				531.51		
AP2282		7/25		JKP DESIGNS LL		1	8311	VINYL DESIGN ON	125.00		
	1/14/2			MCALEER WATER		1		LIB SALT & SOFT	89.10		
AP2288				VISA	01262025	3		VOTIVE CANDLES	28.37		- Lalais
	2/03/2			SQUARE SERVICE				POOL MONTHLY FE	64.20 36	urnale	Hry Corrected this
AP2299				HERITAGE PRINT		1		23-24 ANNUAL RE	197.50	+	- Same
	2/11/2			MCALEER WATER		1	66273	LIB WATER SFT R	27.50		-
AP2327	3/03/2		738	SQUARE SERVICE	03032025	1		MARCH 25 POOL M	64.20		Janue
AP2318	3/11/2		42	CASCADE LUMBER	205948			LIBRARY BATTERI	3.79		
	3/11/2			MCALEER WATER		1		LIB WATER SFT R	27.50		
	3/25/2			VISA	03262025			COLOR RUBBER BA	41.21		
	3/25/2			VISA	03262025			TP AND PT	75.87		
	3/27/2			VISA	03272025			COLOR RUBBER BA	41.21		
	3/27/2			VISA	03272025			TP AND PT	75.87		
	3/31/2			VISA	03262025	4		AP CHECK VOIDED		41.21	
	3/31/2			VISA	03262025	5		AP CHECK VOIDED		75.8 <b>7</b>	
	4/15/2			HERITAGE PRINT		1		LIBRARY BUSINES	38.52		
	4/15/2			QUILL	43102629	1		VTECH CORDLESS	141.54		
	4/15/2			QUILL	43175789	1		5 SILVER BADGES	49.50		
	4/15/2			QUILL	43081937	1		PALMOLIVE DETER	3.86		
	4/15/2			QUILL	43123423	1		WIRELESS MOUSE	18.99		
	4/15/2			QUILL	43123768	1		WELCRO TIES	39.40		
	4/15/2			QUILL	42977368	1		SOFT SOAP REFIL	42.82		
	4/15/2			QUILL	42691370	1		TAPE DSPR AND W	33.36		
	4/15/2			QUILL	42976864	1		WASTECANS	41.92		
	4/15/2			MCALEER WATER		1		LIB WATER SFT R	36.30		
	4/15/2			VISA	MARCH25	1		2-TIER BOOKCASE	35.87		
	4/15/2			VISA	MARCH25	3		DRYING RACK, RO	144.96		
	4/15/2			VISA	MARCH25	7		3 SHELF BOOKCAS	52.24		
	4/15/2			VISA	MARCH25	9		30PK PAINTING C	32.66		
	4/29/2			DELANEYS PC RI				LABEL PRINTER,	403.82		
711 25 17	1, 23, 2	2 10/13						e <del>.</del>			ē
									1,977.08	117.08	
		REPOR	T TOTALS					=	<del></del>	**********	
		ILI UN	II (UINLJ	TOTAL DEBITS	/ CREDITS				1,977.08	117.08	





# June 2, 2025 Agenda

Date: June 2, 2025 To: Park Board

RE: Electricity for Pickleball Courts

From: Deanna McCusker, City Administrator

There was a discussion held between Maquoketa Valley REC, Pete McAllister and two people from the pickleball committee to discuss getting power to the pickleball courts. I received the options included in the Park Board packet.

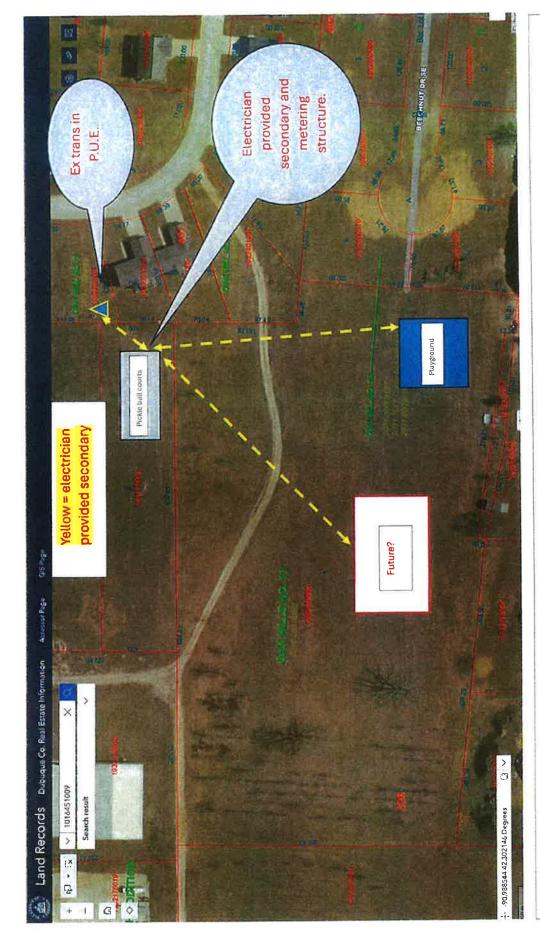
I met with Pete McAllister, he is doing the lights and power for the lights at the pickleball courts, and had Matt Kurt from Maquoketa Valley REC on the phone. So for an estimated \$2000-\$2500, Maquoketa Valley REC will install a 200 amp free standing pedestal connected to the existing transformer near the house on Mulberry Dr next to the entrance to Oak Hill Park and then McAllister Electric will run duct to the edge of the pickleball courts and install a 100 amp panel. This will provide the power for the lights at the pickleball courts. Both, the pedestal and electric panel can be upgraded when there are future electricity needs.

