

Meeting Minutes October 14, 2026
Cascade Municipal Utilities Board

Chairman VanderLugt called the October regular meeting of the Cascade Municipal Utilities Board of Trustees to order on Wednesday October 14th, 2026, at 5:00 PM. Present were Board Chair Greg VanderLugt, Trustee Lee Kremer, Trustee Sue Knepper and Utility Manager Shontele Orr.

Motion Kremer, second Knepper to approve the meeting agenda. Motion carried 3-0.

An update was provided regarding the ERP Pro billing transition scheduled to now go live next week.

Motion Kremer, second Knepper to approve the IUB 2026 Gas Inspection which includes the D&I Inspection and Public Awareness inspection. Motion carried 3-0.

An update was provided on the next steps of the hiring process for the second utility operator position.

Motion Knepper, second Kremer to approve the September 9th & 23rd meeting minutes, September Financial Statements and Fund Balances, and the October bill list & claims for payments. Motion carried 3-0.

Motion VanderLugt, second Kremer to approve the September plant summary and metrics. Motion carried 3-0.

A discussion was held regarding past & future workload and projects.

Motion Kremer, second Knepper to adjourn the meeting at 5:30 pm. Motion carried 3-0.

Vendor Name	Payable Description	Total Payments
ADVANTAGE ADMINS (BUYDOWN)	SEPT BUY DOWNS	\$ 2,327.73
ADVANTAGE ADMINISTRATORS	AUG & SEPT FEES	\$ 87.00
AHLERS & COONEY PC	PROFESSIONAL SERVICE FEES	\$ 9,207.00
ALTORFER INC	HARDWARE ENGINE #6	\$ 35.20
APGA SIF	2027 DUES	\$ 1,056.43
BURKEN UNDERGROUND	UNDERGROUND FEE	\$ 2,330.00
C J COOPER & ASSOCIATES	CLEARING HOUSE FEE	\$ 15.00
CASCADE COMMUNICATIONS COMPANY	OCT PHONE BILL	\$ 170.92
CASCADE LUMBER CO	SUPPLIES	\$ 343.66
CASCADE MUNICIPAL UTILITIES	091526 UTILITY BILLS	\$ 3,945.08
CASCADE YOUTH LEAGUE	AD BANNER - HALL	\$ 100.00
CLAYTON ENERGY	PURCHASE ENERGY	\$ 27,113.39
COMELEC INTERNET SERVICES	INTERNET	\$ 45.00
CONNOLLY CONSTRUCTION, INC	GRANT/3RD AVE PROJECT	\$ 803.75
DELANEY'S PC REPAIR & RECYCLE	BACKUP & SERVICE FEES	\$ 625.00
EFTPS-DIRECT PAYMENT	FEDERAL TAXES	\$ 13,414.49
FARABEE MECHANICAL	RADIATOR BEARING REPLACEMENT	\$ 13,993.39
FILAMENT ESSENTIAL SERVICES FES	YEARLY WEBSITE FEES	\$ 1,850.00
FLETCHER-REINHARDT CO	FUSE REPLACEMENT	\$ 1,440.61
GORDON FLESCH COMPANY	COPY MACHINE FEES	\$ 147.17
GROEBNER & ASSOCIATES INC	COUPLINGS & IPS	\$ 653.88
HOMETOWN PEST SOLUTIONS	FALL INVADING -PLANT	\$ 150.00
I.A.M.U.	ASCHTGEN OQ TRAINING	\$ 195.00
INDUSTRIAL SALES	GAS SUPPLY	\$ 731.84
IOWA ONE CALL	JUNE - AUG ONE CALL FEES	\$ 46.80
IPERS	SEPT IPERS	\$ 5,723.42
KOOB AUTOMATIVE	DIGGER TRUCK TOW	\$ 494.88
MADISON NATIONAL LIFE INS CO	OCT PREMIUMS	\$ 252.32
MCDERMOTT OIL CO.	FUEL	\$ 749.89
METER DEPOST REFUNDS	METER DEPOSIT REFUNDS FOR SEPT	\$ 3,018.37
MISSION SQUARE RETIREMENT	457 WH	\$ 555.00
NICUSA - IOWA DIVISION	CREDIT CARD FEES	\$ 1,290.47
PAYROLL	9/10, 9/24, 10/8 PAYROLL	\$ 39,741.37
ELIZABETH MADSEN	FURNACE REBATE	\$ 350.00
SIMECA	PURCHASE ENERGY	\$ 96,236.34
STEEL MART	4# BUMPER POSTS	\$ 1,920.00
STUART C IRBY CO	TEE & TRANSITIONS	\$ 366.45
TERRY DURIN COMPANY	DUCT	\$ 7,618.40
TREASURER STATE OF IOWA	STATE WH TAXES	\$ 1,211.47
TREASURER STATE OF IOWA	AUG & JULY SALES TAX 2026	\$ 9,894.39
TYLER TECHNOLOGIES INC	ERP PRO FEES	\$ 8,302.00
VISA	SEPT VISA BILL	\$ 1,171.79
WELLMARK BC BS OF IOWA	HEALTH INSURANCE PREMIUMS	\$ 5,130.00
WESCO RECEIVABLES CORP.	CABLE PULLER	\$ 9,818.32
WOODWARD COMMUNITY MEDIA	GRAIN BIN PUBLICATION	\$ 286.15
		\$ 274,959.37
Expense by Fund		
ELECTRIC	\$	193,188.92
GAS	\$	80,740.45
CITY	\$	1,030.00
	\$	274,959.37
Revenue by Fund		
ELECTRIC	\$	197,184.19
GAS	\$	37,091.42

Secretary, Shontele Orr

Chairman, VanderLugt