Maquoketa Valley REC cost for the 200 amp free standing pedestal McAllister Electric cost for the duct and 100 amp panel

\$950.00 \$1000 - 1500

At this time, I suggest we do the above project to get electricity to the courts since, at this time we don't know when future expansions will happen that require additional electricity capabilities.

# Recommended Option For Now

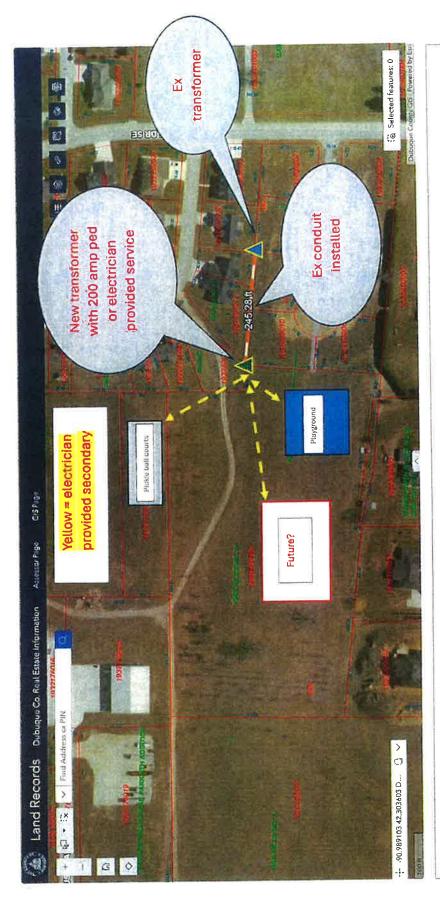


# Option 1:

Electrician installs free standing meter ped or field-built structure at the pickle ball courts and provides all underground secondary wire from this structure/pedestal to MVEC's transformer located in the PUE. City owned secondary will be in the 15' PUE of Oak Hill #5 Cost all comes from an electrician.

Monthly meter fee is \$42.00/month plus usage.

Consult with electrician on voltage drop and loading requirements. MVEC suggests a transformer within 150' of loads



# Option 2:

standing meter pedestal or an electrician can build an approved metering structure. Cost from MVEC is \$8,690.00 + electrician's cost. underground to this point. At this point MVEC installs pad mounted transformer and possibly installs an optional 200-amp free There is currently a conduit installed across the back lot lines of 1 &2. MVEC would utilize this conduit and install primary

Monthly meter fee is \$42.00/month plus usage.

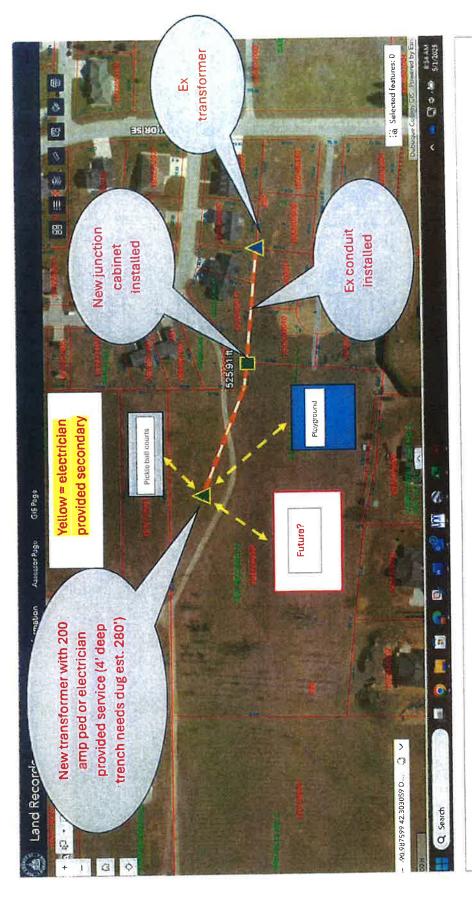
Consult with electrician on voltage drop and loading requirements. MVEC suggests a transformer within 150° of loads

City of Cascade (Oak Hill Park 245' urd line extension and optional 200 amp free standing ped)



# MAQUOKETA VALLEY ELECTRIC COOPERATIVE SERVICE EXTENSION AGREEMENT **ESTIMATE ONLY**

Map <u>54</u> S	Sec 32 Member 446 WO# 25	DATE: 5/1/2025			
	s Actual Cost:	\$4,000 00			
	st for underground construction crew =	\$2.940.00			
	primary underground at \$12.00/ft =	\$0.00			
Sales tax	x on footage =	30 00			
		\$800 00			
	hase Pad-Mount Transformer =  200 amp free standing meter pedestal =	\$950.00			
	<b>9930</b> .00				
	Optional 200 amp free standing meter pedestal Tax =				
Total Co	ost to membership of MVEC =	\$8,690.00			
Billed Cost	for City of Cascade (Oak Hill Park 245' urd line extension and o	ptional 200 amp free standing ped) \$4,000.00			
	st for underground construction crew =				
	primary underground at \$12.00/ft =	\$2,940.00			
Sales ta:	x on footage =	\$0.00			
		######################################			
	Phase Pad-Mount Transformer =	\$800.00			
Optional :	200 amp free standing meter pedestal =	\$950.00			
	200 amp free standing meter pedestal Tax =	69 600 20			
Total Co	ost =	\$8,690.00			
for 36 months up to a maximum am with Maquoketa Valley Electric Coo	is, \$6,940.00 is refundable based on the follow a new extension will receive a monthly discount on the nount equal to the advance payment made for the charperative's filed tariff. This discount is non-transferable ember-consumer for a period of 10 years from the date to the extension. Pro ration shall be based on the actual	rge per foot of the extension in accordance			
	h and/or bore in accordance to MVEC specifications.				
(see attached sheet)  Property owner is responsible for lo construction. MVEC is not responsi	ocating all privately owned underground facilities that rible for damage to these facilities that are not located a	nay be encountered during the course of and marked prior to construction.			
Estimate valid for 90 days from the If less than 90 days, Estimates for a	above date. underground work are valid until December 1, 2025, E	stimates are invalidated after March 1, 2026.			
Full payment and notarized ease Please allow 4-6 weeks for constru-	ments are required prior to the start of construction of the payment has been received. Underground	on. work will cease December 1, 2025			
Please feel free to contact me with	any questions or concerns at 1-800-927-6068.				
Consult with electrician on load	ing and any potential voltage drop concerns.	Matt Kurt			
Member	- Consumer	MVEC Representative			



# Option 3:

underground to this point. We would extend this conduit primary underground another potential 280'. At this point MVEC installs pad mounted transformer and possibly installs an optional 200-amp free standing meter pedestal or an electrician can build an approved metering structure. Easement would need to be obtained & City provides trenching for the estimated 280'. Cost from MVEC is There is currently a conduit installed across the back lot lines of 1 &2. MVEC would utilize this conduit and install primary \$12,050.00 + electrician's cost.

Monthly meter fee is \$42.00/month plus usage.

Consult with electrician on voltage drop and loading requirements. MVEC suggests a transformer within 150' of loads

City of Caseade (Oak Hill Park 525' ard line extension and optional 200 amp free standing ped)



# MAQUOKETA VALLEY ELECTRIC COOPERATIVE SERVICE EXTENSION AGREEMENT

### ESTIMATE ONLY

	4 Sec 32 Member 445 WO#
\$4,000 00	MVEC's Actual Cost:
\$6,300.00	Base cost for underground construction crew =
\$0.00	525ft of primary underground at \$12 00/ft =
**********	Sales tax on footage =
\$800.00	Single-Phase Pad-Mount Transformer =
\$600.00	On 1910 That of the line and the
\$950.00	Ontional 200 amp free standing meter pedestal
\$950.00	Optional 200 amp free standing meter pedestal = Optional 200 amp free standing meter pedestal Tax =
\$12,050.00	Optional 200 amp free standing meter pedestal Tax = Total Cost to membership of MVEC =
\$12,050.00	Optional 200 amp free standing meter pedestal Tax =  Total Cost to membership of MVEC =  Billed Cost for City of Cascade (Oak Hill Park 525' urd line extension and Base cost for underground construction crew =  525ft of primary underground at \$12.00/ft. =  Sales tax on footage =  Single-Phase Pad-Mount Transformer =  Optional 200 amp free standing meter pedestal =
\$12,050.00  \$12,050.00  optional 200 amp free standing pro \$4,000.00 \$6,300.00 \$0.00 \$800.00	Optional 200 amp free standing meter pedestal Tax =  Total Cost to membership of MVEC =  Billed Cost for City of Cascade (Oak Hill Park 525' urd line extension and Base cost for underground construction crew = 525ft of primary underground at \$12.00/ft. =  Sales tax on footage =  Single-Phase Pad-Mount Transformer =

perative may construct line to serve my City Park located in Section 32, White Water Township, Dubuque County, Iowa.

Of the above service extension cost, \$10,300.00 is refundable based on the following. A member-consumer making a contribution in aid of construction for a new extension will receive a monthly discount on their energy bill of 3 cents per kilowatt-hour for 36 months up to a maximum amount equal to the advance payment made for the charge per foot of the extension in accordance with Maquoketa Valley Electric Cooperative's filed tariff. This discount is non-transferable

The Cooperative will refund the member-consumer for a period of 10 years from the date of the original advance, a pro rata share for each service attachment added to the extension, Pro ration shall be based on the actual amount of the original extension shared by new members attaching.

# Member Is required to provide trench and/or bore in accordance to MVEC specifications.

Property owner is responsible for locating all privately owned underground facilities that may be encountered during the course of construction. MVEC is not responsible for damage to these facilities that are not located and marked prior to construction.

Estimate valid for 90 days from the above date.

If less than 90 days, Estimates for underground work are valid until December 1, 2025. Estimates are invalidated after March 1, 2026.

Full payment and notarized easements are required prior to the start of construction.

Please allow 4-6 weeks for construction after payment has been received. Underground work will cease December 1, 2025

Please feel free to contact me with any questions or concerns at 1-800-927-6068.

Consult with electrician on loading and any potential voltage drop concerns.	
Sonath with distinct on terring	Matt Kurt
Member - Consumer	MVEC Representative

# Potential Survey Questions for Oak Hill Master Park Plan

• What are your top five park amenities you would like to have in Oak Hill Park?

o Basketball Court

	o Disc Golf
	o Splash Pad
	o Trails
	Outdoor Fitness Court
	o Picnic Tables
	o Restrooms
	o Trees
	o Other
•	How do you travel to the park?  When do you use Oak Hill Park?
•	How often do you visit Oak Hill Park?
•	How would you like to see the park area used?
•	What is your age range?
	o Under 18
	o 18-24
	o <b>25-34</b>
	o 35-44
	o 45-54
	o <b>55-64</b>
	o 65 or older
•	What is your gender?
•	What is your biggest concerns about the park?
•	How should the park improvements be funded?
•	What activities do you enjoy at the park?

•	What age group should be a priority when determining amenities for the park?
	<ul> <li>Toddlers</li> <li>Children</li> <li>Teens</li> <li>Adults</li> <li>Seniors</li> </ul>
•	Are you a resident of Cascade?
•	If you aren't a resident of Cascade, how far did you travel to visit Oak Hill Park?



# June 2, 2025 Agenda

Date: June 2, 2025 To: Park Board

RE: Park Board Report

From: Deanna McCusker, City Administrator

April Financials: The monthly expense for the pool for professional fees shows 2 since it was paid by check but then paid for with our VISA. Voiding the check is in May as seen on the detail sheet. We are now paying our VISA bill online.

The expense for Square Services was incorrectly coded to the library in February so it had to be fixed. When it was being fixed it was done backwards.

Portable Restrooms: I contacted Hefel Portable Services out of Epworth. We are having one portable restroom delivered to Oak Hill Park. It is to be delivered Friday. It will be serviced weekly until October. Then we will bring it back next spring. It is \$110 per month. Is 1 enough?

The picnic tables from the old pool cannot be located. They are not at the old sewer plant where they were taken.

Trash receptacles for the park have not been received yet but have been ordered.

I am going to get a quotes to have the parking lot redone at Community Park. It is in bad condition. I will have these at the next meeting.